



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

| | | |
|-----|--|---|
| 1.1 | Name and Address of the University | Amity University Kolkata Major Arterial Road Rajarhat, New Town North 24 Parganas West Bengal, 700135 |
| 1.2 | Headquarters of the University | Amity University Kolkata |
| 1.3 | Information about University a. Website _____ b. E-mail _____ c. Phone Nos. _____ d. Fax Nos. _____ Information about Authorities of the University | www.amity.edu/kolkata registrar@kol.amity.edu admission@kol.amity.edu 033-71020304/Toll Free No. 1800-200-3320 033-71020346 |
| | a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor _____ | Hon'ble Chancellor- Dr. Atul Chauhan Ph. - 011-41888530 Mobile No. - +91-9811871949 Fax No. - 033-71020346 E-Mail id - chancellor@kol.amity.edu |
| | b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor _____ | Hon'ble Vice-Chancellor- Prof. (Dr.) Sanjay Kumar Ph. - 033-71020345 Mobile No. - +91-9009985917, Fax No. - 033-3371020346, E-Mail id - vc@kol.amity.edu |

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| | c. Ph. (including mobile), Fax Nos. and e-mail of Registrar _____ | Registrar - Prof. Shauvik Roy Chowdhury Ph. - 033-3371020356 Mobile No. - +91-9593467102, E-Mail id - srchowdhury@klk.amity.edu | | | | | | | | |
|--------------------|---|---|----------------------------------|---------------------------|----------------------------------|--|--|--|--|---|
| | d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer _____ | Chief Financial Officer Mr. Aashish Bindra Ph. - 011-41888506 Mobile No. - +91-9810174935, E-Mail id - abindra@amity.edu | | | | | | | | |
| 1.4 | Date of Establishment | 21.01.2015 | | | | | | | | |
| 1.5 | Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/Trust Deed to be enclosed) | Ritnand Balved Education Foundation Copy of registered MOA is attached as (Annexure 1) | | | | | | | | |
| 1.6 | Composition of the Society/Trust <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Name</th> <th>Address</th> <th>Occupation</th> <th>Designation in the Society/Trust</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-I) | Name | Address | Occupation | Designation in the Society/Trust | | | | | Composition of the Society is provided in Appendix - I |
| Name | Address | Occupation | Designation in the Society/Trust | | | | | | | |
| | | | | | | | | | | |
| 1.7 | Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:- <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Name of the member</th> <th>Address</th> <th>Name of the society/trust</th> <th>Designation in the Society/Trust</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-II) | Name of the member | Address | Name of the society/trust | Designation in the Society/Trust | | | | | Not Applicable (Appendix-II attached) |
| Name of the member | Address | Name of the society/trust | Designation in the Society/Trust | | | | | | | |
| | | | | | | | | | | |

DR. ANRITA SAHA



| 1.8 | <p>Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:-</p> <table border="1" data-bbox="347 344 983 483"> <thead> <tr> <th data-bbox="347 344 667 412">Name of the University / Educational Institution</th> <th data-bbox="667 344 983 412">Activities</th> </tr> </thead> <tbody> <tr> <td data-bbox="347 412 667 483"> </td> <td data-bbox="667 412 983 483"> </td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-III)</p> | Name of the University / Educational Institution | Activities | | | <p>Yes. (Please refer to Appendix-III)</p> |
|--|--|---|------------|--|--|--|
| Name of the University / Educational Institution | Activities | | | | | |
| | | | | | | |
| 1.9 | <p>Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:-</p> <table border="1" data-bbox="347 725 983 864"> <thead> <tr> <th data-bbox="347 725 667 792">Name of the Organization</th> <th data-bbox="667 725 983 792">Activities</th> </tr> </thead> <tbody> <tr> <td data-bbox="347 792 667 864"> </td> <td data-bbox="667 792 983 864"> </td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-IV)</p> | Name of the Organization | Activities | | | <p>Not Applicable (Please refer to Appendix-IV)</p> |
| Name of the Organization | Activities | | | | | |
| | | | | | | |
| 1.10 | <p>Act and Notification under which established (copy of the Act & Notification to be enclosed)</p> <p>Enclosed Not enclosed</p> | <p>The University has been established vide Amity University Act, 2014 (West Bengal Act, XXIV of 2014) published in the Kolkata Gazette on 21.01.2015 vide the Law Dept. notification No.83L.</p> <p>(Copy of the Act and Notification are enclosed as Annexure 2)</p> | | | | |
| 1.11 | <p>Whether the University has been established by a separate State Act?</p> | <p>Yes. The University has been established through The Amity University Act,2014 (West Bengal Act, XXIV of 2014).</p> | | | | |

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B. Organization Description

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| 2.1 | Whether Unitary in nature (as per the UGC Regulation) | Yes. |
| 2.2 | Territorial Jurisdiction of the University as per the Act | The State of West Bengal |
| 2.3 | Details of the constituent units of the University, if any, as mentioned in the Act | Not mentioned |
| 2.4 | <p>Whether any off-campus centre (s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-</p> <p>a. Place of the off campus _____</p> <p>b. Letter No. & date of the approval of State Government _____</p> <p>c. Letter No. & date of the approval of UGC _____</p> <p>(Details to be provided in Appendix-V)</p> <p>(Please attach attested copy of the approval)</p> | <p>No Off-campus centre (s) has been established.</p> <p>(Please refer to Appendix-V)</p> |
| 2.5 | <p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-</p> <p>a. Place of the off-shore campus _____</p> <p>b. Letter No. & date of the approval of Host Country _____</p> <p>c. Letter No. & date of the approval of Government of India _____</p> <p>(Details to be provided in Appendix-VI)</p> <p>(Please attach attested copy of the approval)</p> | <p>No Off-shore campus has been established.</p> <p>(Appendix-VI attached)</p> |
| 2.6 | Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority) | No. The University does not offer distance education Program. |

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| 2.7 | <p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose attested copy of the approval from the competent authority)</p> | <p style="text-align: center;">NO (Appendix-VII attached)</p> |
|-----|--|--|

C. Academic Activities Description

3. Academic Programmes

| 3.1 | <p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference</p> <p>(Details to be provided in Appendix-VIII)</p> | <p>No programme details have been specified in the Act. However, Section 6(1) of the Act stated <u>the Objects of the University</u> as follows-</p> <p><i>“to provide instruction, teaching, training and research in various branches and specialized fields of study of Science, Technology, Medicine, Management, Law, Humanities, Social Sciences, Education, Performing Arts, Sports and any other fields of study including the imparting of skills that have employment potentiality.”</i></p> <p>Details are provided in Appendix-VIII.</p> | | | | | | | | | | | | | | | | | | |
|------------|--|---|-----------|-------------------|------------------|----|------|------|----|------|------|--------|----|----|-------|-----|----|------------|-----|----|
| 3.2 | <p>Current number of academic programmes/ courses offered by the University</p> <p>(Details to be provided in Appendix-IX)</p> | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Programme</th> <th style="width: 33%;">Sanctioned Intake</th> <th style="width: 33%;">Actual enrolment</th> </tr> </thead> <tbody> <tr> <td>UG</td> <td style="text-align: center;">8390</td> <td style="text-align: center;">5013</td> </tr> <tr> <td>PG</td> <td style="text-align: center;">1940</td> <td style="text-align: center;">1106</td> </tr> <tr> <td>M.Phil</td> <td style="text-align: center;">20</td> <td style="text-align: center;">17</td> </tr> <tr> <td>Ph.D.</td> <td style="text-align: center;">435</td> <td style="text-align: center;">76</td> </tr> <tr> <td>Integrated</td> <td style="text-align: center;">260</td> <td style="text-align: center;">58</td> </tr> </tbody> </table> <p>Details of current number of academic programmes are provided in Appendix -IX.</p> | Programme | Sanctioned Intake | Actual enrolment | UG | 8390 | 5013 | PG | 1940 | 1106 | M.Phil | 20 | 17 | Ph.D. | 435 | 76 | Integrated | 260 | 58 |
| Programme | Sanctioned Intake | Actual enrolment | | | | | | | | | | | | | | | | | | |
| UG | 8390 | 5013 | | | | | | | | | | | | | | | | | | |
| PG | 1940 | 1106 | | | | | | | | | | | | | | | | | | |
| M.Phil | 20 | 17 | | | | | | | | | | | | | | | | | | |
| Ph.D. | 435 | 76 | | | | | | | | | | | | | | | | | | |
| Integrated | 260 | 58 | | | | | | | | | | | | | | | | | | |

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| 3.3 | <p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:</p> <p>a. Start new courses b. To increase intake</p> <p>If yes please enclose copy of approval and give course-wise details in the following format: -</p> <table border="1" data-bbox="323 629 663 734"> <thead> <tr> <th>Name of the course</th> <th>Statutory council</th> <th>Whether approval taken</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-X)</p> | Name of the course | Statutory council | Whether approval taken | | | | <p>Yes. The approval of Statutory Councils has been obtained before starting these courses. Details given in the Appendix-X.</p> <p>A copy of the latest approval of each statutory council as indicated is at Annexure-3</p> |
|--------------------|--|---|-------------------|------------------------|--|--|--|--|
| Name of the course | Statutory council | Whether approval taken | | | | | | |
| | | | | | | | | |
| 3.4 | <p>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-</p> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose copy of the course-wise approval of the competent authority)</p> | <p>No. Amity University Kolkata is not offering any course under distance mode.</p> | | | | | | |
| 3.5 | <p>Temporal plan of academic work in the University</p> <p>Semester system/ Annual system</p> | <p>Semester System.</p> | | | | | | |

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| 3.6 | <p>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-</p> <ol style="list-style-type: none"> Name of the course(s) Since when started Whether the University has applied for permission from UGC? <table border="1" data-bbox="429 506 794 707"> <thead> <tr> <th>Name of the Study Centre</th> <th>Courses offered</th> <th>No. of students enrolled</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-XI)</p> | Name of the Study Centre | Courses offered | No. of students enrolled | | | | <p>No. University is not running any programme which is not specified by UGC. (Appendix-XI attached)</p> |
|--------------------------|---|--------------------------|-----------------|--------------------------|--|--|--|--|
| Name of the Study Centre | Courses offered | No. of students enrolled | | | | | | |
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4. Student Enrolment and Student Support

| | |
|-----|---|
| 4.1 | Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus) |
|-----|---|

| Particulars | | No. of students from the same State where the University is located | No. of students from other States | No. of NRI students | No. of overseas students excluding NRIs | | Grand Total |
|------------------------------------|---|---|-----------------------------------|---------------------|---|----------------------------------|-------------|
| | | | | | Foreign Students | Person of Indian Origin students | |
| UG | M | 1667 | 555 | 0 | 17 | 0 | 2239 |
| | F | 2176 | 583 | 0 | 15 | 0 | 2774 |
| | T | 3843 | 1138 | 0 | 32 | 0 | 5013 |
| PG | M | 297 | 88 | 0 | 0 | 0 | 385 |
| | F | 583 | 134 | 0 | 4 | 0 | 721 |
| | T | 880 | 222 | 0 | 4 | 0 | 1106 |
| M.Phil | M | 1 | 0 | 0 | 0 | 0 | 1 |
| | F | 15 | 1 | 0 | 0 | 0 | 16 |
| | T | 16 | 1 | 0 | 0 | 0 | 17 |
| Ph.D. | M | 22 | 0 | 0 | 0 | 0 | 22 |
| | F | 47 | 7 | 0 | 0 | 0 | 54 |
| | T | 69 | 7 | 0 | 0 | 0 | 76 |
| Diploma | M | Diploma Level program not running | | | | | |
| | F | | | | | | |
| | T | | | | | | |
| PG Diploma | M | PG Diploma Level program not running | | | | | |
| | F | | | | | | |
| | T | | | | | | |
| Certificate | M | Certificate Level program not running | | | | | |
| | F | | | | | | |
| | T | | | | | | |
| Integrated Any Other (Pl. Specify) | M | 15 | 7 | 0 | 0 | 0 | 22 |
| | F | 28 | 8 | 0 | 0 | 0 | 36 |
| | T | 43 | 15 | 0 | 0 | 0 | 58 |

M-Male, F-Female, T-Total

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| | | Category | Female | Male | Total |
|-----|---|----------|--------|------|-------|
| 4.2 | Category-wise No. of students | SC | 175 | 154 | 329 |
| | | ST | 109 | 83 | 192 |
| | | OBC | 255 | 266 | 521 |
| | | PH | 0 | 0 | 0 |
| | | General | 3052 | 2176 | 5228 |
| | | Total | 3591 | 2679 | 6270 |
| 4.3 | Details of the two batches of students admitted | | | | |

| Particulars | Batch 1 | | | Batch 2 | | |
|---|------------------------------------|------|-------|------------------------------------|------|-------|
| | Year of Entry – 2016-17 to 2020-21 | | | Year of Entry – 2017-18 to 2021-22 | | |
| | UG | PG | Total | UG | PG | Total |
| No. admitted to the programme | 149 | 0 | 149 | 201 | 5 | 206 |
| No. of Drop-outs | | | | | | |
| (a) Within four months of Joining | (a) 3 | (a)0 | 15 | (a)15 | (a)0 | (a)15 |
| (b) Afterwards | (b) 12 | (b)0 | | (b)15 | (b)3 | (b)18 |
| No. appeared for the final year examination | 123 | 0 | 123 | 163 | 2 | 165 |
| No. passed in the final exam | 116 | 0 | 116 | 145 | 2 | 147 |
| No. passed in first class | 82 | 0 | 82 | 124 | 2 | 126 |

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| Particulars | Batch 1 | | | Batch 2 | | |
|---|--------------------------------------|------|-------|------------------------------------|----|-------|
| | Year of Entry – 2017-18 to 2020-2021 | | | Year of Entry – 2018-19 to 2021-22 | | |
| | UG | PG | Total | UG | PG | Total |
| No. admitted to the programme | 391 | 0 | 391 | 398 | 0 | 398 |
| No. of Drop-outs | | | | | | |
| (a) Within four months of Joining | (a)29 | (a)0 | 61 | (a)43 | 0 | 74 |
| (b) Afterwards | (b)32 | (b)0 | | (b)31 | | |
| No. appeared for the final year examination | 328 | 0 | 328 | 336 | 0 | 336 |
| No. passed in the final exam | 324 | 0 | 324 | 333 | 0 | 333 |
| No. passed in first class | 248 | 0 | 248 | 304 | 0 | 304 |

| Particulars | Batch 1 | | | Batch 2 | | |
|---|--------------------------------------|------|-------|------------------------------------|------|-------|
| | Year of Entry – 2018-19 to 2020-2021 | | | Year of Entry – 2019-20 to 2021-22 | | |
| | UG | PG | Total | UG | PG | Total |
| No. admitted to the programme | 919 | 23 | 942 | 1038 | 23 | 1061 |
| No. of Drop-outs | | | | | | |
| (a) Within four months of Joining | (a)65 | (a)1 | 133 | (a)105 | (a)2 | 174 |
| (b) Afterwards | (b)67 | (b)0 | | (b)67 | (b)0 | |
| No. appeared for the final year examination | 779 | 22 | 801 | 861 | 21 | 882 |
| No. passed in the final exam | 768 | 22 | 790 | 828 | 20 | 848 |
| No. passed in first class | 589 | 22 | 611 | 747 | 20 | 767 |

| Particulars | Batch 1 | Batch 2 |
|-------------|---------|---------|
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| | Year of Entry – 2019-20 to 2020-2021 | | | Year of Entry – 2020-21 to 2021-22 | | |
|---|--------------------------------------|-------|-------|------------------------------------|-------|-------|
| | UG | PG | Total | UG | PG | Total |
| No. admitted to the programme | | 335 | 335 | | 314 | 314 |
| No. of Drop-outs | | | | | | |
| (a) Within four months of Joining | | (a)32 | 37 | | (a)22 | 32 |
| (b) Afterwards | | (b)5 | | | (b)10 | |
| No. appeared for the final year examination | | 295 | 295 | | 282 | 282 |
| No. passed in the final exam | | 292 | 292 | | 278 | 278 |
| No. passed in first class | | 278 | 278 | | 269 | 269 |

| Particulars | Batch 1 | | | Batch 2 | | |
|---|-------------------------|------|-------|-------------------------|------|-------|
| | Year of Entry – 2020-21 | | | Year of Entry – 2021-22 | | |
| | UG | PG | Total | UG | PG | Total |
| No. admitted to the programme | | 57 | 57 | | | |
| No. of Drop-outs | | | | | | |
| (a) Within four months of Joining | | (a)2 | 4 | | (a)4 | 5 |
| (b) Afterwards | | (b)2 | | | (b)1 | |
| No. appeared for the final year examination | | 51 | 51 | | 84 | 84 |
| No. passed in the final exam | | 51 | 51 | | 81 | 81 |
| No. passed in first class | | 49 | 49 | | 72 | 72 |

| | | |
|-----|--|--|
| 4.4 | Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details | Yes. After admission students are required to join Bridge classes, in addition to credit-based classes, tutorial classes are also regularly arranged for weak students, domain-based grooming classes are arranged |
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| | | for professional courses and special GSSC classes are arranged for students having back papers. | | | | | | | | |
|-------------------------|--|---|--------------------------------|-------------------|--------------------------------|--|--|--|--|--|
| 4.5 | Does the University provide any financial help to the students from socially disadvantaged group? If yes, please give details | No. | | | | | | | | |
| 4.6 | In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil/Ph.D. | Yes, University is running M.Phil. (Clinical Psychology) programme w.e.f. Academic Session 2018-19, strictly as per UGC Regulation 2009, and as per the RCI. All Ph.D. programs are being run as per UGC regulations. The same has been amended as per UGC latest Regulation. (1 st Amendment) 2018. | | | | | | | | |
| 4.7 | Whether the University have a website? If yes please give website address and whether the website is regularly updated? | Yes. www.amity.edu/kolkata . University website gets regularly updated. | | | | | | | | |
| 4.8 | How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc? | Through newspaper advertisements, admission micro sites, websites etc. Weblink- www.amity.edu/Kolkata . The details are provided in the Annexure – 4 & 15. | | | | | | | | |
| 4.9 | Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:- <table border="1" data-bbox="336 1263 959 1402"> <thead> <tr> <th>Name of the complainant</th> <th>Complaint against</th> <th>Date of complaint</th> <th>Action taken by the University</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> (Details to be provided in Appendix-XII) | Name of the complainant | Complaint against | Date of complaint | Action taken by the University | | | | | Yes, Grievance Redressal Committee and Student's welfare Cell look after all kinds of students' grievances and addresses without any delay under the guidance of university authority. The details are provided in the Appendix XII The University has notified a Regulations on Maintenance of Discipline among Students of the University attached as Annexure-30. |
| Name of the complainant | Complaint against | Date of complaint | Action taken by the University | | | | | | | |
| | | | | | | | | | | |

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

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| 5.1 | Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management) | <p>The Academic Council on the recommendations of BOS / Faculty Council of respective Schools are placed before the Academic Council consisting of internal experts as well as external experts. The Academic Council is the final authority to approve course curriculum of each programme offered by the University.</p> <p>The present composition of BOS / Faculty Council, Academic Council & Governing Board is attached as Annexure-5.</p> |
| 5.2 | What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated? | <p>As per Section 23(1) of the Act the Faculty Councils for Post-graduate and Under-graduate studies are functional, under the chairmanship of Vice Chancellor with Deans/HODs and senior Faculty as members. They co-ordinate, supervise and provide guidelines keeping in view the NAAC/NBA/UGC guidelines/Model curriculum as well as Curriculum of leading universities.</p> <p>The draft Curriculum, duly approved by BOS / Faculty Council is submitted for consideration of Academic Council/Governing Board.</p> <p>The University has since started functioning from academic session 2015-16, the Curriculum design exercise was first completed for all the programmes in the year 2016. However, Curriculum revision is a continuous process and BOS / Faculty Councils continuously review and considering the technological advancements, recommend changes/ upgradation in the Course curriculum for approval of Academic Council.</p> <p>Guidelines of Curriculum Design & Development is attached as Annexure-6.</p> |
| 5.3 | Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes. | <p>Yes.</p> <p>All programs being conducted by the University have been approved by Academic Council and the minutes and proceedings of Academic Council are reported to the Governing Board. The extracts of minutes are attached as</p> |

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| | | Annexure - 7. |
| 5.4 | Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach | The University has designed & developed a curriculum, which is in tune with the recent development in the subject and allows a cafeteria approach. The curriculums are dynamic. In designing curriculum apart from core subjects, emphasis has been given on imparting of soft skill. Communication skills, employable skills & Foreign languages. Open and domain elective courses are also offered. In designing curriculum, apart from core subject's emphasis has been given on Behavioural skill, Communication skills, employability skill and Foreign Languages. Open and Domain Electives courses are also offered. The sample is attached in Annexure – 8. |
| 5.5 | Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage. | Yes, academic audits are conducted annually by a team of Academic Auditors. The report of the last academic audit and action taken to remove the deficiencies is attached as Annexure 9. |
| 5.6 | Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.) | In addition, to class room instructions, the teaching/learning methodology also includes <ul style="list-style-type: none"> a. Corporate training b. Seminars which normally form part of the project / Internship presentation. c. Non Teaching Credit Course (NTCC) d. Industrial visits. e. Assignment and quizzes. f. Extra-Curricular assignments, hobbies clubs / Cultural Hubs. g. Field training h. Industry Visit i. Military training camp etc. |
| 5.7 | Please provide details of the examination system (Whether examination based or practical based) (Please check with point no.5.10) | The University follows a continuous evaluation policy. The examination system comprises of the following: <ul style="list-style-type: none"> a. Generally, 2 written examinations i.e. Mid Term and End Term |

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| | | <p>Examination in a semester</p> <p>b. Continuous Assessment by faculty in the form of</p> <ul style="list-style-type: none"> • Class Assignments • Quizzes • Group Projects • Seminars • Viva-Voce • Or any other component as decided by the faculty teaching the Course <p>c. Pre-defined rules for examination of Courses of special nature like Internship, projects etc.</p> <p>The Regulations of Conduct of Examinations is attached as Annexure - 10.</p> |
| 5.8 | What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation? | <p>The semester end examinations are conducted under the supervision of Examination Committee.</p> <p>The senior internal faculties are engaged for evaluation of Answer Scripts. External Expert is associated with Practical/Workshop/Projects.</p> <p>The answer scripts are given fictitious codes to make the Evaluation system transparent. (Annexure – 10)</p> |
| 5.9 | Mention the number of malpractice cases reported during the last 3 years and how they are dealt with. | <p>As per Regulations of Examination, an unfair means Committee is functional.</p> <p>All cases of unfair means in the examination are referred to the Committee.</p> <p>The Committee, after giving an opportunity of hearing to the students & the available documents recommends the punishment on case to case basis. Vice Chancellor takes the final decision. The University has a vigilant mechanism to prevent malpractices during the examination, which includes:</p> <ol style="list-style-type: none"> a. Seating arrangement with CCTV coverage. b. A multi-tier level superintendence during the period of examination. c. Strict invigilator vigilance, one invigilator for every 20 students, flying squads etc. d. Strict screening of students |

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| | | <p>restriction on entry of mobile phones, any other material inside the examination hall.</p> <p>Cases of malpractices booked are detailed in Annexure – 11.</p> |
| 5.10 | Does the University have a continuous internal evaluation system? | <p>Yes. The evaluation of students in a course has following components in the scheme of teaching & examination & syllabi:</p> <ol style="list-style-type: none"> Two continuous assessment tests/ Internal Exams Continuous evaluation by the teachers including quizzes / assignments / Projects / seminars/ viva-voce etc. and various other modes as decided by faculty. Evaluation through semester end exams. <p>A weightage of 70% is given for semester end and 30% for continuous evaluation. (Annexure – 10)</p> |
| 5.12 | How are the question papers set to ensure the achievement of the course objectives? | <p>Specific guidelines exist for setting up of question papers. These guidelines are made available to faculty and / or external paper setters appointed along with Course Curriculum containing the course outcomes and the paper pattern.</p> <p>Three sets of question papers are prepared, which are moderated by senior faculty. (Annexure – 10)</p> |
| 5.13 | State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators. | <p>An Examination Committee is functional which oversees the pre-exam, conduct & post-exam conduct activities. This includes selection of paper setters, paper moderators, superintendent of examination, invigilators, outside examiners associated with Practical, spot evaluation mechanism, consisting of Head Examinees / Evaluators, as per requirement. Vice Chancellor appoints paper setters, examiners and invigilators based on departmental and Examination Committee recommendations. (Annexure – 10)</p> |

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| 5.14 | How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:- | | The University follows a semester system with examinations at the end of each semester. The end of semester examinations will cover all topics covered in the concerned semester. Result for examination is declared within 4 to 6 weeks from last date of examination. Details are attached as Annexure – 13. |
| | Year | Date of exams | |
| | | | |

D. Admission Process

| 6.1 | <p>How are students selected for admission to various courses? Please provide faculty-wise information</p> <ol style="list-style-type: none"> Through special entrance tests Through interviews Through their academic record Through combination of the above <p>Please also provide details about the weightage give to the above</p> | <p>Amity has a very advanced online admission portal www.amity.edu/ admission where students can track his/her admission status by logging in using his/her application form number and password.</p> <p>Duly filled in Application Forms together with the certified copies of Testimonials/ Certificates are sent to the respective campus he/she is applying to.</p> <p>At any stage after submission of form, status can be checked on www.amity.edu/admission</p> <ul style="list-style-type: none"> ➤ The selection procedure comprises of an English language test followed by GD/Personal interview. ➤ Program based written test/creative/physical test is conducted wherever necessary. <p>Details are attached as Annexure 14 and 17.</p> | | | | | | | | |
|--|--|--|--------------------------|---------------------------------------|---------|--|--|--|--|--|
| 6.2 | <p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Name of the National/state level entrance exam</th> <th style="width: 15%;">No. of students admitted</th> <th style="width: 15%;">% of students from the total admitted</th> <th style="width: 40%;">Remarks</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | Name of the National/state level entrance exam | No. of students admitted | % of students from the total admitted | Remarks | | | | | <p>Yes, University takes qualified candidates in NATA, JEE, CAT, MAT, GMAT etc. and also conducts own national level exams for taking admission. The Details are tabulated in the Annexure-15</p> |
| Name of the National/state level entrance exam | No. of students admitted | % of students from the total admitted | Remarks | | | | | | | |
| | | | | | | | | | | |
| 6.3 | <p>Whether admission procedure is available on the University website and in the prospectus</p> | <p>Yes. Information regarding admission procedure is available on University Website.</p> | | | | | | | | |

| 6.4 | Please provide details of the eligibility criteria for admission in all the courses | The eligibility criteria for admission in all the programmes are given in the Annexure – 16. | | | | | | | | |
|----------------------------------|--|---|---|--|---|--|--|--|--|--|
| 6.5 | Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format:- <table border="1" data-bbox="335 313 925 560"> <thead> <tr> <th>Category</th> <th>No. of students admitted</th> <th>% of quota provided for reservation and preparation in respect of actual enrolment</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | Category | No. of students admitted | % of quota provided for reservation and preparation in respect of actual enrolment | Remarks | | | | | Not Applicable. |
| Category | No. of students admitted | % of quota provided for reservation and preparation in respect of actual enrolment | Remarks | | | | | | | |
| | | | | | | | | | | |
| 6.6 | Whether any management quota is available for admission in the University? If yes, please provide details in the following format:- <table border="1" data-bbox="335 694 925 918"> <thead> <tr> <th>Total No. of Seats (Course-wise)</th> <th>No. of total students admitted</th> <th>No. of students admitted under Management quota</th> <th>% of students admitted under management quota</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | Total No. of Seats (Course-wise) | No. of total students admitted | No. of students admitted under Management quota | % of students admitted under management quota | | | | | No. The university does not provide any seat under management quota. |
| Total No. of Seats (Course-wise) | No. of total students admitted | No. of students admitted under Management quota | % of students admitted under management quota | | | | | | | |
| | | | | | | | | | | |
| 6.7 | What is the admission policy of the University with regard to NRI and overseas students? | The admission eligibility conditions are the same as for Indian students. For admission to Graduate Programmes, the Students should have cleared TOEFL with score of 60 out of 120 in IBT or can have a band of 6.5 in IELTS. | | | | | | | | |

E. Fee Structure

| | | |
|-----|--|---|
| 7.1 | Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged) | Programme wise fee structure is provided in Annexure - 18 . |
| 7.2 | Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.) | No other fee is charged at the time of admission. |
| 7.3 | Whether fee structure is available on the University website and in the prospectus? | Yes. |
| 7.4 | Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there? | Yes. The fee is charged by the University is as per the fee displayed in the University Website. There are no hidden charges. |
| 7.5 | Mode of Fee collection | The fee is collected through bank demand drafts in the name of the University or online |

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| | | (NEFT/RTGS), UPI and Paytm. |
| 7.8 | Whether University is providing any concession in fee to students? If yes, please provide details. | University offers on admission scholarship to meritorious students and Merit Scholarships to the deserving candidates. Even During pandemic university offered Covid Financial Assistance Scheme (CFAS) to those who lost their parents due to Covid-19. Details are attached in Annexure-19 |
| 7.9 | Details of the Hostel Fee including mess charges | Rs. 1(one) Lakh 20 (twenty) thousand per annum. (No mess charges but boarders may consume food from University Cafeteria on actual payment) |
| 7.10 | Any other fee | No. |
| 7.11 | Basis of Fee Structure | The Fee Committee of the University, constituted under clause-2 of the Regulations framed under Section 38(2)(xi) of the Act, recommends the fee structure considering the economic conditions of the students of the region & standard of facilities and infrastructure provided by the University. The Governing Body approves the same. |
| 7.12 | Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken. | No such compliants have been received by the University. |
| 7.13 | Whether University is providing any scholarship to students? If yes, please provide details. | Yes. The University offers different type of scholarships for meritorious students in University. They are offered to the following category of students: <ul style="list-style-type: none"> • On Admission Merit-Scholarship • Special Scholarships Details of scholarship are given in Annexure-19 . |

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F. Faculty

| | | | | | | | | |
|---|---|-------|------------|--------|---------------------|--------|---------------------|--------|
| 8.1 | Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise) | Dept. | Professor | | Associate Professor | | Assistant Professor | |
| | | | Sanctioned | Filled | Sanctioned | Filled | Sanctioned | Filled |
| | | | | | | | | |
| The details are attached as Annexure – 20. | | | | | | | | |
| 8.2 | Details of teaching staff in the following format (Please provided details – Institution-wise and Department-wise) (Details to be provided in Appendix-XIII B) | | | | | | | |

| Dept | Name of the Teacher | Designation | Age | Educational Qualifications (whether qualified as per UGC Regulations) | Teaching experience in years | Date of appointment | Whether full time or part time | Regular or adhoc | Scale of Pay | No. of publications |
|------|---------------------|-------------|-----|---|------------------------------|---------------------|--------------------------------|------------------|--------------|---------------------|
|------|---------------------|-------------|-----|---|------------------------------|---------------------|--------------------------------|------------------|--------------|---------------------|

| | | | | | | |
|-----|------------------------------|--------|----------|--------|------|-------|
| 8.3 | Category-wise Teaching Staff | No. of | Category | Female | Male | Total |
| | | | SC | 0 | 0 | 0 |
| | | | ST | 0 | 0 | 0 |
| | | | OBC | 0 | 0 | 0 |
| | | | PH | 0 | 0 | 0 |
| | | | General | 144 | 148 | 292 |
| | | | Total | 144 | 148 | 292 |

| | |
|-----|--|
| 8.4 | Details of the permanent and temporary faculty members in the following format |
|-----|--|

| Particulars | Female | Male | Total |
|--|--------|------|-------|
| Total no. of permanent teachers | 116 | 125 | 241 |
| No. of teachers with Ph.D. as the highest qualification | 53 | 69 | 122 |
| No. of teachers with M.Phil as the highest qualification | 18 | 6 | 24 |
| No. of teachers with PG as the highest qualification | 45 | 50 | 95 |
| Total no. of temporary teachers | 7 | 7 | 14 |
| No. of teachers with Ph.D. as the highest qualification | 0 | 1 | 1 |
| No. of teachers with M.Phil as the highest qualification | 1 | 0 | 1 |

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|--|----|----|----|
| No. of teachers with PG as the highest qualification | 6 | 6 | 12 |
| Total no. of part-time teachers | 13 | 5 | 18 |
| No. of teachers with Ph.D. as the highest qualification | 0 | 0 | 0 |
| No. of teachers with M.Phil as the highest qualification | 4 | 0 | 4 |
| No. of teachers with PG as the highest qualification | 9 | 5 | 14 |
| Total No. of visiting teachers | 8 | 11 | 19 |
| | | | |

| | | |
|-----|--|--|
| 8.5 | Ratio of full-time teachers to part-time/contract teachers | 13.48:1 |
| 8.6 | <p>Process of recruitment of faculty</p> <p>-Whether advertised? (pl. attach copy of the ad)</p> <p>-Whether selection committee was constituted as per the UGC Regulation?</p> | <p>Yes. Faculty positions are advertised through leading newspapers and University website. Copy of the last advertisement is attached as Annexure - 21.</p> <p>Yes. The Selection Committee is constituted as per UGC guidelines.</p> |
| 8.7 | <p>Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:-</p> <p>Self Appraisal Evaluation Peer Review Students evaluation Others (specify)</p> | <p>Yes, the University follows self-appraisal method to evaluate teachers on teaching, research and work satisfaction as per below:</p> <ul style="list-style-type: none"> ➤ Self-appraisal by all teachers covering teaching, research and work satisfaction ➤ Appraisal by superiors ➤ Appraisal by students through Online feedback system (AMIZONE, own ERP of Amity University). |
| 8.8 | Institution-wise and Department-wise teacher student ratio (only full time faculty) | Faculty-student ratio (School-Wise) is given in Appendix – XIII A . |


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| 8.9 | <p>Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:- Scale of Pay with all the allowances</p> <p>Professor – Associate Prof.- Assistant Prof. –</p> <p>Mode of Payment – (Cash/Cheque)</p> | <p>Yes, UGC pay scales as per VIth pay commission as follows:-</p> <table border="1" data-bbox="813 212 1348 459"> <thead> <tr> <th>Designation</th> <th>Pay Scale (Rs.)</th> <th>Grade Pay (Rs.)</th> </tr> </thead> <tbody> <tr> <td>Professor</td> <td>37000-67000</td> <td>10000</td> </tr> <tr> <td>Associate Professor</td> <td>37000-67000</td> <td>9000</td> </tr> <tr> <td>Assistant Professor</td> <td>15600-39100</td> <td>6000/7000 /8000</td> </tr> </tbody> </table> <p>Note:- Revision as per VIIth pay commission under consideration.</p> <p>Mode of Payment – Salary is credited in the bank account of the faculty through Bank Transfer</p> | Designation | Pay Scale (Rs.) | Grade Pay (Rs.) | Professor | 37000-67000 | 10000 | Associate Professor | 37000-67000 | 9000 | Assistant Professor | 15600-39100 | 6000/7000 /8000 |
|---------------------|--|---|-------------|-----------------|-----------------|-----------|-------------|-------|---------------------|-------------|------|---------------------|-------------|-----------------|
| Designation | Pay Scale (Rs.) | Grade Pay (Rs.) | | | | | | | | | | | | |
| Professor | 37000-67000 | 10000 | | | | | | | | | | | | |
| Associate Professor | 37000-67000 | 9000 | | | | | | | | | | | | |
| Assistant Professor | 15600-39100 | 6000/7000 /8000 | | | | | | | | | | | | |
| 8.10 | <p>Pay /Remuneration provided to:-</p> <p>Part-Time Faculty – Temporary Faculty- Guest Faculty –</p> | <p>The remuneration/ honorarium for Adjunct/ Guest/ Visiting faculty is dependent on the seniority and experience of such faculty members and approved by the Vice Chancellor, based on the recommendations of the HOI/Dean. Currently following is provided for:</p> <p>a. Visiting Faculty - Rs.800 per lecture. b. Adjunct Faculty/Tenured Faculty - Rs.22000-Rs.50000 based on number of days and designations.</p> | | | | | | | | | | | | |
| 8.11 | <p>Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)</p> | <p>Following facilities are provided to the teaching staff:</p> <p>(a) Cabin/cubicles as per seniority (b) Laptop with high speed Wi-Fi internet connectivity and IT support materials – External Drives, CDs, Pen Drives etc., (c) Licensed software for research and development as required in addition to online access to the advanced/research journals through library. (d) Telephone facility (e) Stationery as per requirement (f) Access to online Library facilities (g) Photocopiers (h) Networked Printers / Color Printer (i) Medical facilities of consultation with University's medical Officer (j) Faculty Lounge (k) Pantry with pantry boy for refreshments (l) Sports and Recreation facilities to include Indoor and outdoor Games facilities etc. (m) Fitness Centre/Gym</p> | | | | | | | | | | | | |

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G. Infrastructure

| | | | | | | | | | | | | | | | | | | |
|-----|---|--|--------------------------|-------------------------|----------------|-----|-------------------------------------|--------------------------|-----|--------------|-------|-----------|------|------|-------|-----|-------------------|---|
| 9.1 | Does the University have sufficient space for Land & Building? | Yes. The University has 9.98 Acres (40,388 square meters) of contiguous land. | | | | | | | | | | | | | | | | |
| 9.2 | Does the University have sufficient class rooms? | Yes. | | | | | | | | | | | | | | | | |
| 9.3 | Laboratories & Equipment (Details to be provided in Appendix-XV) | Details of laboratories and major equipment are provided in Appendix - XV . | | | | | | | | | | | | | | | | |
| a) | Item Description (make and model) | | | | | | | | | | | | | | | | | |
| b) | Location (Department) | | | | | | | | | | | | | | | | | |
| c) | Value (Rs.) | | | | | | | | | | | | | | | | | |
| d) | Present Condition | | | | | | | | | | | | | | | | | |
| e) | Date of Purchase | | | | | | | | | | | | | | | | | |
| 9.4 | Library | <table border="1"> <tr> <td>(a)</td> <td>Total Space (all Kinds)</td> <td>1832 Sq. Meter</td> </tr> <tr> <td>(b)</td> <td>Computer / Communication facilities</td> <td>12 Computer and 3 LED TV</td> </tr> <tr> <td rowspan="3">(c)</td> <td>Total Volume</td> <td>24423</td> </tr> <tr> <td>Reference</td> <td>4402</td> </tr> <tr> <td>Text</td> <td>20021</td> </tr> <tr> <td>(d)</td> <td>Research Journals</td> <td>17359 Journals out of 7 Online Journals/Databases</td> </tr> </table> <p>Details are provided in Appendix - XIV.</p> | (a) | Total Space (all Kinds) | 1832 Sq. Meter | (b) | Computer / Communication facilities | 12 Computer and 3 LED TV | (c) | Total Volume | 24423 | Reference | 4402 | Text | 20021 | (d) | Research Journals | 17359 Journals out of 7 Online Journals/Databases |
| (a) | Total Space (all Kinds) | | 1832 Sq. Meter | | | | | | | | | | | | | | | |
| (b) | Computer / Communication facilities | | 12 Computer and 3 LED TV | | | | | | | | | | | | | | | |
| (c) | Total Volume | | 24423 | | | | | | | | | | | | | | | |
| | Reference | | 4402 | | | | | | | | | | | | | | | |
| | Text | | 20021 | | | | | | | | | | | | | | | |
| (d) | Research Journals | 17359 Journals out of 7 Online Journals/Databases | | | | | | | | | | | | | | | | |
| a) | Total Space (all Kinds) | | | | | | | | | | | | | | | | | |
| b) | Computer / Communication facilities | | | | | | | | | | | | | | | | | |
| c) | Total no. of Ref. Books (Each Department) | | | | | | | | | | | | | | | | | |
| d) | All Research Journals subscribed on a regular basis | | | | | | | | | | | | | | | | | |
| 9.5 | Sports Facilities (Details to be provided in Appendix-XVI) | Details are provided in Appendix - XVI . | | | | | | | | | | | | | | | | |
| 9.6 | Does the University has provision for Residential Accommodation including hostels (boys & girls separately) | Yes, the University has provision for Residential Accommodation including hostels (boys & girls separately). Boys Hostel – 1 (Total capacity 268) Girls Hostel – 1 (Total capacity 432) | | | | | | | | | | | | | | | | |

H. Financial Viability

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| 10.1 | <p>Details of the Corpus Fund created by the University</p> <p>Amount – FDR No. Date – Period –</p> <p>(Documentary evidence to be given)</p> | <p>The University has created a corpus amounting to Rs.1 Cr. through FD's as per the Act.</p> <p>FDR Detail Amount – Rs.1,00,00,000/- FDR No. Date – 10013011001055 Dated - 19-01-2016 Period – Renewed till 12-3-2023. Copy of Corpus Fund created by the University is attached as Annexure 22</p> | | | | | | | | | | | | | | | | |
|---------|---|--|-------------------|------|--------------|-------------------|---|-----------|--------------|------------------|---|-----------|-----------------|-------------------|---|-----------|-----------------|-------------------|
| 10.2 | <p>Financial position of the University (please provide audited income and expenditure statement for the last 3 years)</p> | <table border="1" data-bbox="699 472 1347 730"> <thead> <tr> <th>S.No.</th> <th>Year</th> <th>Income (Rs.)</th> <th>Expenditure (Rs.)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2021-2022</td> <td>93,00,64,387</td> <td>1,12,49,02,094</td> </tr> <tr> <td>2</td> <td>2020-2021</td> <td>90,83,59,436.68</td> <td>1,13,15,05,150.64</td> </tr> <tr> <td>3</td> <td>2019-2020</td> <td>86,15,96,545.15</td> <td>1,21,12,69,188.09</td> </tr> </tbody> </table> <p>The copies of annual audited statement for the financial year are at Annexure-23.</p> | S.No. | Year | Income (Rs.) | Expenditure (Rs.) | 1 | 2021-2022 | 93,00,64,387 | 1,12,49,02,094 | 2 | 2020-2021 | 90,83,59,436.68 | 1,13,15,05,150.64 | 3 | 2019-2020 | 86,15,96,545.15 | 1,21,12,69,188.09 |
| S.No. | Year | Income (Rs.) | Expenditure (Rs.) | | | | | | | | | | | | | | | |
| 1 | 2021-2022 | 93,00,64,387 | 1,12,49,02,094 | | | | | | | | | | | | | | | |
| 2 | 2020-2021 | 90,83,59,436.68 | 1,13,15,05,150.64 | | | | | | | | | | | | | | | |
| 3 | 2019-2020 | 86,15,96,545.15 | 1,21,12,69,188.09 | | | | | | | | | | | | | | | |
| 10.3 | <p>Source of finance and quantum of funds available for running the University (for last audited year)</p> <p>Fees – Donations- Loan – Interest- Any other (pl. Specify)-</p> | <p>Please find details in Annexure – 24.</p> | | | | | | | | | | | | | | | | |
| 10.4 | <p>What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given</p> | <p>The Unit cost is calculated as under:-</p> <table border="1" data-bbox="675 1395 1294 1552"> <thead> <tr> <th>Sl. No.</th> <th>Year</th> <th>Unit Cost</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2021 -</td> <td>1,87,891</td> <td>Including Salary</td> </tr> <tr> <td>2</td> <td>2022</td> <td>1,45,076</td> <td>Excluding Salary</td> </tr> </tbody> </table> | Sl. No. | Year | Unit Cost | Remarks | 1 | 2021 - | 1,87,891 | Including Salary | 2 | 2022 | 1,45,076 | Excluding Salary | | | | |
| Sl. No. | Year | Unit Cost | Remarks | | | | | | | | | | | | | | | |
| 1 | 2021 - | 1,87,891 | Including Salary | | | | | | | | | | | | | | | |
| 2 | 2022 | 1,45,076 | Excluding Salary | | | | | | | | | | | | | | | |

I. Governance System

11. Organization, Governance and Management

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| | | | | | |
|---------|---|--|----------|----------|----------|
| 11.1 | Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):- Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others (Details to be provided in Appendix-XVII) | The details of the Composition of the statutory bodies of the University are at Appendix-XVII A and Appendix-XVII C . Governing Board, Academic Council, and Finance Committee – Appendix-XVII A Board of Studies – Appendix-XVII C . | | | |
| 11.2 | Dates of the meetings of the above bodies held during the last 2 years (Enclose attested copy of the minutes of the meetings) | The details of the meetings held during the last 2 years are as at Annexure-25 . | | | |
| Sr. No. | Statutory Body | Year-1 | | Year-2 | |
| 1. | Governing Board | 15.05.20 | 10.03.21 | 20.09.21 | 03.05.22 |
| 2. | Academic Council | 18.02.21 | 19.08.21 | 22.02.22 | 15.07.22 |
| 3. | Finance Committee | 16.01.20 | - | 10.01.22 | - |
| 4. | Fee Committee | 25.02.21 | - | 07.03.22 | - |
| 11.3 | What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees. | Please find details in Annexure 26 . | | | |
| 11.4 | Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made? | University is having Academics department which looks after regular academic affairs and Academic Audits are being conducted by experts on a regular basis. | | | |

J. Research Profile

Dr. Amrita Saha



| | | |
|------|---|--|
| 12.1 | Faculty-wise and Department-wise information to be provided in respect of the following:- <ul style="list-style-type: none"> ➤ Student Teacher Ratio ➤ Class Rooms ➤ Teaching labs ➤ Research labs (Major Equipments) ➤ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars) ➤ Publications in last 3 years (Year-wise list) ➤ No. of Books Published ➤ Patents ➤ Transfer of Technology ➤ Inter-departmental Research (Inter-disciplinary) ➤ Consultancy ➤ Externally funded Research Projects ➤ Educational Programmes Arranged | Please find information in - Annexure 27 |
|------|---|--|

K. Misc.

13. Details of Non-Teaching Staff

| | |
|------|-------------------------------|
| 13.1 | Details of Non-Teaching Staff |
|------|-------------------------------|

| Name | Designation | Age | Qualification | Scale of Pay | Date of Appointment | Trained Yes/No If yes, Details |
|--------------------------------------|-------------|-----|---------------|--------------|---------------------|-----------------------------------|
| Details provided in Appendix - XVIII | | | | | | |

(Details to be provided in **Appendix-XVIII**)


 DR. AMRITA SAHA
 REGISTRAR
 AMITY UNIVERSITY KOLKATA



| | |
|------|-----------------------------------|
| 13.2 | Summary of the Non-Teaching Staff |
|------|-----------------------------------|

| Particulars | Female | Male | Total |
|-----------------------------|--------|------|-------|
| Administrative Staff | | | |
| Group A | 0 | 4 | 4 |
| Group B | 13 | 21 | 34 |
| Group C | 32 | 45 | 77 |
| Group D | 3 | 7 | 10 |
| Sub total | 48 | 77 | 125 |
| Technical Staff | | | |
| Group A | 0 | 0 | 0 |
| Group B | 0 | 0 | 0 |
| Group C | 1 | 23 | 24 |
| Group D | 0 | 1 | 1 |
| Sub total | 1 | 24 | 25 |
| Grand Total | 49 | 101 | 150 |

| 13.3 | No. of Non-teaching staff category wise | <table border="1"> <thead> <tr> <th>Category</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Sc</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>ST</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>OBC</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>PH</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>General</td> <td>49</td> <td>101</td> <td>150</td> </tr> <tr> <td>Total</td> <td>49</td> <td>101</td> <td>150</td> </tr> </tbody> </table> | Category | Female | Male | Total | Sc | 0 | 0 | 0 | ST | 0 | 0 | 0 | OBC | 0 | 0 | 0 | PH | 0 | 0 | 0 | General | 49 | 101 | 150 | Total | 49 | 101 | 150 |
|----------|---|--|----------|--------|------|-------|----|---|---|---|----|---|---|---|-----|---|---|---|----|---|---|---|---------|----|-----|-----|-------|----|-----|-----|
| Category | Female | Male | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sc | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ST | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OBC | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PH | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| General | 49 | 101 | 150 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 49 | 101 | 150 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13.4 | Ratio of Non-teaching staff to students | 1 : 41.80 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13.5 | Ratio of Non-teaching staff to faculty | 1 : 1.95 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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 AMITY UNIVERSITY KOLKATA



14. Academic Results

| | | | | | |
|------|---|--------|----------------------------|--|--------|
| 15.1 | Faculty-wise and course-wise academic results of the past 3 years | | | Details of academic results are provided in Annexure – 28 | |
| | S.No. | Course | No. of Candidates appeared | | Result |
| | | | | | |

15. Accreditation

| 15.1 | Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed | No. | | | | | | | | |
|-------|---|---|-------------------------|--------------------|-------------------------|--|--|--|--|-----|
| 15.2 | Whether courses are accredited by NBA? If yes please provide course-wise details as under: <table border="1"> <thead> <tr> <th>S.No.</th> <th>Course</th> <th>Whether Accredited</th> <th>Period of Accreditation</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | S.No. | Course | Whether Accredited | Period of Accreditation | | | | | No. |
| S.No. | Course | Whether Accredited | Period of Accreditation | | | | | | | |
| | | | | | | | | | | |
| 15.3 | Other Accreditations, if any | No. | | | | | | | | |
| 15.4 | Any other information (including special achievements by the University which may be relevant for the University) | Details are provided in Annexure – 29. | | | | | | | | |

16. Strength and Weaknesses of the University

| | | |
|------|-----------------------------|---|
| 16.1 | Strengths of the University | <ul style="list-style-type: none"> a. Highly professional, experienced and matured leadership and management with intensive academic orientation. The organizational decisions are taken by experienced academicians based on quality in education. b. The organization has a well-defined hierarchy to address various organizational concerns. Highly qualified matured faculty members work in autonomous and democratic environment. c. University administration is run through “AMIZONE” on line academic management system which provides efficient, transparent and required access to all associated with every aspect of academic and administrative activities. d. Fully functional CBCS across programmes e. integrated with live projects, internships, industry talks f. Holistic development of students beyond class room activities, social work and community engagement. |
|------|-----------------------------|---|

| | | |
|------|------------------------------|---|
| | | <ul style="list-style-type: none"> g. Flow of rich experience of academic processes from divergent and experienced faculty and staff h. Internal Academic Quality Audit System has already been put in place i. Rigorous teaching and training processes j. Remedial classes for weaker students k. State-of-the-art laboratories l. Quality infrastructure, 24 X 7 power supply, 100% back up power, un-interrupted water supply, IT enabled processes. |
| 16.2 | Weaknesses of the University | <ul style="list-style-type: none"> a. No central financial assistance to the University being a self- financing institution. University infrastructure, Research & innovation have to be self- supporting, which many a time leads to scarcity of resources. b. Difficulty to attract sizeable research funds from the Government funding agencies being a private University. c. Location in slightly remote area which restricts the access. d. The infrastructure in neighborhood is not properly developed. |

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University [www. https://amity.edu/kolkata/](https://amity.edu/kolkata/).

DR. AMEETA SATHA

Signed and Sealed by the Head of the Institution

REGISTRAR
AMITY UNIVERSITY KOLKATA

