

AMITY
UNIVERSITY
— MUMBAI —

A-LMS PROCESS MANUAL

**Excerpts from Amity
regulations -
For internal circulation
only**



FROM FOUNDER PRESIDENT'S DESK

“I strongly believe that in today's competitive world the best theoretical knowledge alone is not sufficient without practical knowledge and pragmatic approach which students learn while studying at Amity University, Mumbai (AUM).

Our students are well equipped to meet industry demands, goals and expectations and can become a great asset for an organisation by showcasing skills through challenging assignments entrusted to them. Our focus is to groom young future leaders having strong value system and competent professionals, with deep passion for humanity, to lead the world. I am proud that Amity University, Mumbai (AUM), provides world-class practical and industry-focused education which attracts brilliant students.”

Dr. Ashok K Chauhan

Founder President



FROM PRESIDENT AND CHANCELLOR'S DESK

“Amity University, Mumbai, has a strong foundation of value based education integrated with best academic practices that makes this campus a world-class institution. The campus has instituted global standards in education, training and research activities backed by state-of-the-art infrastructure and the latest teaching methodologies. The university has a core faculty comprising qualified researchers from prominent institutions and eminent visiting faculty from renowned organisations.

The university believes in nurturing talent through regular co-curricular activities along with excellence in academics. The academic ecosystem strives to blend modernity with tradition in each of its students with the mission to train future leaders of the corporate world.

The well-designed curriculum ensures holistic development of students and equips Amitians with emotional intelligence, team spirit, leadership qualities and discipline. Besides core academic programs, the mandatory components of curriculum, including behavioural science, foreign languages, communication skill and military training, instill life skills and leadership traits in students.”

Dr. Assem Chauhan

Chancellor, Amity University



FROM VICE-CHANCELLOR'S DESK

“Amity-Mumbai's educational mandate focuses mainly on outcome based education offering more than 100 programs at UG, PG and PhD. levels. The University also in-houses many centres of excellences with internationally acclaimed faculty who are dedicated to academic rigor and research capabilities.

We at Amity-Mumbai believe in imparting world class education through a well-structured curriculum, taught by our well competent and reputed faculty through new and innovative pedagogical initiatives.

As a research oriented institution, Amity-Mumbai focuses on cutting edge research and hands on training and imparting both knowledge and skill with a positive attitude.

We create opportunities and inspire students to achieve their goals. We recognize that in addition to our students' academic pursuits, they lead full, rich lives and need our support. hence Amity-Mumbai offers more than just a great learning experience. It broadens horizons and challenges assumptions. Thus, we make the newer generation face the challenge ahead through knowledge, skill and attitude to be the best in the world”.

Prof. (Dr.) A. W. Santhosh Kumar

Vice-Chancellor-AUM



PREAMBLE

Welcome to the Academic Process Handbook of Amity University Maharashtra, Mumbai. This handbook serves as a comprehensive and authoritative guide to the academic policies, procedures, and practices that govern the pursuit of knowledge and the fulfilment of academic goals within our esteemed institution.

At Amity University Maharashtra, Mumbai, we are committed to fostering a vibrant and inclusive academic community where learners from diverse backgrounds can thrive and excel. Our vision is to provide a transformative educational experience that empowers students to become innovators, ethical leaders, critical thinkers, and lifelong learners who contribute meaningfully to society and largely to the world.

This Academic Process Handbook embodies our unwavering dedication to academic excellence, integrity, and innovation. It outlines the principles that underpin our academic processes, ensuring that each student's educational journey is nurtured with care and precision.

Our esteemed faculty, comprising eminent scholars and dedicated educators, is instrumental in shaping the intellectual growth and professional development of our students. Together, we strive to create an environment that encourages curiosity, exploration, and the pursuit of knowledge.

The provisions outlined in this handbook encompass a wide range of academic matters, including various academic process such as curriculum design, course registration on Amizone, assessment methods, grading criteria, academic advising, and student support services. We believe that clear and transparent guidelines are essential for fostering a conducive and rewarding academic experience for all members of our university community.

As an institution, we are committed to continually reviewing and refining our academic processes to align with emerging educational trends, technological advancements, and societal needs. This handbook will evolve over time to reflect the changing landscape of education and our ongoing dedication to improvement. let us embrace the challenges and opportunities of academia, empowering ourselves and each other to make meaningful contributions to the world through knowledge and wisdom.

Sr No	Contents
1.	LEARNING MANAGEMENT SYSTEM
2.	ANNEXURE-1 (A-LMS)
3.	Academic activities in A-LMS
4.	ANNEXURE-II - AUM SOPs
	· SOP/AUM/ALMS/01 - AUM SOPs
	• Access A-LMS through AMIZONE.
	• Enrolment of faculty in A-LMS.
	• Configuration of courses in A-LMS
	• Setting up activities in A-LMS
	- Assignment
	- Quiz
	- URL
	• Evaluation of activities in A-LMS
	- Assignment
	- Quiz

A - LMS (Annexure-1 for details)

A-LMS (Learning Management System) activities refer to the various educational and interactive tasks that take place within an LMS platform. At AUM LMS activities are linked with Amizone interactive platform. AN LMS facilitates the management, delivery, and tracking of online courses and training programs. It provides a centralized and virtual learning environment where instructors can create, organize, and deliver content, and students can access and engage with that content. Here are some common LMS activities:

Course Creation: Instructors or course creators use the LMS to design and create online courses. They can structure the course, upload course materials, and set up learning objectives.

Content Delivery: LMS activities include the delivery of course content to students. This may include multimedia presentations, video lectures, interactive quizzes, reading materials, and more.

Assessments and Quizzes: LMS platforms enable the creation and administration of assessments and quizzes. Instructors can design and publish quizzes, and students can take them online.

Discussion Forums: LMS platforms often include discussion forums or message boards where students and instructors can interact, ask questions, and participate in online discussions related to course topics.

Assignments and Submissions: Instructors can assign tasks, projects, or assignments through the LMS. Students can complete and submit their work online, and instructors can provide feedback and grades through the system.

Grading and Progress Tracking: The LMS allows instructors to track students' progress, view their grades, and generate reports on their performance.

Collaborative Learning: Some LMS platforms support collaborative learning activities, where students can work together on group projects, presentations, or other team-based assignments.

Announcements and Notifications: Instructors can use the LMS to post announcements and send notifications to students regarding course updates, deadlines, or important information.

Online Assessments and Exams: LMS platforms may facilitate the administration of online assessments or exams, which can include timed quizzes or proctored exams.

Surveys and Feedback: Instructors can gather feedback from students through surveys or polls within the LMS, helping to improve course content and delivery.

Overall, LMS activities support a dynamic and interactive learning experience, allowing both instructors and students to engage effectively in the educational process.

ANNEXURE-1 (LMS)

A-LMS at AUM (AMITY – Learning Management System)

A Learning Management System is a web-based application that allows educational institutions to provide the learners with informational content and educational resources. It is an effective and responsive way for teachers to create, deliver, manage their content and as monitor participation and assess performance of learners. Over the last decade, Learning Management Systems (LMS) have become mainstream in higher education and are widely used across many Universities. A-LMS is introduced from 2018 in AMITY University, the LMS was merged with Amizone. A-LMS can be accessed only through Amizone. Faculty/Students need to visit www.amizone.net and should enter their login credentials and then click on LMS tab. It will re-direct towards the A-LMS from where the assigned courses can be accessed.

Some of the important features of A-LMS for your ready reference:

Recorded Video Lectures with Quizzes: It is a pedagogical approach in which direct instruction moves from the group learning space to the individual learning space. A short video lecture/Open source reference material covering the conceptual background of subjects created/shared by the faculty are viewed by the students before the class session and the class time is devoted towards case study, exercises, projects and discussions.

Posting Content or Uploading Files: Faculty members can upload all the course related textual content such as Syllabus, Presentations, Files,

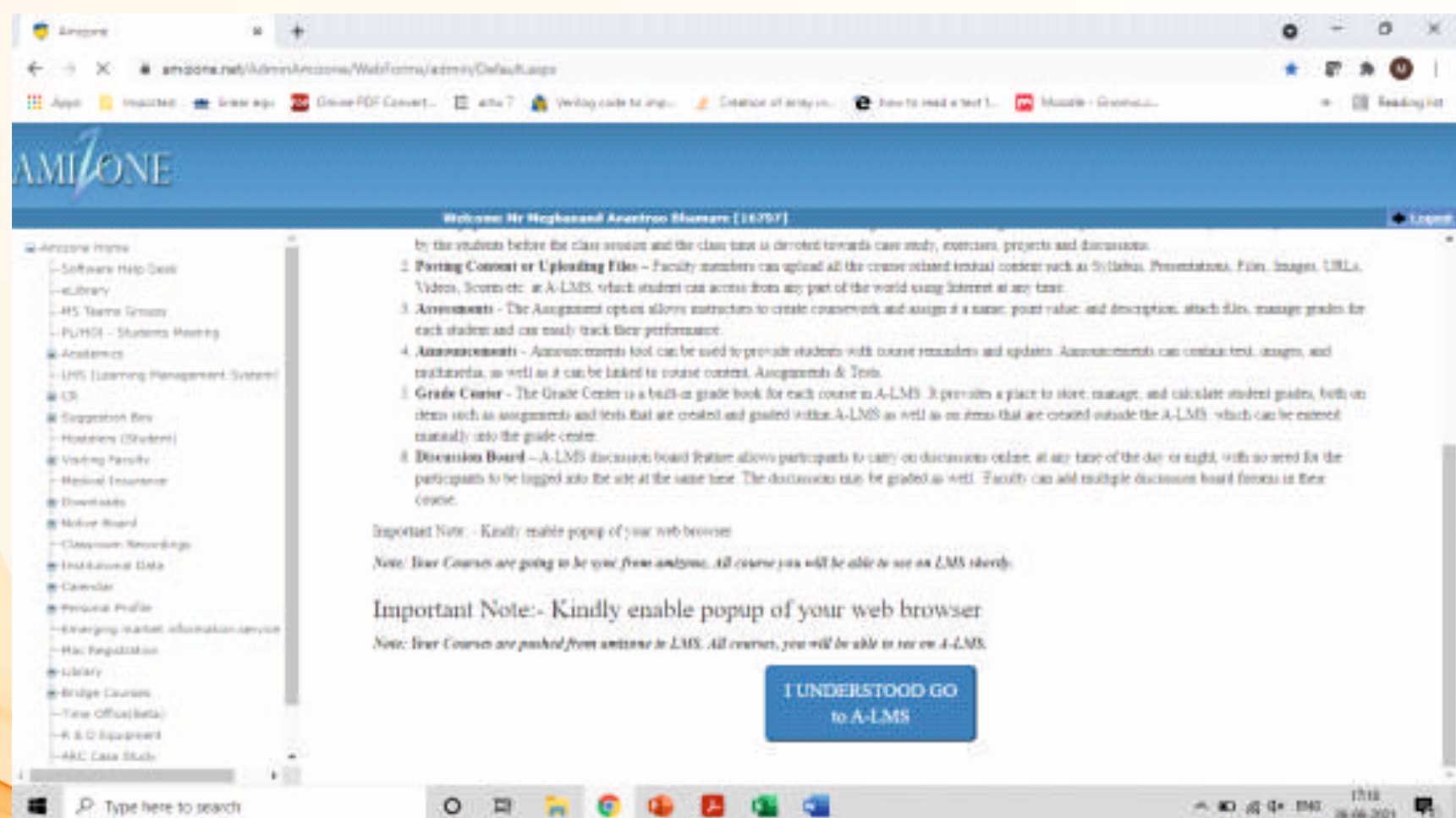
Images, URLs, Videos, Scorm etc. at A-LMS, which student can access from any part of the world using Internet at any time.

Assessments: The Assignment option allows instructors to create coursework and assign it a name, point value, and description, attach files, manage grades for each student and can easily track their performance.

Announcements: Announcements tool can be used to provide students with course reminders and updates. Announcements can contain text, images, and multimedia, as well as it can be linked to course content, Assignments & Tests.

Grade Center: The Grade Center is a built-in grade book for each course in A-LMS. It provides a place to store, manage, and calculate student grades, both on items such as assignments and tests that are created and graded within A-LMS as well as on items that are created outside the A-LMS, which can be entered manually into the grade center.

Discussion Board: A-LMS discussion board feature allows participants to carry on discussions online, at any time of the day or night, with no need for the participants to be logged into the site at the same time. The discussions may be graded as well. Faculty can add multiple discussion board forums in their course.



ACADEMIC ACTIVITIES ON A-LMS

1. Subject Description

a. Course Objectives

- Clear & Concise statements describing the teaching intent.
- Course objectives can be added/uploaded under the specific course.

b. Learning Outcome

- It will express the knowledge, skills and attitude of the learner for the course.
- Learning Outcomes can be added/uploaded under the specific course.

2. Learning Material

- Learning material is something which Instructors use in the class to teach the students.
- These study materials can be uploaded under the courses. These materials can be in any format like PDF, PPT, Excel, Doc, HTML, Audio & Video etc.
- Any supplementary Open Educational Resources can also be added under this section.

3. Collaborative/Group Learning

- Build learning communities beyond the classroom that can stimulate and engage diverse learners.
- Instructors can moderate and monitor the group activities under their courses.

4. Assessments

a. Assessment Creation

- Assessment is the process through which the faculty can identify the learning of the students throughout semester.
- Only the Internal Assessments will be done through A-LMS.
- Following question can be utilized for assessing:
 - Multiple choice questions.
 - Multiple Answers.
 - Essay questions
 - Short Questions.
 - Fill in the blanks
 - Jumbled words
 - Match the following
 - File uploading.
- iv. Addition to these formats Descriptive questions with Plagiarism check can also be enabled.

b. Assessment Evaluation

- Assessment category is divided into Test and Assignment.
- Objective type questions get automatically evaluated.
- The marks are captured by the system and saved under the Grade center against the students.
- Descriptive type questions are to be evaluated by the Instructors.
- While Evaluating the student responses, Plagiarism reports can be referred (only for assignments; if opted while creating).

ANNEXURE-II – AUM SOPs

For effective utilization of AMITY Learning Management System, this manual will assist in the following manner:

(Click to refer the topic)

Access A-LMS through AMIZONE:

Enrolment of faculty in A-LMS:

Configuration of courses in A-LMS:

Setting up activities in A-LMS

 Procedure to set up activity: Assignment.

 Procedure to set up activity: Quiz.

 Procedure to set up activity: URL.

Evaluation of activities in A-LMS

 Evaluation of assignments:

 Evaluation of quiz:

Prerequisites:

- In AMIZONE faculty should be allotted with the courses
- The A-LMS account of the faculty should be active. (Activation is done by the AMIZONE/A-LMS back-end team)
- Users need to be always logged in to AMIZONE while accessing A-LMS.
- All the students must be registered in AMIZONE for the ongoing semester.
- Issues faced in A-LMS will be rectified by the back-end team only and would require following details:
 - Faculty employee ID
 - Course ID and course URL
 - Screenshot and description of the issue

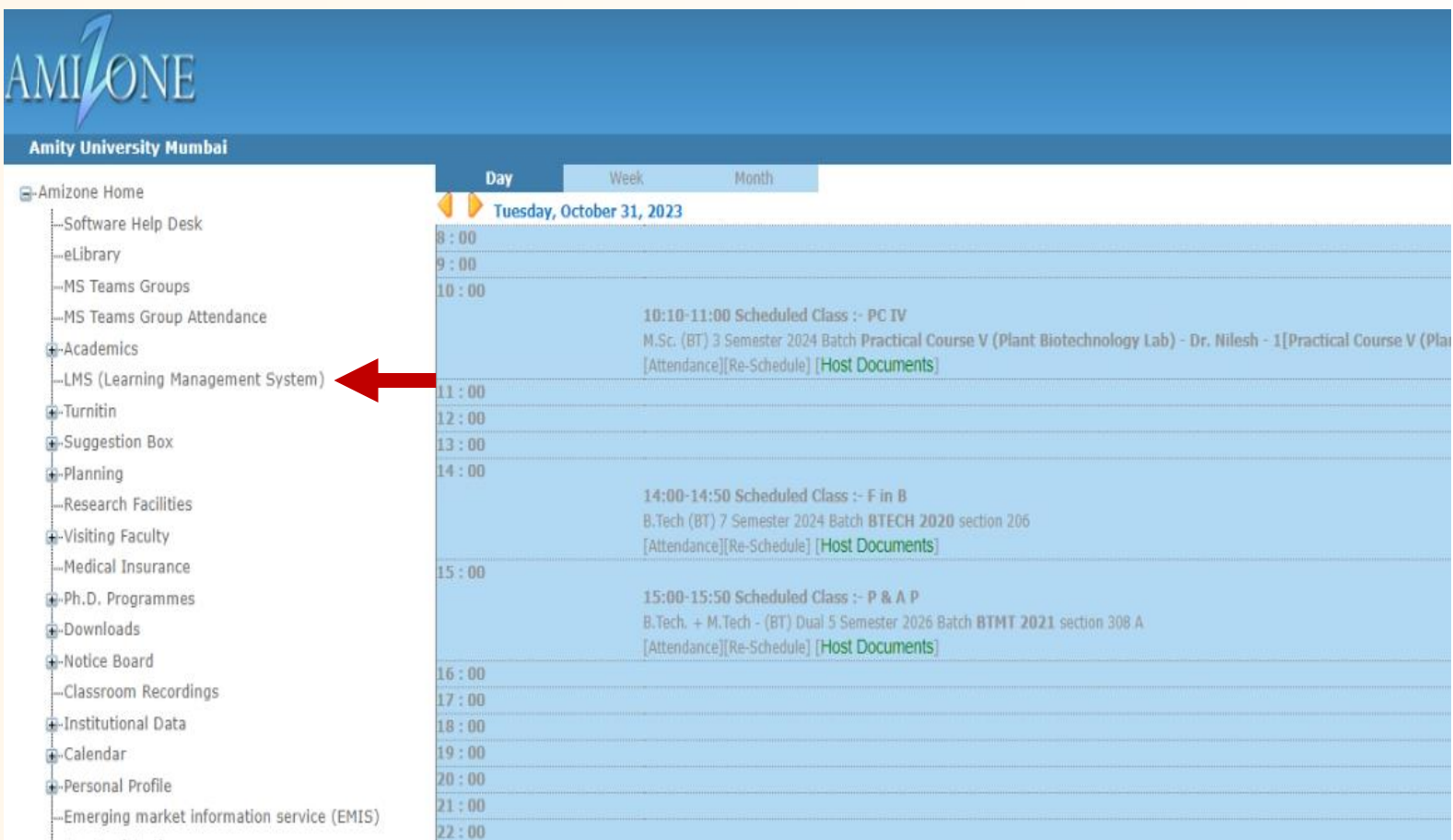
Access A-LMS through AMIZONE:

To access the A-LMS account through AMIZONE, faculties need to follow the steps given below:

- Log in to AMIZONE account.
- Click on AMIZONE home, and LMS tab.
- Click on the link for current semester and year.
- Enable the pop-up (if asked for)
- A-LMS will open in a new window of the browser.

(Click as per the arrows indicated in the screenshots below)

Step 1: Click on the LMS link in AMIZONE home.



Step 2: Click on the link for the current semester and year.

- Academics
- LMS (Learning Management System)
- Turnitin
- Suggestion Box
- Planning
- Research Facilities
- Visiting Faculty
- Medical Insurance
- Ph.D. Programmes
- Downloads
- Notice Board
- Classroom Recordings
- Institutional Data
- Calendar
- Personal Profile
- Emerging market information service (EMIS)
- Mac Registration
- Library
- Bridge Courses
- Scopus
- Time Office(Beta)
- R & D Equipment
- ARC Case Study
- Flexi

2. **Posting Content or Uploading Files** – Faculty members can upload all the course related textual content such as which student can access from any part of the world using Internet at any time.

3. **Assessments** - The Assignment option allows instructors to create coursework and assign it a name, point value, and their performance.

4. **Announcements** - Announcements tool can be used to provide students with course reminders and updates, such as course content, Assignments & Tests.

5. **Grade Center** - The Grade Center is a built-in grade book for each course in A-LMS. It provides a place to store grades that are created and graded within A-LMS as well as on items that are created outside the A-LMS, which can be imported into the Grade Center.

6. **Discussion Board** – A-LMS discussion board feature allows participants to carry on discussions online, at any time. The discussions may be graded as well. Faculty can add multiple discussion board forums in a course.

Important Note: - Kindly enable popup of your web browser

Note: Your Courses are going to be sync from amizone, All course you will be able to see on LMS shortly.

Important Note:- Kindly enable popup of your web browser

To access contents of 2022-2023/Even on A-LMS [\[Click here\]](#)

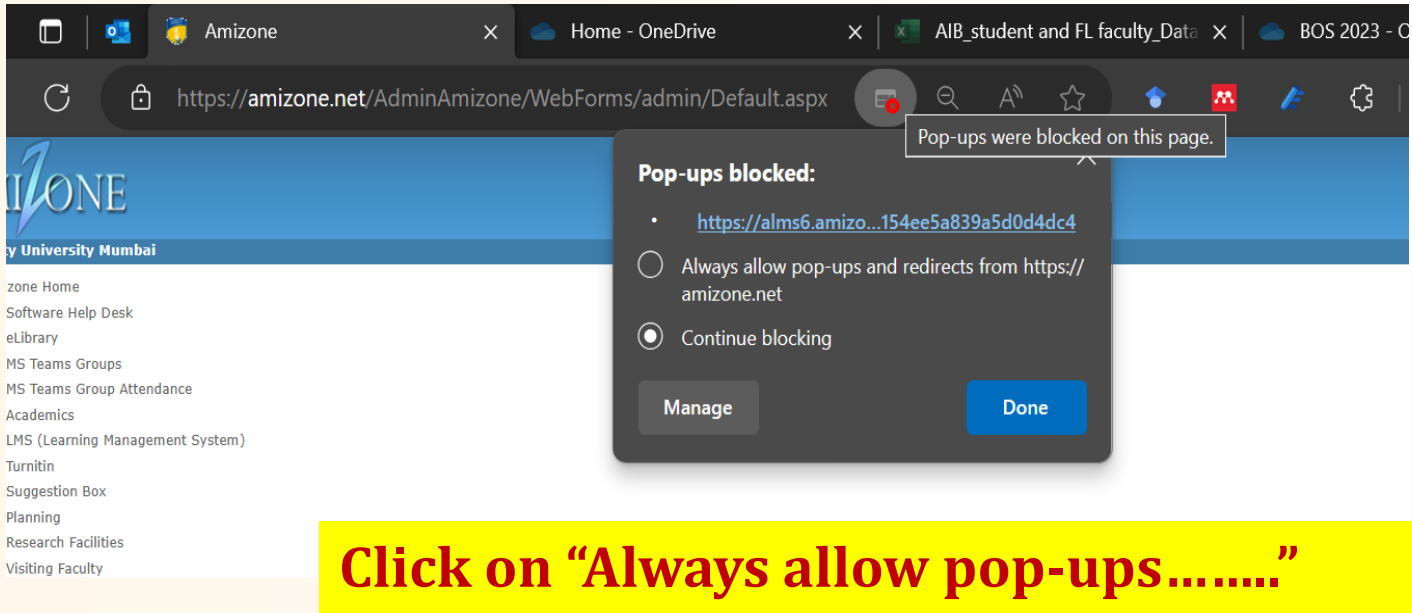
To access contents of 2022-2023/Odd on A-LMS [\[Click here\]](#)

To access contents of 2023-2024/Odd on A-LMS [\[Click here\]](#)

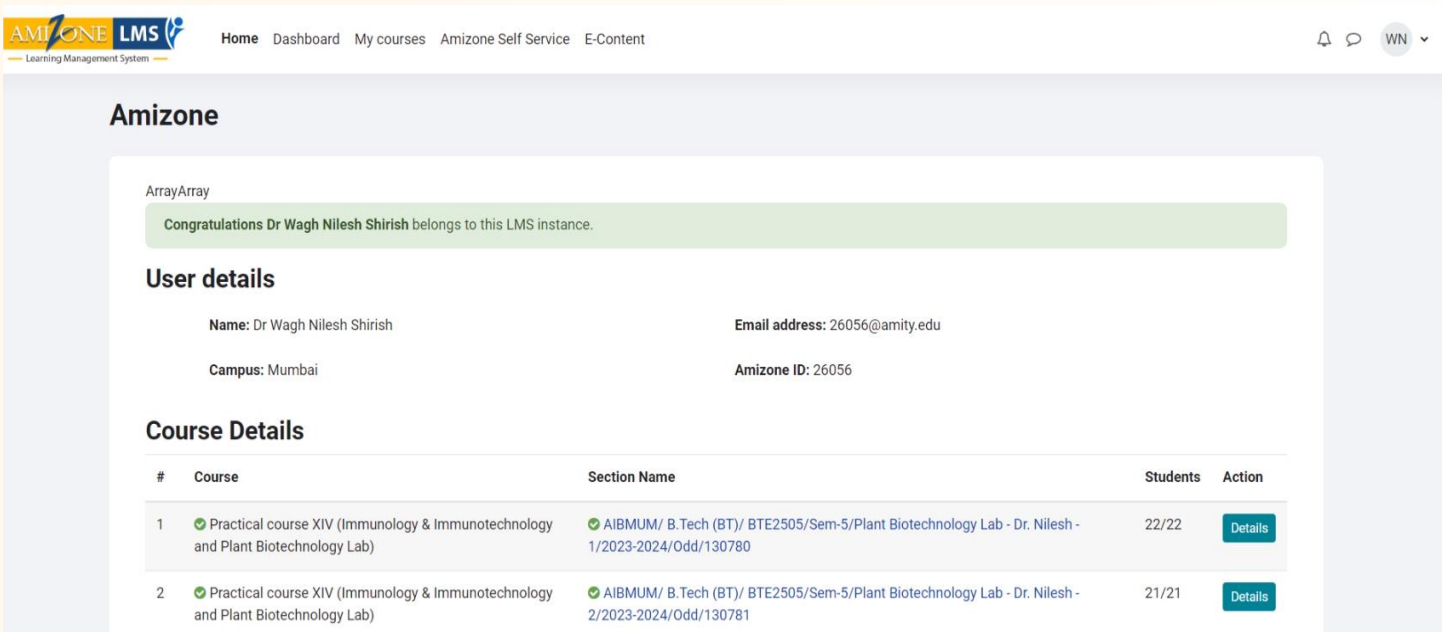
To access contents of 2023-2024/Even on A-LMS [\[Click here\]](#)

How to add Course and Section into ALMS [Click here to Download](#)

Step 3: Enable the pop-up option.



Step 4: A-LMS opens in new window.



Enrolment of faculty in A-LMS:

To enroll in the A-LMS courses, faculty must follow the steps given below (indicated by the arrows):

Step 1: Click on Amizone Self-service and choose details for the course to be enrolled.

AMIZONE LMS

Home Dashboard My courses Amizone Self Service E-Content

WN

Amizone

ArrayArray

Congratulations Dr Wagh Nilesh Shirish belongs to this LMS instance.

User details

Name: Dr Wagh Nilesh Shirish

Email address: 26056@amity.edu

Campus: Mumbai

Amizone ID: 26056

Course Details

#	Course	Section Name	Students	Action
1	✔ Practical course XIV (Immunology & Immunotechnology and Plant Biotechnology Lab)	✔ AIBMUM/ B.Tech (BT)/ BTE2505/Sem-5/Plant Biotechnology Lab - Dr. Nilesh - 1/2023-2024/Odd/130780	22/22	Details
2	✔ Practical course XIV (Immunology & Immunotechnology and Plant Biotechnology Lab)	✔ AIBMUM/ B.Tech (BT)/ BTE2505/Sem-5/Plant Biotechnology Lab - Dr. Nilesh - 2/2023-2024/Odd/130781	21/21	Details

Step 2: Click on add course, add Moodle course, enroll to course, and enroll all students.

Learning Management System

Amizone(Section/Group Detail)

Section/Group details

1

Course Name:

Add Course

2

Moodle Course:

AIBMUM/ M.Sc. (BT)/ BTH4306/Sem-3/Practical Course V (Plant Biotechnology Lab) - Dr. Nilesh - 1/2023-2024/Odd/145473

Add Moodle Course

3

Faculty :

Dr Wagh Nilesh Shirish

Enroll to Course

4

Enrolled Faculty :

0

Enrolled Students:

0

Enroll all Students

Students

Name	Email	Role	Status
SHINDE CHAITREY PRAKASH	shinde.prakash@s.amity.edu	Student	

Step 3: Faculty will be enrolled in the course. Repeat the above steps to enroll in other courses.

AMIZONE

LMS

Learning Management System

[Home](#) [Dashboard](#) [My courses](#) [Amizone Self Service](#) [E-Content](#)

WN

Amizone

ArrayArray

Congratulations Dr Wagh Nilesh Shirish belongs to this LMS instance.

User details

Name: Dr Wagh Nilesh Shirish

Email address: 26056@amity.edu

Campus: Mumbai

Amizone ID: 26056

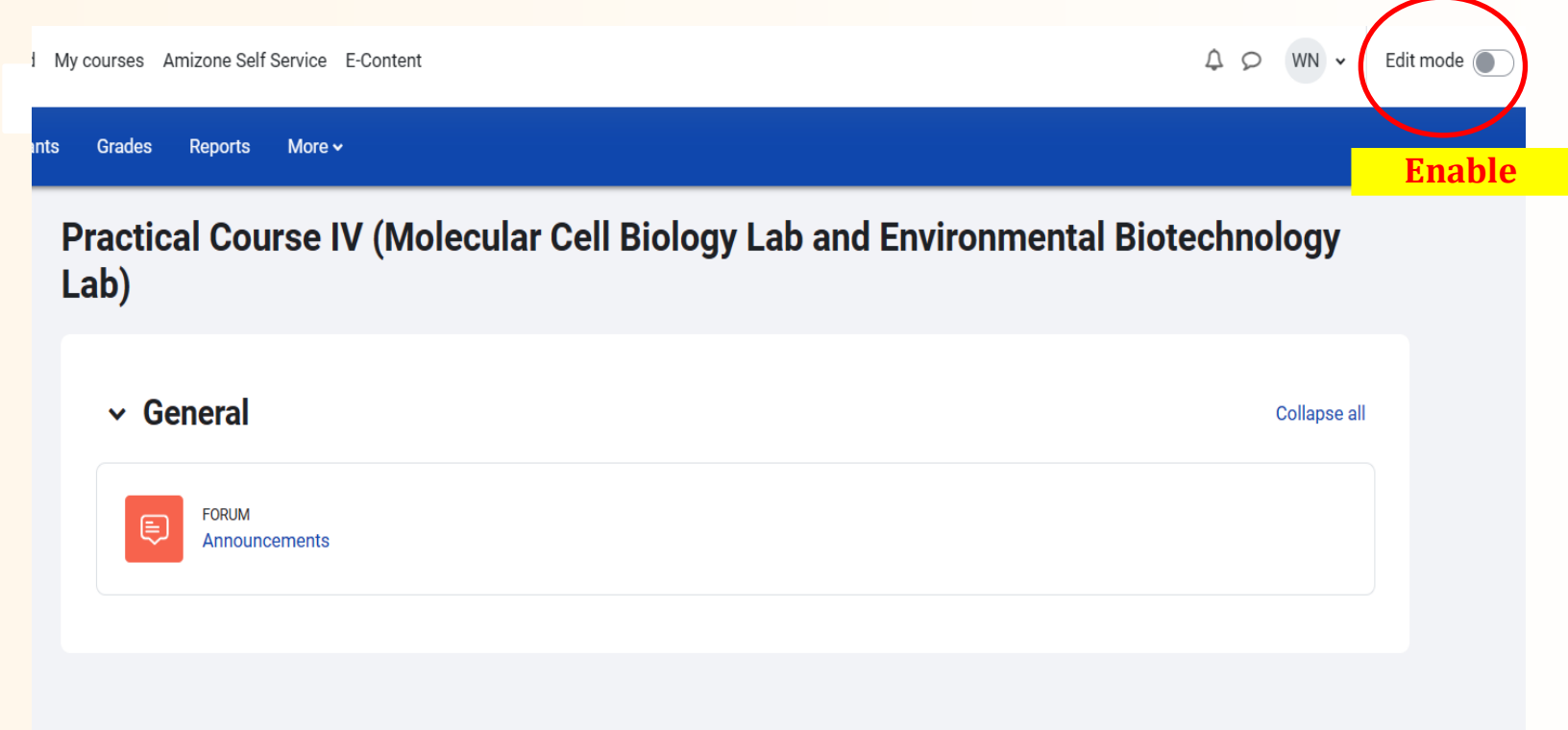
Course Details

#	Course	Section Name	Students	Action
1	✔ Practical course XIV (Immunology & Immunotechnology and Plant Biotechnology Lab)	✔ AIBMUM/ B.Tech (BT)/ BTE2505/Sem-5/Plant Biotechnology Lab - Dr. Nilesh - 1/2023-2024/Odd/130780	22/22	Details
2	✔ Practical course XIV (Immunology & Immunotechnology and Plant Biotechnology Lab)	✔ AIBMUM/ B.Tech (BT)/ BTE2505/Sem-5/Plant Biotechnology Lab - Dr. Nilesh - 2/2023-2024/Odd/130781	21/21	Details

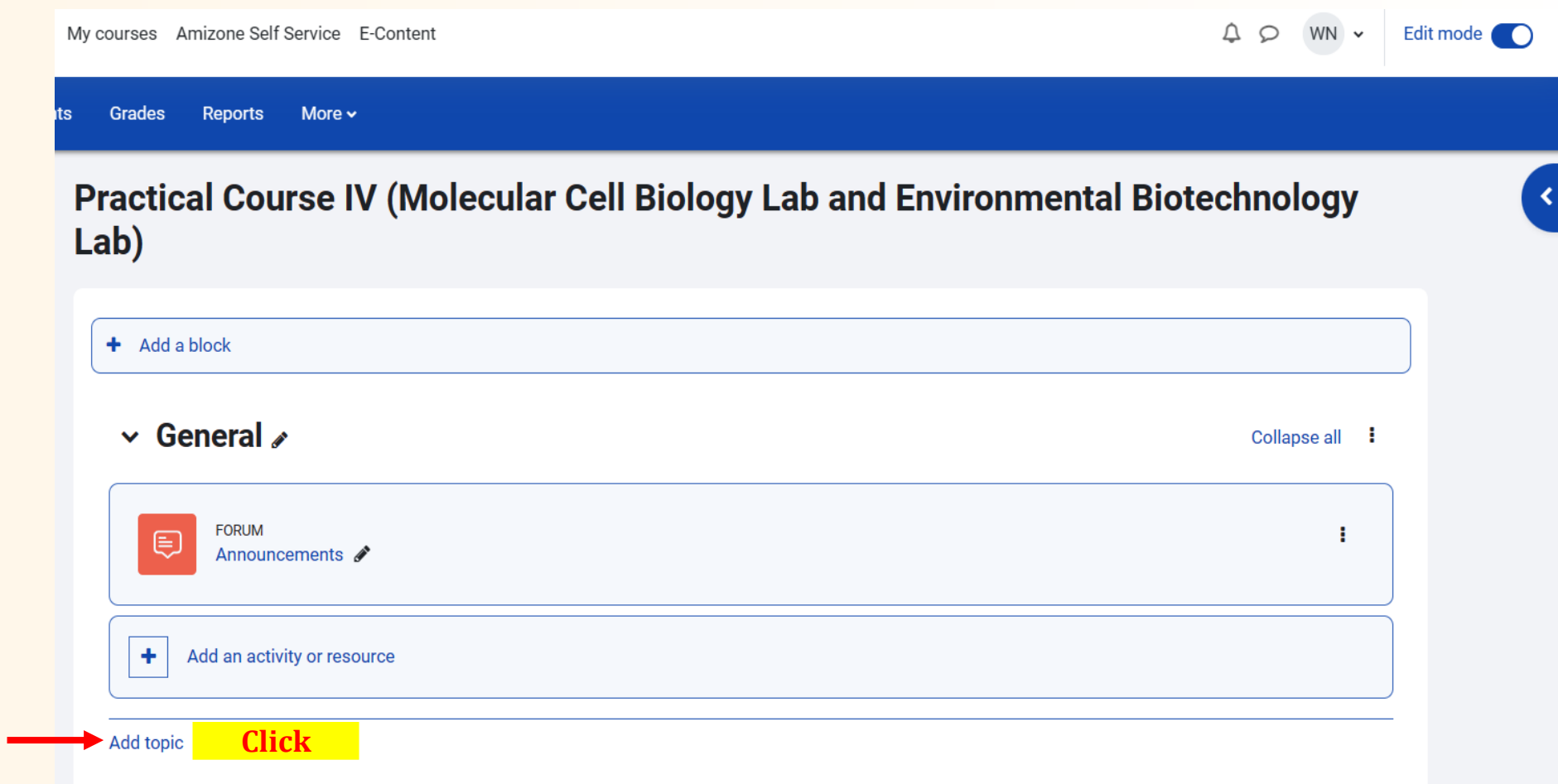
Configuration of courses in A-LMS:

To configure the course in the A-LMS, faculty must follow the steps given below (indicated by the arrows):

Step 1: Click on the course to be configured and enable the Edit mode toggle switch.



Step 2: Click on add topic.



Step 3: Click on topic 1 to edit the name.

The screenshot shows the 'General' section of a Moodle course. It contains a 'FORUM Announcements' block and an 'Add an activity or resource' button. Below this is a section for 'Topic 1', which is highlighted with a red arrow and the word 'Click' in a yellow box. The 'Topic 1' section also has an 'Add an activity or resource' button.

Step 4: Rename topic 1 as Module 1/Unit 1/Practical 1 etc.

The screenshot shows the 'General' section of a Moodle course. It contains a 'FORUM Announcements' block and an 'Add an activity or resource' button. Below this is a section for 'Module 1/ Unit 1/ Practical List', which is highlighted with a red arrow. The 'Module 1/ Unit 1/ Practical List' section also has an 'Add an activity or resource' button.

Step 5: Edit topic to add syllabus.

The screenshot shows the 'Practical List' section of a Moodle course. It contains an 'Add an activity or resource' button. Below this is a section for 'Practical List', which is highlighted with a red arrow. The 'Practical List' section also has an 'Add an activity or resource' button. A red arrow points to the 'Edit topic' button in the 'Practical List' section, with the word 'Click' in a yellow box.

Step 6: Paste or type the syllabus and click save changes.

▼ General

Section name

Custom

Practical List

Summary

1. Isolation of cell organelles by centrifugation such as chloroplast using density gradient centrifugation.

2. Perform Total WBC count.

3. Perform Total RBC count.

4. Study of cell viability/ death assay by use of Trypan Blue, MTT assay and wright staining.

5. Study of apoptosis through analysis of DNA fragmentation patterns in mitochondria.

6. Extraction and separation of Membrane proteins from any eukaryotic or prokaryotic system

> Restrict access

Save changes

Cancel

Click

Type/paste syllabus here

Step 7: Syllabus will be visible as follows. Repeat steps 2 to 6 for the remaining modules in that course.

▼ General

FORUM

Announcements

+

Add an activity or resource

Add topic

▼ Practical List

1. Isolation of cell organelles by centrifugation such as chloroplast using density gradient centrifugation.

2. Perform Total WBC count.

3. Perform Total RBC count.

4. Study of cell viability/ death assay by use of Trypan Blue, MTT assay and wright staining.

5. Study of apoptosis through analysis of DNA fragmentation patterns in mitochondria.

6. Extraction and separation of Membrane proteins from any eukaryotic or prokaryotic system

+

Add an activity or resource

Setting up activities in A-LMS

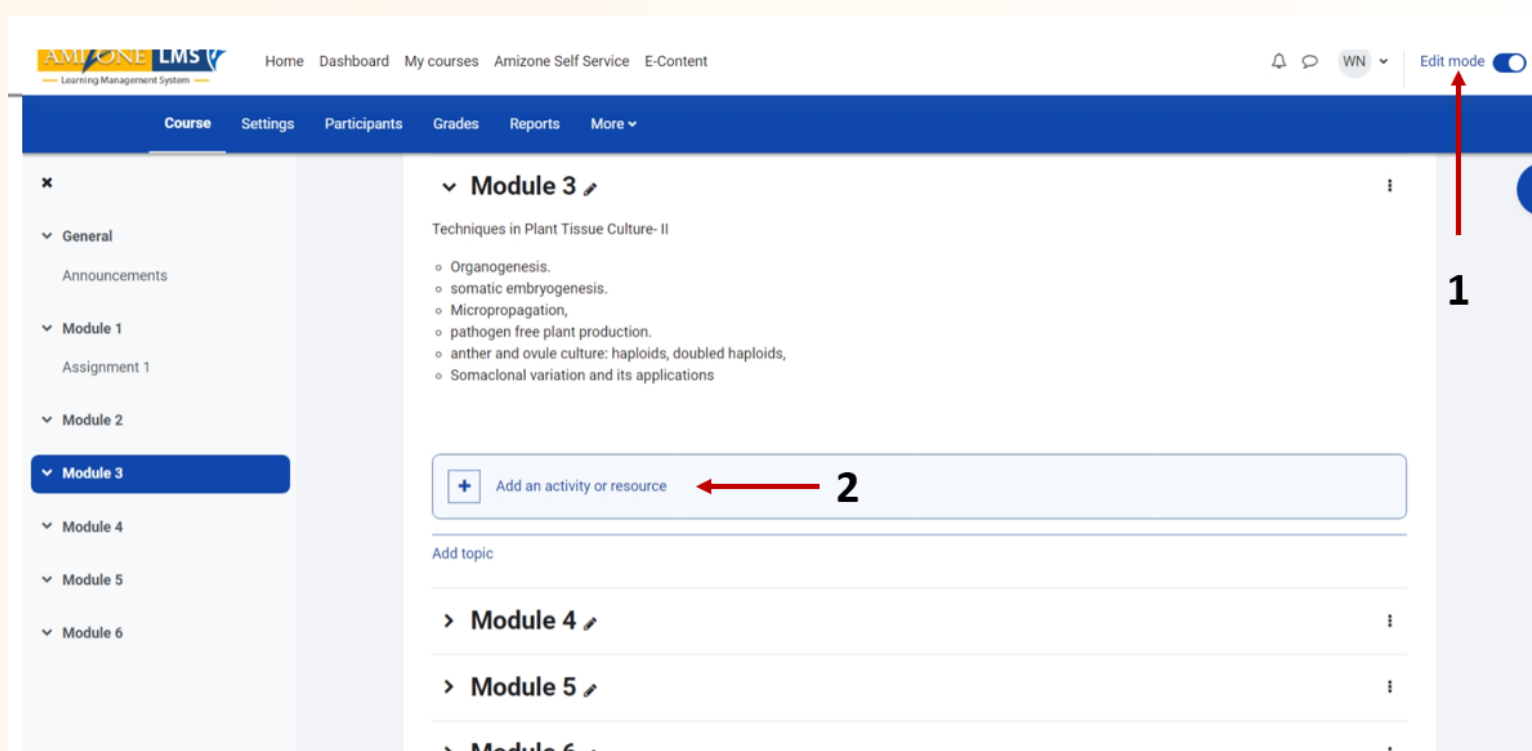
Faculties can upload the study material or resources, set up and evaluate a range of activities in any course in A-LMS. Students can access study material or resources at any time through any internet enabled devices like mobile phone/tablet/PC/laptop. Further, activities like assignments, quizzes tutorials, workshops, discussions, chats etc. can also be accessed/ attempted by students. Following activities recommended by Amity University can be set up through faculty A-LMS accounts:

- Assignment
- Quiz
- URL

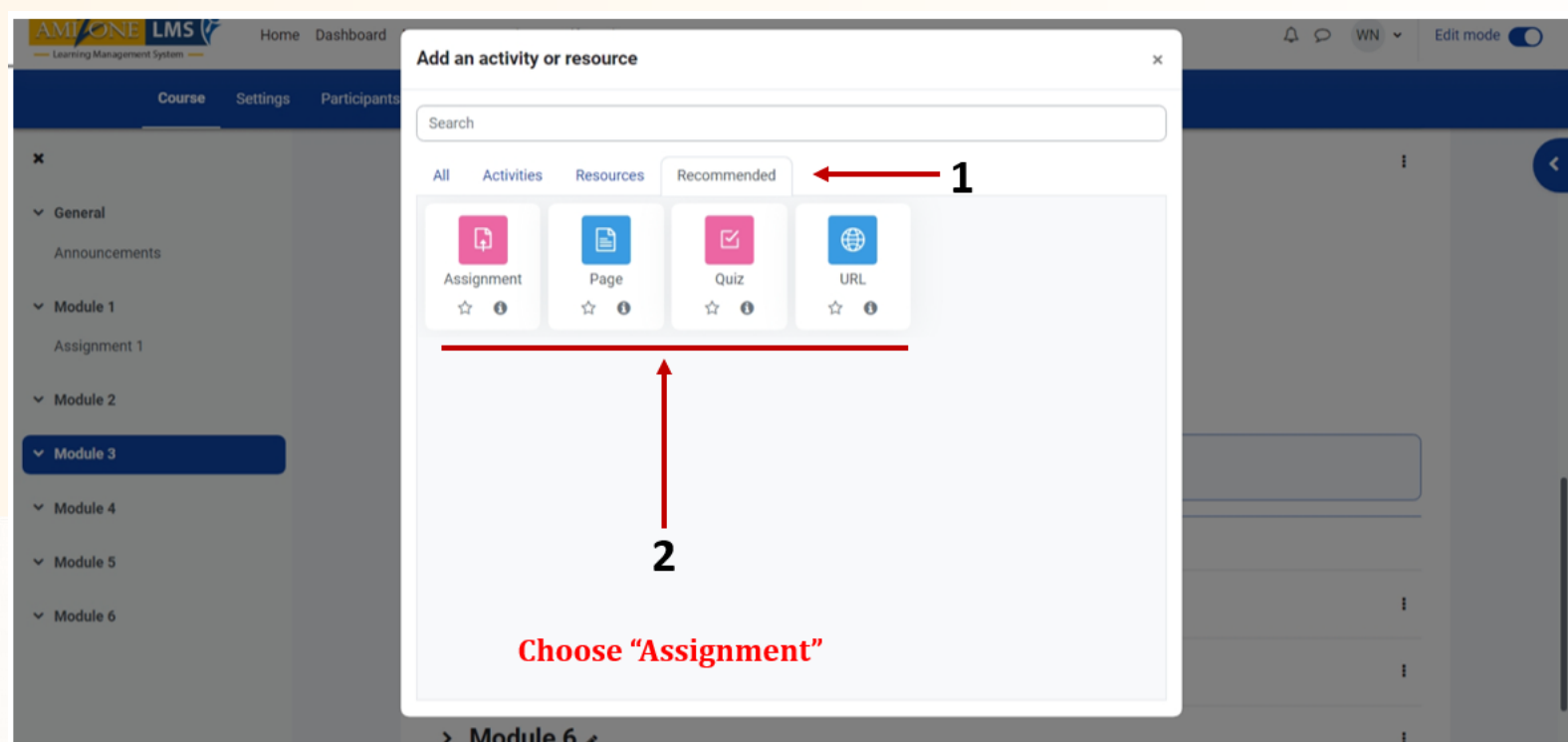
Procedure to set up activity: Assignment.

To schedule an activity – assignment submission by students, faculties need to configure the activity in the respective course as follows:

Step 1: with edit mode enabled, click on add an activity or resource.



Step 2: Click on the recommended tab and choose assignment option.



Adding a new Assignment

> General

> Availability

> Submission types

> Feedback types

> Submission settings

> Group submission settings

> Notifications

> Grade

> Common module settings

> Restrict access

> Activity completion

> Tags

> Competencies

☐ Send content change notification

Save and return to course

Save and display

Cancel

General

Availability

Submission types

Submission settings

Grade

Activity Completion

Save and display

▼ General

Assignment name ⓘ

Description

↵

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H-P

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☐ Display description on course page ⓘ

General

Assignment Name

Assignment Instructions

Additional files (optional)

▼ Availability

Allow submissions from

30

April

2024

00

00

☒ Enable

Due date

7

May

2024

00

00

☒ Enable

Cut-off date

30

April

2024

05

26

☐ Enable

Remind me to grade by

14

May

2024

00

00

☒ Enable

☒ Always show description

▼ Submission types

Submission types

☐ Online text ☒ File submissions

Maximum number of uploaded files

20

Maximum submission size

Site upload limit (200 MB)

Accepted file types

Choose

No selection

Step 6: Submission settings and grades for assignment

▼ Submission settings

Require students to click the submit button ?

Yes ▾

←

Require that students accept the submission statement ?

Yes ▾

←

Change

Additional attempts ?

Never ▾

←

> Group submission settings

> Notifications

▼ Grade

Grade ?

Type

Point ▾

Maximum grade

10

←

Change

Step 7: Activity completion and finalizing the settings for assignment.

▼ Activity completion

Completion tracking ?

Show activity as complete when conditions are met ▾

←

Require view

☒ Student must view this activity to complete it

Require grade

☐ Student must receive a grade to complete this activity ?

←

Change

☐ Student must receive a passing grade to complete this activity ?

←

☒ Student must make a submission

←

Expect completed on ?

30 ▾

April ▾

2024 ▾

05 ▾

26 ▾

📅

☐ Enable

> Tags

> Competencies

☐ Send content change notification ?

Save and return to course

Save and display

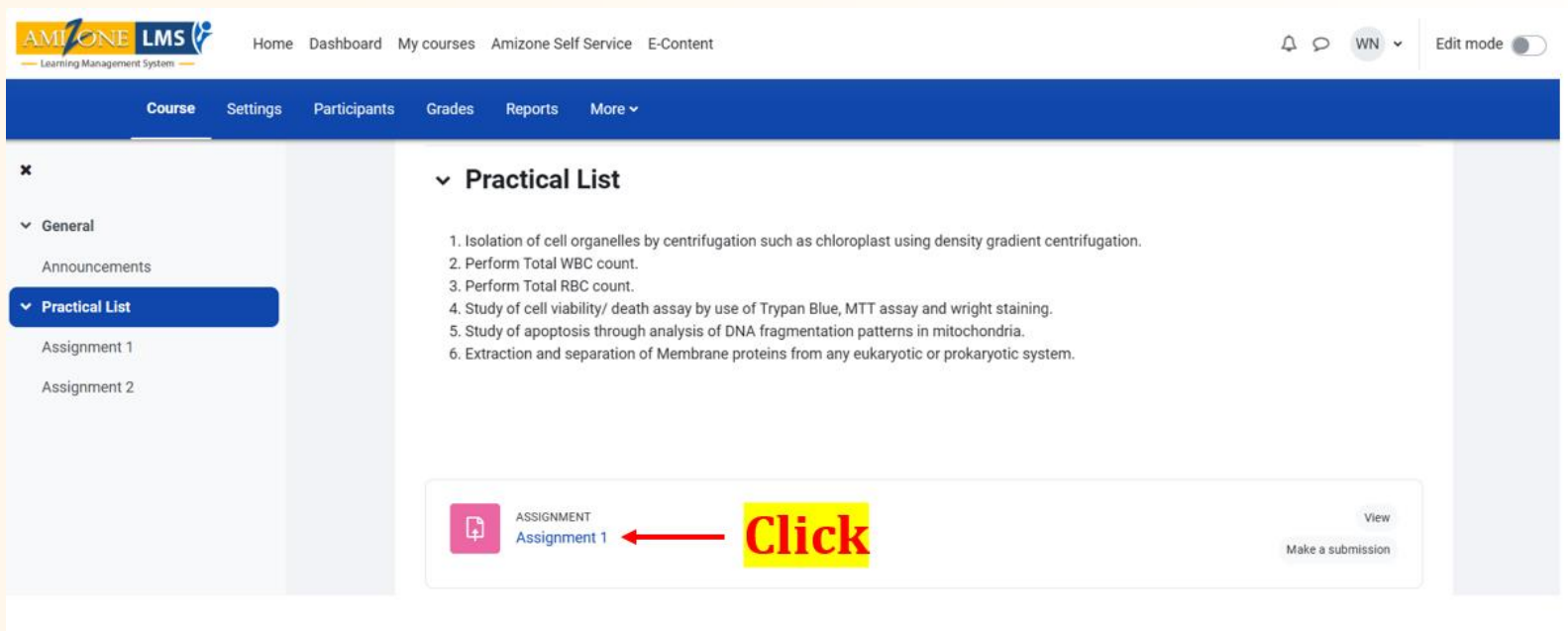
Cancel

Required

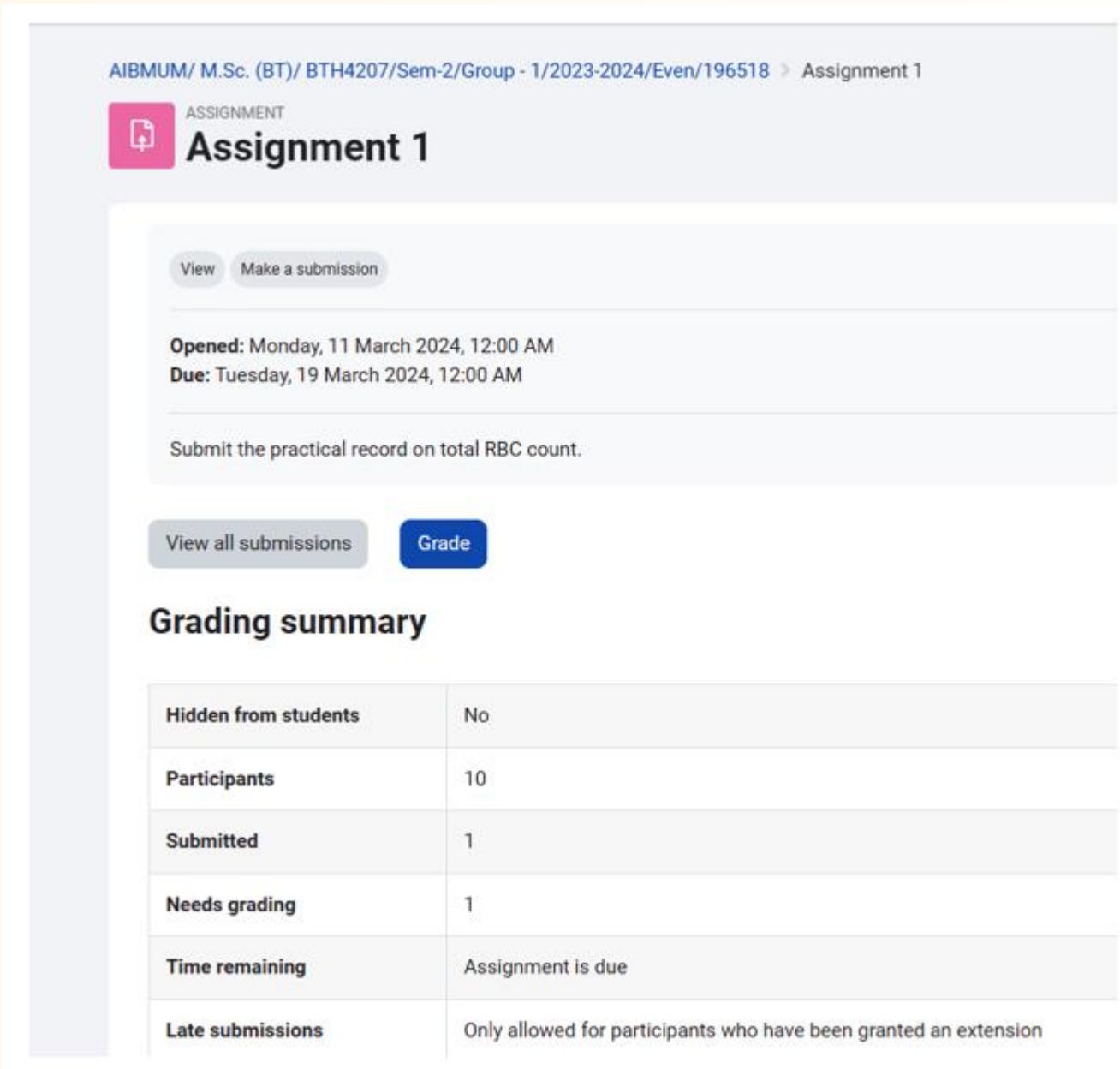
↑

Click

Step 8: Assignment visible on the course page.



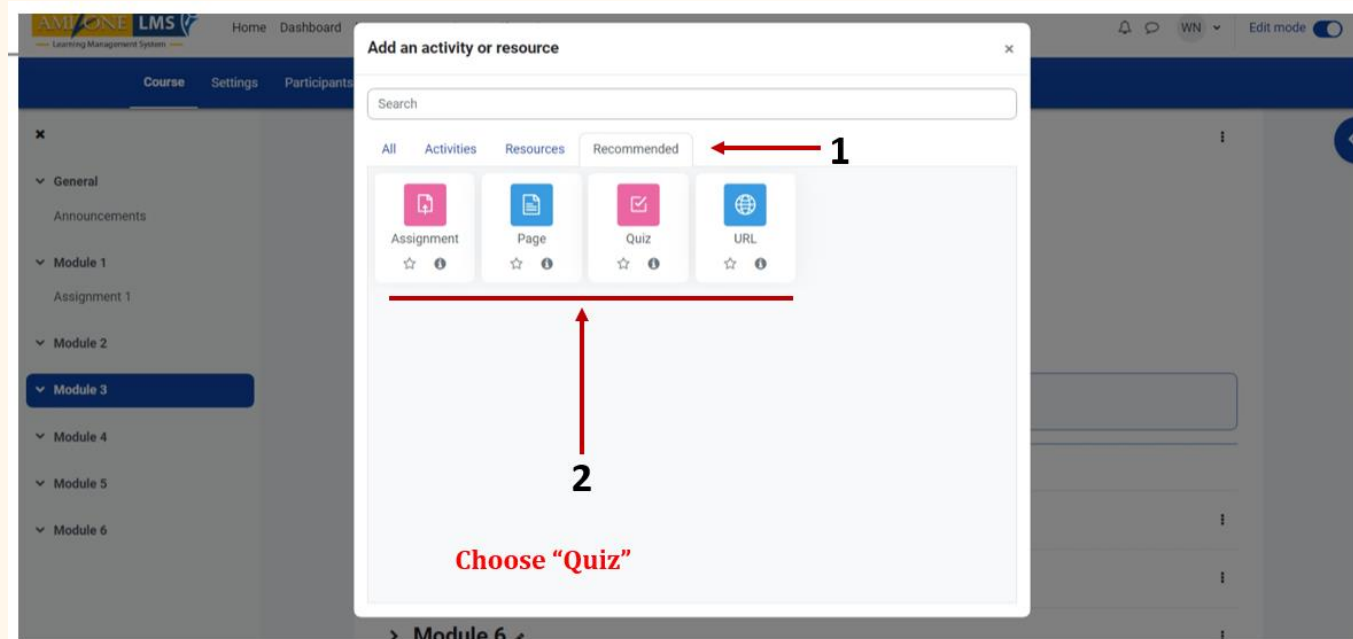
Step 9: After the click as per step no 8 above, assignment submission details will be visible.



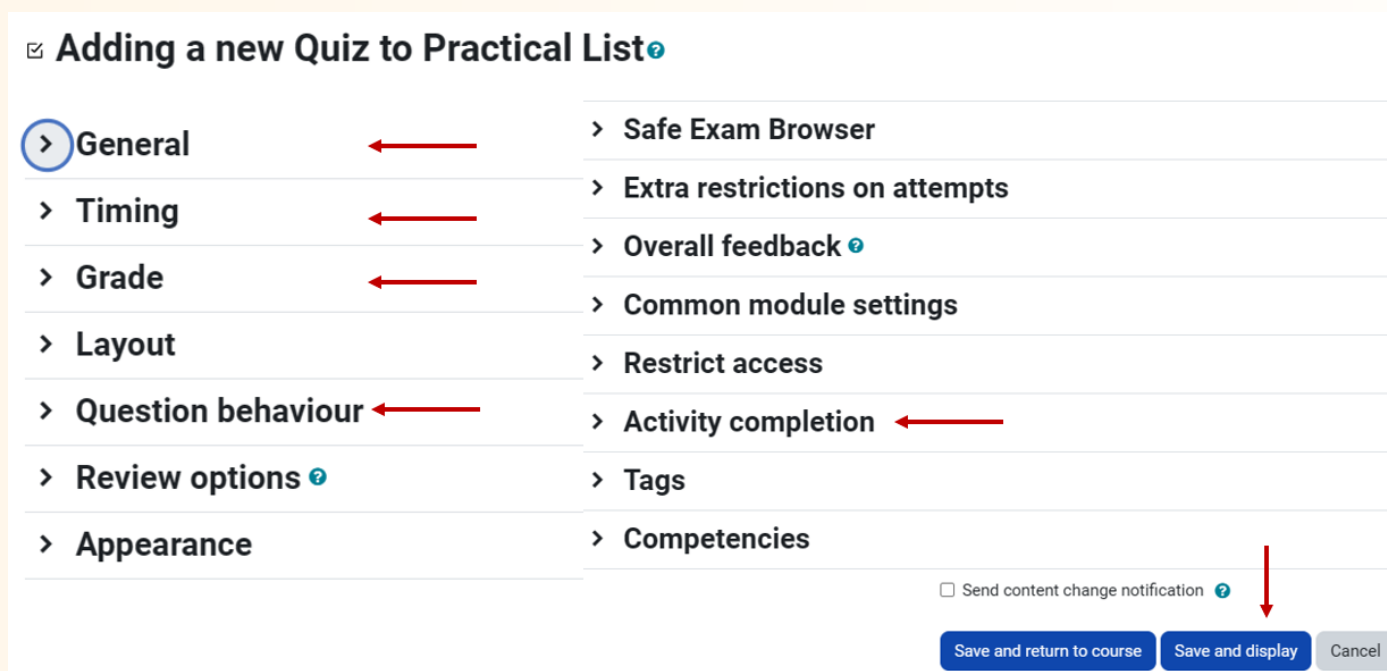
Procedure to set up activity: Quiz.

To schedule an activity – quiz submission by students, faculties need to configure the activity in the respective course as follows:

Step 1: With edit mode enabled, click on add an activity or resource and choose quiz.



Step 2: Set up quiz by configuring the settings as below (indicated by arrow).



Step 3: General settings for quiz.

✓ Adding a new Quiz to Practical List Expand all

▼ General

Name ⓘ ← Type "Quiz 1/ Quiz on...."

Description ⓘ

1 A B I             

☐ Display description on course page ⓘ

Grade category ⓘ

Grade to pass ⓘ ← Fill

Attempts allowed ← Change

Grading method ⓘ

Step 5: Question behaviour settings for quiz.

› General

› Timing

› Grade

› Layout

▼ Question behaviour

Shuffle within questions ⓘ ← Default

How questions behave ⓘ

[Show more...](#)

Step 6: Activity completion and finalizing quiz settings.

▼ Activity completion

Completion tracking ⓘ ← Select

Require view ☒ Student must view this activity to complete it

Require grade ☐ Student must receive a grade to complete this activity ⓘ ← Enable

☐ Student must receive a passing grade to complete this activity ⓘ ← Enable

☐ Or all available attempts completed

Require attempts → ☐ Minimum number of attempts: ← Select

Expect completed on ⓘ  ☐ Enable

› Tags

› Competencies Click

☐ Send content change notification ⓘ ↓

Step 7: Quiz will be visible on the course page, add questions to the quiz. (Manual method)

AIBMUM/ M.Sc. (BT)/ BTH4207/Sem-2/Group - 1/2023-2024/Even/196518 > Quiz 1

 QUIZ **Quiz 1**

[View](#) [Make attempts: 1](#) [Receive a grade](#) [Receive a passing grade](#)

Opens: Thursday, 30 May 2024, 9:00 AM
Closes: Thursday, 30 May 2024, 5:00 PM

[Add question](#)  **Click**

Attempts allowed: 1
Time limit: 20 mins
Grade to pass: 4.00 out of 10.00

No questions have been added yet

[Back to the course](#)

Step 8: Quiz will be visible on the course page, add questions to the quiz. (Manual method)

 QUIZ **Quiz 1**

Questions

Questions: 0 | Quiz closed (opens 30/05/24, 09:00)

[Repaginate](#) [Select multiple items](#)

Maximum grade [Save](#)

Total of marks: 0.00

 ☐ Shuffle 

Click  [Add](#) 

- + [a new question](#)
- + [from question bank](#)
- + [a random question](#)

Step 9: Choose the type of question.

Select any question type and click "Add"

Choose a question type to add

QUESTIONS

☒ Multiple choice

☐ True/False

☐ Matching

☐ Short answer

☐ Numerical

☐ Essay

☐ Calculated

☐ Calculated multichoice

☐ Calculated simple

☐ Drag and drop into text

☐ Drag and drop markers

Select a question type to see its description.

Add

Cancel

Method 1:
a new question

Step 10: Add details for question name and type/paste question.

Short Que. name

General

Category

Default for AIBMUM/ M.Sc. (BT)/ BTH4207/Sem-2/Group - 1/2023-2024/Even/196518

Question name

Question text

Type/
Paste the question text

Step 11: Set default marks (1 or 2) for the question.

Change as per total marks for quiz & no. of ques.

Question status

Ready

Default mark

2

General feedback

Step 12: Type/paste answers and set correct answer as 100%.

Correct Answer (100%)

Answers

Type/paste here

Choice 1

Grade

Feedback

Choice 2

Grade

Feedback

None

100%

90%

83.33333%

80%

75%

70%

66.66667%

60%

50%

40%

33.33333%

30%

25%

20%

16.66667%

14.28571%

12.5%

11.11111%

10%

Step 13: Finalize the question settings by clicking save changes. Repeat steps 7 to 12 for adding more questions.

Combined feedback

Multiple tries

Tags

Save changes and continue editing

Click

Save changes

Cancel

Step 14: Adding questions in the quiz by using Aiken format

Alternatively, questions can be added by importing the Aiken format option. In this method, questions are prepared and kept ready in the notepad file. Format of the questions and correct answer should be as follows:

Q.1. Text of the question

1. Option 1

2. Option 2

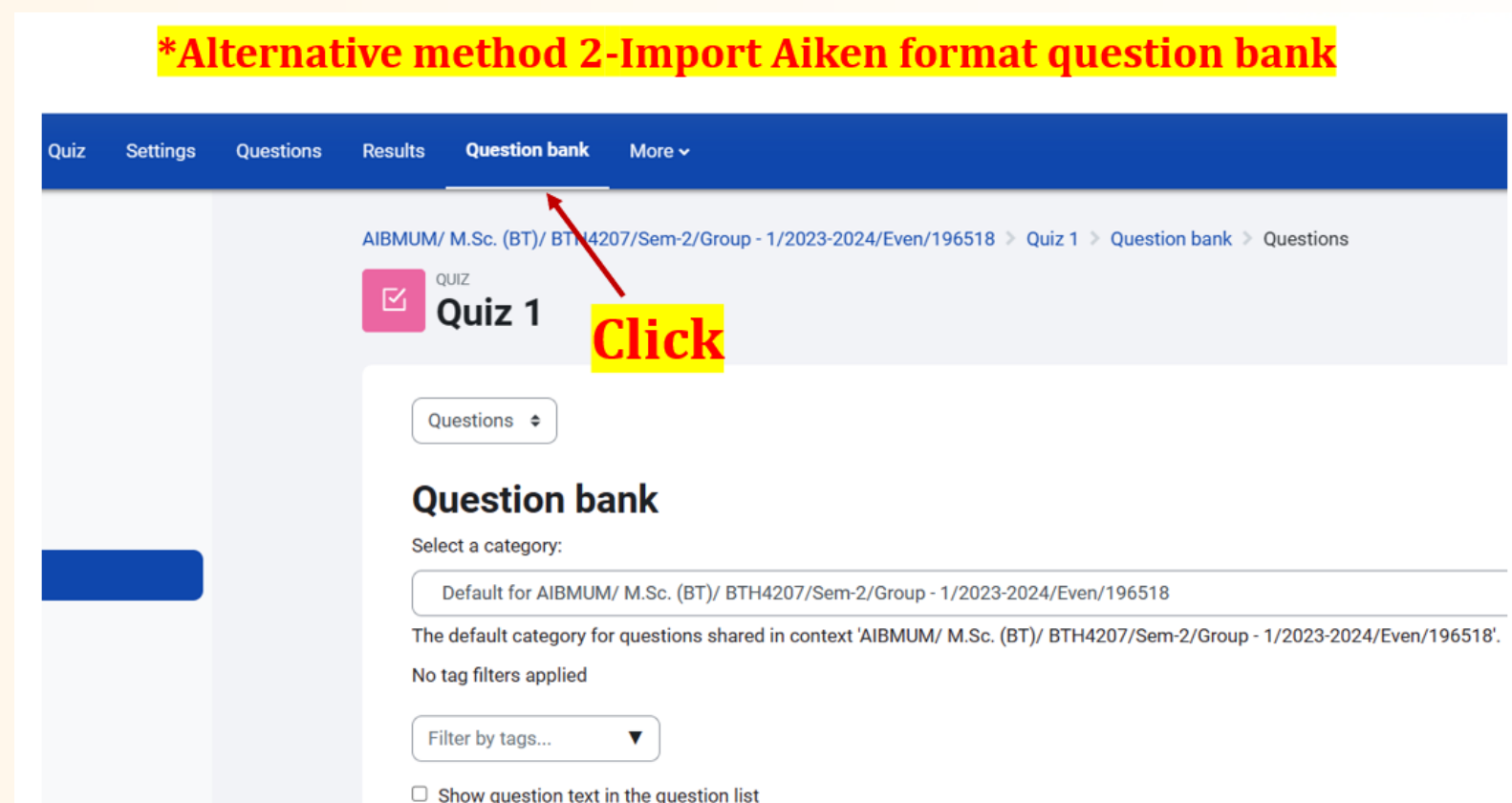
3. Option 3

4. Option 4

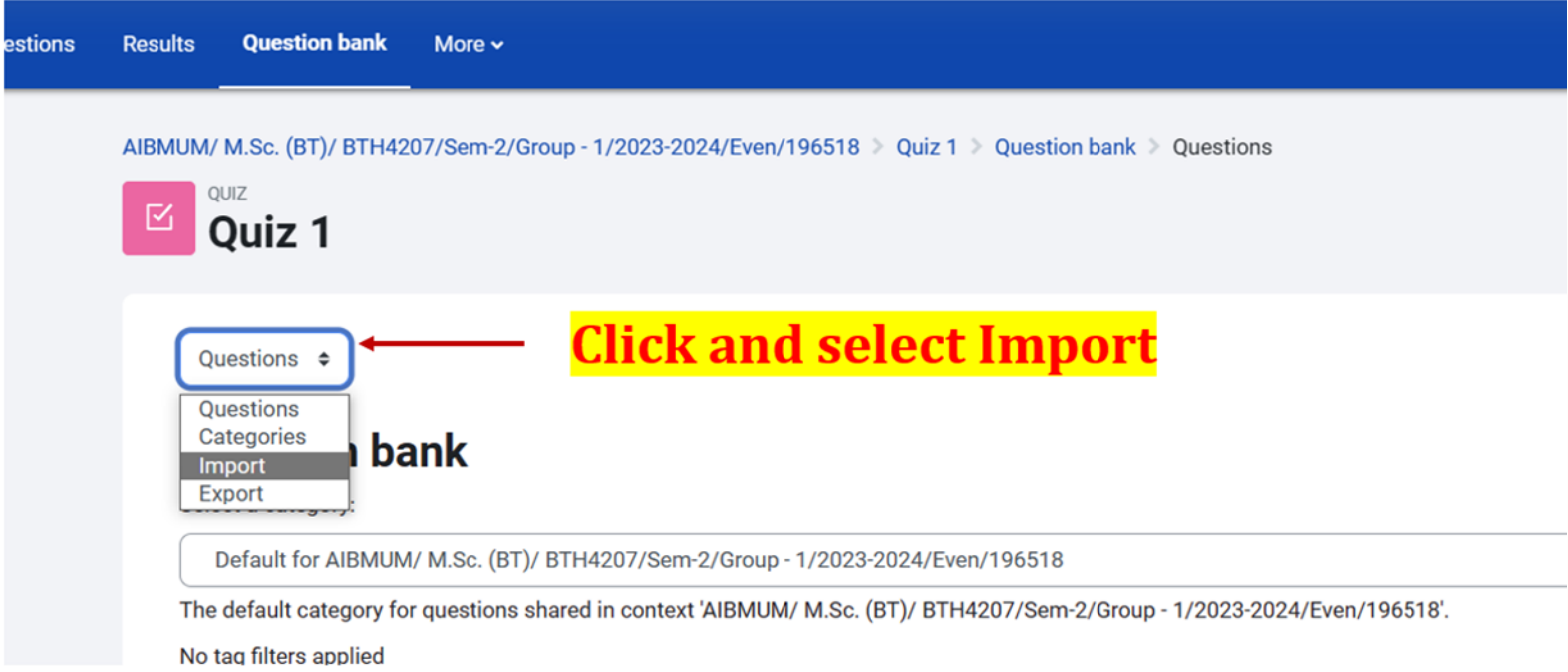
ANSWER: 1/2/3/4

In the similar manner, other questions are added below in the notepad file and saved with a .txt extension

This file is then imported through the question bank setting on the course page as depicted below:



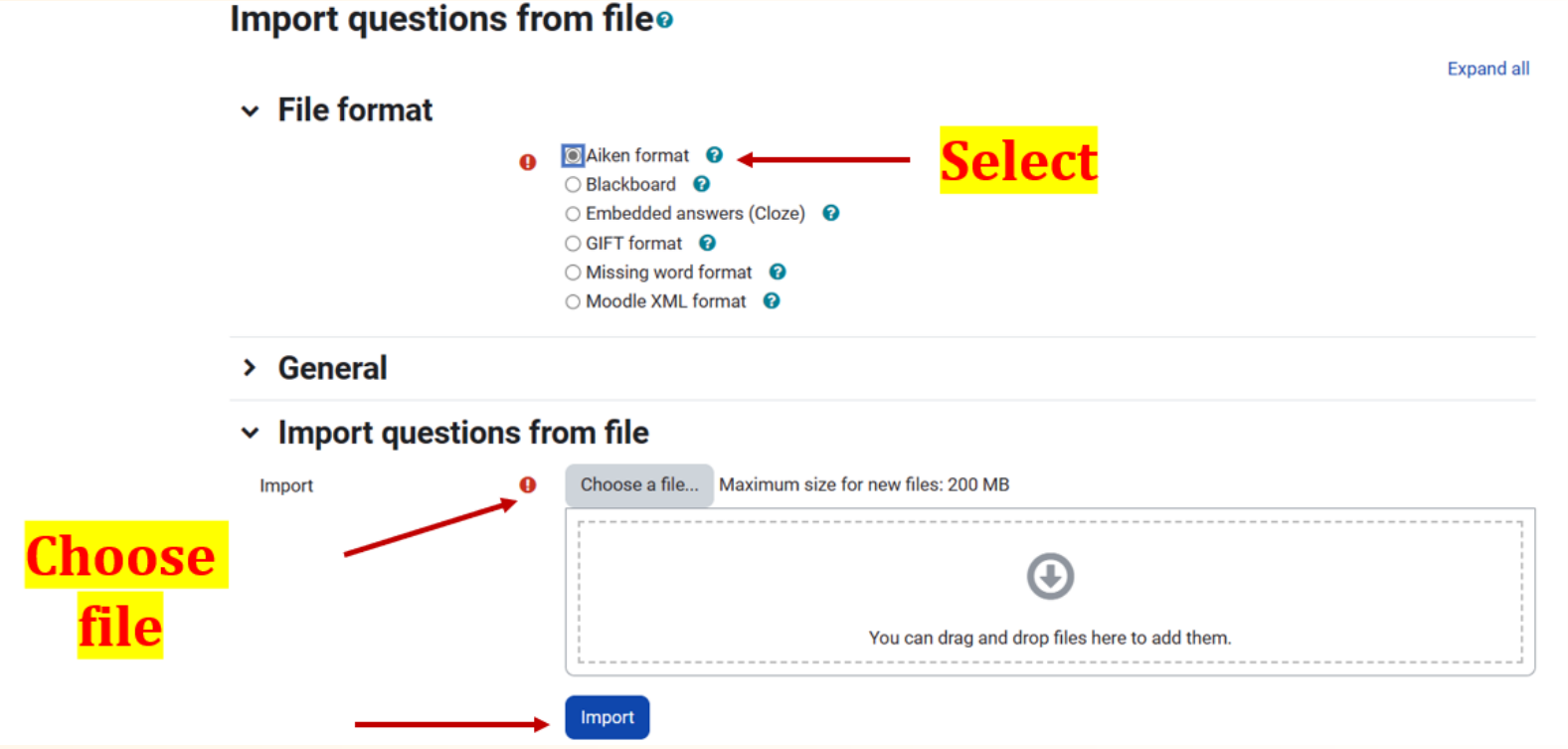
Step 15: Browse the questions drop down menu and choose import option



The screenshot shows the 'Question bank' interface. At the top, there's a navigation bar with 'Questions', 'Results', 'Question bank', and 'More'. Below this, a breadcrumb trail reads: 'AIBMUM/ M.Sc. (BT)/ BTH4207/Sem-2/Group - 1/2023-2024/Even/196518 > Quiz 1 > Question bank > Questions'. A pink 'QUIZ' icon is next to 'Quiz 1'. A red arrow points to the 'Questions' dropdown menu, which is open, showing options: 'Questions', 'Categories', 'Import', and 'Export'. A yellow box with the text 'Click and select Import' is next to the arrow. Below the dropdown, a text box says 'Default for AIBMUM/ M.Sc. (BT)/ BTH4207/Sem-2/Group - 1/2023-2024/Even/196518'. Below that, a message states: 'The default category for questions shared in context 'AIBMUM/ M.Sc. (BT)/ BTH4207/Sem-2/Group - 1/2023-2024/Even/196518'.' At the bottom, it says 'No tag filters applied'.

Step 16: Choose the Aiken format, click the choose file option and import

Browse the location for the .txt file (comprising questions prepared as per step 13) and click the import option as depicted below



The screenshot shows the 'Import questions from file' interface. At the top, there's a title 'Import questions from file' with a help icon and an 'Expand all' link. Below this, a section titled 'File format' has a dropdown arrow. Under 'File format', there are radio buttons for 'Aiken format', 'Blackboard', 'Embedded answers (Cloze)', 'GIFT format', 'Missing word format', and 'Moodle XML format'. A red arrow points to the 'Aiken format' radio button, which is selected, and a yellow box with the text 'Select' is next to it. Below this, a section titled 'General' has a dropdown arrow. Under 'General', there's a section titled 'Import questions from file'. Below this, there's a text box 'Import' with a red arrow pointing to it. To the right of 'Import' is a button 'Choose a file...' with a red arrow pointing to it. To the right of 'Choose a file...' is a text box 'Maximum size for new files: 200 MB'. Below 'Choose a file...' is a large dashed box with a download icon and the text 'You can drag and drop files here to add them.' To the right of the dashed box is a blue 'Import' button with a red arrow pointing to it. A yellow box with the text 'Choose file' is next to the 'Choose a file...' button.

Step 17: Questions will be fetched from the .txt file and will be available for selection.

AIBMUM/ M.Sc. (BT)/ BTH4207/Sem-2/Group - 1/2023-2024/Even/196518 > Quiz 1 > Question bank > Import

QUIZ

Quiz 1

Import

Parsing questions from import file.

Importing 2 questions from file

1. What is structural and functional unit of life.

2. Structural and functional unit of life is

Continue

Step 18: Choose the questions available for selection. Questions will be added to the quiz.

Filter by tags...

☐ Show question text in the question list

[Search options](#)

☒ Also show questions from subcategories

☐ Also show old questions

Create a new question ...

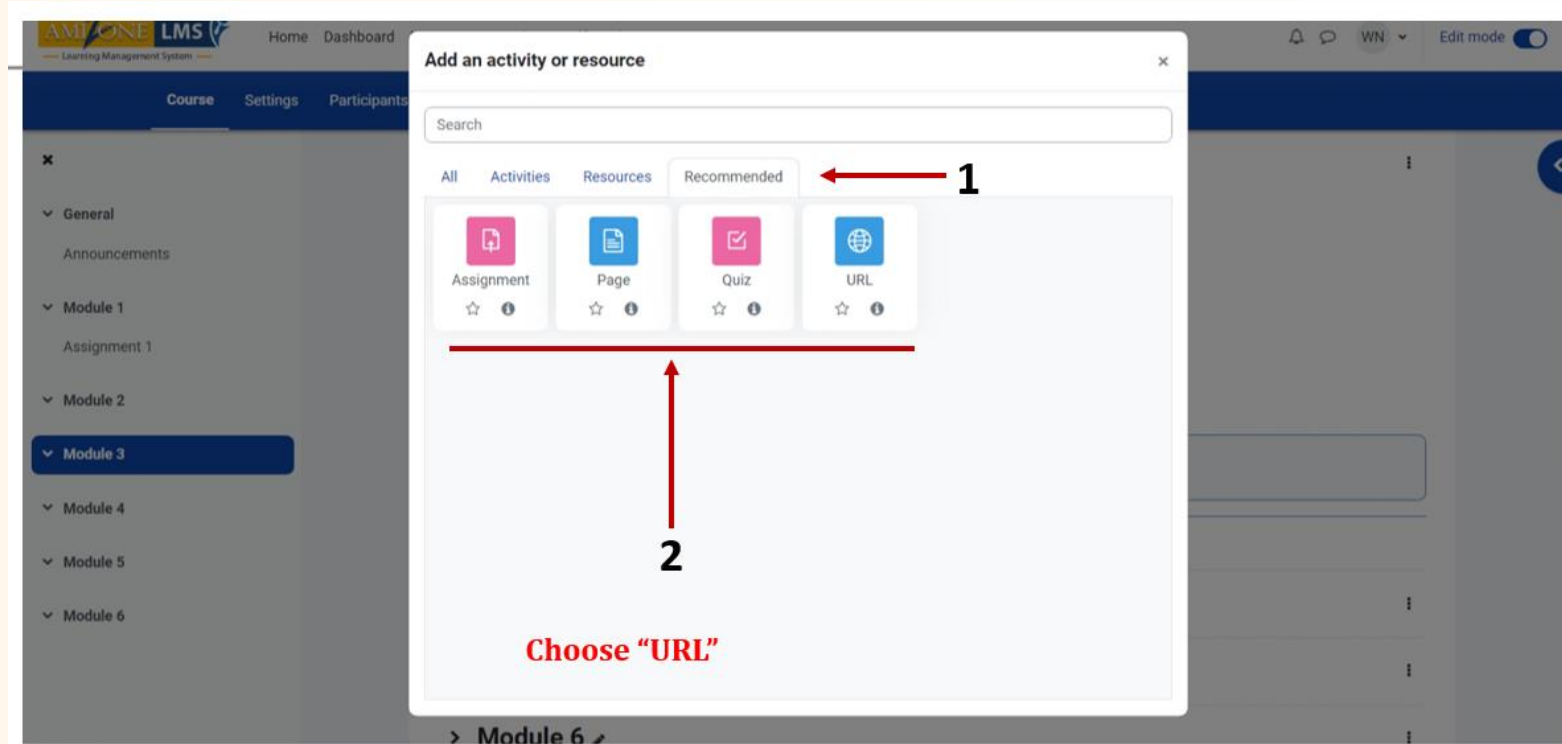
	Question	Actions	Status	Version	Created by	Comments	Needs checking?	Facility index	Discriminative efficiency	Usage
	Question name / ID number				First name / Surname / Date					
☐	Structural and functional unit of life is	Edit	Ready	v1	Wagh Nilesh Shirish 30 April 2024, 2:25 PM	0	-	N/A	N/A	0
☐	What is structural and functional unit of life.	Edit	Ready	v1	Wagh Nilesh Shirish 30 April 2024, 2:25 PM	0	-	N/A	N/A	0

With selected

Procedure to set up activity: URL.

To schedule an activity – URL, faculties need to configure the activity in the respective course as depicted in the steps below. Study material or resources can be stored in cloud databases like OneDrive or Google Drive and access to this material can be shared in the form of URL.

Step 1: With edit mode enabled, click on add an activity or resource and choose URL.



Step 2: Add name to the URL and paste the URL.

🌐 Adding a new URL to Practical List 🌐 Expand all

▼ General

Name !

External URL ! Choose a link...

Description

☐ Display description on course page ?

Step 3: Click activity completion, click on save and display to finalize the URL settings.

▼ Activity completion

Completion tracking

?

Show activity as complete when conditions are met

▼

Require view

☒ Student must view this activity to complete it

Expect completed on

?

30

▼

April

▼

2024

▼

07

▼

11

▼

📅

☐ Enable

> Tags

> Competencies

☐ Send content change notification

?

Save and return to course

Save and display

Cancel

Evaluation of activities in A-LMS

Activities like assignments, quizzes, workshops, tutorial etc. set up by the faculty can be evaluated through A-LMS.

Evaluation of assignments:

Step 1: Click the respective assignment assigned on course page of A-LMS and view all submissions.

The screenshot shows the A-LMS interface for 'Assignment 1'. The sidebar on the left contains a menu with 'General', 'Module 1', 'Module 2', 'Module 3', 'Module 4', 'Module 5', and 'Module 6'. The main content area displays the assignment details, including the title 'Assignment 1', the course 'AIBMUM/ B.Sc. (H)-BT / BTH2502/Sem-5/BSBT 2021/2023-2024/Odd/130813', and the assignment description. A red arrow points to the 'View all submissions' button. Below the assignment details is a 'Grading summary' table.

Hidden from students	No
Participants	14
Submitted	10

Step 2: Assignments available for grading will be visible.

The screenshot shows the 'View all submissions' page for 'Assignment 1'. The page displays a table of submissions with the following columns: Select, User picture, First name / Surname, Email address, Status, Grade, Edit, Last modified (submission), and File submissions. The table lists four submissions, each with a 'Grade' button.

Select	User picture	First name / Surname	Email address	Status	Grade	Edit	Last modified (submission)	File submissions
☐		KRUTIKA SANDEEP TENDULKAR	krutika.tendulkar@s.amity.edu	Submitted for grading 23 hours 19 mins late	Grade	Edit	Monday, 30 October 2023, 11:19 PM	PLANT BIC
☐		IRSHIKA HETAL DIVANJI	irshika.divanji@s.amity.edu	Submitted for grading	Grade	Edit	Friday, 6 October 2023, 9:36 PM	Organogen
☐		PHILIP THOMAS	philip.thomas@s.amity.edu	Submitted for grading	Grade	Edit	Friday, 27 October 2023, 12:13 AM	Plant assig
☐		OM VISHWANATH BHOGALE	om.bhogale@s.amity.edu	Submitted for grading	Grade	Edit	Thursday, 19 October 2023, 2:34 PM	Om Vishw transformation

Step 3: Click on individual student response to submit the grade and feedback. Click Save changes.

Course: AIBMUM/ M.Sc. (BT)/ BTH4207/Sem-2/Group - 1/2023-2...
Assignment: Assignment 1 
[View all submissions](#)

**RIYA RAMESHWAR RAI -**
riya.ra15@s.amity.edu
Due date: 19 March 2024, 12:00 AM

Submission
Submitted for grading
Not graded
Assignment was submitted 39 mins 40 secs late
Student cannot edit this submission

 mol bio exp 2 (rbc count).pdf 19 March 2024, 12:39 AM

▶ Comments (0)

Grade
Grade
Grade out of 100

Current grade in gradebook
Not graded

Feedback comments

Notify student ☒ 

Save changes

Save and show next

Reset

Evaluation of quiz:

Step 1: Click the quiz visible on course page and click on attempts option.

AIBMUM/ B.Tech. + M.Tech - (BT) Dual/ BTE6802/Sem-8/BTMT 2020/2023-2024/Even/189946 > Quiz 1

QUIZ

Quiz 1

View

Receive a grade

Receive a passing grade

Opened: Tuesday, 23 April 2024, 5:00 PM

Closed: Wednesday, 24 April 2024, 6:00 PM

This quiz will evaluate your knowledge based on basic concepts of design process, mass and energy balance.

Preview quiz

Attempts allowed: 1

Time limit: 30 mins

Grade to pass: 3.50 out of 10.00

Attempts: 11

Step 2: Click download to get the quiz score in excel file format.

Download table data as

Comma separated values (.csv)

Download

		First name / Surname	Email address	State	Started on	Completed	Time taken	Grade/10.00	Q. 1 /1.00	Q. 2 /1.00	Q. 3 /1.00	Q. 4 /1.00	Q. 5 /1.00
☐	TR	TANAY RANGANKAR Review attempt	tanay.rangankar@s.amity.edu	Finished	23 April 2024 11:00 PM	23 April 2024 11:10 PM	10 mins 4 secs	8.00	✗ 0.00	✓ 1.00	✓ 1.00	✓ 1.00	✓ 1.00
☐	C-	CHOUGULE VRUDHI RAJAN - Review attempt	chougule.rajan@s.amity.edu	Finished	24 April 2024 9:34 AM	24 April 2024 9:38 AM	3 mins 41 secs	8.00	✗ 0.00	✓ 1.00	✓ 1.00	✓ 1.00	✓ 1.00
☐	G-	GUNJAN MISHRA - Review attempt	gunjan.mishra1@s.amity.edu	Finished	24 April 2024 9:49 AM	24 April 2024 9:59 AM	9 mins 44 secs	9.00	✗ 0.00	✓ 1.00	✓ 1.00	✓ 1.00	✓ 1.00
☐	M-	MUKESH KALWANI - Review attempt	mukesh.kalwani@s.amity.edu	Finished	24 April 2024 9:51 AM	24 April 2024 10:02 AM	10 mins 55 secs	9.00	✗ 0.00	✓ 1.00	✓ 1.00	✓ 1.00	✓ 1.00
☐	P-	PRAKRUTHI RAO - Review attempt	prakruthi.rao@s.amity.edu	Finished	24 April 2024 12:21	24 April 2024 12:23 PM	2 mins 21	9.00	✗ 0.00	✓ 1.00	✓ 1.00	✓ 1.00	✓ 1.00