



PROGRAMME SCHEDULE

CONVOCATION

Tuesday, 20th February 2024

Time	Programme
8:30 -10:00 am	Reception & Registration, Wearing of Gowns, Issue of ID Badges & Instruction Sheets, Tea
10:00-10:05 am	All recipients to be seated in the Convocation Hall in the allotted areas
10:05-10:30 am	<ul style="list-style-type: none">• Briefing to the Graduands & Rehearsal• Arrival of Guests, Trustees, Chancellor, Arrival of Recipients of Honorary Doctorate Degrees• Faculty, Guests to be seated as per the seating plan in the main Convocation Hall
10:30-10:40 am	Robing of Academic Procession Members
10:45 am	Start of the Academic Procession
10:55 am	Members of Academic Procession are seated. Audience takes their seat
10:55-10:57 am	Lighting of the Lamp with Chanting of Gayatri Mantra and Saraswati Vandana
10:57-10:58 am	Hon'ble Chancellor AMITY UNIVERSITY, KOLKATA declares the 5 th Convocation Open
10:58-11:10 am	Welcome Address & Report by Hon'ble Vice Chancellor
11:10-11:15 am	Few Words by Senior Vice President
11:15-11:30 am	Blessings by Hon'ble Chancellor
11:30-11:55 am	Conferring of Honorary Doctorates & Acceptance Speech
11:55-12:00 pm	Presentation of the Degree Recipients
12:00-12:25 pm	Presentation of Awards, Medals, Trophies
12:25-12:30 pm	Presentation of Amity Alumni Flag
12:31 pm	Hon'ble Chancellor AMITY UNIVERSITY, KOLKATA declares the 5 th Convocation closed
12:33-12:35 pm	National Anthem
12:35 pm	Procession Leaves the Convocation Venue All recipients & their guests will leave the Hall from exit gates
12:45 - 2:15 pm	Lunch
2:15 – 2:20 p.m.	<ol style="list-style-type: none">1. All Recipients, Guests to be seated as per the pre-assigned seating plan at designated venues. (The degree distribution will take place in Biswa Bangla as well as in the Biswa Bangla Convention Center) Details attached below2. All HOD's and Faculty Members to be seated
2:20 - 2:30 p.m.	Briefing of the Graduands
2:30 - 4:30 p.m.	<ol style="list-style-type: none">1. Presentation of Degrees at designated venues by Respective HOIs2. Degrees and Grade sheets3. Certificate of Awards, Medals & Trophies, if any4. Certificates of Value Addition Courses5. Merit Certificates if any
4:30 – 5:00 p.m.	<ul style="list-style-type: none">• Return of Convocation Gowns & Refund of Gown Security Deposit• Tea

VENUE ALLOCATION FOR

DEGREE DISTRIBUTION CEREMONY

Sl. No.	Institution	Venue
1	Amity School of Communication	Biswa Bangla Convention Centre (Main Hall no. 1)
	Amity School of Engineering & Technology	
	Amity Law School	
	Amity Institute of Psychology & Allied Sciences	
	Amity Institute of Behavioural Health & Allied Science	
	Amity Institute of Information Technology	
	Amity Institute of English Studies & Research	
	Amity School of Foreign language	
2	Amity School of Business	Biswa Bangla Convention Centre (Hall no. 3)
	Amity Business School	
3	Amity Institute of Applied Sciences	Biswa Bangla Convention Centre (Hall no. 4)
4	Amity College of Commerce & Finance	Biswa Bangla Convention Centre (Hall no. 5)
	Amity Institute of Travel & Tourism	
	Amity Institute of Education	
5	Amity Institute of Biotechnology	Biswa Bangla Convention Centre (Hall no. 6)
	Amity Institute of Nanotechnology	
	Amity School of Architecture & Planning	
	Amity School of Hospitality	
6	Amity Institute of Environmental Sciences	Biswa Bangla Convention Centre (Hall no. 7)
	Amity Institute of Social Sciences	
	Amity School of Economics	
	Amity School of Fine Arts	
	Amity School of Fashion Technology	