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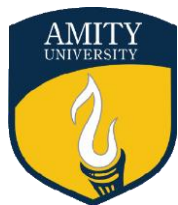
AUM/RO/1237   Date: 17.08.2022

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL OF AMITY UNIVERSITY MAHARASHTRA, HELD ON 25th May 2022

1. The 7th meeting of the Internal Quality Assurance Cell (IQAC) of Amity University Maharashtra was held on Wednesday, 25th May 2022 in hybrid mode, the offline meeting has been conducted in A2, Hall No.105 and for virtual meeting was conducted by using MS Teams. Dr.A.W.Santhosh Kumar. Vice Chancellor and Chairman of the IQAC, AUM presided over the meeting.

2. The Agenda Points proposed to be discussed during the meeting were earlier circulated to all the members and are attached at Appendix-A.

3. The list of the members who attended the IQAC Meeting is as under:

S. No.	Name of the IQAC Member	Designation
1.	Dr. A W Santhosh Kumar	Vice Chancellor – Chairman of IQAC
2.	Prof (Dr) Shrikant Charhate	Prof & Dean Academics & Coordinator – IQAC
3.	Dr. H S Vyas	Registrar
4.	Col. Sudeep Mehta	Director Administration
5.	Col. Sharanjit Singh	Director Hostel & Security
6.	Mr. Sandeep Gundeti	Deputy Controller of Examination
7.	CA Chandra Nahata	Chief Finance and Accounts Officer – CFAO
8.	Mr. Soomeet Bali	Deputy Director HR
9.	Mr. Sanjay Gouda	Deputy Director CRC
10.	Dr.Sagar H. Barage	Dean Research & Director – AIB
11.	Prof (Dr) Gautam Gawali	Offg. Dean (DSW) & Director – AIBAS
12.	Prof (Dr) Bhawana Chanana	Professor & Director – ASFDT
13.	Dr. Bhawna Sharma	Off. Director – ABS
14.	Dr. Manoj Devare	Professor / Coordinator & Offg. HoI – AIIT

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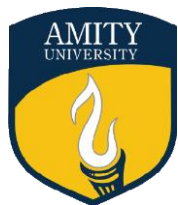
15.	Dr. Nilesh D Wagh	Associate Prof. / Coordinator & Offg. HoI – ASAS
16.	Dr. P S Sali	Director (Academics), RBEF
17.	Prof (Dr) Satheesh Abimannan	Prof & Deputy Director – ASET. MEMBER SECRETARY - IQAC
18.	Ms. Devyani Baghel	ASCO Student, working at Cropin (Nominee of Alumni).
19.	Mr. Nixon Joseph	President & COO – SBI Foundation (NOMINEE OF LOCAL SOCIETY)
20.	Ms. Tanya Karen Rodrigues	Nominee of Students
21.	Mr. Arijit Dutta	President & Business Head – UNO Minda Group (Nominee of Industry)
22.	Mr. Manish Shukla	Founder & CEO – Cine Riser Digital Media Pvt. Ltd. (Nominee of Employers)
23.	Mr. Deepak Goyal	Nominee of Stakeholders (Parent of Anmol Goyal, Semester 6 Student of ASET – AUM)

4. The IQAC proceeded to discuss the agenda points in sequence. The detailed discussion that ensued and the deliberations made by the members have been encapsulated in the following points.

With the permission of the Chairman and Vice-Chancellor (VC), Dr. Satheesh A, Member Secretary - IQAC, Amity University Maharashtra proceeded to set the agenda for the 7th IQAC meeting for AUM and thus far the 2nd IQAC meeting in 2022. He invited the Hon'ble Vice Chancellor, the Chairman of IQAC to welcome the members of the IQAC and to present the opening remarks.

Agenda No. 7.1: Welcome Note by the Chairman of the IQAC cell, Honourable Vice Chancellor Dr. A.W. Santhosh Kumar

I extend a warm welcome to all the HOIs and IQAC members. We, as a team, are spearheading AUM, doing a great job and I congratulate every HOI and every faculty. With regards to the

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IQAC, its mandatory contribution to any university is to heighten the clarity and focus of the various institutional functions. This mainly represents the appropriate functioning of the institution. This is based on the internal assessment of quality as a culture. So, quality assurance must be ensured in every facet and followed as a culture in AUM. I thank all HOIs and faculty members in fine-tuning the quality aspect. In addition, both academic excellence and administration are very much important for accreditation. For all kinds of accreditations and rankings, the IQAC is mandatory for the University. I request that all the HOIs should form an internal school-level IQAC and should implement all kinds of quality measurements. Dr. Shrikant Charhate, Dr. Manoj Devare, and the members of the accreditation team are doing a good job. The data collection from all the divisions and schools are important tasks, and the HOIs should provide their support in this regard.
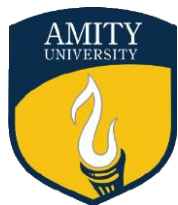
Dr. Satheesh Abimannan acknowledged the VC's speech and concurred with the recommendations therein. Further, he invited the Chairman of IQAC, **Dr. A W Santhosh Kumar** to talk about the Quality indicators from an Academics –Accreditation perspective.

Agenda No. 7.2: Quality indicators from an Academics–Accreditation perspective, Honourable Vice Chancellor Dr. A W Santhosh Kumar

The Hon'ble Vice Chancellor Dr. A.W. Santhosh Kumar elaborated upon the importance and the role of the IQAC in an academic institution. He mentioned that quality indicators are two-armed, (i) academic and (ii) administration. For the academic part, a high quality of teaching is of foremost importance.t. Furthermore, continuous learning and keeping updated with the current trends, and periodically revising the curriculum and the syllabus in accordance with industry needs is essential. He further highlighted the importance of student support activities, student welfare, and of following best practices. Dr. A.W. Santhosh Kumar additionally highlighted the 7 important quality indicators (i) Curricular aspects (ii) Teaching-learning and evaluation (iii) Research, innovation, and extension (iv) Infrastructure and learning resources (v) Student support and progression (vi) Governance, leadership, and management and (vii) Institutional values and best practices for enhancing the quality of academic and administrative activities. He further emphasized upon the concepts of an outcome-based education process, and adherence to principles based on Bloom's taxonomy for preparing the examination question papers, and thereafter concluded his speech.

Agenda No. 7.3: Progress on Quality Initiative by Director IQAC, Dr. Shrikant Charhate

The IQAC Director, Dr. Shrikant Charhate greeted the Hon'ble Vice Chancellor and members of the IQAC for joining the 7th IQAC meeting. He presented a short review of the progress of the IQAC activities during the period from March 2022 to May 2022. During the
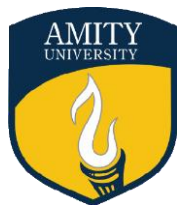
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aforementioned period, the Vice Chancellor visited every single school in person and not only interacted with all the faculty members, but also emphasized the importance of quality teaching and quality research. He further reviewed the schools' activities with respect to teaching-learning, research, examination, students and faculty performance, achievements, etc. He noted that in the span of these three months, all the schools were found to have conducted a good number of events, submitted more research proposals, signed MOUs with Foreign Universities, submitted applications to NIRF ranking 2022, India Today Ranking, DQCMR Best T-School (Engineering), India Today Ranking for Engineering, Management, Law, Fashion Design, etc. Dr. Shrikant also provided a brief account of the total number of graduate and undergraduate courses offered by each school. He additionally explained the (i) Academic frameworks (parent-teachers meet, mentor-mentee, experiential learning) (ii) The roles and functions of the IQAC (iii) the details of files required to be maintained by each school as well as (iv) files to be maintained by the research office and other divisions. He further elaborated on the plan of action for the next three months (May 2022-July 2022): (i) The school level reviews will be continued, (ii) Schools should update and maintain all relevant files (iii) From 2022-2023 onwards, the revised curriculum should be followed by all the programmes (iv) Faculty should engage in teaching, high quality research, and extension activities (v) Schools should review the progress of faculty members pursing PhDs in other Universities and (vi) Minor track course and NEP review. During his presentation, he introduced the new IQAC logo for the AUM, and requested that all the school heads should conduct the following series of actives (i) Faculty development programs (ii) Short-Term training programs (iii) Industry expert guest lecture/seminar (iv) Workshops for NBA/NAAC/IQAC/etc (v) IPR/Patent related seminars (v) National/International eminent Speakers Series (vi) Students workshop/seminar series (vi) Research awareness/research promotions (vii) Outreach and other limited activities. He concluded with a briefing on the placement records.

Agenda No. 7.4: Ratification of minutes of the previous IQAC Meeting held on 23rd February 2022

Dr. Satheesh Abimannan made a reference to the participants in the 6th IQAC meeting (held on 23rd February 2022) comprising of 24 IQAC members, the Chairperson, senior administrative officers, teachers and management representatives, alumni and student nominees, industry and local nominees, employee nominees and stakeholder nominees. He provided details with respect to every agenda point in question, (i) Progress on quality initiatives (ii) Campus administration activities (iii) Hostel and security functions (iv) HR activities (v) Academic activities (vi) Student welfare activities (vii) Research department activities (viii) Examination department activities and (ix) CRC department placement activities. With this briefing, the ratification of the 6th IQAC meeting was concluded.

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Agenda No. 7.5: Quality Improvements on Teaching Learning Processes of Individual Schools

All the school HOIs presented their respective school activities conducted during the period from Feb 2022 to May 2022 and the same has been summarized below.
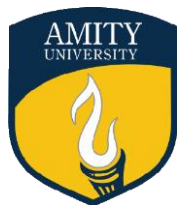
AIBS/DSW: Currently, a total of 974 students are pursuing graduate, undergraduate and PhD programs in the school. The faculty have published 5 books and have 24 articles under process for publication. Five proposals have been submitted to the DRDO. Faculty members have attended 5 international conferences, 45 guest lectures, and 15 workshops.

ASFDT: The School of Fashion design has organized three International Lecture Series with Designers from Milan, Indonesia, and Saudi Arabia, (i) Global Trends in Buying & Retail Industry- Ms Pallabi Baro, Ultima Italia SRL, Milan, Italy, (ii) Design for a Cause- Ms Narmeen Hamadeh, Designer & Digital Illustrator, Riyadh, Saudi Arabia, (iii) Sculpted Fashion- Ms Lyva Indra, Founder & Designer- Lyva Indra, Jakarta, Indonesia. The school has also conducted talks and seminar on (i) Decoding Copyrights & GI for the Design Industry, Ms Janaki Mahar, Legal Consultant, (ii) Alumni Talk- My Journey into Luxury Fashion, Ms Sthuthya Shaminder, Alumna ASFDT, Operations Manager, GUCCI, (iii) Interlooping of Yarns- Insights of Knitwear Industry- Mr Jasbir Singh Ghumman, Director, JJ Sports Knit Fab, Ludhiana, (iv) Sustainability Practices in Textile Industry: Reduce, Reuse and Recycle- Mr Arindhum Choudhuri, CEO, Fineotex Chemical Ltd., Mumbai. In addition, 4 papers have been published in the SCOPUS indexed journal and conferences. 4 Book chapters as well as 2 patents have also been published.

ABS: The School of Business conducted 6 events, (i) Webinar on International Women's Day, (ii) Box Cricket Competition (iii) Fictionsume (iv) Aarogya Sandesh (v) Enigma (vi) Campus Shades. Research achievements during this period include 10 Book chapter publications, 8 research publications, one conference publication, one book publication, and one patent granted.

AILA: The AILA School organized an International Conference on Human Security and Governance from 23-25th February 2022, and 4 guest lectures. A rural Visit, Bhatan Visit, and a Museum Visit were also arranged with more than 50 student participants. Two book chapters have been published and Dr. Mrunmayee Satam delivered two expert talks at Shoolini University, Himachal Pradesh, and Kirti M. Doongursee College of Arts, Science and Commerce, Mumbai.

ASET/AIT: The school has submitted applications for ranking in the following, (i) NIRF 2022, (ii) INDIA TODAY - MDRA Best Colleges Ranking, (iii) DATAQUEST - CMR Top Tech School Ranking (iv) The Week -Hansa research survey for Best Universities rankings (v) TIMES- Annual Top Engineering Institute Survey. Out of the Rankings applied, the results of the DATAQUEST - CMR Top Tech School Ranking have been announced on 14th March

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2022 and ASET has been ranked as, 6th position in the West Zone, 22nd among the private institutes (All India), and 34th rank among the Government and private institutes. The school has also conducted an international conference, IC-RACT 2022 from 10th-11th March 2022. Dr. Shrikant Charhate received the Best Paper Award 2022. The faculty has published three papers in international journals, and Dr. Amol Kamble has acted as a guest editor for two international journals. The third-year students, Mr. Pranay Chauhan, Mr. Chirag Kaushik & Mr. Rahul Vashista, Mr. Aniket Sawant, and Mr. Anmol Goyal have started their own start-up company. Students of Aerospace Engineering, Mr. Shivendraraj, Mr. Suraj Lokhande, and Mr. Kalyani Mahindrakar have cleared the GATE 2021 examination, and secured ranks among the top 500.
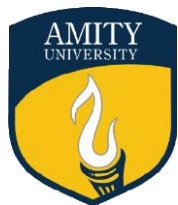
AIB: The faculty and students have collectively published 98 research articles in various journals and have been granted 2 patents. The school has conducted one outreach activity as well as 6 guest lectures, 7 webinar and 3 seminars during the period from Feb'22-May'22.

AIIT: The AIIT school has published two SCOPUS indexed publications and submitted two research proposals to government funding agencies. The school has also conducted one expert talk, a parent-teacher meet and an internal IQAC meeting.

ASAS: The school has initiated action for quality checks and maintenance. File inventories are being maintained by various departments including Admissions, Exam, Placements, Events, Research publications & projects, Faculty & Students achievements, Infrastructure, and Lab resources. The school has also been conducting various academic enrichment activities and has conducted a BoS meeting for syllabus revision, organized an industrial visit, field visit, open day, alumni talk, and has conducted mentor-mentee meeting and FDPs.

AITT: The Travel and Tourism school has revised the syllabus in line with the UGC credit limit and the same has been implemented. Mentor-Mentee program, and Parent Teacher Meets were also conducted during the period from Feb'22 to May'22. For enhancing learning capabilities, the school has organized field trips for students to bridge the gaps between academics and industry, as well as implemented the Case Studies and Problem Based Learning approach. Multiple events like Women's Day Celebration, Tobacco Awareness Day, Mother Language Day, and World Heritage Day were organized in collaboration with various government organizations. AITT school students also won a State Level quiz competition and were part of a delegation to North-East India as a prize. In addition, a workshop on Museum Curation was organized for the students in collaboration with CSMVS, Mumbai.

ALS: The Law school has instituted weekly interactive tutorial classes every Friday in all subjects for developing skills and clarifying concepts. The school has also conducted various academic and non-academic activities such as, academic assignments (Case Laws, Home Assignments), Parents-Teacher meeting (13-04-2022 & 20-04-2022), alumni talk (18-04-2022), Workshop on Lawyering and Drafting, Pleading & Conveyancing (22-04-2022), Workshop on Cyber Crime (25-04-2022), Webinar on Career in International Legal Practice

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(19-05-2022), Interactive Session on Career in International Maritime Law (20-05-2022), Court Room Activities (Jr. Batches: Twice a Week & Sr. Batches: Thrice a Week), Internships (in collaboration with CRC Dept.), and Mentor-Mentee meetings (every six months). Faculty members have published 4 journal articles and 2 book chapters.

ASAP: The Architecture and Planning School has introduced initiatives for quality improvement in teaching-learning, research, and administration. The school has also conducted periodic review meetings, with proper documentation being maintained. In addition, the school has made detailed plans for organizing FDP, SDP, Industrial visit, NASA visit, etc.
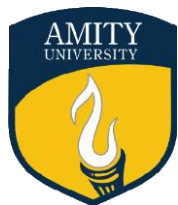
ASCO & AFS: The School of ASCO & AFS has conducted three workshops on Design Thinking, Critical Thinking and Innovation Design as well as Elite industry interactions during this period from Feb'22 to May'22.

ASFA: The Amity School of Fine Arts has conducted two student activities, (i) On 14th March ASFA had a film appreciation session for the students moderated by Prof. Prachee Batra. The chosen film for the session was 'Fantastic Planet' (1973). The movie was chosen considering the various applications of artistic skills, since it was created using paper cutout animation. A total of 23 students attended this session, (ii) On 15th March 2022 ASFA organized a field visit for the students to Gharapuri Caves (Elephanta) with 2 faculty members along with a local guide. The Elephanta Caves contain rock cut stone sculptures show syncretism of Hindu and Buddhist ideas and iconography from 5th-9th century. The students created sketches, drawings and studied art history. A total of 20 students took part in this tour.

ASL: The Amity School of Law organized various events and conducted different activities from Feb'22 to May'22 such as Alumni talk, Marathi Bhasha Gaurav Din, Release of E-Magazine "Zenith", Language Festival, Webinar on 'Career Opportunity in French, German and Spanish Languages', BoS meeting, parent-teacher meeting, and mentor-mentee meeting. The faculty members have published 6 research articles in journals.

CII: The school has organized an industrial visit, guest lectures, and a hands-on session of the WMS System. Mr. Aman Thakkar, student of CII was felicitated as a panel speaker at the recent "Global Entrepreneurship Summit" organized by ABS at the AUM Campus. The guest lecture "Recent trends in warehousing and transportation logistics" by CV Kumar (CEO) and Arun Rao (supply chain head) of CCI Logistics Pvt Ltd was also organized during this period.

RICS: The School has conducted the Quarterly IQAC meeting on 21st December 2021 & 13th April 2022 to review the activities of the past three months and to discuss the next quarter's timeline. The internal team at RICS SBE discussed the quality management systems in practice at the School of Built Environment. To improve the quality of the teaching learning, the school has Introduced e-learning to inculcate self-learning with an element of

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critical thinking and problem solving, teaching through case studies, and introduced Professional Skill Development Activity. The RICS introduced mandatory guest lectures by Industry personnel in domain areas of the course. The school has conducted 8 events such as guest lecture series, site visit and leadership lecture series. Students were engaged in the RICS Cricket Tournament organized and played by students, faculty, and staff. The pre-playoffs included setting up the organising/management team and auction. The tournament took place on 5th March 2022, and the winners were awarded a trophy and prize money. Currently, the school is running two international funded research projects in Zero Carbon building construction network.

Agenda No. 7.6: Quality Improvement in Student Welfare Functions – by Dean, Student Welfare, Dr. Gautam Gawali

Dr. Gautam Gawali extended his greetings to the VC, the member secretary, the registrar, the academic dean, and all other members of the IQAC and presented an update on the progress made in the student welfare department. The activities conducted by the DSW have been listed herewith. As per UGC guidelines and as communicated by the Registrar, the DSW proactively participates in and motivates students to participate in these programs and activities. Interviews were conducted for club office bearers and club presidents were selected. Also, a counselling centre was launched for the students at Amity University Maharashtra, where students from the University can take counselling sessions to deal with their issues. The DSW also organized Constitution Day, with the students at Amity University Mumbai reciting the Preamble of the Constitution of India on the occasion of the 72nd Constitution Day of India. The division has organized various activities, e.g., a blood donation camp was conducted on 12th May 2022, a seminar was organized on Forensic Sciences and its relationship to Psychology and Cyber Security, a National Webinar on Holistic Well-being through yoga (18th August, Dr Rekha), AMINOVA 2022 (7th,8th and 9th April 2022), and 'Phagun' Ethnic Day 22 which was celebrated on 4th March 2022.

Agenda No. 7.7: Quality Improvement in Research Activities – by Dr Sagar H Barage

Dr. Sagar H Barage extended his greetings to the VC, the registrar, the external experts and everyone present and elaborated on the efforts made to improve the quality of research. Dr. Sagar shared details of the initiatives taken to foster research activity at AUM, such as evaluation of monthly research outcomes, nomination of faculty for grant submissions, monthly outcome reports from the centre of excellence, and a research seminar series. He also highlighted strategies for the improvement of research outcomes at AUM, such as designing of a task force for monitoring research progress, encouraging research scholars for publication, communication of grant/funding calls to faculty, building industrial research excellence and impact, promoting interdisciplinary research at academic institutes, endorsing young research leaders, and designing research priorities.

Agenda No. 7.8: Quality Improvement in the Examination Function – by the Deputy Controller of Examination, Mr. Sandeep Gundeti

Mr. Sandeep Gundeti extended his greetings to everyone and commenced the presentation. He highlighted the Exam related activities and progress, such as the upcoming End Semester Examination (in offline mode) – June July 2022, the RICSSBE End Semester Examination already commenced, the current practice of uploading all PhD theses on Shodhganga, a recent meeting conducted for all COEs of Amity Campuses regarding various aspects of an examination – conduct, platform used, digital evaluation, etc. Further, he noted that the Examination section also plans to conduct a 2-day workshop on Bloom's Taxonomy for all faculty members in Mid July 2022.

On that note the meeting was brought to a conclusion with all members signing out.