



**AMITY UNIVERSITY**  
**MADHYA PRADESH,**  
**MAHARAJPUR**  
**GWALIOR**

# **REGULATIONS FOR BANNING RAGGING & ANTI RAGGING MEASURES**

**(TO BE ISSUED TO ALL STUDENTS)**

# SECTION FOR FRESHERS

## 1. SPECIAL ADVISORY TO FRESHERS

- (a) Freshers should not hesitate or feel shy of reporting any incidence of ragging either as a victim or as a witness.
- (b) Freshers (particularly the hostel Freshers) should move in groups. They should be advised that they may resist individually or collectively any attempt by seniors towards bullying or ragging and also immediately report to any of the authority whose contact numbers are made available to them.
- (c) The important contact numbers should be entered and saved in their respective mobile phones.

## **2. ANTI-RAGGING COMPLAINT BOXES**

Each Department and Director Administration will place Anti-Ragging Complaint Boxes in selected areas in the Departments and in the Hostels for students who may drop in their complaints on any incidence of ragging which has not otherwise been reported for necessary action by the Anti-Ragging Committee / Squads. The complaint Boxes will be emptied daily by the Department/ Warden / Director Administration at 1000 hours.

### **3. IMPORTANT EMERGENCY CONTACT NUMBERS**

(i) **Anti-Ragging Control Room: 0751-2496020**

(ii) **Anti-Raging Monitoring Cell:**

Prof.(Dr.) R. S. Tomar, Dean (Academics)	Chairman	9301117515
Mr. Rajneesh Kant Sharma, Director (Liaison)	Member	9425307677
Dr Vikas Shrivastava , Associate Prof. AIB	Member	9425491300
Mr Arvind Singh Tomar, AP- ASET (ME)	Member	8878770261
Dr Shuchi Kaushik, AP, AIB	Member	7828381266
Mrs Rinkoo Bhatia, AP, ASET (ECE)	Member	9827680640
Mr Vivek Parashar, Asstt. Professor – ASET	Member	8878644486
Dr. Rohit Singh Tomar, Lecturer – ABS	Member	9926257067
Mr. Dhruv Sabharwal, AP, ASCO	Member	9897553499
Mr. Sudheer Singh Sikarwar, AP, ASAP	Member	8269432109
Mr. Abhinav Upadhyay, AP, ALS	Member	9074063030

## Other important telephone Nos.:

Col. S.K. Sethi, Director (Administration)	9827052295
Brig Rajesh Gangele (Retd),CP & Director(Hostel)	9481079380
Ms. Anita Rose Williams, Warden – Girls Hostel	9009720465
Mr. Sunil Goyal, Media Coordinator	9827353578

**All freshers are advised to save these Mobile Numbers in their Mobile Phones for any future need.**

# **REGULATIONS FOR BANNING RAGGING & ANTI RAGGING MEASURES**

# **REGULATIONS FOR BANNING RAGGING & ANTI-RAGGING MEASURES**

## **1. Aim**

To ensure that no ragging takes place in the University by instituting stringent anti-ragging measures and provisions for strict punishments to defaulters.

## **2. Terms of Reference**

- (a) Supreme Court Orders
- (b) UGC Draft Regulations and Guidelines



### **3. What constitutes Ragging**

- (a) Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness or any other student.
  
- (b) Indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological or physical harm or to raise fear or apprehension thereof in a fresher or any other student.

- (c) Asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or any other student.
- (b) Teasing, embarrassing, humiliating, assaulting or using criminal force or criminal intimidation, wrongful restraining or confining or causing grievous hurt, kidnapping, extortion or molesting or committing unnatural offences or causing death or abetting suicide, use of criminal force, criminal trespass and intimidation.

## **4. Prohibition of Ragging**

- (a) Ragging within the University Campus including its Institutions / Departments and Hostels is strictly prohibited.
- (b) Ragging in any form is prohibited also in the private lodges/buildings where these University students are staying.
- (c) Ragging in any form is prohibited in Hostel, Mess, Canteen, Cafeteria & Transport (College & Private).
- (d) No person including students / staff / faculty shall participate or abet or propagate ragging in any form.

## 5. Punishment

Ragging is a cognizable offence under the law and the punishment to be meted out has to be exemplary and justifiably harsh to act as a deterrent. It may include one or more of the following:-

- (a) Cancellation of admission, suspension, rustication or expulsion from the University / Hostel.
- (b) FIR with the police and arrest.
- (c) Collective punishment may be imposed where involved persons are not identified.

## **6. Measures for Curbing Ragging**

### **(a) Before Admissions**

- (i) Application Form and especially the Registration Form at the time of Registration for a semester will require two Affidavits on Rs. 10.00 stamp paper each, duly notarized, one signed by the student and the other signed by the parent. Draft of the Affidavits required are given at:-
- **Annexure I - By the student**
  - **Annexure II - By the parent**
  - **Annexure III - Indemnity Bond By Parent**
- (ii) A student will not be admitted/registered until the Affidavits mentioned above are submitted.

(iii) Students who are allotted Hostel Accommodation are required to submit three copies of details of parents and local guardian along with their photographs on the form as at Annexure IV along with two affidavits on Rs 10.00 stamp paper each duly notarized, one signed by student and other signed by Parent. Students will not be registered and assigned hostel seat until the above document is submitted at the time of registration for the Hostel.

Draft of the Affidavits required are given at-

- **Annexure V – By the student**
- **Annexure VI – By the parent**

(b) On Admission & Registration

- (i) **Every student, at the time of Registration will be given the Leaflet giving details of Anti-Ragging Regulation for which he will sign having received it and its Record will be maintained in the Institution.**
- (ii) The Leaflet will have a ‘Section for Freshers’ which will give instructions on whom to contact in case of incidence or attempt at ragging. This would include contact mobile numbers of Proctorial Board, selected persons from General Administration, Anti-Ragging Committees/ Anti-Ragging Squads and the Anti-Ragging Control Room.

(c) Particulars required at the time of Registration

(i) Every **non-hostel** student, at the time of Registration will provide full particulars of his stay during the semester, whether staying with parents, relatives, friends, hired hostel / PG accommodation. The details will include full address, name and contact number of the person at the address in the Form as given below:-

- Registration cum Enrollment Form for Freshers -  
**Annexure VII**



- (ii) Every hostel student will provide three copies of full details of Father & Mother and Local Guardian with three copies of their photographs of which one copy will be with Reception / Gate, second copy with the Director/Deputy Director/Programme Coordinator and third copy with the Proctorial Board Office.

## **7. General Instructions**

### **(a) Anti-Ragging Committees**

- (i) Each Department will form an “**Anti-Ragging Committee**” headed by the Director/Deputy Director/Programme Coordinator. It will comprise of

selected faculty members, parents, students from the Freshers category as well as seniors and selected non-teaching staff.

- (ii) This Committee will be fully and totally responsible to ensure that no incidence of ragging as given in this regulation takes place and will also monitor and ensure that the instructions of this regulation are followed fully at all times.
- (iii) The Committee will also maintain alert vigil at all times and ensure that the Anti-Ragging Squads of the Institutions carry out their functions properly.

## **Department-wise Anti-Ragging Committees:**

### **Amity School of Engineering & Technology**

- |                              |                          |
|------------------------------|--------------------------|
| 1. Maj Gen (Dr) SC Jain      | Head of the Committee    |
| 2. Dr. Raghavendra Sharma    | Faculty Member           |
| 3. Mr. Nasir Khan            | Faculty Member           |
| 4. Mr. Narendra Singh        | Member(N/T Staff)        |
| 5. Mr. Sadan Singh Tomar     | Parent Member            |
| 6. Mr. Manish Anand          | Parent Member            |
| 7. Mr. Rampratap Singh Tomar | Student Member (Senior)  |
| 8. Mr. Purvansh Agrawal      | Student Member (Fresher) |

## **Amity School of Engineering & Technology** **(Computer Science & Engineering)**

- |                              |                          |
|------------------------------|--------------------------|
| 1. Mr. Hemant Kumar Soni     | Head of the Committee    |
| 2. Mr. Vivek Parashar        | Faculty Member           |
| 3. Mrs. Samta Jain Goyal     | Faculty Member           |
| 4. Mr. Raju Singh Bhadoria   | Member(N/T Staff)        |
| 5. Mr. Sadan Singh Tomar     | Parent Member            |
| 6. Mr. Manish Anand          | Parent Member            |
| 7. Mr. Rampratap Singh Tomar | Student Member (Senior)  |
| 8. Mr. Purvansh Agrawal      | Student Member (Fresher) |

## **Amity School of Engineering & Technology**

### **(Electronics and Communication Engineering)**

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|----------------------------------|--------------------------|
| 1. Prof. (Dr.) Raghvendra Sharma | Head of the Committee    |
| 2. Mrs. Rinkoo Bhatia            | Faculty Member           |
| 3. Dr. Vivek Singh Kushwah       | Faculty Member           |
| 4. Mr. Suresh Jalnapurkar        | Member(N/T Staff)        |
| 5. Mrs. Poonam Sharma            | Parent Member            |
| 6. Mrs. Rita Diwedi              | Parent Member            |
| 7. Ms. Kushagra Singh            | Student Member (Senior)  |
| 8. Mr. Sahil Singh               | Student Member (Fresher) |

## **Amity School of Engineering & Technology** **(Mechanical Engineering)**

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|---------------------------|--------------------------|
| 1. Mr. Nasir Khan         | Head of the Committee    |
| 2. Dr. Abhishek Sharma    | Faculty Member           |
| 3. Mr. Rohit Kumar Pandey | Faculty Member           |
| 4. Mr. Sunil Rajpoot      | Member(N/T Staff)        |
| 5. Dr. T. K. Kaushik      | Parent Member            |
| 6. Mr. S. P. Singh        | Parent Member            |
| 7. Mr. Siddhant Lagotra   | Student Member (Senior)  |
| 8. Mr. Suraj Sikarwar     | Student Member (Fresher) |

## **Amity School of Engineering & Technology**

### **(Civil Engineering)**

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|--------------------------|--------------------------|
| 1. Mr. Mohan Kantharia   | Head of the Committee    |
| 2. Mr. Parag Agrawal     | Faculty Member           |
| 3. Ms. Pooja Shrivastava | Faculty Member           |
| 4. Mr. S. B. Gupta       | Member(N/T Staff)        |
| 5. Mrs. Nisha Saxena     | Parent Member            |
| 6. Mr. Girraj Singhal    | Parent Member            |
| 7. Ms. Ayushi Gupta      | Student Member (Senior)  |
| 8. Mr. Shubham Singhal   | Student Member (Fresher) |

## **Amity Business School**

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|-------------------------------|-------------------------|
| 1. Dr. Anil Vashisht          | Head of the Committee   |
| 2. Dr. Manoj Pandey           | Faculty Member          |
| 3. Mr. Rohit Singh Tomar      | Faculty Member          |
| 4. Mr. Pradeep Singh Bhadoria | Member(N/T Staff)       |
| 5. Mr. Hemant Dhighra         | Parent Member           |
| 6. Mr. Santosh Pathak         | Parent Member           |
| 7. Mr. Abhishek Sharma        | Student Member(Senior)  |
| 8. Ms. Anushaka Pathak        | Student Member(Fresher) |



## **Amity Institute of Biotechnology**

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|-------------------------------|--------------------------|
| 1. Dr. R.S.Tomar              | Head of the Committee    |
| 2. Dr. Raghvendra K. Mishra   | Faculty Member           |
| 3. Dr. Anurag Jyoti           | Faculty Member           |
| 4. Mr.Sunil Shrivastava       | Member (N/T Staff)       |
| 5. Mr. Milan Rastogi          | Parent Member            |
| 6. Mr. Surendra Singh Rathaur | Parent Member            |
| 7. Mr. Ayush Rastogi          | Student Member (Senior)  |
| 8. Ms. Simranjeet Kaur        | Student Member (Fresher) |

## **Amity School of Communications**

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|-------------------------|-------------------------|
| 1. Dr. Sumit Narula     | Head of the Committee   |
| 2. Dr. Sandesh Mahajan  | Faculty Member          |
| 3. Mr. Dhruv Sabarwal   | Faculty Member          |
| 4. Mr. Sunil Goyal      | Member(N/T Staff)       |
| 5. Col. O.P Singh       | Parent Member           |
| 6. Mr. P. L Banoriya    | Parent Member           |
| 7. Ms. Radhika Verma    | Student Member(Senior)  |
| 8. Ms. Niharika Bhowmik | Student Member(Fresher) |

## **Amity School of Architecture and Planning**

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|-----------------------------|-------------------------|
| 1. Prof.Y.P.Singh           | Head of the Committee   |
| 2. Mr. Ashish Sharma        | Faculty Member          |
| 3. Ms. Monica Gupta         | Faculty Member          |
| 4. Mr. Abid Siddiqui        | Member (N/T Staff)      |
| 5. Mr. Umesh Kumar Sharma   | Parent Member           |
| 6. Ms. Jyoti Mathur         | Parent Member           |
| 7. Ms. Niharika Walia       | Student Member (Senior) |
| 8. Mr. Abhishek Shrivastava | Student Member(Fresher) |

## **Amity Law School**

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|----------------------------|-------------------------|
| 1. Mr. Mohit Sharma        | Head of the Committee   |
| 2. Dr. Sandeep Kulshrestha | Faculty Member          |
| 3. Dr. Saroj Choudhary     | Faculty Member          |
| 4. Ruby Parmar             | Member (N/T Staff)      |
| 5. Mr. R.A. Roman          | Parent Member           |
| 6. Mr. Sunil Gupta         | Parent Member           |
| 7. Mr. Shivansh Gupta      | Student Member (Senior) |
| 8. Mr. Ritul Arya          | Student Member(Fresher) |

## **Amity School of Fashion Designing & Technology**

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|-----------------------------|-------------------------|
| 1. Ms Anshu Singh Choudhary | Head of the Committee   |
| 2. Dr. Neha Shah            | Faculty Member          |
| 3. Mr. Kapil Shankwar       | Faculty Member          |
| 4. -----                    | Member (N/T Staff)      |
| 5. Mr Bharat Mallick        | Parent Member           |
| 6. Mr Rajesh khanna         | Parent Member           |
| 7. Ms Prachi Saraswat       | Student Member (Senior) |
| 8. Mr Rahul kumar           | Student Member(Fresher) |

## **Amity Institute of Behavioural And Allied Sciences**

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|------------------------------------|-------------------------|
| 1. Prof. (Dr.) Eirene Leela Rout   | Head of the Committee   |
| 2. Dr. Deepa Pandey                | Faculty Member          |
| 3. Dr. Vikas Kumar Sharma          | Faculty Member          |
| 4. Mr. Rajesh Prakash Saxena       | Member (N/T Staff)      |
| 5. Mr. Devendra Singh Zadon        | Parent Member           |
| 6. Mr. Surinder Pal Singh Sachdeva | Parent Member           |
| 7. Ms. Shreya Marathe              | Student Member (Senior) |
| 8. Mr. Durgesh Pandey              | Student Member(Fresher) |

## (b) Anti-Ragging Squads

- (i) Each Director/Deputy Director/Programme Coordinator will constitute a number of **Anti-Ragging Squads**. The number of squads will be based on the number of blocks / floors and strength of the students so that the Anti -Ragging Measures can be effectively implemented.
- (ii) Anti-Ragging Squads will comprise of senior faculty members and responsible representatives of senior and fresher students. Its function will include going around / patrolling the Department and the Campus

common areas, maintain vigil at all times on all days by rotation as decided by Director/Deputy Director/Programme Coordinator and take action if they notice any incidence of ragging either in their Department or any other Department/ or in the Campus.

- (iii) The Squads will also have the responsibility to investigate incidences of ragging and to report to the Anti-Ragging Committee / Anti-Ragging Control Room for immediate action / punishment wherever required.



- (iv) Director/Deputy Director/Programme Coordinator will forward the names of Anti-Ragging Committees and Anti-Ragging Squads to AUMP Anti-Ragging Monitoring Cell.
- (v) On the report of Anti-ragging Squad or any other person who witnesses the incidence of ragging or on the complaint of any fresher student, immediate action will be taken by the Anti -Ragging Committee to decide appropriate punishment from the list of punishments in the Regulation and award it with intimation to the University Administration.

## **8. Instructions specific to Hostels**

- (a) The hostels for the fresher students will be in separate hostel blocks. The fresher hostel blocks will be barricaded by boundary walls / barbed wire fences and entry into the Freshers' hostel will be manned by security staff round the clock.
- (b) No one, particularly senior students will be permitted to enter the Freshers' hostel at any time. Similarly fresher students are not permitted to visit hostels of senior students. The responsibility for ensuring the above instructions will be of the security guard / guards on duty at the entry points to the freshers'

hostels. Responsible security guards will be detailed by Director Administration. The duty roster of the security guards for Freshers' hostel will be given to Anti-Ragging Control Room.

- (c) All students will report back in their respective hostel rooms latest by 07:00 PM during summer and by 6:00 PM during winter.
- (d) Proper attendance of hostel students both Freshers and Seniors will be taken at 7:00/6:00 PM (Summer/ Winter), daily by members detailed from the Anti-Ragging Squads and the attendance report will be submitted to Anti-Ragging Control Room and Director/ Dy. Director Hostel Administration.

- (e) All hostel students will abide by the Hostel Rules in addition to the Anti-Ragging Regulation.
- (f) All Day Scholars are required to leave the Campus latest by 06:00 PM. Entry / presence of Day Scholars in the Campus will not be permitted beyond 06:00 PM and on holidays unless specifically allowed under the authority of the respective Director/Deputy Director/ Programme Coordinator. Strict disciplinary action will be taken if a day scholar is seen in the Campus after 06:00 PM or on holiday without proper authority. The timings for reporting back into the hostel and entry / presence in the Campus of day scholar may be reviewed and revised after 30 September 201.

## **9. Anti-Ragging Patrols**

Anti-Ragging Patrols will be detailed by the Director Administration. These patrols will operate 24 hours on all days in the campus, hostels (both inside & outside the campus) particularly where freshers are staying.

## **10. Anti-Ragging Control Room (Tel.No. 0751-3290666)**

One Anti-Ragging Control Room each will be established in Campus under the direction of AUMP Monitoring Cell. The Control Room will be manned 24 hours based on the duty roster issued by the

Monitoring Cell. It will be manned by one faculty member and one security guard in each shift.

- (b) Anti-Ragging Control Room will be equipped with landline and mobile telephone numbers which will be made widely known to all concerned.

## **11. Anti-Ragging Monitoring Cell**

The Anti-Ragging Monitoring Cell will be established at the University HQ level and will be totally and fully responsible to ensure that all Anti-Ragging Rules, Regulation and Measures are strictly followed. The Monitoring Cell will also ensure that

appropriate action is taken in all incidences of ragging. Its endeavour will be to make Amity University Madhya Pradesh “Ragging Free”.

## **12. Anti-Ragging Execution Cell**

The Anti-Ragging Execution Cell will function directly under the directions of the Monitoring Cells and Coordinate its activities with the Anti-Ragging Committees, Anti-Ragging Squads & Patrols.

## **13. Responsibilities and Reporting**

- (a) The Anti-Ragging Monitoring Cell and Proctorial Board will be responsible for implementation of all Regulations and function under the overall direction of the Vice Chancellor.**
  
- (b) The Anti-Ragging Execution Cells will be responsible to function under the direction of the Monitoring Cells / Anti-Ragging Control Room and will coordinate with the Anti-Ragging Committees, Anti-Ragging Squads and Patrols.**



## 14. Action Procedure

- (a) Anti-Ragging Squads and Anti-Ragging Patrols will immediately report any incidence of ragging or abetment of ragging noticed by them to the Anti-Ragging Control Room immediately and also to the Anti-Ragging Committee of each Department.
- (b) Faculty in-charge of the Anti-Ragging Control Room will take immediate action as per the situation which may include:
- Immediate suspension of involved students
  - Sending reinforcements or any medical help if required.
  - Forward the main gist / report of incident to the Anti-Ragging Committee and the monitoring cell.

- (c) The Anti-Ragging Committee of the concerned Department will examine the report and recommend appropriate punishment which will be awarded after the approval of the Monitoring Cell.

## **15. Fresher's Introduction / Induction**

A systematically organized Freshers' Introductions / Get-Together party will be organized by various Department as per policy issued by the VC which would conform with the decorum and dignity as expected by the University and act as a forerunner for introductions and ice breaking between seniors and freshers.

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