



## AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA  
MUMBAI | RAIPUR | RANCHI | KOLKATA | PATNA

### SAGE PUBLISHING

### Virtual Campus Placement- 2022 Passing Out Batch

**Only for Students of Amity Education Group**

**Last Date to Register - 1<sup>st</sup> July 2022, 2 PM**

<b>Company</b>	SAGE PUBLISHING
<b>Website</b>	<a href="http://bit.ly/HR_SAGE">http://bit.ly/HR_SAGE</a>
<b>Batch</b>	2022
<b>Date of Campus</b>	<b>Will Be Informed Later</b>
<b>Joining</b>	July 2022
<b>Job Title</b>	Assistant Manager – Editor
<b>Eligible Degrees</b>	B.Tech / B.Sc / B.Pharm
<b>Eligible Branches</b>	Biotech / Biomedical / Microbiology / Agriculture / Life Sciences / Virology & Immunology / Biochemistry
<b>Location</b>	Remote Working
<b>CTC</b>	<b>6.00 LPA</b>
<b>Skills Required</b>	<ul style="list-style-type: none"><li>MS Office (Excel, PowerPoint, Word) to intermediate level</li><li>Good Communication Skills</li></ul>
<b>Job Responsibilities</b>	<ul style="list-style-type: none"><li>Maintain high quality, prompt communication and positive work relationships with fellow journal editors, authors, reviewers, and SAGE staff.</li><li>Correspond, with all concerned staff in the SAGE UK/US office to report in a prescribed reporting format on a daily or weekly basis via email, telephone or video conference.</li><li>Make decisions on manuscripts basis reviews and editorial discretion</li><li>Uphold ethical and quality standards by following the relevant manuscript submission guidelines (MSGs), Committee on Publication Ethics,(COPE) and Equator Network guidelines</li><li>Select and invite suitable peer-reviewers for individual manuscripts to get sufficient good enough reviews</li><li>Manage tasks assigned using ScholarOne or any online peer review management system</li></ul>

**How to Apply?**

All interested and Eligible students need to apply on the Link Below

[CLICK HERE TO APPLY](#)

All the Best!

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Dy. Director - Amity Technical Placement Centre

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