



Supporting Documents Metric No- 6.5.3

6.5.3 - Incremental improvements made for the preceding during the year with regard to quality (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

1. Academic Initiatives: –

- **Internal Academic Audit Reports (Odd semester -2023 & Even semester-2024).**
- **NOC received from Directorate of Higher Education, Govt. of Haryana for new courses.**
- **Sample Minutes of the meeting of Academic Council.**
- **Sample of Board of Studies for introducing for NEP in:**
 - **B.Sc. Dietetics and Applied Nutrition**
 - **B.Sc. Medical Laboratory Technology**
 - **B.Sc. Molecular Medicine & Stem Cell Technology.**
- **Glimpses of NIRF Ranking**

2. Administrative initiatives by IQAC on Amizone.

3. Stakeholders Feed Back & Action Taken Report



INTERNAL QAULTY ASSURANCE CELL Internal Academic Audit Report Odd Semester-2023 & Even Semester-2024

SL. NO	NAME OF FACULTY OF STUDIES/ SCHOOL / INSTITUTE
	(I) FACULTY OF MANAGEMENT STUDIES & BEHAVIOURAL SCIENCES
1	ABS - AMITY BUSINESS SCHOOL
2	ACC - AMITY COLLEGE OF COMMERCE
3	ASH - AMITY SCHOOL OF HOSPITALITY
4	AIBAS - AMITY INSTITUTE OF BEHAVIOURAL AND ALLIED SCIENCES
5	AICP - AMITY INSTITUTE OF CLINICAL PSYCHOLOGY
	(II) FACULTY OF SCIENCE ENGINEERING AND TECHNOLOGY
6	ASET - AMITY SCHOOL OF ENGINEERING AND TECHNOLOGY
7	AIB - AMITY INSTITUTE OF BIOTECHNOLOGY
8	ASAS - AMITY SCHOOL OF APPLIED SCIENCES
9	ASEES - AMITY SCHOOL OF EARTH & ENVIRONMENT SCIENCE
9	(III) FACULTY OF LAW
10	ALS - AMITY LAW SCHOOL
	(IV) FACULTY OF ARTS
11	ASCO- AMITY SCHOOL OF COMMUNICATION
12	ASLA- AMITY SCHOOL OF LIBERAL ARTS & FOREIGN LANGUAGES
13	AMITY SCHOOL OF FASHION DESIGN & FINE ARTS
	(V) FACULTY OF HEALTH AND ALLIED SCIENCES
14	AMS - AMITY MEDICAL SCHOOL
15	ACON - AMITY COLLEGE OF NURSING
16	AIP - AMITY INSTITUTE OF PHARMACY
	(VI) FACULTY OF ARCHITECTURE AND PLANNING
17	ASAP - AMITY SCHOOL OF ARCHITECTURE AND PLANNING

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute / School: **Amity Business School & Amity School of Economics**

Dated: 26/10/2023

Auditor Name: **Dr.Sunita Sharma, Mr. R.K. Dhingra & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 4 It is to be ensured that new students report to their mentors during mentor mentee period as per timetable. Students should not be allowed to fill the discussion points and follow-up action points in the mentor mentee form. Faculty should be endorsing the points in the individual forms of each mentee.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	BBA-III	63	63	-
		BBA-V	42	42	-
		BBA (B&F)-III	10	10	-
		BBA (B&F)-V	12	12	-
		BBA - 3C-III	1	1	-
		BBA(Intl)-III	1	1	-
		BBA(Intl)-V	1	1	-
		Executive MBA (Sust. Managt)-III	2	2	-
		MBA	45	45	-
		MBA (B&F)-III	14	14	-
		MBA (BA)-III	5	5	-
		MBA (HHM)-III	4	4	-
		MBA (Sust.Management)-III	2	2	-
		MBA - (EWP)-III	11	11	-
		B.A.(H) - Eco-III	14	14	-
		B.A.(H) - Eco-V	14	14	-
		M.A. (Eco)-III	5	5	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		BBA-I	70	70	-
		BBA (B&F)-I	13	13	-
		BBA (Business Analytics)-I	15	15	-
		BBA-(Intl)-I	2	2	-
		Executive MBA (Sust.Managt)-I	4	4	-
		MBA-I	56	56	-
		MBA (B&F)-I	17	17	-
		MBA (BA)-I	12	12	-
MBA (HHM)-I	8	8	-		


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Manesar Gurgaon-122413

		MBA-(EWP)-III	6	6	-
		B.A.(H) - Eco-I	9	9	-
		M.A. (Eco)-I	4	4	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
6	Faculty Registers	Faculty registers were well maintained in the school.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members. Dr. A.K. Pandey had not uploaded session plans. He was advised to complete his task and show the IQAC team by 3rd November 2023.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance. *Dr. Ajay Kumar Pandey on 13th October 2023 did not mark attendance in the course International Financial Management . * Dr. Pooja Jaiswal on 17th October 2023 did not mark attendance in the course Management Foudation. * Dr. Ritu Sharma on 13 October 2023 did not mark attendance in the course Entrepreneurship Dvelopment & Technology in Banling. *Foreign language faculty Mr Sunil (German) , Ms.Archana (Japanese) , Ms.Sandhya (Chinese) are defaulters in marking attendance of students.			
11	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 28 proposed events out of which sixteen were conducted. Remaining Twelve event will be conducted before the end of semester. The Event calendar needs to be updated as per IQAC suggestions it should be in the same format as of Academic Calendar received from Pro VC office.			
13	FDPs organized in Even Semester 2023 with report	2 FDPs was organised in the Even Semester 2023. In the Odd semester 2 FDPs have been planned out of which one has been conducted.			
14	Report of students' activities organized during Even Semester 2023.	A total of 34 events were planned and 34 were conducted in the Even semester-2023. Reports with goetagged photographs was placed in the file. All the events need to be listed in the event calendar of the school. It needs to be revised.			
15	Community Engagement activities conducted during Even semester with reports.	2 Community engagement activities have been planned in Odd semester out of which one has been conducted. One Community Engagement was organised in the Even Semester 2023. Report with goetagged photographs was placed in the file.			
16	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.			
17	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged. In case of a resignation by a faculty / or joining of a new faculty in the school the mentees should be allotted to the new mentor with proper notification.The notice numbers should be in ascending order right from the date of the inception of the file.			
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file . Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.			
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.			


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19	Record of Board of Studies conducted (if any)	The school has not conducted any BOS meetings before the commencement of the Odd semester 2023.
20	Record of DRC conducted (If any)	The school has conducted DRC before the commencement of the Odd semester 2023 on 16.03.2023.
21	IQAC File	The IQAC file was well maintained with all reports in place.


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Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity Business School & Amity School of Economics

Date: - 11.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Master file of Mentor Mentee	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute / School: **Amity College of Commerce**

Dated: **06/10/2023**

Auditor Name: **Dr. Sunita Sharma, Dr. Anu Gubba Mr. Vijay Kumar**

IQAC Observations:

- 1 It is appreciative that all faculty members are marking attendance within 24 hrs except in few instances.
- 2 The documentation in the various subject files requires a lot of improvement .
- 3 It is advised to conduct FDPs for faculty members and involve students in community engagement activities. Record of Ph.D students enrolled in ACC is not being maintained at the college. The college should maintain a list of students enrolled year wise.
- 4 **The faculty members in the college should focus on maximum utilization of LMS.** It was observed in the college that maximum faculty members are not using LMS in daily classroom teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students.
- 5

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	Programme wise			
		B.Com (H)-III	69	69	-
		B.Com (H)-V	63	63	-
		M.Com -III	5	5	-
2	New- Registration of students on Amizone.	Programme wise			
		B.Com (H)-I	93	93	-
		M.Com -I	3	3	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
6	Faculty Registers	Faculty registers were well maintained in the college.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			


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Manesar Gurgaon-122413

10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance. *Mr Shiv Swaroop Jha on 26th September 2023 did not mark attendance in the course Corporate Tax Law & Practice & Income Tax Law & Practice . *Mr Chirag Dhankar on 15th & 25th September did not mark attendance in the course Quantitative Techniques for Business Decisions. *Ms. Jyoti Bhargad on 11th September 2023 did not mark attendance in the course Mergers & Acquisitions & Accounting Theory. *Ms. Taruna Sharma on 5th September & 18th August 2023 did not mark attendance in the course Human Resource Management & Macro Economics. *Foreign language faculty Mr Archana (Japanese-III) , Dr. Priyabroto Shoo (French) , Dr. Santosh Kumar Gupta (KOREAN-III) , Ms. Sandhya Rani (Chinese) is defaulters in marking attendance of students.
11	E-resources developd for LMS	LMS is not being used by few faculty members.The college should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 15 proposed events out of which 10 had been conducted till date. Remaining 05 events will be conducted before the end of semester.
13	FDPs organized in Even Semester 2023 with report	NO FDP has been conducted in the Odd semester.
14	Report of students' activities organized during Even Semester 2023.	A total of 12 planned events have been conducted in the Even semester-2023.Reports with goetagged photographs was placed in the file. Students have not been engaged in any communnity activity.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	The college is not maintaining the record of Ph.D enrolled students. It is being maintained at ABS centrally. It is advised to maintain a list of Ph.D students enrolled in the college year wise.
16	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged. In case of a resignation by a faculty / or a new faculty joins the school the mentees should be allotted to the new mentor with proper notification.The notice numbers should be in ascending order right from the inception of the file.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the institute was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file . Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	The college has not conducted any BOS meetings before the commencement of the Odd semester 2023.
20	Record of DRC conducted (If any)	The college has been advised to maintain a copy of DRC held for ACC students in a file for record purpose.


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Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity College of Commerce

Date: - 11.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
13.	Result Analysis	Graphical result analysis is prepared by the College.
14.	Event Calendar file	Event calendar file is prepared by the College.
15.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
16.	CR Meeting	The file is prepared as per the format available in Class Representative meeting guidelines.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute / School: **Amity Institute of Behavioural & Allied Sciences**

Dated: 16/10/2023

Auditor Name: **Dr. Sunita Sharma, Mr. Ravikant , Mr. Nitish & Mr. Vijay Kumar**

IQAC Observations:

- 1 It is appreciative that all faculty members are marking attendance within 24 hrs except in few instances.
- 2 Result analysis file was well maintained as per the proforma shared by IQAC.

The faculty members in the institute should focus on maximum utilization of LMS. It was observed in the college that maximum faculty members are not using LMS in daily classroom teaching. It is advised to make maximum use of the LMS platform for creating quality e- resources which will enhance the teaching-learning process and facilitate attainment of the required course outcomes for the students. The institute should approach AUH - LMS coordinator regarding technical glitches faced by the faculty members while using the LMS.

- 4 Record of sessional exams conducted by faculty members was not maintained except by few faculty.
- 5 The institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.

The Mentor mentee file is not updated as per the repeated suggestions provided by IQAC. The allotment list should be only for the freshers. The record of ongoing students already exists with the mentors assigned at the commencement of the session. Notice numbers should be in the ascending order since the inception of the file. New notice numbers should not be issued every year.

- 7 Reports for events conducted during the Even semester 2023 was not produced during audit.

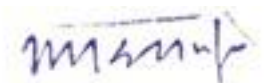
S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.A. (H) App. Psy.-III	54	54	-
		B.A. (H) App. Psy.-V	56	56	-
		B.Sc. (CP)-III	77	77	-
		B.Sc. (CP)-V	100	100	-
		M.A. (App Psy)-III	4	4	-
		M.A. (Coun Psy)-III	8	8	-
		M.Sc. (CP)-III	72	72	-
		MSW-III	8	8	-
2	New- Registration of students on Amizone.	B.A.(H) App. Psy.-I	46	46	-
		B.Sc.(CP)-I	51	51	-
		M.A.(App Psy)-I	9	9	-
		M.A.(Coun Psy)-I	10	10	-
		M.Sc. (CP)-I	61	61	-
		MSW-I	1	1	-


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Manesar Gurgaon-122413

3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
6	Faculty Registers	Faculty registers were well maintained in the Institute.
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members but Dr.Fatima had not uploaded any session plan on Amizone.
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance. *Dr. A.A. S. Azam on 4th October 2023 did not mark attendance in the course Introduction to Psychology. * Dr. Aakriti Verma on 4th October 2023 did not mark attendance in the course Environmental Studies. Dr. Meera on 2nd October 2023 did not mark attendance in the course Clinical Psychology. *Foreign language faculty Mr Kunal Anand (Korean) , Mr.Arman Baro (French) , Dr.Survo Parui (Chinese) are defaulters in marking attendance of students.
11	E-resources developd for LMS	LMS is not being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was not available as per the format advised by IQAC. The institute has planned tentatively 3 events in the Odd semester.
13	FDPs organized in Even Semester 2023 with report	No FDP has been conducted in the even semester.
14	Report of students' activities organized during Even Semester 2023.	A total of 7 events have been planned and 7 have been conducted in the Even semeaster -2023 as per the coordinator. However, reports of the events conducted was not available during the audit. Students have not been engaged in any community activities.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports were available in the individual file of each candidate.
16	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged. In case of a resignation by a faculty / or a new faculty joins the school the mentees should be allotted to the new mentor with proper notification.The notice numbers should be in ascending order right from the inception of the file.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the institute was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file . Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	The Internal assessment record was not available with few faculty members .


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 Manesar Gurgaon-122413

19	Record of Board of Studies conducted (if any)	The institute has not conducted any BOS meetings before the commencement of the odd semester 2023.
20	Record of DRC conducted (If any)	The institute has not maintained year wise list of students enrolled in Ph.D with the minutes of the meeting of DRC conducted by the institute. The file needs to be indexed and flagged.



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Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity Institute of Behavioral & Allied Sciences

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar file	The event calendar file has been updated by the School.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
19.	CR Meeting	The file has been prepared as per the format available in Class Representative meeting guidelines.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute / School: **Amity School of Hospitality**

Dated: 18/10/2023

Auditor Name: **Dr.Sunita Sharma, Mr. Nitish & Mr. Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 4 The school is unable to conduct practical classes due to constraints in procurement of resources.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc-(HM)-III	12	12	-
		B.Sc-(HM)-V	17	17	-
		B.Sc-(HM)-VII	18	18	-
		BTTM-V	7	7	-
		BTTM-VII	12	12	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		B.Sc-(HM)-I	17	17	-
		BTTM-I	4	4	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member. Faculty load of Dr subrata Pal is high. He is the only faculty left for Course Food and Beverages hence the load is excessive alongwith his other responsibilities in other committees.			
6	Faculty Registers	Faculty registers were well maintained in the school.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			


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Manesar Gurgaon-122413

9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct.
11	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms. Dr. Subrata Pal has not uploaded any study teaching learning material on LMS. Courses taught in NEP - D2 & D3 cannot be uploaded on LMS as there is no provision for the same.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 10 proposed events out of which seven were conducted. Remaining three event will be conducted before the end of semester.
13	FDPs organized in Even Semester 2023 with report	1 FDP has been conducted in the semester.
14	Report of students' activities organized during Even Semester 2023.	A total of 13 events were planned and thirteen were conducted in the Even semester-2023. Reports with goetagged photographs was placed in the file.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Not Applicable
16	Mentor mentee allotment	The Master file of mentor-mentee was well maintained. Individual faculty members are maintaining the record of mentaor mentee meetings held in the form.The notice numbers should be in ascending order right from the inception of the file.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file . The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	The school has not conducted any BOS meetings before the commencement of the Odd semester 2023.
20	Record of DRC conducted (If any)	Not Applicable


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(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity School of Hospitality

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
19.	CR Meeting	The CR Meeting file are prepared & maintained as per IQAC advice.

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Science Engineering & Technology**

Name of the Institute / School: **Amity School of Engineering & Technology**

Dated: **13/10/2023**

Auditor Name: **Dr.Sunita Sharma Mr. Nitish, Ms. Nidhi,& Mr. Vijay Kumar**

IQAC Observations:

- 1 It is appreciative that all faculty members are marking attendance within 24 hrs except in few instances.
- 2 The institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on addressing national and regional issues.
- 3 It is advised to conduct FDPs for faculty members and various workshops / trainings for enhancing the skill sets in students every semester.
- 4 Result analysis file was well maintained as per the proforma shared by IQAC.

S. No.	Details	IQAC Remarks		
		Programme wise	Total Students	Registered
	B.Tech (Biomed Eng)-III	5	5	-
	B.Tech (Biomed Eng)-V	4	4	-
	B.Tech (Biomed Eng)-VII	3	3	-
	B.Tech (AE)-III	3	3	-
	B.Tech (AE)-V	3	3	-
	B.Tech (AE)-VII	4	4	-
	B.Tech (AI & ML)-III	16	16	-
	B.Tech (AI & ML)-V	15	15	-
	B.Tech (AI & ML)-VIII	19	19	-
	B.Tech (CE)-III	1	1	-
	B.Tech (CE)-V	6	6	-
	B.Tech (CE)-VIII	3	3	-
	B.Tech (CSE)-III	100	100	-
	B.Tech (CSE)-V	100	100	-
	B.Tech (CSE)-VII	74	74	-
	B.Tech (CSE) - 3C-V	1	1	-
	B.Tech (ECE)-III	1	1	-
	B.Tech (ECE)-V	2	2	-
	B.Tech (ECE)-VII	2	2	-


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Manesar Gurgaon-122413

1	Re-Registration of students on Amizone.	B.Tech (EEE)-V	1	1	-
		B.Tech (ME)-V	2	2	-
		B.Tech (ME)-VII	4	4	-
		B.Tech(CSE-Intl)-III	2	2	-
		B.Tech(CSE-Intl)-V	1	1	-
		B.Tech.- CSE + MBA-V	1	1	-
		B.Tech.- CSE + MBA-IX	3	3	-
		IB.Tech + M.Tech (AI & ML)-III	4	4	-
		IB.Tech + M.Tech (AI & ML)-V	4	4	-
		IB.Tech + M.Tech (AI & ML)-VII	6	6	-
		IB.Tech + M.Tech (AI & ML)-IX	6	6	-
		IB.Tech + M.Tech (DS)-III	1	1	-
		IB.Tech + M.Tech (DS)-V	4	4	-
		IB.Tech + M.Tech (NCS)-III	2	2	-
		IB.Tech + M.Tech (NCS)-V	3	3	-
		IB.Tech + M.Tech (NCS)-VII	2	2	-
		M.Sc.(RE)-III	1	1	-
		M.Sc.(RE) PT-III	1	1	-
		B.Sc.(IT)-III	15	15	-
		B.Sc. (IT)-V	15	15	-
BCA-III	15	15	-		
BCA-V	15	15	-		
MCA-III	31	31	-		
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		B.Tech (Biomed Eng)-I	6	6	-
		B.Tech (AE)-I	3	3	-
		B.Tech (AI & ML)-I	41	41	-
		B.Tech (CE)-I	2	2	-
		B.Tech (CSE)-I	164	164	-
		B.Tech (ECE)-I	3	3	-
		B.Tech (EEE)-I	1	1	-
		B.Tech(CSE-Intl)-I	3	3	-
		IB.Tech + M.Tech (AI & ML)-I	4	4	-
		IB.Tech + M.Tech (DS)-I	1	1	-
		IB.Tech + M.Tech (NCS)-I	2	2	-
		M.Sc.(RE) PT-I	2	2	-
		B.Sc. (IT)-I	23	23	-
		BCA-I	94	94	-
MCA-I	46	46	-		
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty members.			


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 Amity University Haryana
 Manesar Gurgaon-122413

6	Faculty Registers	Faculty registers were well maintained in the school.
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance. The names are *Dr N Chandramowliswaran on 12th October 2023 did not mark attendance in the course Engineering Mathematics. *Dr. Arun Kumar Singh on 12th October 2023 did not mark attendance in the course Circuits & Systems. *Foreign language faculty Ms Sandhya Rani (Chinese), Dr. Sunil Chaudhary & Ms Sheetal Shrinet (German) are defaulters in marking attendance of students.
11	E-resources developd for LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 28 proposed events out of which seventeen were conducted. Remaining eleven event will be conducted before the end of semester. .
13	FDPs organized in Even Semester 2023 with report	No FDP has been conduct in the semester.
14	Report of students' activities organized during Even Semester 2023.	A total of 14 events were planned and fourteen were conducted in the Even semester-2023. Reports with goetagged photographs was placed in the file.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
16	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged. In case of a resignation by a faculty / or a new faculty joins the school the mentees should be allotted to the new mentor with proper notification. The notice numbers should be in ascending order right from the inception of the file.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file . Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	The School has not conducted any BOS meetings before the commencement of the Odd semester 2023.


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 Amity University Haryana
 Manesar Gurgaon-122413

20	Record of DRC conducted (If any)	The School has maintained year wise list of students enrolled in Ph.D with the minutes of the meeting of DRC conducted by the school..
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Manesar Gurgaon-122413



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Name of the Department: Faculty of Science Engineering and Technology

Name of the School: Amity School of Engineering and Technology

Date: - 31.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar file	The Event calendar file have been modified as per the suggestions provided by IQAC.
16.	Record of Mentor Mentee Meetings held	Mentor mentee meetings are conducted regularly and file is properly maintained by faculty members.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

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Manesar Gurgaon-122413



AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Science, Engineering & Technology**

Name of the Institute / School: **Amity Institute of Biotechnology**

Dated: **03/10/2023**

Auditor Name: **Dr. Sunita Sharma, Dr.Anu Gubba, Ms. Nidhi Joshi, Mr. Vikram Bhalla & Mr. Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored during the 2nd period and all the classes were being conducted as per timetable.
The result analysis of ongoing and pass out students was not as per the desired format shared by IQAC.
- 2 However,remedial teaching timetable & details of its conduct need to be prepared as per the suggestions given by IQAC for unsuccessful students .
The institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 3 Report of CR meetings to be recorded in the format shared by IQAC in the CR guidelines.
- 4 The Mentor mentee file is not updated as per the repeated suggestions provided by IQAC. The allotment list should be only for the new entrants.The record of ongoing students already exists with the mentors assigned at the commencement of the session. Notice numbers should be in the ascending order since the opening of the file. New notice numbers should not be issued every year.
- 5 Record of LMS, Internal assessment and faculty registers of four faculty members could not be perused during audit as they were absent.
- 6

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc. (H) BS-III	4	4	0
		B.Sc. (H) BS-V	1	1	0
		B.Sc. (H)-BT-III	27	27	0
		B.Sc. (H)-BT-V	10	10	0
		B.Tech (BT)-III	22	22	0
		B.Tech (BT)-V	15	15	0
		B.Tech (BT)-VII	8	8	0
		M.Sc. (BT)-III	13	13	0
		M.Sc. (BT) - GATB-III	4	4	0
		M.Sc. (DS)	33	33	0

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Amity University Haryana
Manesar Gurgaon-122413

		Programme wise	Total Students	Registered	Not Registered
2	New- Registration of students on Amizone.	B.Sc. (H) BS-I	5	5	0
		B.Sc. (H)-BT-I	22	22	0
		B.Tech (BT)-I	12	12	0
		M.Sc. (BT)-I	16	16	0
		M.Sc. (BT) - GATB-I	2	2	0
		M.Tech (BT)-I	2	2	0
		M.Sc. (DS)-I	30	30	0
		PG Diploma in DS	9	9	0
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
6	Faculty Registers	Faculty registers were well maintained in the Institute.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
10	Students' attendance marked on Amizone by the E.O.D	<p>All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance. The names are as follows:</p> <p>* Dr Anurag Sharma on 29th September 2023 did not mark attendance in the course Plant & Animal Diversity.</p> <p>*Dr Machiavelli on 26th & 27th September did not mark attendance in the course Bioentrepreneurship IPR Biosafety & Bioethics.</p> <p>*Dr Saif Hameed on 21st September 2023 did not mark attendance in the course Biochemistry & Metabolic Regulation.</p> <p>*Dr Gargi Bagchi Bhattacharjee on 15th September did not mark attendance in the course Genetic & Molecular Biology Lab.</p> <p>*Foreign language faculty Dr Suvro Parui (CHINESE-III) , Mr Kunal Anand (KOREAN-I) , Ms Chhavi Kumari (FRENCH) are defaulters in marking attendance of students.</p>			
11	E-resources developd for LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 09 proposed events out of which 06 had been conducted till date. Remaining 03 events will be conducted before the end of semester. .			
13	FDPs organized in Even Semester 2023 with report	1 FDP has been conducted in the Even semester.			
14	Report of students' activities organized during Even Semester 2023.	A total of 11 planned events have been conducted in the Even sem -2023 including one FDP. Reports with goetagged photographs was placed in the file. Students have not been engaged in any community activities.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	The institute has not uploaded relevant documents of enrolled Ph.D scholars on Amizone. The Ph.D file was not updated. The list only mentioned PhD awarded for the students, year of award was not mentioned in the list. The file needs to be updated as per suggestions given by IQAC.
16	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the institute was not in the format shared in CR Guidelines.
18	Conduct of Internal Assessments	The Internal assessment file was centrally maintained with the programme coordinator.
19	Record of Board of Studies conducted (if any)	The institute has not conducted any BOS meetings before the commencement of the odd semester 2023.
20	Record of DRC conducted (If any)	The institute has not maintained year wise list of students enrolled in Ph.D with the minutes of the meeting of DRC conducted by the institute. The file needs to be indexed and flagged.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



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Name of the Department: Faculty of Science Engineering and Technology

Name of the School: Amity Institute of Biotechnology

Date: - 31.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar File	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

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Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies :**Faculty of Science Engineering & Technology**

Name of the Institute / School: **Amity School of Applied Sciences**

Dated: 11/10/2023

Auditor Name: **Dr.Sunita Sharma, Dr.Anu Gubba, Mr. Nitesh Kumar & Mr.Vijay Kumar**

IQAC Observations:

- 1 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 2 The institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on addressing national and regional issues.
- 3 HoD Mathematics is sharing study materials with students on whatsapp. He has been advised to upload teaching learning material on LMS and use only official mode of communication with students. He is not maintaining any mentor mentee file and has been advised to record such meetings with students.
- 4 The conduct of classes was monitored during the 2nd and 3rd period and all the classes were being conducted as per timetable.
- 5 It is appreciative that all faculty members are marking attendance within 24 hrs except in few instances.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc. (H) - Chem.-III	9	9	-
		B.Sc. (H) - Chem.-V	7	7	-
		B.Sc. (H) - FS-III	20	20	-
		B.Sc. (H) - FS-V	21	21	-
		B.Sc. (H) - Math-III	4	4	-
		B.Sc. (H) - Math-V	9	9	-
		B.Sc. (H) - Physics-III	4	4	-
		B.Sc. (H) - Physics-V	12	12	-
		M.Sc (AC)-III	31	31	-
		M.Sc (AP)-III	18	18	-
		M.Sc (AM)-III	11	11	-
		M.Sc. (Biochem)-III	6	6	-
		M.Sc. (FS)-III	11	11	-
		2	New- Registration of students on Amizone.	Programme wise	Total Students
B.Sc. (H) - Chem-I	8			8	-
B.Sc. (H) - FS-I	18			18	-
B.Sc. (H) - Math-I	7			7	-
B.Sc. (H) - Physics-I	7			7	-


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 Amity University Haryana
 Manesar Gurgaon-122413

		M.Sc (AC)-I	22	22	-
		M.Sc (AP)-I	8	8	-
		M.Sc (AM)-I	5	5	-
		M.Sc. (FS)-I	14	14	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty members.			
6	Faculty Registers	Faculty registers were well maintained in the school.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members. Faculty members Dr. Joydeep Dutta & Prof.N.C Mowli. have not uploaded any session plan on Amizone.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
10	Students' attendance marked on Amizone by the E.O.D	<p>All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance.</p> <p>* Dr Sanjeev Kumar Chauhan on 3rd & 4th October 2023 did not mark attendance in the course Quantum Mechanics-I.</p> <p>*Dr Manish Shandilya on 4th october 2023 September did not mark attendance in the course Recombinant DNA Technology.</p> <p>*Dr N Chandramowliswaran on 4th September 2023 did not mark attendance in the course Abstract Algebra.</p> <p>* Foreign language faculty Ms. Vandana Rani (GERMAN), Mr. Kunal Anand (KOREAN), Ms Shobha Kumari (JAPANESE-) are defaulters in marking attendance of students.</p>			
11	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 29 proposed events out of which twelve were conducted. Remaining seventeen event will be conducted before the end of semester. .			
13	FDPs organized in Even Semester 2023 with report	No FDP was organised in the Even Semester 2023.			
14	Report of students' activities organized during Even Semester 2023.	A total of 16 events were planned and sixteen were conducted in the Even semester-2023.Reports with goetagged photographs was placed in the file.			
16	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.			
17	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged. In case of a resignation by a faculty / or a new faculty joins the school the mentees should be allotted to the new mentor with proper notification.The notice numbers should be in ascending order right from the inception of the file.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

18	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the beginning of every semester a CR allotment notice should be placed in the file. Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
19	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
20	Record of Board of Studies conducted (if any)	The school has not conducted any BOS meetings before the commencement of the Odd semester 2023.
21	Record of DRC conducted (If any)	* The school has maintained year wise list of students enrolled in Ph.D with the minutes of the meeting of DRC conducted by the school.


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 Amity University Haryana
 Manesar Gurgaon-122413



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Name of the Department: Faculty of Science Engineering and Technology

Name of the School: Amity School of Applied Sciences

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.
19.	CR Meeting	The files are maintained as per the IQAC advice.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



AMITY UNIVERSITY

HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Science Engineering & Technology**

Name of the Institute / School: **Amity School of Earth & Environment Science**

Dated: **03/10/2023**

Auditor Name: **Dr.Sunita Sharma & Mr.Vijay Kumar**

IQAC Observations:

- 1 It is appreciative that all faculty members are marking attendance within 24 hrs except in few instances.
- 2 The School should focus on community engagement activities for the students for fostering responsible citizenship and awareness on addressing national and regional issues.
- 3 Record of sessional exams conducted was maintained by faculty members .

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc. (H) - Earth Sciences-III	2	2	-
		B.Sc. (H) - Earth Sciences-V	1	1	-
		M.Sc. - Environmental Sciences and Management-III	4	4	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		B.Sc. (H) - Earth Sciences	7	7	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty members.			
6	Faculty Registers	Faculty registers were well maintained in the school.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			


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 Manesar Gurgaon-122413

10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance. The names are Dr P.C.S Devra on 20th & 27th September 2023 did not mark attendance in the course Atmospheric Science. *Dr. Praveen Sharma on 17th August & 25th September did not mark attendance in the course Engineering Geology & Environmental Studies. * Dr.Puja Singh on 15th September 2023 did not mark attendance in the course Sedimentology. *Dr. Aakriti Verma on Water Resources Management. *Dr. Shaili S Nigam on 4th September 2023 did not mark attendance in the course Eco-Toxicology Health & Safety . *Foreign language faculty Dr Mahapurva Pahuja (French-III) is defaulter in marking attendance of students.
11	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms. Dr Kushagra should focus on uploading power point presentations of topics module wise, only one case study had been uploaded on LMS.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 6 proposed events out of which 3 were conducted. Remaining 3 event will be conducted before the end of semester. .
13	FDPs organized in Even Semester 2023 with report	No FDP has been planned in the Odd semester and none has been conducted in the Even semester.
14	Report of students' activities organized during Even Semester 2023.	A total of 4 events were planned and four were conducted in the Even semester-2023.Reports with goetagged photographs was placed in the file. One field trip was organised but report was not placed in the file.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students document and progress reports have been uploaded on Amizone.
16	Mentor mentee allotment	The Master file of mentor-mentee was well maintained. Individual faculty members are maintaining the record of mentaor mentee meetings held in the form.The notice numbers should be in ascending order right from the inception of the file.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file . Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	The School has not conducted any BOS meetings before the commencement of the Odd semester 2023.
20	Record of DRC conducted (If any)	The school has maintained year wise list of students enrolled in Ph.D with the minutes of the meeting of DRC conducted by the school.



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Science Engineering and Technology

Name of the School: Amity School of Earth & Environment Science

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar file	Event calendar file has been modified as per the suggestions provided by IQAC.
16.	Record of Mentor & Mentee Meeting held	Mentor mentee meetings are conducted regularly and record is properly maintained.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.
19.	CR Meeting	The files are maintained as per IQAC advice.

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Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Law**

Name of the Institute / School: **Amity Law School**

Dated: 08/11/2023

Auditor Name: **Dr.Sunita Sharma,Mr. R.K Dhingra, Mr.Vikram Bhall & Mr.Vijay Kumar**

IQAC Observations:

- 1 It is appreciative that all faculty members are marking attendance within 24 hrs except in few instances.
- 2 The institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on addressing national and regional issues.
- 3 The documentation in the various subject files requires a lot of improvement
- 4 The conduct of classes was monitored during the 2nd & 3rd period and all the classes were being conducted as per timetable

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.A.,LL.B (H)-III	58	58	-
		B.A LL.B (H)-V	31	31	-
		B.A LL.B (H)-VI	66	66	-
		B.A LL.B (H)-IX	65	65	-
		B.Com. LL.B. (H)-III	5	5	-
		B.Com. LL.B. (H)-V	5	5	-
		B.Com. LL.B. (H)-VII	8	8	-
		B.Com. LL.B. (H)-IX	1	1	-
		BBA LL.B. (H)-III	23	23	-
		BBA LL.B. (H)-V	25	25	-
		BBA LL.B. (H)-VIII	25	25	-
		BBA LL.B. (H)-IX	27	27	-
		2	New- Registration of students on Amizone.	Programme wise	Total Students
B.A.,LL.B (H)-I	74			74	-
B.Com. LL.B. (H)-I	11			11	-
BBA LL.B. (H)-I	30			30	-
LLM-I	37			37	-


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty members.
6	Faculty Registers	Faculty registers were well maintained in the school.
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance. The names are *Dr S.K.Triphai on 3rd October 2023 did not mark attendance in the course History & Sociology. *Dr. Archana Sehrawat on 29th September 2023 did not mark attendance course in the Law of Contract. *Ms. Toshi Rattan on 29th September 2023 did not mark attendance in the course Code of civil procedure. *Foreign language faculty Dr.Santosh kumar Gupta & Mr.Kunal Anand (Korean) are defaulters in marking attendance of students.
11	E-resources developd for LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Proposed Event calendar for the Odd Semester 2023	*The Event calendar was available with seven proposed events out of which five were conducted. Remaining two event will be conducted before the end of semester. * Two community engagement activities have been conducted in the semester.
13	FDPs organized in Even Semester 2023 with report	One FDP has been conducted in the semester.
14	Report of students' activities organized during Even Semester 2023.	A total of nine events were planned and nine were conducted in the even semester-2023. Reports with goetagged photographs was placed in the file.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
16	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged. In case of a resignation by a faculty / or a new faculty joins the school the mentees should be allotted to the new mentor with proper notification. The notice numbers should be in ascending order right from the inception of the file.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the beginning of every semester a CR allotment notice should be placed in the file. Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	The School has not conducted any BOS meetings before the commencement of the Odd semester 2023.
20	Record of DRC conducted (If any)	* DRC file with a consolidated list of students enrolled in Ph.D was maintained and made available during audit. It was advised to put list of Ph.D students enrolled year wise for representing growth in Ph.D in the school every year.
21	Result Analysis	The Result Analysis file need to be updated as per IQAC suggestion.



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Name of the Department: Faculty of Law

Name of the School: Amity Law School

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
16	Record of Mentor & Mentee Meeting held	The documents have been updated and placed in the file.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute / School: **Amity School of Communication**

Dated:19/10/2023

Auditor Name: **Dr. Sunita Sharma,Dr. Nisha, Mr.Ravikant, Mr. R.K Dhingra & Mr. Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 4 It is advised to conduct FDPs for faculty members and involve students in community engagement activities.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc-(A&VG)-III	75	75	-
		B.Sc-(A&VG)-V	52	52	-
		BA (J&MC)-III	10	10	-
		BA (J&MC)-V	12	12	-
		MA (J&MC)-I	8	8	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		B.Sc-(A&VG)-I	68	68	-
		BA (J&MC)-I	21	21	-
		MA (J&MC)-I	5	5	-
		PG Diploma in J & MC-I	1	1	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
6	Faculty Registers	Faculty registers were well maintained in the school.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct.
11	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 11 proposed events out of which six were conducted. Remaining 5 event will be conducted before the end of semester. .
13	FDPs organized in Even Semester 2023 with report	No FDP has been conducted in the Even semester.
14	Report of students' activities organized during Even Semester 2023.	A total of 5 events were planned and five were conducted in the Even semester-2023. Reports with goetagged photographs was placed in the file.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students document and progress reports have been uploaded on Amizone.
16	Mentor mentee allotment	The Master file of mentor-mentee was well maintained. Individual faculty members are maintaining the record of mentaor mentee meetings held in the form.The notice numbers should be in ascending order right from the inception of the file.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file.Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	The school has not conducted any BOS meetings before the commencement of the Odd semester 2023.
20	Record of DRC conducted (If any)	DRC file with a consolidated list of students enrolled in Ph.D was maintained and made available during audit. It was advised to put list of Ph.D students enrolled year wise for representing growth in Ph.D in the school every year.
21	Result Analysis	Graph needs to be put in the file for ongoing & pass out batch. However, during audit soft copy of graphs was shown by the coordinator. The Result analysis file needs to be updated as per IQAC suggestion.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



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Name of the Department: Faculty of Arts

Name of the School: Amity School of Communication

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar file	Event calendar format is modified as per the advice of IQAC.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
19.	CR Meeting	PG-CR meeting record is placed in the file.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute / School: **Amity School of Liberal Arts**

Dated: 10/10/2023

Auditor Name: **Dr. Sunita Sharma, Ms. Nidhi Joshi & Mr. Vijay Kumar**

IQAC Observations:

- 1 It is appreciative that all faculty members are marking attendance within 24 hrs except in few instances.
- 2 The documentation in few subject files require a lot of improvement .
- 3 The school is organising National seminars for faculty and students. It is advised to list them in the event calendar.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.A. (H) - English-III	55	55	-
		B.A. (H) - English-V	54	54	-
		B.A. (H)-Pol.Sci-III	40	40	-
		B.A. (H)-Pol.Sci-V	45	45	-
		B.A.(H) His.-III	5	5	-
		B.A.(H) His.-V	5	5	-
		M.A. (English)-III	19	19	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		B.A. (H) - English-I	60	60	-
		B.A. (H)-Pol.Sci-I	69	69	-
		B.A.(H) His.-I	20	20	-
		M.A. (English)-I	18	18	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
6	Faculty Registers	Faculty registers were well maintained in the school.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance. The names are as follows: * Dr Shradhanvita Singh on 3rd October, 28th & 29th September 2023 did not mark attendance in the course British Colonialism & Politics in India . * Dr. Hemat Kumar Jha on 26th September 2023 did not mark attendance in the course History of English Literature. * Dr. Vinod Kumar on 20th September did not mark attendance in the course English Poetry from Chaucer to Blake. * Foreign language faculty Dr Santosh Kumar Gupta (KOREAN), Mr. Arman Baro (FRENCH), Ms. Nidhi Joshi (Spanish) are defaulters in marking attendance of students.
11	E-resources developed for LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 16 proposed events out of which 11 were conducted. Remaining 5 event will be conducted before the end of the semester. .
13	FDPs organized in Even Semester 2023 with report	2 FDPs have been planned in Odd semester out of which one has been conducted. No FDP was organised in the Even Semester 2023.
14	Report of activities organized during Even Semester 2023.	*A total of 12 events were planned in the even semester out of which 11 were conducted. Reports with goetagged photographs was placed in the file. Three outreach activities have been conducted by the school but attendance sheet of students was missing in the reports. * Three national seminars have been organised by the school and reports for the same was available but these three events were not listed in the event calendar.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
16	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged. In case of a resignation by a faculty / or a new faculty joins the school the mentees should be allotted to the new mentor with proper notification. The notice numbers should be in ascending order right from the inception of the file.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the beginning of every semester a CR allotment notice should be placed in the file . Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	The School has not conducted any BOS meetings before the commencement of the Odd semester 2023.
20	Record of DRC conducted (If any)	DRC file with a consolidated list of students enrolled in Ph.D was maintained and made available during audit. It was advised to put list of Ph.D students enrolled year wise for representing growth in Ph.D in the school every year.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



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Name of the Department: Faculty of Arts

Name of the School: Amity School of Liberal Arts

Date: - 13.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
5.	Updated Academic Calendar file	AUH Academic calendar of odd semester is placed in the file.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute / School: **Amity School of Languages**

Dated: 18/10/2023

Auditor Name: **Dr. Sunita Sharma, Mr. Vikram & Mr. Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 Result analysis file was well maintained as per the proforma shared by IQAC.
- 4 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.A. (H) - French-III	2	2	-
		B.A. (H) - French-V	13	13	-
		B.A. (H) - German-III	4	4	-
		B.A. (H) - German-V	8	8	-
		B.A. (H) - Spanish-III	4	4	-
		B.A. (H) - Spanish-V	3	3	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		B.A. (H) - French-I	11	11	-
		B.A. (H) - German-I	5	5	-
		B.A. (H) - Spanish-I	4	4	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
6	Faculty Registers	Faculty registers were well maintained in the school.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance. * Dr.Santosh Kumar Gupta was not present during the audit. *During audit it was found that few schools have wrongly allotted classes in the name of Dr. Kunal Anand.
11	E-resources developed for LMS	LMS is being used by most of the faculty members.The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Result Analysis	It was suggested to consolidate results of all programme in on proforma..
13	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 15 proposed events out of which six were conducted. Remaining Nine event will be conducted before the end of the semester. .
14	FDPs organized in Even Semester 2023 with report	1 FDPs has been planned in Odd semester. 2 FDPs have been organised in the Even Semester 2023.
15	Report of activities organized during Even Semester 2023.	*A total of 9 events were planned in the Even semester out of which Nine were conducted. Reports with goetagged photographs was placed in the file.
16	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Not Applicable
17	Mentor mentee allotment	The Master file of mentor-mentee was maintained. however, the allotment list should be attached with the notices.
18	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file Summary sheet to be placed in the file and updated as per IQAC suggestions.
19	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
20	Record of Board of Studies conducted (if any)	The School has not conducted any BOS meetings before the commencement of the Odd semester 2023.
21	Record of DRC conducted (If any)	Not Applicable


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



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Name of the Department: Faculty of Arts

Name of the School: Amity School of Languages

Date: -13.10.2022

Auditor Name: Dr.Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute / School: **Amity School of Fashion Design & Technology**

Dated: **09/10/2023**

Auditor Name: **Dr. Sunita Sharma & Mr. Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc-(FD)-III	11	11	-
		B.Sc-(FD)-V	9	9	-
		B.Sc-(FD)-VII	11	11	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		B.Sc-(FD)-I	14	14	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member. NTCC load is being calculated by the faculty in teaching load as it is practical projects prepared by students which requires faculty mentoring.			
6	Faculty Registers	Faculty registers were well maintained in the School.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Foreign language faculty Dr Santosh Kumar Gupta (KOREAN-III) is defaulter in marking attendance of students.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

11	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 15 proposed events out of which 9 were conducted. Remaining 6 event will be conducted before the end of semester. .
13	FDPs organized in Even Semester 2023 with report	1 FDP has been conduct in the semester.
14	Report of students' activities organized during Even Semester 2023.	A total of 15 events were planned and fifteen were conducted in the Even semester-2023. Reports with goetagged photographs was placed in the file.
15	Mentor mentee allotment	The Master file of mentor-mentee was well maintained. Individual faculty members are maintaining the record of mentaor mentee meetings held in the form.The notice numbers should be in ascending order right from the inception of the file. One notice needs to be reframed for reallocation of students as faculty had gone for maternity leave.
16	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file .Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
17	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
18	Record of Board of Studies conducted (if any)	The school has not conducted any BOS meetings before the commencement of the Odd semester 2023.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute / School: **Amity School of Fine Arts**

Dated: 19/10/2023

Auditor Name: **Dr. Sunita Sharma, Mr. Vikram Bhall & Mr. Vijay Kumar**

IQAC Observations:

- 1 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 2 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on addressing national and regional issues.
- 3 Result analysis file was well maintained as per the proforma shared by IQAC.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	BFA-III	26	26	-
		BFA-V	22	22	-
		BFA-VII	23	23	-
		MFA-III	7	7	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		BFA-I	23	23	-
		MFA-I	9	9	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students. Faculty Load is high @ 36-39 per faculty including Mr.Sidhartha's from ASAP.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
6	Faculty Registers	Faculty registers were well maintained in the School.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

11	E-resources developed for LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 10 proposed events out of which seven were conducted. Remaining 3 event will be conducted before the end of semester. .
13	FDPs organized in Even Semester 2023 with report	NO FDP has been conduct in Even Semester.
14	Report of activities organized during Even Semester 2023.	A total of 13 events were planned and thirteen were conducted in the Even semester-2023. Reports with goetagged photographs was placed in the file.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record of individual candidates was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
16	Mentor mentee allotment	The Master file of mentor-mentee was available. Individual faculty members are maintaining the record of mentaor mentee meetings held in the form. The notice numbers should be in ascending order right from the inception of the file. The Mentor mentee file needs to be updated as per IQAC suggestions.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file .Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	The school has not conducted any BOS meetings before the commencement of the odd semester 2023.
20	Record of DRC conducted (If any)	The school has maintained year wise list of students enrolled in Ph.D with the minutes of the meeting of DRC conducted by the school.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Arts

Name of the School: Amity Institute of Design (Amity School of Fine Arts)

Date: - 31.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.

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Amity University Haryana
Manesar Gurgaon-122413



AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No. 10 of 2010

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Health & Allied Sciences**

Name of the Institute / School: **Amity Medical School**

Dated: 12/10/2023

Auditor Name: **Dr. Sunita Sharma, Dr. Nisha , Ms. Nidhi Joshi & Mr. Vijay Kumar**

IQAC Observations:

- 1 It is appreciative that all faculty members are marking attendance within 24 hrs except in few instances.
- 2 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 3 The institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on addressing national and regional issues.
- 4 The HoDs in the school had presented the documents in a systematic manner during audit.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Optom-III	20	20	-
		B.Optom-V	14	14	-
		B.Optom-VII	14	14	-
		B.Sc. (D&AN)-III	7	7	-
		B.Sc. (D&AN)-V	24	24	-
		B.Sc. (MLT)-III	9	9	-
		B.Sc. (MLT)-V	14	14	-
		B.Sc. (MM & SCT)-III	5	5	-
		B.Sc. (MM & SCT)-V	7	7	-
		BASLP-III	27	27	-
		BASLP-V	29	29	-
		BASLP-VII	30	30	-
		M.Optom Practitioner-III	3	3	-
		M.Optomtry-III	4	4	-
		M.Sc. (CR)-III	6	6	-
		M.Sc. (D&AN)-III	9	9	-
		M.Sc. (MLT)-III	7	7	-
		M.Sc. (MM & SCT)-III	10	10	-
		Master of Public Health-III	6	6	-
		M.Sc. SLP-III	10	10	-
		MHA -III	1	1	-
MHA (EWP)-V	1	1	-		
		Programme wise	Total Students	Registered	Not Registered
		B.Optom-I	18	18	-


Registrar
Amity University Haryana
Manesar Gurgaon-122413

2	New- Registration of students on Amizone.	B.Sc. (D&AN)-I	13	13	-
		B.Sc. (MLT)-I	17	17	-
		B.Sc. (MM & SCT)-I	6	6	-
		BASLP-I	28	28	-
		M.Sc. SLP	12	12	-
		M.Optomety-I	23	23	-
		M.Sc. (D&AN)-I	16	16	-
		M.Sc. (MLT)-I	4	4	-
		M.Sc. (MM & SCT)-I	6	6	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
6	Faculty Registers	Faculty registers were well maintained in the school.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
10	Students' attendance marked on Amizone by the E.O.D	All faculty members are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance.The names are as follows: * Ms.Nisha Thakur on 9th October 2023 did not mark attendance in the course General Anatomy. *Ms. Neha Yadav on 9th October 2023 did not mark attendance in the course Speech Science & Speech Production. * Mr. Jitendra Kumar Saini on 5th October 2023 did not mark attendance in the course Linguistics & Phonetics. *Foreign language faculty Ms Vandana Rani (German), Ms Archana (Japanese), Ms Sheetal Shrinet (German) are defaulters in marking attendance of students.			
11	E-resources developed for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
12	Proposed Event calendar for the Odd Semester 2023	*DAN- The Event calendar was available with 10 proposed events out of which five were conducted. Remaining five events will be conducted before the end of semester. *Stem Cell- The Event calendar was available with 3 proposed events out of which one were conducted. Remaining two event will be conducted before the end of semester. *MPH - The Event calendar was available with 5 proposed events out of which one were conducted. Remaining four event will be conducted before the end of semester. *BASLP- The Event calendar was available with 7 proposed events out of which four were conducted. Remaining three event will be conducted before the end of semester. *MLT- The Event calendar was available with 8 proposed events out of which two were conducted. Remaining six event will be conducted before the end of semester.			
13	FDPs organized in Even Semester 2023 with report	*DAN- 2 FDP has been organised in the Even Semester 2023. *Optometry- 1 FDP has been organised in the Even Semester 2023.			
14	Report of activities organized during Even Semester 2023.	*DAN- A total of 5 events were planned and five were conducted in the Even semester-2023. *Stem-Cell- A total of 1 events were planned and one were conducted in the Even semester-2023. *MPH- A total of 6 events were planned and five were conducted in the Even semester-2023. *BASLP- A total of 6 events were planned and six were conducted in the Even semester-2023. *MLT- A total of 4 events were planned and three were conducted in the Even semester-2023. *Optometry- A total of 11 camps were planned and Eleven were organized in the Even semester-2023. *In all the departments reports with goetagged photographs was placed in the respective subject file.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
16	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged. In case of a resignation by a faculty / or joining of a new faculty in the school the mentees should be allotted to the new mentor with proper notification. The notice numbers should be in ascending order right from the date of the inception of the file.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the beginning of every semester a CR allotment notice should be placed in the file. Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	The school has not conducted any BOS meetings before the commencement of the Odd semester 2023.
20	Record of DRC conducted (If any)	* DRC file with a consolidated list of students enrolled in Ph.D was maintained and made available during audit. It was advised to put list of Ph.D students enrolled year wise for representing growth in Ph.D in the school every year.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity Medical School

Date: - 20.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar File	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Health & Allied Sciences**

Name of the Institute / School: **Amity College of Nursing**

Dated: 27/10/2023

Auditor Name: **Dr. Sunita Sharma, Dr. Nisha , Mr. Ravikant , Mr. R.K. Dhingra & Mr. Vijay Kumar**

IQAC Observations:

- 1 The IQAC coordinator in the college had presented the documents in a systematic manner during audit.
- 2 The college should focus on community engagement activities for the students for fostering responsible citizenship and awareness on addressing national and regional issues.
- 3 The conduct of classes was monitored during the 2nd period and all the classes were being conducted as per timetable.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc. (Nursing)-III	59	59	-
		B.Sc. (Nursing)-V	59	59	-
		B.Sc. (Nursing)-VII	57	57	-
		B.Sc. (Nursing) P. Basic-III	5	5	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		B.Sc. (Nursing)-I	60	60	-
		M.Sc. (Nursing)-I	4	4	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Not Applicable			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
6	Faculty Registers	Faculty registers were well maintained in the College.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance.The names are as follows: * Ms.Harsha on 2nd October 2023 did not mark attendance in the course Adult health Nursing-I. * Ms. Sharmila on 15th September 2023 did not mark attendance in the course Introduction to Nursing Administration. * Ms. Anjana on 1st September 2023 did not mark attendance in the course Community Health Nursing. *Foreign language faculty Ms Chhavi (French), Mr.Ujjwal Son Besra (German) are defaulters in marking attendance of students.
11	E-resources developed for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 9 proposed events out of which six were conducted. Remaining 3 event will be conducted before the end of semester. The Event Calendar need to be updated as per IQAC suggestion.
13	FDPs organized in Even Semester 2023 with report	1 FDP has been conduct in the Even semester.
14	Report of activities organized during Even Semester 2023.	A total of 7 events were planned and seven were conducted in the Even semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Even semester with reports.	2 Community Engagement have been organised by the college and reports with goe tagged photographs for the same was available.
16	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students document and progress reports have been uploaded on Amizone.
17	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged.
18	List of Class Representative allotted with MOM file.	The CR file need to be update as per IQAC suggestions. The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the beginning of every semester a CR allotment notice should be placed in the file . Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
19	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
20	Record of Board of Studies conducted (if any)	Not applicable as it is regulated by the Indian Nursing Council (INC).
21	Record of DRC conducted (If any)	DRC file with a consolidated list of students enrolled in Ph.D was maintained and made available during audit. It was advised to put list of Ph.D students enrolled year wise for representing growth in Ph.D in the school every year.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity College of Nursing

Date: - 11.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar File	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
16.	Record of Mentor & Mentee Meeting held	The faculty members have updated previous record of meetings held with the mentees.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Health & Allied Science**

Name of the Institute / School: **Amity Institute of Pharmacy**

Dated: **04/10/2023**

Auditor Name: **Dr. Sunita Sharma, Mr. Vikram Bhalla & Mr. Vijay Kumar**

IQAC Observations:

- 1 The institute lacks in documentation. The school is regulated by PCI such documentation is not acceptable by the IQAC team. It seemed as if after the previous semester audit papers were placed in the file without flagging or indexing. Unwanted / rough papers were also put in the subject files. The presentation of the files was very poor. The institute should focus on presenting relevant papers in the subject files.
- 2 The conduct of classes was monitored during the 4th period and all the classes were being conducted as per timetable except for Dr Neha.
- 3 The Mentor mentee file is not updated in the desired format after repeated suggestions provided by IQAC. The allotment list should be only for the new entrants.
- 4 The result analysis of ongoing and pass out students was available. However, remedial teaching timetable & details of its conduct need to be prepared as per the suggestions given by IQAC for unsuccessful students .
- 5 The institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on addressing national and regional issues.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Pharma-III	49	49	-
		B.Pharma-V	54	54	-
		B.Pharma-VII	47	47	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		B.Pharma-I	57	57	-
		M.Pharma-I	10	10	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Not Applicable			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty members but load for few faculty members requires re-allotment of courses as per their designation.			
6	Faculty Registers	Faculty registers were well maintained in the Institute.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
8	Conduct of Classes as per time table.	Classes were being conducted as per the time table except for Dr Neha who did not take the class for first semester students in 4th period.			
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct. Few faculty members have not marked attendance on 28th & 29th September 2023. The names are Dr Shrestha Sharma , Dr Mohini Kalra including director AIP Dr Satish Sardana. Dr Kiran Sharma for 12 August 2023 did not mark attendance in the course Pharmacognosy & Phytochemistry Practical II. Foreign language faculty Dr Santosh Kumar for Korean-I & Dr Mahapurva Pahuja for French-I are defaulters in marking attendance of students.
11	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms. Dr Pradeep Nirbhavne & Dr Arun Sharma should focus on preparing rich power point presentation with audio visual graphics.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 09 proposed events out of which 8 were conducted. Remaining 1 event will be conducted before the end of semester. .
13	FDPs organized in Even Semester 2023 with report	No FDP has been planned in the semester.
14	Report of activities organized during Even Semester 2023.	* A total of 03 planned events have been conducted in the Even sem -2023.Reports with goetagged photographs was placed in the file. * Only one 24*7 activity had been organised in the institute and students have not been engaged in any commnuity activities.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
16	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. In case of a resignation by a faculty the mentees should be allotted to a new mentor with notification.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the institute was not in the format shared in CR Guidelines.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	Not Applicable in the core degree programme as it is regulated by the Pharmacy Council of India (PCI). However, documents related to value added courses were placed in the file.
20	Record of DRC conducted (If any)	The institute has not maintained year wise list of students enrolled in Ph.D with the minutes of the meeting of DRC conducted by the institute. The file needs to be indexed nad flagged.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity Institute of Pharmacy

Date: - 11.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	Event Calendar File	Event Calendar file is updated & modified as per the suggestions provided by IQAC.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Architecture & Planning**

Name of the Institute / School: **Amity School of Architecture & Planning**

Dated: 30/10/2023

Auditor Name: **Dr.Sunita Sharma, Mr. R.K. Dhingra , Mr. Vikram Bhall & Mr.Vijay Kumar**

IQAC Observations:

- 1 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 2 The conduct of classes was monitored during the 2nd period and all the classes were being conducted as per timetable.
- 3 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 4 Result analysis file was well maintained as per the proforma shared by IQAC, but it requires few modifications with respect to remedial teaching record for unsuccessful students.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.ARCH-III	5	5	-
		B.ARCH-V	4	4	-
		B.ARCH-IX	3	3	-
		B.PLAN-III	2	2	-
		B.PLAN-V	1	1	-
		M.Plan (U&R)-III	4	4	-
		B.I.D-III	23	23	-
		B.I.D-V	13	13	-
		B.I.D-VII	17	17	-
2	New- Registration of students on Amizone.	Programme wise	Total Students	Registered	Not Registered
		B.ARCH-I	12	12	-
		M.Plan (U&R)-I	3	3	-
		B.I.D-I	24	24	-
3	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
4	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
5	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
6	Faculty Registers	Faculty registers were well maintained in the school.			
7	Session Plan uploaded	Session plans were checked and found to be uploaded as per the faculty members.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

8	Conduct of Classes as per time table.	Classes were being conducted as per the time table.
9	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
10	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of its conduct.
11	E-resources develop for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
12	Proposed Event calendar for the Odd Semester 2023	The Event calendar was available with 10 proposed events out of which 10 were conducted.Reports with goetagged photographs was placed in the file.
13	FDPs organized in Even Semester 2023 with report	1 FDP has been organised in the Even Semester 2023.
14	Report of students' activities organized during Even Semester 2023.	A total of 13 events were planned and thirteen were conducted in the Even semester-2023. The school had oprganised one educational trip in the neighbouring area. Reports with goetagged photographs was placed in the file.
15	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
16	Mentor mentee allotment	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged. In case of a resignation by a faculty / or a new faculty joins the school the mentees should be allotted to the new mentor with proper notification.The notice numbers should be in ascending order right from the inception of the file.
17	List of Class Representative allotted with MOM file.	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines. However, at the begining of every semester a CR allotment notice should be placed in the file . Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
18	Conduct of Internal Assessments	Record of internal assessment was available with the faculty members.
19	Record of Board of Studies conducted (if any)	The School has conducted BOS meetings on 7.08.2023 for introducing a new open elective course on " Model Making and 3D Simulation".
20	Record of DRC conducted (If any)	DRC file with a consolidated list of students enrolled in Ph.D was maintained year wise and made available during audit. Last DRC was conducted on 26.04.2023 record was available.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Architecture & Planning

Name of the School: Amity School of Architecture & Planning

Date: - 12.10.2022

Auditor Name: Dr. Sunita Sharma & Dr. Vidhi

S. No	Details	IQAC Remarks (Closure of Nonconformities)
16.	Record of Mentor & Mentee Meeting held	Mentor mentee meetings are held. The mentor mentee files of faculty members have been updated as per IQAC advice.
18.	Master file of Mentor Mentee	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute / School: **Amity Business School & Amity School of Economics**

Dated:09/02/24

Auditor Name: **Dr. Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day except few faculty members who are frequently irregular.
- 4 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 5 The school should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	BBA-II	73	66	7
		BBA-IV	54	53	1
		BBA-VI	34	34	-
		BBA (B&F)-II	13	13	-
		BBA (B&F)-IV	10	10	-
		BBA (B&F)-VII	11	11	-
		BBA (Business Analytics)-II	15	15	-
		BBA(Intl)-II	2	1	1
		BBA(Intl)-IV	1	1	-
		Executive MBA (SM)-II	4	4	-
		MBA-II	64	63	1
		MBA-IV	45	45	-
		MBA (B&F)-II	16	16	-
		MBA (B&F)-IV	14	14	-
		MBA (BA)-II	12	12	-
MBA (BA)-IV	5	5	-		


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

	Re-Registration of students on Amizone.	MBA (HHM)-II	8	8	-
		MBA (HHM)-IV	4	4	-
		MBA (SM)-IV	2	2	-
		MBA - EWP-II	4	3	1
		B.A.(H) - Eco-II	9	9	-
		B.A.(H) - Eco-IV	14	14	-
		B.A.(H) - Eco-VI	12	12	-
		M.A. (Eco)-II	4	4	-
		M.A. (Eco)-VI	5	5	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the school except for Dr.Ajay Kumar Pandey.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes except Dr Pooja , Dr Rishi who are irregular in marking attendance.			
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
11	Academic calendar received from Academic office (Pro-VC office)	The Academic calendar file was maintained.			
12	Proposed Event calendar for the Even Semester 2024	The event calendar was available with 19 proposed events. Till date two events had been conducted.Reports with goetagged photographs was placed in the file.			
13	FDPs organized in Odd Semester 2023 with report	The school had conducted 01 FDP for faculty and students in the Odd semester 23.			
14	Report of students' activities organized during Odd Semester 2023.	A total of twenty three events were planned and twenty three were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.			
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

16	List of Ph.D. students enrolled.	The file was available during audit.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Record of all the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The Master file of mentor-mentee need to be updated as per IQAC suggestion. Notices should be placed in the file in chronological order.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form. Photograph of student on mentor mentee form was not available for most of the faculty members.
20	Record of Class representatives meeting held as per IQAC format	The CR meeting file needs to be updated as per suggestion in the format given in the guidelines.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result analysis was not updated as per the advise given in previous audit .The file needs to be updated with graphical analysis of semester results. Time table of faculty and programme highlighting the remedial teaching slot should be placed in the file alongwith assignment copy in weak student analysis category. .
23	IQAC Audit File	The IQAC audit file was maintained. However, the reports shared by IQAC on the pre, during and post conduct of semester examination should be placed in the file.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity Business School

Date: - 19.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
20.	Result Analysis	Result analysis is prepared programme wise. The result format shared by IQAC.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute / School: **Amity College of Commerce**

Dated:24/01/2024

Auditor Name: **Dr.Sunita Sharma, Dr.R.K.Dhingra & Mr. Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the college had presented the documents in a systematic manner during audit.
- 3 The college should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day except few faculty members who are
- 4 frequently irregular.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Com. (H)-II	91	91	-
		B.Com. (H)-IV	67	67	-
		B.Com. (H)-VI	60	60	-
		M.COM-II	8	8	-
		M.COM-IV	4	4	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the school.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic Calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 09 proposed events. Till date not a single event had been conducted.
13	FDPs organized in Odd Semester 2023 with report	The school had not conducted any FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 13 events were planned and Thirteen were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	Record of Ph.D students is not available with the college as it is being maiontained at ABS.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Individual Ph.D scholars record was maintained in the college. Progress reports and other relevant documents of enrolled students have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The Record of Mentor mentee was not produced during the Audit.
19	Record of Mentor mentee meetings held by individual faculty members.	Record of faculty members having mentees under their supervision was also not produced during audit.
20	Record of Class representatives meeting held as per IQAC format	Record of meetings was avaiable but it needs to be produced as per the advice of IQAC.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	Result Ananalysis file was incomplete. It needs to be updated as per IQAC suggestion.
23	IQAC Audit File	The IQAC audit file was maintained.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



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Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity College of Commerce

Date: - 19.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor Mentee meetings	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.
22.	Result Analysis	Result analysis is prepared programme wise. The result format shared by IQAC.

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Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies :

Name of the Institute / School: Amity School of Hospitality

Dated:19/01/2024

Auditor Name: Dr. Sunita Sharma, Dr.R.K.Dhingra, Mr.Vikram Bhall & Mr.Vijay Kumar

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The School should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 4 Attendance of students in the school is bare minimum on days when practical classes are scheduled. There is an unrest in students regarding the conduct of practical classes.
- 5 The school should send an official communication to the registered student who has paid the fees but not attending classes and record of the same should be maintained in a file for IQAC audit purpose.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc-HM-II	20	20	-
		B.Sc-HM-IV	12	12	-
		B.Sc-HM-VI	16	16	-
		B.Sc-HM-VIII	16	16	-
		BTM-II	4	4	-
		BTM-IV	7	7	-
		BTM-VII	10	10	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the school.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

10	E-resources developd for LMS	LMS was not working when the IQAC team visited the school. As per faculty members there was a system error centrally at AUH.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic Calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 11 proposed events. Till date not a single event had been conducted.
13	FDPs organized in Odd Semester 2023 with report	The school had not conducted any FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 09 events were planned and 9 were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	Not Applicable
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Not Applicable
18	Record of Mentor mentee Master file	The Master file of mentor-mentee was well maintained.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result analysis file was not complete as result of first semester was not declared. The file will be shown later to IQAC.
23	IQAC Audit File	Report of Even semester 2022 was not placed in the file.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



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Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity School of Hospitality

Date: - 18.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
22	Result Analysis	Graphical result analysis is prepared by the school as per IQAC suggestion.
23.	Record of IQAC Audit report file	IQAC audit report file was maintained as per IQAC suggestion.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Science**

Name of the Institute / School: **Amity Institute of Behavioural & Allied Sciences**

Dated:13/02/2024

Auditor Name: **Dr. Sunita Sharma, Mr.Vikram Bhalla & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The institute should organise FDPs for faculty and students.
- 3 The IQAC coordinator in the institute had presented the documents in a systematic manner during audit.
- 4 The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day except few faculty members who are frequently irregular.
- 5 The institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 6 The institute should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.A. (H) App. Psy.-II	48	45	3
		B.A. (H) App. Psy.-IV	52	51	1
		B.A. (H) App. Psy.-VI	52	52	-
		B.Sc. (CP)-II	55	54	1
		B.Sc. (CP)-IV	73	73	-
		B.Sc. (CP)-VI	97	97	-
		M.A. (App Psy)-II	9	9	-
		M.A. (App Psy)-IV	4	4	-
		M.A. (Coun Psy)-II	10	10	-
		M.A. (Coun Psy)-IV	9	9	-
		M.Sc. (CP)-II	60	60	-
		M.Sc (CP)-IV	70	70	-
		MSW-II	7	7	-
		MSW-IV	1	1	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
5	Faculty Registers	Faculty registers were well maintained in the institute.
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic Calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 08 proposed events. Till date not a single event had been conducted.
13	FDPs organized in Odd Semester 2023 with report	The institute had not conducted any FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 10 events were planned and ten were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The institute was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	The total active Ph.D students in the school are 62.Total admission was 77 out of which 15 students have withdrawn their admission.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Record was available on Amizone with progress reports.
18	Record of Mentor mentee Master file	The Master file of mentor-mentee need to be updated as per IQAC suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.It was observed that photographs of students were not pasted in the mentor mentee form of few faculty members. The form should be complete in all respect.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

20	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the institute; requires updation as per IQAC suggestion.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result Analysis was not updated as per the advise given in previous audit .The file needs to be updated as per IQAC suggestion with graphical analysis of semester results. Time table of faculty and programme highlighting the remedial teaching slot should be placed in the file alongwith assignment copy in weak student analysis category. The school pass % should also be calculated programme wise.
23	IQAC Audit File	The IQAC audit file was maintained with semester audit reports. It is advised to place in the file the examination check reports (pre, during and post checks) of the institute in the file.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity Institute of Behavioral & Allied Sciences

Date: - 27.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.
22.	Result Analysis	Graphical result analysis is prepared by the school.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Management Studies & Behavioural Sciences**

Name of the Institute / School: **Amity Institute of Clinical Psychology**

Dated:01/05/24

Auditor Name: **Dr. Sunita Sharma, Mr.R.K.Dhingra & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day
- 4 The Institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 5 The record of CR meetings and Mentor mentee meetings held should be maintained as per IQAC advise and produced during the followup audit.
- 6 The school prepares event calendar annually for one academic session 2023-2024 as per RCI norms. The event calendar for academic session 2024-2025 was also perused and it was found that the calendar had listed 06 events which have already been conducted in the academic session 2023-2024. **The institute is advised to check that such mistakes are not committed while preparing the event calendar.**

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	M.Phil	8	8	-
		PDCP	9	9	-
		PGDRP	4	4	-
2	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
3	Faculty Registers	Faculty registers were well maintained in the Institute.			
4	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
5	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
6	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
7	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

8	E-resources developd for LMS	LMS is being used by most of the faculty members.The institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
9	Proposed Event calendar for the Even Semester 2024	The annual Event calendar for academic year 2023-2024 was available with 10 proposed events and 10 had been conducted. The reports were available with geotagged photographs except one report where geotagged pics were missing.
10	FDPs organized in Odd Semester 2023 with report	The Institute had not conducted any FDP for faculty and students in the academic session 2023-2024.
11	Report of students' activities organized during Odd Semester 2023.	A total of 04 events were planned and four were conducted . Reports with goetagged photographs were placed in the file except for one report.
12	Community Engagement activities conducted during Odd semester with reports.	A total of 06 events have been conducted and reports with geotagged photographs were placed in the file.
13	Record of Mentor mentee Master file	The Master file of mentor-mentee record needs to be updated as per IQAC suggestions. The file should have the notices, copy of timetable (one sample only with MM session highlighted) and allotment list of new entrants year wise duly flagged. In case of a resignation by a faculty / or a new faculty joins the school the mentees should be allotted to the new mentor with proper notification.The notice numbers should be in ascending order right from the inception of the file.
14	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form. Photograph of student on mentor mentee form was not available for few faculty members.
15	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the institute was maintained in the format shared in CR Guidelines. However, at the beginning of every semester a CR allotment notice should be placed in the file . Subsequently, at the end of each academic year a summary sheet should be filled as per format given in guidelines; listing major discussion points of Odd & Even semester. The summary sheet should include discussion points of all programs offered by the school. This sheet should be duly signed by the HoI and during Odd semester internal audit IQAC will also be signing the same summary sheet.
16	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
17	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result analysis was available but it is advised to also prepare graphical analysis of the results. Format for ongoing semester result analysis is not applicable for the institute as exams are conducted annually as per RCI norms.
18	IQAC Audit File	The IQAC audit file was avaiable but reports of previous year were not placed in the file. The file should also contain the reports shared by IQAC on the pre, during and post conduct of semester examination.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



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Name of the Department: Faculty of Management Studies & Behavioural Sciences

Name of the School: Amity Institute of Clinical Psychology

Date: - 27.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
13.	Record of Mentor mentee Master file	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Science Engineering & Technology**

Name of the Institute / School: **Amity School of Engineering & Tecnology**

Dated:09/02/2024

Auditor Name: **Dr. Sunita Sharma, Dr.R.K.Dhingra, Mr.Vikram Bhall & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
The attendance of students was checked and tallied with the faculty registers and individual Amizone account of
- 3 faculty. It was found that faculty members were marking attendance on the same day except few faculty members who are frequently irregular.
- 4 The School should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 5 The total number of events planned in Odd semester was only 5 including one FDP. Five of them were conducted but it is suggested to organise more events in the school.
- 6 The school is advised to counsel research scholars to improve and enhance their research work to higher levels so that, technology can be transferred and accelerated to reach the commercialization stage.
- 7 The total active Ph.D students in the school are 60 out of 67. As per Ph.D coordinator seven of them either left the course or did not appear after clearing the entrance test , however they paid the fees and one of them has expired.
- 8 The Mentor Mentee master file need to be updated.
Visiting faculty and OE faculty members are irregular in marking attendance. Visiting faculty are -Mr. Naveen Kr.
- 9 Singh and Ms. Ekta Soni. Attendance of 8th February was checked on Amizone and around 23 faculty members were defaulter in marking attendance.
- 10 The CR meeting record should be updated and maintained in the required IQAC format.
- 11 The school should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
	B.Tech (Biomed Eng)-II		7	7	-
	B.Tech (Biomed Eng)-IV		5	5	-
	B.Tech (Biomed Eng)-VI		4	3	1
	B.Tech (Biomed Eng)-VIII		2	2	-
	B.Tech (AE)-II		4	4	-
	B.Tech (AE)-IV		1	1	-
	B.Tech (AE)-VI		3	3	-


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

1

**Re-Registration of
students on Amizone.**

B.Tech (AE)-VIII	3	3	-
B.Tech (AI & ML)-II	45	45	-
B.Tech (AI & ML)-IV	17	17	-
B.Tech (AI & ML)-VI	16	16	-
B.Tech (AI & ML)-VII	18	18	-
B.Tech (CE)-II	2	2	-
B.Tech (CE)-VI	5	5	-
B.Tech (CE)-VIII	2	2	-
B.Tech (CSE)-II	166	164	2
B.Tech (CSE)-IV	124	124	-
B.Tech (CSE)-VI	102	102	-
B.Tech (CSE)-VIII	69	69	-
B.Tech (CSE) - 3C-IV	1	1	-
B.Tech (ECE)-II	3	3	-
B.Tech (ECE)-IV	1	1	-
B.Tech (ECE)-VI	2	2	-
B.Tech (ECE)-VIII	2	2	-
B.Tech (EEE)-II	1	1	-
B.Tech (EEE)-VI	1	1	-
B.Tech (ME)-VI	2	2	-
B.Tech (ME)-VII	4	4	-
B.Tech(CSE-Intl)-II	3	3	-
B.Tech(CSE-Intl)-IV	4	4	-
B.Tech. - CSE + MBA (Dual Degree)-IX	3	3	-
IB.Tech + M.Tech (AI & ML)-II	4	4	-
IB.Tech + M.Tech (AI & ML)-IV	4	4	-
IB.Tech + M.Tech (AI & ML)-VI	3	3	-
IB.Tech + M.Tech (AI & ML)-VIII	6	6	-
IB.Tech + M.Tech (AI & ML)-IX	6	6	-
IB.Tech + M.Tech (DS)-II	1	1	-
IB.Tech + M.Tech (DS)-IV	1	1	-
IB.Tech + M.Tech (DS)-VI	3	3	-
IB.Tech + M.Tech (NCS)-II	2	2	-
IB.Tech + M.Tech (NCS)-IV	4	4	-
IB.Tech + M.Tech (NCS)-VI	3	3	-
IB.Tech + M.Tech (NCS)-VIII	8	8	-
M.Sc. (RE)-IV	1	1	-
M.Sc. (RE) PT-II	3	3	-
M.Sc. (RE) PT-IV	1	1	-
M.Tech (NCS)-II	1	1	-
M.Tech (NCS)-IV	4	4	-


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

		M.Tech (AI)-II	9	8	1
		M.Tech (AI)-IV	3	3	-
		M.Tech. (Civil)-IV	3	3	-
		M.Tech. (Data Sc)-II	4	4	-
		M.Tech. (Data Sc)-IV	3	3	-
		M.Tech. (ME)-IV	1	1	-
		B.Sc. (IT)-II	20	19	1
		B.Sc. (IT)-IV	14	14	-
		B.Sc. (IT)-VI	15	15	-
		BCA-II	104	97	7
		BCA-IV	53	53	-
		BCA-VI	30	30	-
		MCA-II	47	47	-
		MCA-IV	31	31	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the School.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes except few of them who are irregular in marking their attendance such as - Ms Sonia Challia, Dr.Rashmi Gupta, Dr Ashima Narang, Dr Priyanka Makkar to name a few, Names of more faculty members is in the attached attendance sheet from the Academic office.			
10	E-resources developed for LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
11	Academic calendar received from Academic office (Pro-VC office)	The Academic Calendar file was maintained.			
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 28 proposed events. Till date not a single event had been conducted.			
13	FDPs organized in Odd Semester 2023 with report	The School had conducted 01 FDP for faculty and students in the Odd semester. Report with goetagged photographs was placed in the file.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

14	Report of students' activities organized during Odd Semester 2023.	A total of 05 events were planned and five were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	A total of 01 community engagement were planned and one were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
16	List of Ph.D. students enrolled.	The total active Ph.D students in the school are 60 out of 67. As per Ph.D coordinator seven of them either left the course or did not appear after clearing the entrance test , however they paid the fees and one of them has expired.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Record was available on Amizone with progress reports.
18	Record of Mentor mentee Master file	The Master file of mentor-mentee need to be updated as per IQAC Suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the school; requires updation as per IQAC suggestion.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result analysis file need to be updated as per IQAC suggestion with respect to weak student analysis. It should have assignments and program time table with faculty time table.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Science Engineering & Technology

Name of the School: Amity School of Engineering and Technology

Date: - 25.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestion.
20	Record of Class representatives	The CR file is prepared by the school as per IQAC suggestion
22	Result Analysis	Graphical result analysis is prepared by the school as per IQAC suggestion.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Science Engineering & Technology**

Name of the Institute / School: **Amity Institute of Biotechnology**

Dated:07/02/2024

Auditor Name: **Dr. Sunita Sharma, Dr.R.K.Dhingra, Mr.Vikram Bhall & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The institute had presented the documents in a systematic manner during audit.
- 3 The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day.
- 4 The institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 5 The institute should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc. (H) BS-II	5	5	-
		B.Sc. (H) BS-IV	9	9	-
		B.Sc. (H) BS-VII	1	1	-
		B.Sc. (H)-BT-II	20	18	2
		B.Sc. (H)-BT-IV	23	23	-
		B.Sc. (H)-BT-VII	6	6	-
		B.Tech (BT)-II	11	11	-
		B.Tech (BT)-IV	18	18	-
		B.Tech (BT)-VI	8	8	-
		B.Tech (BT)-VIII	8	8	-
		M.Sc. (BT)-II	16	15	1
		M.Sc. (BT)-IV	13	13	-
		M.Sc. (BT) - GATB-II	2	1	1
		M.Sc. (BT) - GATB-IV	4	4	-
		M.Sc. (DS)-II	31	31	-
		M.Sc. (DS)-IV	33	33	-
PG Diploma in DS-II	8	7	1		

Registrar
Amity University Haryana
Manesar Gurgaon-122413

2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
5	Faculty Registers	Faculty registers were well maintained in the school.
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
7	Conduct of Classes as per time table.	Conduct of 3 classes could not be monitored as per the room numbers mentioned in the time table during audit. It is advised to keep an updated copy of the time table in the file.
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 08 proposed events.Till date 04 events had been conducted.Reports with goetagged photographs was placed in the file.
13	FDPs organized in Odd Semester 2023 with report	The school had conducted 01 FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 09 events were planned and Nine were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	The data of students enrolled in Ph.D should be presented in the format shared by IQAC in the previous audit report.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Record of all the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The Master file of mentor-mentee was maintained but it needs to be updated as per IQAC suggestion.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	The CR meeting file needs to be updated as per IQAC suggestions.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The soft copy of the result analysis was perused during audit as the IQAC coordinator had not placed the hard copy of the result analysis in the file. It is advised to place in the file the print out of the graphical result analysis for all programmes offered in the institute.
23	IQAC Audit File	The IQAC audit file was maintained with semester audit reports. It is advised to place in the file the examination check reports (pre, during and post checks) of the school in the file.



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Science Engineering & Technology

Name of the School: Amity Institute of Biotechnology

Date: - 25.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Science Engineering & Technology**

Name of the Institute / School: **Amity School of Applied Sciences**

Dated:08/02/2024

Auditor Name: **Dr. Sunita Sharma, Dr.R.K.Dhingra, Mr.Vikram Bhall & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The school had presented the documents in a systematic manner during audit.
- 3 The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day.
- 4 The School should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 5 The total number of events planned in Odd semester was only 5. But, six were conducted; it is suggested to organise more events in the school.
- 6 The school is advised to counsel research scholars to improve and enhance their research work to higher levels so that, technology can be transferred and accelerated to reach the commercialization stage.
- 7 The Mentor Mentee master file need to be uptaded in coordination with IQAC coordinator and to be presented to IQAC for reaudit.
- 8 The CR meeting record should be updated and maintained in the required IQAC format.
- 9 Ph.D file could not be perused as the coordinator was on leave. It is suggested that in the absence of concerned person an another person should be handed over the file for audit purpose.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc. (H) - Chemistry-II	8	8	-
		B.Sc. (H) - Chemistry-IV	9	9	-
		B.Sc. (H) - Chemistry-VI	7	7	-
		B.Sc. (H) - FS-II	19	19	-
		B.Sc. (H) - FS-IV	18	18	-
		B.Sc. (H) - FS-VI	21	21	-
		B.Sc. (H) - Mathematics-II	8	8	-
		B.Sc. (H) - Mathematics-IV	4	4	-
		B.Sc. (H) - Mathematics-VI	8	8	-
		B.Sc. (H) - Physics-II	6	6	-
		B.Sc. (H) - Physics-IV	4	4	-

Registrar
Amity University Haryana
Manesar Gurgaon-122413

		B.Sc. (H) - Physics-VI	10	10	-
		M.Sc (AC)-II	24	24	-
		M.Sc (AC)-IV	31	31	-
		M.Sc (AM)-II	4	4	-
		M.Sc (AM)-IV	11	11	-
		M.Sc (AP)-II	18	18	-
		M.Sc (AP)-IV	6	6	-
		M.Sc. (Biochem)-IV	6	6	-
		M.Sc. (FS)-II	11	11	-
		M.Sc. (FS)-IV	14	14	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the school.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.			
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
11	Academic calendar received from Academic office (Pro-VC office)	The Academic calendar file was maintained.			
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 38 proposed events. Till date not a single event had been conducted.			
13	FDPs organized in Odd Semester 2023 with report	The school had not conducted any FDP for faculty and students in the Odd semester.			
14	Report of students' activities organized during Odd Semester 2023.	A total of five events were planned and six were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.			
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

16	List of Ph.D. students enrolled.	Ph.D record was not shown during audit as the coordinator was on leave.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Record of all the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The Master file of mentor-mentee need to be updated as per IQAC suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	CR meetings file is partialy maintained.The CR meeting file needs to be updated as per IQAC suggestions.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result Analysis was not updated as per the advise given in previous audit .The file needs to be updated as per IQAC suggestion with graphical analysis of semester results. Time table of faculty and programme highlighting the remedial teaching slot should be placed in the file alongwith assignment copy in weak student analysis category. .


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Science Engineering & Technology

Name of the School: Amity School of Applied Sciences

Date: - 31.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.
22.	Result Analysis	Graphical result analysis is prepared by the school as per IQAC suggestion.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Science Engineering & Technology**

Name of the Institute / School: **Amity School of Earth & Environment Science**

Dated:31/01/2024

Auditor Name: **Dr. Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
The attendance of students was checked and tallied with the faculty registers and individual Amizone account of
- 3 faculty. It was found that faculty members were marking attendance on the same day except few faculty members who are frequently irregular.
- 4 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc. (H) - Earth Sciences-II	6	6	-
		B.Sc. (H) - Earth Sciences-IV	2	2	-
		B.Sc. (H) - Earth Sciences-VI	1	1	-
		M.Sc. - Environmental Sciences and Management-IV	4	4	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the school.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 05 proposed events. Till date not a single event had been conducted.
13	FDPs organized in Odd Semester 2023 with report	The school had not conducted any FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of five events were planned and four were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	The Ph.D file is maintained in the school.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Record of all the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The Master file of mentor-mentee was maintained.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	Not applicable as the number of students is a few in the school. The students share their query in mentor-mentee meetings.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result Analysis was not updated as per the advise given in previous audit .The file needs to be updated as per IQAC suggestion with graphical analysis of semester results. Time table of faculty and programme highlighting the remedial teaching slot should be placed in the file alongwith assignment copy in weak student analysis category. .
23	IQAC Audit File	The IQAC audit file was maintained but Odd.Sem-2023 audit report was not placed in the file.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Science Engineering & Technology

Name of the School: Amity School of Earth & Environment Science

Date: - 01.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
22.	Result Analysis	Graphical result analysis is prepared by the school as per IQAC suggestion.
23.	Record of IQAC Audit report file	IQAC audit report file was maintained as per IQAC suggestion.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Law**

Name of the Institute / School: **Amity Law School**

Dated:31/01/2024

Auditor Name: Dr.Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty.
- 4 It was found that faculty members were marking attendance on the same day except few faculty members who are frequently irregular.
- 5 The school should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.
- 6 The CR meeting record should be updated and maintained in the required IQAC format.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.A.,LL.B (H)-II	77	66	7
		B.A LL.B (H)-IV	51	51	-
		B.A LL.B (H)-VI	26	25	1
		B.A LL.B (H)-VIII	58	58	-
		B.A LL.B (H)-X	60	54	6
		B.Com. LL.B. (H)-II	12	12	-
		B.Com. LL.B. (H)-IV	5	5	-
		B.Com. LL.B. (H)-VI	4	4	-
		B.Com. LL.B. (H)-VIII	8	8	-
		B.Com. LL.B. (H)-X	1	1	-
		BBA LL.B. (H)-II	32	30	2
		BBA LL.B. (H)-IV	22	20	2
		BBA LL.B. (H)-VI	22	22	-
		BBA LL.B. (H)-VIII	23	23	-
		BBA LL.B. (H)-X	25	22	3
LLM	74	72	2		


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.
3	Open Elective allotted to students	Not Applicable
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
5	Faculty Registers	Faculty registers were well maintained in the school.
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members. Dr. Neha Mishra & Dr. Toshi Rattan have not uploaded session plan on Amizone.
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS is being used by most of the faculty members. The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic Calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 10 proposed events. Till date not a single event had been conducted.
13	FDPs organized in Odd Semester 2023 with report	The school had not conducted any FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 08 events were planned and four were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	Total Ph.D students in the school are 22 .
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The Master file of mentor-mentee was available during audit and was found to be maintained.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

20	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the school was not maintained in the format shared by IQAC in CR guidelines. However the school had conducted the meeting on 24th January 2024.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The file was maintained but it requires some changes as per the advise given by IQAC during audit.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of law

Name of the School: Amity Law School

Date: - 31.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
22.	Result Analysis	Graphical result analysis is prepared by the school.

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Amity University Haryana
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute / School: **Amity School of Communications**

Dated:01/03/2024

Auditor Name: Dr.Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty.
- 4 It was found that faculty members were marking attendance on the same day except few faculty members who are frequently irregular.
- 5 The result analysis file should be maintained as per suggestions provided by IQAC.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc-(A&VG)-II	73	73	-
		B.Sc-(A&VG)-IV	75	75	-
		B.Sc-(A&VG)-VI	51	51	-
		BA (J&MC)-II	20	20	-
		BA (J&MC)-IV	10	11	-
		BA (J&MC)-VI	11	11	-
		MA (J&MC)-II	6	6	-
		MA (J&MC)-IV	8	8	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the school.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic Calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 09 proposed events. Till date 2 events had been conducted & reports with goetagged photograph was placed in the file.
13	FDPs organized in Odd Semester 2023 with report	The school had conducted 01 FDP for faculty and students in the Odd semester. No FDP had been planned during the Even semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 06 events were planned and six were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	The Ph.D file was maintained by school. The total active Ph.D students in the school are 28. One Scholar had sent request for withdrwal.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The record of Mentor Mentee file needs to be updated as per IQAC suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	The record of CR meeting file need to be updated as per IQAC suggestion.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	MJMC- 1st semester one students shifted to English program. The Result analysis file need to be updated as per IQAC suggestion with respect to weak student analysis. Assignment was available in the file It should have copy of program time table and faculty time table also.
23	IQAC Audit File	The IQAC audit file was maintained.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Arts

Name of the School: Amity School of Communication

Date: - 30.05.2023

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.
20.	Record of Class representatives meeting	The CR File is prepared by the school as per IQAC suggestion.
22.	Result Analysis	Graphical result analysis is prepared by the school as per IQAC suggestion.

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Amity University Haryana
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute / School: **Amity School of Liberal Arts**

Dated:07/02/2024

Auditor Name: Dr.Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The school should focus more on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 4 The school should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.
- 5 The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day except few faculty members who are irregular.
- 6 The CR meeting record should be updated and maintained in the required IQAC format.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.A. (H) - English-II	54	49	5
		B.A. (H) - English-IV	49	48	1
		B.A. (H) - English-VI	48	48	-
		B.A. (H)-Pol.Scie-II	65	59	6
		B.A. (H)-Pol.Scie-IV	35	33	2
		B.A. (H)-Pol.Scie-VI	37	37	-
		B.A.(H) His.-II	21	20	1
		B.A.(H) His.-IV	4	4	-
		B.A.(H) His.-VI	6	6	-
		M.A. (English)-II	19	18	1
		M.A. (English)-IV	16	16	-
		M.A. (Pol.Scie)-II	5	5	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.
5	Faculty Registers	Faculty registers were well maintained in the school.
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 20 proposed events. Till date not a single event had been conducted.
13	FDPs organized in Odd Semester 2023 with report	The school had not conducted any FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of ten events were planned and 10 were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	A total of 01 community engagement were planned and one were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
16	List of Ph.D. students enrolled.	The Ph.D file was well maintained by institute having year wise list and record of DRC conducted.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Record of all the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The Master file of mentor-mentee was maintained but it needs to be updated as per IQAC suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	The CR meeting file was available during audit. However, it is advised to record meetings of all programs offered by the school in one format instead of producing separate sheets of meeting taken for each program. The HoI interacts with all CRs of various programs before the commencement of the session, Hence, it is pertinent to maintain it in single sheet as per the CR guidelines format .


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The result analysis file was available but, the weak student analysis was not placed in the file. It is suggested that the file should have in case of weak student analysis category the following documents- Time table of faculty and programme highlighting the remedial teaching slot alongwith copy of assignment given to students during remedial teaching.
23	IQAC Audit File	The IQAC audit file was maintained with semester audit reports. It is advised to place in the file the examination check reports (pre, during and post checks) of the school in the file.



AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Arts

Name of the School: Amity School of Liberal Arts

Date: - 01.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestion.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute / School: **Amity School of Languages**

Dated:24/01/2024

Auditor Name: **Dr.Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The School should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 4 The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day.
- 5 The school should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.A. (H) - French-II	12	9	3
		B.A. (H) - French-IV	1	1	-
		B.A. (H) - French-VI	12	12	-
		B.A. (H) - German-II	5	4	1
		B.A. (H) - German-IV	3	3	-
		B.A. (H) - German-VI	6	5	1
		B.A. (H) - Spanish-II	4	4	-
		B.A. (H) - Spanish-IV	4	4	-
		B.A. (H) - Spanish-VI	3	3	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the school.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS was not working when the IQAC team visited the school. As per faculty members there was a system error centrally at AUH.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic Calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 14 proposed events. Till date not a single event had been conducted.
13	FDPs organized in Odd Semester 2023 with report	The school had not conducted any FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 07 events were planned and seven were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	Not Applicable
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Not Applicable
18	Record of Mentor mentee Master file	The Master file of mentor-mentee need to be updated as per IQAC suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result analysis file was maintained.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Arts

Name of the School: Amity School of Foreign Language

Date: - 29.04.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestion.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute / School: **Amity School of Fashion Design & Technology**

Dated:19/01/2024

Auditor Name: **Dr. Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The School should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty.
- 4 It was found that faculty members were marking attendance on the same day.
The CRs have deliberated that the softwares in the school are outdated and frequent fashion shows, educational trips and industrial visits should be organised for experiential learning.
- 5
- 6 The school should increase the number of workshops on basic practical subjects for better understanding as per the students feedback.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc-(FD)-II	14	14	-
		B.Sc-(FD)-IV	11	11	-
		B.Sc-(FD)-VI	9	9	-
		B.Sc-(FD)-VII	11	11	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the school.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS was not working when the IQAC team visited the school. As per faculty members there was a system error centrally at AUH.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 16 proposed events. Till date not a single event had been conducted.
13	FDPs organized in Odd Semester 2023 with report	The school had conducted 01 FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 16 events were planned and thirteen were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	Not Applicable
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Not Applicable
18	Record of Mentor mentee Master file	The Master file of mentor-mentee was well maintained.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result Analysis file was maintained.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Arts

Name of the School: Amity Institute of Design (ASFDT)

Date: - 25.04.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
14.	CR Meeting file	CR Meeting file was maintained as per IQAC suggestion.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Arts**

Name of the Institute / School: **Amity School of Fine Arts**

Dated:23/01/2024

Auditor Name: **Dr. Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar**

IQAC Observations:

- 1 IQAC had advised the school in the previous odd semester audit to maintain a proper record of students' projects and assignments on creativity or portfolios prepared by them in binded form. This will be instrumental for showcasing it to any accrediting or inspecting body. The school had abided to the suggestion and had maintained a good record of students work.
- 2 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 3 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 4 The School should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 5 The Mentor Mentee master file need to be updated.
- 6 The school should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	BFA-II	25	24	1
		BFA-IV	26	26	-
		BFA-VI	22	22	-
		BFA-VII	23	23	-
		MFA-II	10	10	-
		MFA-IV	7	7	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the school.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS was not working when the IQAC team visited the school. As per faculty members there was a system error centrally at AUH.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar fwas available with 11 proposed events. Till date not a single event had been conducted.
13	FDPs organized in Odd Semester 2023 with report	The school had conducted 01 FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 15 events were planned and fifteen were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	A total of 01 community engagement was planned and one was conducted in the Odd semester-2023. Report with goetagged photographs was placed in the file.
16	List of Ph.D. students enrolled.	Total Ph.D students were 19 and 2 had applied for withdrawl in the school.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The Record of Mentor Mentee file need to be updated as per IQAC Suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the school was maintained in the format shared in CR Guidelines.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result analysis file need to be updated as per IQAC suggestion.
23	IQAC Audit File	The IQAC audit file was maintained.


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 Amity University Haryana
 Manesar Gurgaon-122413



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Name of the Department: Faculty of Arts

Name of the School: Amity School of fine Arts

Date: - 25.04.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestion.
22	Result Analysis	Graphical result analysis is prepared by the school as per IQAC suggestion.

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Manesar Gurgaon-122413



AMITY UNIVERSITY HARYANA

Established vide Government of Haryana Act No.10 of 2010

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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Health & Allied Sciences**

Name of the Institute / School: **Amity Medical School**

Dated:12/02/2024

Auditor Name: **Dr. Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day except few faculty members who are frequently irregular.
- 4 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 5 The school should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Optom-II	18	18	-
		B.Optom-IV	18	18	-
		B.Optom-VI	13	13	-
		B.Optom-VIII	13	13	-
		B.Sc. (D&AN)-II	13	13	-
		B.Sc. (D&AN)-IV	6	6	-
		B.Sc. (D&AN)-VI	20	20	-
		B.Sc. (MLT)-II	16	16	-
		B.Sc. (MLT)-IV	7	7	-
		B.Sc. (MLT)-VI	14	14	-
		B.Sc. (MM & SCT)-II	6	6	-
		B.Sc. (MM & SCT)-IV	5	5	-
		B.Sc. (MM & SCT)-VI	5	5	-
		BASLP-II	28	27	1
		BASLP-IV	21	21	-
		BASLP-VI	20	20	-


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

	Re-Registration of students on Amizone.	BASLP-VIII	21	21	-
		M.Optom Practitioner-IV	3	3	-
		M.Optomtry-II	23	22	1
		M.Optomtry-IV	22	22	-
		M.Sc. (CR)-IV	6	6	-
		M.Sc. (D&AN)-II	16	16	-
		M.Sc (D&AN)-IV	6	6	-
		M.Sc. (MLT)-II	4	4	-
		M.Sc (MLT)-IV	6	6	-
		M.Sc. (MM & SCT)-II	6	6	-
		M.Sc. (MM & SCT)-IV	6	6	-
		Master of Public Health-IV	6	6	-
		MHA-IV	1	1	-
		MHA (EWP)-VI	1	1	-
		M.Sc. (SLP)-II	10	10	-
	M.Sc. (SLP)-IV	12	12	-	
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the school.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.			
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.			
11	Academic calendar received from Academic office (Pro-VC office)	The Academic Calendar file was maintained.			
12	Proposed Event calendar for the Even Semester 2024	<ul style="list-style-type: none"> * DAN- The Event calendar was available with 12 proposed events. *Optometry -The Event calendar was available with 03 proposed events. *Stem-Cell- The Event calendar was available with 03 proposed events. * Audiology- The Event calendar was available with 05 proposed events. *MLT- The Event calendar was available with 03 proposed events. *Public Health-The Event calendar was available with 01 proposed events. * In the all departments till date not a single event had been conducted. 			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

13	FDPs organized in Odd Semester 2023 with report	*DAN- The School had conducted 01 FDP for faculty and students in the Odd semester. Report with goetagged photographs was placed in the file.
14	Report of students' activities organized during Odd Semester 2023.	*DAN- A total of 02 events were planned and one was conducted in the Odd semester-2023. *Optometry- A total of 06 events were planned and six were conducted in the Odd semester-2023. *Audiology- A total of 01 events was planned and one was conducted in the Odd semester-2023. *In all the departments reports with goetagged photographs was placed in the respective file.
15	Community Engagement activities conducted during Odd semester with reports.	*DAN- A total of 02 community engagement were planned and one was conducted in the Odd semester-2023. *Optometry- A total of 06 community engagement were planned and six were conducted in the Odd semester-2023. *Audiology- A total of 01 community engagement was planned and one was conducted in the Odd semester-2023. *MLT- A total of 02 community engagement were planned and two were conducted in the Odd semester-2023. *MPH- A total of 03 community engagement were planned and three were conducted in the Odd semester-2023. *In all the departments reports with goetagged photographs was placed in the respective file.
16	List of Ph.D. students enrolled.	File was available during audit.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Record was available on Amizone with progress reports.
18	Record of Mentor mentee Master file	*DAN- The Master file of mentor-mentee need to be updated as per IQAC suggestion. *MLT- The Master file of mentor-mentee need to be updated as per IQAC suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the school; requires updation as per IQAC suggestion.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result Analysis was not updated as per the advise given in previous audit in DAN and MLT department .The file needs to be updated as per IQAC suggestion with graphical analysis of semester results. Time table of faculty and programme highlighting the remedial teaching slot should be placed in the file alongwith assignment copy in weak student analysis category.
23	IQAC Audit File	The IQAC audit file was maintained with semester audit reports. It is advised to place in the file the examination check reports (pre, during and post checks) of the school in the file.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity Medical School

Date: 28.04.2024

Auditor Name: Dr. Sunita Sharma Mr. R.K. Dhingra, Mr. Vikram Bhalla, Ms. Sakshi Sethi & Mr. Vijay r

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestion.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Health & Allied Sciences**

Name of the Institute / School: **Amity College of Nursing**

Dated:24/01/2024

Auditor Name: **Dr. Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar**

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the college had presented the documents in a systematic manner during audit.
- 3 The college should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 4 The school should send an official communication to the non registered student and record of the same should be maintained in a file for IQAC audit purpose.
- 5 The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day except few faculty members.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Sc-(NUR)-II	60	60	-
		B.Sc-(NUR)-IV	59	59	-
		B.Sc-(NUR)-VI	58	58	-
		B.Sc-(NUR)-VIII	50	49	1
		PB-B.Sc-(NUR)-II	2	2	-
		PB-B.Sc-(NUR)-IV	5	5	-
		M.Sc-(NUR)-II	4	4	-
		M.Sc-(NUR)-IV	2	2	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the college.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students' attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS was not working when the IQAC team visited the college. As per faculty members there was a system error centrally at AUH.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic Calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 09 proposed events. Till date not a single event had been conducted.
13	FDPs organized in Odd Semester 2023 with report	The College had not conducted any FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 08 events were planned and five were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	A total of 03 community engagement activities were planned and one was conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
16	List of Ph.D. students enrolled.	Total Ph.D students were 32, out of which 2had applied for withdrawl and 2 have been awarded the degree.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Ph.D record was well maintained. All the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The Master file of mentor-mentee need to be updated as per IQAC suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form.
20	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the college was maintained in the format shared in CR Guidelines.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result analysis file needs to be updated as per IQAC suggestion.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



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Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity College of Nursing

Date: - 28.04.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
22.	Result Analysis	Graphical result analysis is prepared by the College.

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Amity University Haryana
Manesar Gurgaon-122413



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Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Health & Allied Sciences**

Name of the Institute/School: **Amity Institute of Pharmacy**

Dated:05/02/2024

Auditor Name: Dr.Sunita Sharma, Mr.R.K.Dhingra,Mr.Vikram Bhalla & Mr.Vijay Kumar

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The institute should encourage enrollment of full time Ph.D scholars
- 3 The IQAC coordinator in the institute had presented the documents in a systematic manner during audit.
- 4 The institute should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 5 The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty. It was found that faculty members were marking attendance on the same day.
- 6 The institute should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.Pharma-II	58	57	1
		B.Pharma-IV	46	46	-
		B.Pharma-VI	52	52	-
		B.Pharma-VIII	46	46	-
		M.Pharma-II	11	11	-
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Not Applicable			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			
5	Faculty Registers	Faculty registers were well maintained in the Institute.			
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.			
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.			
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The Institute should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic Calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 09 (8+1) proposed events. Till date no event had been conducted by Institute.
13	FDPs organized in Odd Semester 2023 with report	The institute had conducted 01 FDP for faculty and students in the Odd semester.One FDP has been proposed for even semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 03 events were planned and three were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The Institute was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	The Ph.D file was maintained by institute. The total active Ph.D students in the school are 03 only.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	All the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The file need to be updated as per IQAC suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members were maintaining the record of mentor mentee meetings held.
20	Record of Class representatives meeting held as per IQAC format	The record of CR meetings conducted by the Institute was maintained in the format shared in CR guidelines.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result Analysis was not updated as per the advise given in previous audit .The file needs to be updated as per IQAC suggestion with graphical analysis of semester results. Time table of faculty and programme highlighting the remedial teaching slot should be placed in the file alongwith assignment copy in weak student analysis category. .
23	IQAC Audit File	The IQAC audit file was maintained but need to be indexed and flagged.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



AMITY UNIVERSITY

HARYANA

Established vide Government of Haryana Act No.10 of 2010

(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Health & Allied Sciences

Name of the School: Amity Institute of Pharmacy

Date: - 01.05.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	Mentor mentee files are maintained as per norms The Master file of mentor-mentee record is updated and filed properly as per IQAC advice.
22	Result analysis	Graphical result analysis is prepared by the Institute.
23.	Record of IQAC Audit report file	IQAC audit report file was maintained.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell Report

AUH/IQAC/1AA/2022/Rev-2

Name of the Faculty of Studies : **Faculty of Architecture & Planning**

Name of the Institute / School: **Amity School of Architecture & Planning & Interior Design**

Dated:29/02/2024

Auditor Name: Dr.Sunita Sharma, Mr.R.K.Dhingra, Mr.Vikram Bhalla & Mr.Vijay Kumar

IQAC Observations:

- 1 The conduct of classes was monitored and all the classes were being conducted as per timetable.
- 2 The IQAC coordinator in the school had presented the documents in a systematic manner during audit.
- 3 The school should focus on community engagement activities for the students for fostering responsible citizenship and awareness on national and regional problems and its solution.
- 4 The school should send an official communication to the non registered students and record of the same should be maintained in a file for IQAC audit purpose.
The attendance of students was checked and tallied with the faculty registers and individual Amizone account of faculty.
- 5 It was found that faculty members were marking attendance on the same day except few faculty members who are irregular.

S. No.	Details	IQAC Remarks			
		Programme wise	Total Students	Registered	Not Registered
1	Re-Registration of students on Amizone.	B.ARCH-II	12	12	-
		B.ARCH-IV	4	4	-
		B.ARCH-VI	3	3	-
		B.ARCH-X	3	3	-
		B.PLAN-IV	2	1	1
		M.Plan (U&R)-II	4	4	-
		M.Plan (U&R)-IV	4	4	-
		BID-II	26	25	1
		BID-IV	21	21	-
		BID-VI	12	10	2
BID-VIII	15	15	-		
2	Foreign Language allotted to students	Foreign language was allotted to the students and faculty was also allocated as per language opted by the students.			
3	Open Elective allotted to students	Open Elective was allotted to the students and faculty was also allocated as per open elective opted by the students.			
4	Faculty load w.r.t subjects assigned	Faculty load was available for perusal. An average of credits has been assigned to each faculty member.			


Registrar
Amity University Haryana
Manesar Gurgaon-122413

5	Faculty Registers	Faculty registers were well maintained in the school.
6	Session Plan uploaded	Session plans were checked and found to be uploaded as per the credits assigned to the faculty members.
7	Conduct of Classes as per time table.	Classes were being conducted as per the time table.
8	Time table published on Amizone on weekly basis.	Timetable on Amizone is being published on weekly basis.
9	Students' attendance marked on Amizone by the E.O.D	All faculty member are marking students attendance on Amizone within 24 hrs of the conduct of classes.
10	E-resources developd for LMS	LMS is being used by most of the faculty members.The school should focus more on preparing e-resources having comprehensive course wise modules, incorporating audio visual aids to enrich the teaching learning experience in the classrooms.
11	Academic calendar received from Academic office (Pro-VC office)	The Academic calendar file was maintained.
12	Proposed Event calendar for the Even Semester 2024	The Event calendar was available with 08 proposed events. Till date two event had been conducted. Reports with goetagged photographs was placed in the file.
13	FDPs organized in Odd Semester 2023 with report	The school had not conducted any FDP for faculty and students in the Odd semester.
14	Report of students' activities organized during Odd Semester 2023.	A total of 06 events were planned and six were conducted in the Odd semester-2023. Reports with goetagged photographs was placed in the file.
15	Community Engagement activities conducted during Odd semester with reports.	The school was advised to organise community engagement activities as none was conducted during the Odd semester.
16	List of Ph.D. students enrolled.	The total enrolled Ph.D students in the school are 24.Out of these 2 had withdrawn, 2 (Mr. Amol & Mr Nitin) had been deregistered, 2 had submiitted Ph.D work and 1 is in the process of withdrawing admission. Hence, 17 students are active in the school.
17	Record of Ph.D. students on Amizone with all documents uploaded including progress reports.	Record of all the enrolled students documents and progress reports have been uploaded on Amizone.
18	Record of Mentor mentee Master file	The Master file of mentor-mentee need to be updated as per IQAC suggestion.
19	Record of Mentor mentee meetings held by individual faculty members.	Individual faculty members are maintaining the record of mentor mentee meetings held in the form but student's photograph was missing in the mentor mentee forms of Ms.Harneet Kaur & Ms. Geetika Verma.
20	Record of Class representatives meeting held as per IQAC format	The CR meeting file needs to be updated as per IQAC suggestions.
21	Record of conduct of Internal Assessments on LMS/ Sessional during Odd semester 2023	Record of internal assessment was available with the faculty members. Ar.Swati Sharma did not bifurcate the total marks in answer sheet of students.
22	Result analysis for ongoing students - graphical representation for Odd semester-2023 as per the IQAC proforma)	The Result Analysis was not updated as per the advise given in previous audit .The file needs to be updated as per IQAC suggestion with graphical analysis of semester results. Time table of faculty and programme highlighting the remedial teaching slot should be placed in the file alongwith assignment copy in weak student analysis category. The pass % should also be calculated for all programs.


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413



(Accredited with Grade 'A' by NAAC)

Name of the Department: Faculty of Architecture & Planning

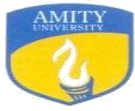
Name of the School: Amity School of Architecture & Planning

Date: - 28.04.2024

Auditor Name: Dr. Sunita Sharma & Mr. Vijay Kumar

S. No	Details	IQAC Remarks (Closure of Nonconformities)
18.	Record of Mentor mentee Master file	The Master file of mentor-mentee record is updated and filed properly as per IQAC suggestions.
20	Record of Class representatives meeting	The CR file is prepared by the school as per IQAC suggestion.

Registrar
Amity University Haryana
Manesar Gurgaon-122413



INTERNAL QAULTY ASSURANCE CELL

- **NOC received from Directorate of Higher Education, Govt. of Haryana for new courses.**
- **Sample Minutes of the meeting of Academic Council.**
- **Sample of Board of Studies for introducing for NEP in:**
 - **B.Sc. Dietetics and Applied Nutrition**
 - **B.Sc. Medical Laboratory Technology**
 - **B.Sc. Molecular Medicine & Stem Cell Technology.**
- **Glimpses of NIRF Ranking**
- **Administrative initiatives by IQAC on Amizone.**

From

Additional Chief Secretary Govt. of Haryana
Higher Education, Department, Chandigarh

To

The Vice Chancellor,
Amity University, Gurugram

Memo No. 949091: DHE-120007/1/2023-UNP (5)

Dated the Panchkula 12-09-2023.

Subject:- Regarding authorization of new courses w.e.f. the academic session 2023-24.

Kindly refer to your proposal uploaded on ERP portal on 31.03.2023 on which the meeting was held and attended by you/your representative on dated 06.06.2023, your e-mail dated 22.06.2023 and 16.08.2023 on the subject cited above.

I have been directed to inform you that the State Government has granted NOC for the following new course proposed to be started by your University as per the detail given below:-

Sr. No.	Name of Course	Seat Intake	Remarks
1	Bachelor of Business Administration (Business Analytics)	30	Nomenclature as per UGC/AICTE norms
2	Postgraduate Diploma in Business Analytics (Part-Time)	15	
3	Master of Business Administration (Sustainability Management)	15	
4	Executive MBA (Sustainability Management)	10	
5	Ph.D (Social Work)	05	
6	Postgraduate Diploma in Psychometric Testing	15	Full time course
7	Certificate course in Psychometric Testing	15	
8	Postgraduate Diploma in Rehabilitation Psychology	25	
9	Bachelor of Technology (Defence Technology)	30	MOU with DRDO to be executed.
10	Integrated B.Tech + M.Tech (Defence Technology)	20	Eligibility & Nomenclature as per regulatory bodies.
11	B.Tech. In Electronics	30	
12	Postgraduate Diploma in Block Chain Technology	60	Any graduate with 50% Marks. Knowledge of computers preferred.
13	PG Diploma in Quality Control Analysis & Instrumentation	15	Eligibility & Nomenclature as per regulatory bodies.
14	M.Pharm (Pharmaceutics)	15	Subject to the approval of PCI.
15	M.Pharm (Pharmaceutical Chemistry)	15	
16	PG Diploma in Geo-Informatics & Remote Sensing	20	Eligibility Geography and Earth Science
17	B.Sc. in sustainable Urban Development	20	04 Year as per NEP
18	B.Tech in food Technology & Nutrition	30	Eligibility 10+2 with 60% in PCM/PCB
19	PG Diploma in Academic & institutional Management	20	Eligibility & Nomenclature as per regulatory bodies.
20	PG Diploma in R & D and Innovation management	25	

Conditions:

1. Requisite approvals of all concerned regulatory bodies shall be taken starting the new courses.
2. UGC Guidelines regarding nomenclature of the courses shall be adhered to.


Registrar
Amity University Haryana
Manesar Gurgaon-122413

3. The eligibility criteria for admission to undergraduate and post graduate programmes, number of seats in each programme/course and the duration of courses should be in line with the norms and regulations of UGC, AICTE and other regulatory authorities.
4. The faculty to be engaged should be well qualified, and as per UGC norms/guidelines and regulations.
5. The number of faculty members to be engaged shall also be in accordance with the UGC guidelines/ norms and these details must be prominently displayed on the website of the University.
6. UGC regulation on Ph.D shall be followed in letter & spirit as amended from time to time
7. Provisions of National Education Policy 2020 shall be adhered to in letter and spirit.

Uma

Deputy Director- UNP
for Additional Chief Secretary Govt. of Haryana
Higher Education, Department, Chandigarh

Manish

Registrar
Amity University Haryana
Manesar Gurgaon-122413

Amity University, Haryana

Minutes of the 27th Meeting of the Academic Council of Amity University, Haryana conducted on December 20th, 2023.

The following were present: -

ACADEMIC COUNCIL

1.	Prof (Dr) PB Sharma,	Vice Chancellor	Chairman
2.	Prof (Dr) Vikas Madhukar	Pro Vice Chancellor	Member
3.	Dr A K Nagpal	Chairman, Board of Governors, RBMF	Member
4.	Dr Rajendra Prasad	Dean, Faculty of SET	Member
5.	Maj Gen (Retd) J S Dhull	DSW, Director Hostel	Member
6.	Prof (Dr) Ajay Kr Bhatt	Offg Director, ALS	Member
7.	Dr H R P Yadav	Offg Director, ASET	Member
8.	Prof (Dr) H K Jha	Rep ASLA	Member
9.	Prof (Dr) Atul Thakur	Offg Dir, ASAS & Dir, AINT	Member
10.	Dr Ila Gupta	Director, ASAP	Member
11.	Prof (Dr) Priyanka Verma	Offg Director, AIBAS	Member
12.	Dr Sumit Narula	Director, ASCO	Member
13.	Dr Luxita Sharma	Offg Dir, AMS	Member
14.	Mr A Bhattacharya	Dy Dir, ASH	Member
15.	Prof (Dr) I S Thakur	HOD, ASEES	Member
16.	Mr. S. S. Jha	ACC	Member
17.	Ms. Suniti Sood	HOD, ASFDT	Member
18.	Prof (Dr) UN Singh	Dean, Faculty of Arts & Humanities	Member
19.	Maj Gen (Retd) Dr SC Jain	HOD, ASET (ECE)	Member
20.	Prof (Dr) S Sardana	Director, AIP	Member
21.	Prof (Dr) Anu Gauba	Offg HOI, ACON	Member
22.	Dr Ravi Manuja	Registrar	Member Secretary



Special Invitees

1. Sqn Ldr (Retd) S K Singh - Director, Admin.
2. Rear Admiral (Retd) K K Pandey - Director, HR.
3. Prof (Dr) P C S Devara - Director, ACOAST.
4. Mr Manoj Sahani - Director, CRC.
5. Prof (Dr) Machiavelli Singh - Dir, DRP
6. Prof (Dr) VijayKumar - COE.
7. Dr Seema R Pathak - Director Outcome
8. Dr Komal Tomar - GM, Market Promotion
9. Dr Sunita Sharma - Dy Director IQAC
10. Prof (Dr) Sanjana Vij - Dy Director, AASC, Dy Dean DSW
11. Dr Mustafa Nadeem Kirmani - Head, AICP

Dr Ravi Manuja, the Member Secretary welcomed all the members of the Academic Council and requested the Hon'ble Chairman to open the proceedings of the meeting with a welcome address and introductory remarks. The Chairman extended a warm welcome and greeted all the members and the Special Invitees for the meeting of the Academic Council.

Hon'ble Chairman thanked the members of the Council for attending the meeting and extended his gratitude to faculty, staff, students, and alumni for the achievements by AUH. The Hon'ble Chairman stated that our vision should be to develop AUH as a world class center of creativity and innovation and to contribute to the progress of humanity through excellence in education, industry and society relevant research and extension service. To foster academic innovations and create an environment of student centric learning by promoting inter-disciplinary culture, strengthening research, industry academia integration, and international collaboration.

Item No AC 27.1

- (a) To confirm the minutes of 26th meeting of the Academic Council held on 04th May 2023 which are enclosed as **Appendix 'A'** for confirmation by the members.
- (b) Action taken report on the minutes of the 26th meeting of the Academic Council.

Item Nos	Item description	Action Taken
General	Opening Remarks and Welcome by the Chairman.	



Item Nos	Item description	Action Taken
Item No. AC 26.1	1. To confirm the minutes of Twenty Fifth meeting of the Academic Council held on 23 rd Nov 2022. 2. Action taken Report on the Minutes of the Twenty Fifth Academic Council Meeting.	Confirmed
Item No. AC 26.2	Brief on AUH Annual Report	Reported
Item No. AC 26.3	To report submission of Annual Quality Assurance Report (AQAR) 2021-22 through NAAC portal.	Approved
Item No. AC 26.4	Ratification Amendment to AUH Ph.D regulation 2020-21 in line with the UGC (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022	Reported & Ratified
Item No. AC 26.5	Report and ratify the AUH SWAYAM Policy as per UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2021	Reported
Item No. AC 26.6	Report and ratify the implementation of Academic Bank of Credits (ABC) as per Establishment and Operations of Academic Bank of Credits in Higher Education (First amendment) Regulation 2021	Reported & Ratified
Item No. AC 26.7	Report and ratify Offering Twinning/ Joint Degree and Dual Degree Programme as per Academic Collaboration Between Indian and Foreign Higher Education Institution to offer Twinning, Joint Degree, and Dual degree regulation 2022 of UGC.	Reported & Ratified
Item No. AC 26.8	Report on New Programs to be introduced for AY 2023-24 & Approval of Student Intake for Academic Session 2023-24.	Reported & Approved
Item No. AC 26.9	Reporting of AUH Data Upload onto NAD (National Academic Depository)	Reported & Ratified
Item No. AC 26.10	Report on Result for Odd semester Examination for AY 2022-23	Reported & Ratified
Item No. AC 26.11	Presentation on activities undertaken by OIA during AY 2022-23 & update on roadmap of Internationalization in line with NEP 2020	Reported & Ratified
Item No. AC 26.12	Major Academic activities undertaken at AUH wef 01 Nov 2022	Reported & Ratified
Item No. AC 26.13	Brief overview of the Initiatives undertaken by Amity Academic Staff College.	Reported



Item Nos	Item description	Action Taken
Item No. AC 26.14	Approval of Budgetary expenses incurred during 9 th AUH Convocation	Reported & Ratified
Item No. AC 26.15	Brief on Fixation of Fees for various UG programmes commencing for AY 2023-24	Reported & Ratified
Item No. AC 26.16	Any other Item with the permission of the Chair.	

The Member Secretary requested the house for ratifying the minutes and the action taken report of the 26th Academic Council meeting which was shared with all the Members by circulation, as no representation or observation had been received from any Department / Institute. The minutes and the action-taken report were ratified by the members of the Academic Council.

Item No. AC 27.2: Report Approval of 10th Convocation Associated matters.

The Hon'ble Vice Chancellor shared with the members that the date for the 10th AUH Convocation has been finalized and it is scheduled for 03 February 2024 and a committee has been composed who have been entrusted with the task for its smooth conduct, which would be shared with all the members shortly.

Item No. AC 27.3: Ratification for Award of Degrees (Appx 'B') including Degree of Philosophy (Ph. D) –(Appx 'C').

A detailed report was presented by the Registrar along with COE and the same is attached as **Appendix 'B' & 'C'**.

GRADUANDS	
UG	960
PG	547
PG Diploma	2
Dual / Integrated Degree	10
Ph. D	40
Total No. of Graduands	1519

The Award of Degrees was ratified by the members of the Academic Council.



Item No. AC 27.4: Ratification of Awards of Medals (Appx 'D') and Certificates (Appx 'E') being conferred during the Convocation.

The Member Secretary shared with the Members the information about Awards and Medals (Appx 'D') and Minor Certificates (Appx 'E') being conferred during the Convocation and the summary of same is appended for information and the Members of the Academic Council ratified the appendices that were put to them for consensus.

CONVOCAATION X, Feb 2024: SUMMARY OF MEDAL, CITATION AND TROPHY

MEDALS (Programme Toppers)				TROPHIES (Institute / School Toppers)		SUMMARY OF AWARDS	
	Gold Medal	Silver Medal	Bronze Medal	UG Courses	14	Trophy	23
	First Position	Second Position	Third Position	PG Courses	9	Gold Medals	63
UG	36	32	27	Total	23	Silver Medals	60
PG	27	28	26			Bronze Medals	53
Total	63	60	53			Total Awards	199
						Shri Baljit Shastri Award	23
						Overall total	222

Item No. AC 27.5: To consider reports of BOS in the following disciplines:

The MoM (Minutes of Meeting) of the BOS proceedings of the appended Schools / Departments / Institutes along with the Recommendations and proposed changes were put up before the Members of the Academic council and these were ratified post deliberation. The gist of the MoM of the BOS are as appended.




Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

NAME OF THE DEPARTMENTS	NAME OF INSTITUTIONS
Faculty of Management Studies & Behavioural Sciences	1.1 AICP 1.2 ABS
Faculty Of Science Engineering and Technology	1.3 ECE 1.4 AIIT 1.5 Solar Department 1.6 AIDT 1.7 AIB 1.8 ASAS (a) BSc – Maths (b) BSc - Physics (c) Department of CBFS (Chemistry, Biochemistry & Forensic Science):
Faculty of Law	1.8 ALS
Faculty of Architecture and Planning	1.9 ASAP
Faculty of Health & Allied Sciences	1.10 AMS
Faculty of Arts	1.11 ASFDT 1.12 ASL (a) Russian (b) Chinese 1.13 ASCO

GIST of the MoM of the BOS.

a) **AICP:** Approval of MoM of BOS which was convened on 09 Dec 2022.

✓ The one-year RCI - Advanced Diploma in Child Guidance and Counselling Program for the AY 2024-25. This is designed to train professionals to work in the area of counselling and guidance in different schools, colleges, universities and such pertinent settings.

b) **ABS:** The Course Structure for all the courses as appended to be updated as per NEP Policy

- ✓ BA Eco
- ✓ BCom
- ✓ BBA-BA
- ✓ BBA-B&F



- ✓ BBA-General
- ✓ The change in IT subjects will be implemented in MBA (Batch 2024-2026)

c) **ASET:**

(i) **ECE:** Approval of MoM of BOS which was convened on 07 July 2023.

- ✓ **Introduction of BTech ECE specialization in:**
 - Semiconductor Design & Manufacturing
 - Embedded System & IOT.

(ii) **AIIT:** Approval of MoM of BOS which was convened on 09 Nov 2023.

- ✓ Approval of BCA (Bachelor of Computer Applications)/ B.Sc. (IT) programme structure and detailed syllabus, in alignment with the New Education Policy (NEP).
- ✓ Approval of Value-Added Courses (VAC -II) syllabus, in alignment with the New Education Policy (NEP).
- ✓ Approval of two tracks Artificial Intelligence and Data Science under Discipline Specific Core DSC-II/DSC-III syllabus offered to various other schools, in alignment with the New Education Policy (NEP).

(iii) **Solar Deptt:** Approval of MoM of BOS which was convened on 03 Feb 2023.

The Solar Engineering department has proposed to start following two new programs:

- ✓ PG Diploma in Solar PV design and Installation.
- ✓ PG Diploma in Energy and Carbon Studies.

(iv) **AIDT:** Approval of MoM of BOS which is convened on 19 Dec 2023.

"The introduction of specializations of "Artificial intelligence & Machine learning" and "Network & Cyber security" in MTech Defence technology.

d) **AIB:** Approval of MoM of BOS which was convened on 09 Nov 2023.

In line with the implementation of NEP2020 at AUH, the program structure of the BSc Biotechnology (Honours) has been upgraded; the syllabus of all the subjects have been reviewed and updated. Approval for the same is sought.

e) **ASAS:**

a. **B Sc – Physics:**



Implementation of the National Education Policy (NEP) in the BSc (H) Physics program. The syllabus and program structure have been revised in. of “Material’s Science” (MSC AP, 3rd Sem) in accordance with the University framework.

b. B Sc – Maths:

- a. The course titled “Mechanics” has been recommended to be included in the seventh semester of UG four-year program as core elective along with the existing core elective courses.
- b. To remove “Operations Research” from the list of electives of eight semester since the course of “Optimization techniques” is already there in the semester in the fourth semester for both the pathways.
- c. To change the name of the course “Numerical methods with MATLAB: to “Numerical solutions to differential equations”.
- d. To remove the courses “Scientific writing with Latex” and “Computing and C programming” from the curriculum of seventh semester (with Research) and add the courses “Statistics Inference with Lab” and “Scientific tools for Research”.
- e. To include the courses titled “Nature Inspired Optimization algorithms” and “Research Project” in the eight semesters (with research).

c. Department of CBFS (Chemistry, Biochemistry & Forensic Science):

Review of MSC (AC) Program- Minor Changes
Implementation of NEP 2020 in BSc Chem Program

Review of MSc Forensic Science-Minor Changes
Implementation of NEP 2020 in BSc Forensic Science Program

Review of MSc Biochemistry Program-Minor Changes
Implementation of NEP 2020 in BSc Biochemistry Program

- f) **ALS:** Approval of MoM of BOS which was convened on 23 November 2023

Proposal to introduce D2 & D3 Courses in Business & Labour Legislations for UG programs as per NEP 2020.

- g) **ASAP:** Approval of MoM of BOS which was convened on 07th August 2023.

- ✓ Approval for revised syllabus for B. Interior Design.
- ✓ Approval for syllabus for Open Elective 'Model Making and 3D Visualisation.

- h) **AMS:** Approval of MoM of BOS which was convened on 08 Nov 2023.

Item I: Approval of National Education Policy (NEP) program structures and syllabi of:



- ✓ B.Sc. Dietetics and Applied Nutrition
- ✓ B.Sc. Medical Laboratory Technology
- ✓ B.Sc. Molecular Medicine & Stem Cell Technology.

Items II: Modifications in the syllabus of the existing program structure of M.Sc. Molecular Medicine & Stem Cell Technology

Items III: Approval of Syllabus of Ph.D. Program in Audiology and Speech-Language Pathology started from July 2023.

Items IV: Approval of program structure and syllabi of New Ph.D. program of Molecular Medicine and Medical Lab Sciences to be started from July 2024.

- i) **ASFDT:** Approval of MoM of BOS which was convened on 28 Nov 2023. The following items on the agenda were discussed:

Item I: Approval of Programme Structure and syllabus of **PhD - program in Fashion Design & Technology** to be introduced in the academic year 2024-2025.

Item II: Approval of Programme Structure and syllabus of **M.Des. program in Fashion Design & Technology** to be introduced in the academic year 2024-2025.

Item III: Approval of Programme Structure and syllabus of **BBA program in Fashion Business Management** to be introduced in the academic year 2024-2025

Item IV: Modifications in the syllabus of the existing program structure of B.Des. (FD &T)

Item V: Approval of National Education Policy program structures and syllabi of:

- VAC II: Traditional Textiles & Crafts of India
- VAC III / Co-Curricular: Fashion Modelling, Fashion Design, Sketching
- D2/D3: Fashion Management, Fine Arts (Painting, Applied Arts & Sculpture).

- j) **Shifting of AID to ASAP:** Ratification & Approval for shifting of AID to ASAP for the current AS 2023-24.

The revised structure for Faculty of Arts & Faculty of Architecture and Planning is appended below which will be implemented from the current academic session 2023-24.

Faculty of Arts.

- ✓ Amity School of Communication (ASCO)
- ✓ Amity School of Liberal Arts & Foreign Languages (ASLA & FL)
- ✓ Amity School of Fashion Design Technology and Fine Arts (ASFDT & FA)

Faculty of Architecture and Planning.

- ✓ Amity School of Architecture and Planning (ASAP)
- ✓ Amity School of Design (AID)




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Amity University Haryana
Manesar Gurgaon-122413

k) ASL:

i. Russian Language: Approval of the MOM of BOS which was convened on 11th Dec 2023 to commence Open Elective in Russian studies from the AY 2024-25.

ii. Chinese Language: Approval of the MOM of BOS which was convened on 11th Dec 2023 to introduce a new course for D2, and D3 segments on Chinese Studies from the AY 2024 -25.

l) ASCO:

BA (J & MC) 3-year course structure and syllabi has been revised in tandem with NEP 2020 guidelines, making it a 135-credit course. A 4th year is provided as an option called BA (J & MC) with Honors that splits into dual pathways. With Research and w/o Research (45 credits). Total credits of the 4-year programme are 180.

Item No. AC 27.6: Presentation of Admissions Report for Academic Session 2023-24 and New Programs to be introduced for AY 2024-25

Prof (Dr) Vikas Madhukar, Pro Vice Chancellor gave a presentation on the admission report for academic session 2023-24 vide Appx 'F' for information and approval of the council. He also informed the members about the programs that Amity University intends introducing for the AY 2024-25. The details of the programs are attached as Appx 'G'.

Item No. AC 27.7: Approval of Budgetary expenses incurred during 10th AUH Convocation.


Sqn Ldr SK Singh. Director Admin has briefed the council on budgetary expenses incurred during the 10th AUH Convocation. The details of expenses incurred during the events are given in the following tables and are attached as Appx 'H'.

Item No. AC 27.8: Any other Item with the permission of the Chair.

There was no point from any of the Members.

Item No. AC 27.9: Vote of Thanks and Adjournment.

The Chairperson thanked all the members, and the meeting was adjourned.



Registrar & Member Secretary

Registrar
Amity University Haryana
Manesar Gurgaon-122413



Registrar
Amity University Haryana
Manesar Gurgaon-122413

Amity University Haryana
Faculty of Health & Allied Sciences
(Amity Medical School & Amity College of Nursing)
Minutes of Meeting of Board of Studies

Amity Medical School (AMS), under the Faculty of Health and Allied Sciences, is a part of Amity University Haryana was established under Haryana Act 10 of 2020 on April 26, 2010. The foundation of AMS was to fill the huge gap between the availability and requirement of trained manpower in medical and allied health sectors in India and Abroad. The Amity Medical School comprises of Eight departments as Audiology and Speech-Language Pathology, Optometry and Vision Sciences, Dietetics and Applied Nutrition, and Clinical Research, Amity Medical School offers well-designed programs in medical and allied health sciences complemented by world-class infrastructure that creates a conducive environment for learning.

A meeting of the Board of Studies for the faculty of Health and Applied Sciences (AMS) was held on 08th November 2023 at 10:00 am in Room no. D-420 to discuss the following agenda submitted by Amity Medical School and Amity College of Nursing for consideration and approval.

The agenda of the meeting is enclosed here:

Item I: Approval of National Education Policy (NEP) program structures and syllabi of:

- B.Sc. Dietetics and Applied Nutrition
- B.Sc. Medical Laboratory Technology
- B.Sc. Molecular Medicine & Stem Cell Technology

Items II: Modifications in the syllabus of the existing program structure of M.Sc. Molecular Medicine & Stem Cell Technology

Items III: Approval of Syllabus of Ph.D. Program in Audiology and Speech-Language Pathology

Items IV: Approval of program structure and syllabi of Ph.D. program of Molecular Medicine and Medical Lab Sciences

Dr Luxita Sharma
Associate Professor and Director
Amity Medical School, AUH

Registrar
Amity University Haryana
Manesar Gurgaon-122413

At the outset, Ms Deepika Pal welcomed all members and provided a brief introduction of the external members. The Chairperson, Dr Luxita Sharma explained all the agendas of the meeting to the external experts and the BOS members.

The following items of the agenda were discussed and the decisions finalized in the meeting were being noted against each item:

Agenda I - Item I: Approval of National Education Policy (NEP) program structures and syllabi of B.Sc. Dietetics and Applied Nutrition (Annexure I), B.Sc. Medical Laboratory Technology (Annexure II) and B.Sc. Molecular Medicine & Stem Cell Technology (Annexure III)

The BOS Chairperson, Amity Medical School, presented the curriculum before the BOS committee, she apprised that the Program structure and syllabus of the B.Sc. Dietetics and Applied Nutrition, B.Sc. Medical Lab Technology and B.Sc. Molecular Medicine and stem cell Technology were prepared as per the National Education Policy (NEP). The program structure was prepared as per the guidelines provided by Dean Academics, Amity University Haryana. The syllabi of renowned National/International Universities were referred for the development of syllabi. The formulated syllabi were sent to academicians/industry experts/alumni for reviewing and the feedback changes were incorporated in the syllabus accordingly. The BOS committee reviewed the NEP program structure and syllabi of B.Sc. Dietetics and Applied Nutrition, B.Sc. Medical Lab Technology and B.Sc. Molecular Medicine & Stem Cell Technology and the Board of Studies and external members approved the program structure and curriculum. Thus, Agenda I was approved in the meeting by BOS members and external experts.

Agenda II- Item II: Modifications in the syllabus of existing program structure of M.Sc. Molecular Medicine & Stem Cell Technology (Annexure IV)

The Head of the Stem Cell Institute explained the changes required in the syllabus of M.Sc. MMSCT and presented the syllabus before the BOS committee. After discussion, presented the comments of academicians/ industry experts before the BOS.

Recommendations in the existing syllabus for the M.Sc. MMSCT program effective June 2024 are as follows.

Semester-I:

- I. Molecular Biology & rDNA Technology (SCT4103, credit=02) changed to Molecular Biology & rDNA Technology (SCT4103, credit=03)
- II. A new course "Fundamental of Biochemistry" (SCT4107, n=02) added in place of Biological Programming-I (Bioinformatics, SCT4107)
- III. Cell & Molecular Biology Lab (SCT4108, credit=01) name changed to Cell & Molecular Biochemistry lab (SCT4108, credit=01)
- IV. Removed the following courses: I. Research Seminar/ Research Presentation/ Lit. Review & Presentation: Molecular Medicine "SCT4111" and "Term Paper" (SCT4131, credit=01)

Overall, number of credits remains same.


Registrar
Amity University Haryana
Manesar Gurgaon-122413

Semester-II:

- I. SCT4202 (Fundamental Immunology-I, credit= 2) and SCT4210 (Fundamental Immunology-I Lab, credit=01)
 - II. Course "Fermentation Technology & It's Application in Molecular Medicine" SCT4207, code has been changed to :SCT4202"
 - III. Added one extra credit to SCT4203 (Human Embryology and Developmental Biology), and now it possesses three credits.
 - IV. SCT4204 [Biological Programming-II (Bioinformatics, credit=1)] changed to Bioinformatics (SCT4204, credit=03)
 - V. Following SCT4211 (Biological Programming (Bioinformatics)-II Lab) changed to SCT4207 (Bioinformatics Lab) with no change in credits.
- Overall, the number of credits remains the same.

Semester-III:

- I. Cancer Biology and Cancer therapeutics (T cell & antibody-based therapeutics) (SCT4301) to Cancer Biology and Cancer therapeutics (SCT4301)
 - II. SCT4302 (Human Stem Cell Culture & Differentiation Methods, Credit= 3) changed to SCT4302 (Human Stem Cell Culture & Differentiation Methods, Credit= 2)
 - III. SCT4304 (SCT4304 Fundamental Immunology-II, Credit=2) changed to SCT4304 (Fundamental Immunology, Credit=03)
 - IV. SCT4308 Fundamental Immunology-II Lab, credit=01 to changed to SCT4308 (Fundamental Immunology Lab) with credit=01
- Overall, number of credits remains same.

Semester IV: No credit change. Total credits remain the same. No modifications in course contents.

Agenda III-Items III: Approval of Syllabus of PhD Program in Audiology and Speech-Language Pathology (Annexure V)

The Head of Audiology and Speech Language Pathology, presented the coursework curriculum of the Ph.D program for the session 2023-24 in Audiology and Speech-Language Pathology. The curriculum was thoroughly reviewed and all the queries regarding the coursework were resolved and it was approved by the members of BOS.

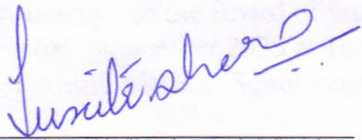
Agenda IV-Items IV: Approval of program structure and syllabi of PhD program of Molecular Medicine (Annexure VI) and Medical Laboratory Sciences (Annexure VII)

The Head of Stem Cell Institute, presented the program structure and syllabus of the Ph.D program in Molecular Medicine before the Board. The curriculum was reviewed thoroughly and after discussion and had presented the comments of academicians/ industry experts before the BOS. Thus, Agenda VI was approved.


Registrar
Amity University Haryana
Manesar Gurgaon-122413

The Head of Medical Laboratory Technology presented the coursework curriculum of the Ph.D. in Medical Laboratory Sciences before the Board. He explained about eligibility criteria, duration and coursework to the external members of BOS and after some discussions, it was approved.

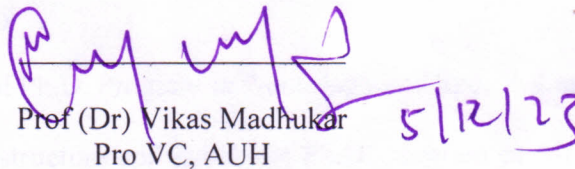
The meeting was closed at 12:00 noon with vote of thanks to the chairperson, external members and all the members for their active participation.



Dr Luxita Sharma
Associate and Director

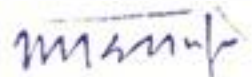


Prof (Dr) Anil Kumar
Deputy Dean Academics

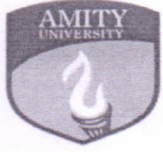


Prof (Dr) Vikas Madhukar
Pro VC, AUH

5/12/23



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Amity University Haryana
Manesar Gurgaon-122413



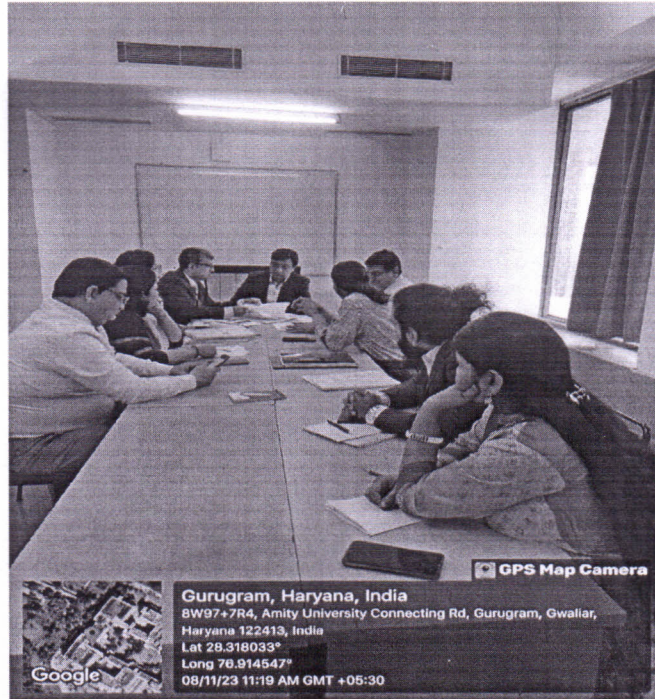
AMITY UNIVERSITY

HARYANA

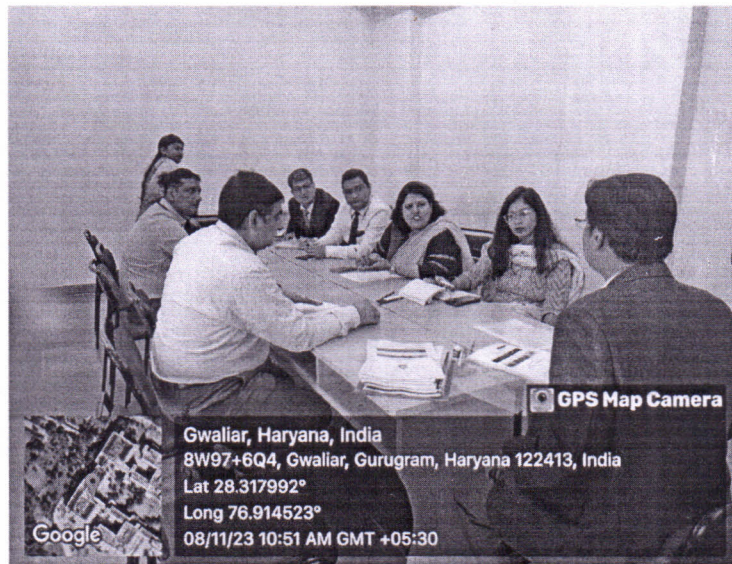
Established vide Government of Haryana Act No.10 of 2010

Following members were present in the BOS meeting.

Sr. No	Name	Designation	Signature
1	Dr Luxita Sharma	Chairperson	
EXTERNAL EXPERT			
1	Dr Sanjiv Kumar Bansal	Member	
2	Dr Ashwani Bhardwaj	Member	
INTERNAL EXPERTS			
Amity Medical School & Amity College of Nursing			
1	Dr Anu Gauba	Member	
2	Prof (Dr) Ranjay Kumar Choudhary	Member	
3	Dr Vijay Kumar	Member	
4	Dr Gaurav Kumar Bhardwaj	Member	
5	Dr Manoj Kumar Kashyap	Member	
6	Dr Girija Kumari	Member	
7	Ms Deepika Pal	Member Secretary	



Picture 1



Picture 2


Registrar
Amity University Haryana
Manesar Gurgaon-122413



Ministry of Education
Government of India



Certificate

NATIONAL INSTITUTIONAL RANKING FRAMEWORK

INDIA RANKINGS 2024

**Amity University Haryana, Gurgaon
Ranked 33 in Law Category**

CHAIRMAN, NBA

MEMBER SECRETARY, NBA



Registrar
Amity University Haryana
Manesar Gurgaon-122413



AMITY UNIVERSITY
HARYANA

Established vide Government of Haryana Act No.10 of 2010

2. Administrative initiatives by IQAC on Amizone.

Registrar
Amity University Haryana
Manesar Gurgaon-122413

Approval By Registrar

- ...LMS (Learning
- ...Multi Factor Au
- ⊕ Turnitin
- ⊕ Suggestion Box
- ...Most Notable A
- ⊕ Task Mgmt.
- ...Medical Insurar
- ⊕ Ph.D. Programr
- ⊕ University
- ⊕ Downloads
- ⊕ Notice Board
- ⊕ QAE Reports
- ...Classroom Recd
- ⊕ Transcript
- ⊕ Cafeteria
- ⊕ Institutional Co
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- ⊕ Calendar
- ⊕ Personal Profile
- ⊕ Convocation
- ⊕ Security Refunc
- ...Blood Donation
- ...Mac Registratio
- ⊕ Amity Power
- ⊕ Library
- ⊕ Scopus
- ...Maps & Directio
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- ⊕ Price List
- ...Covid Corner

Campus :

Institution :

Apply Month - Year :

Approval Status : Pending Approved Rejected

*Pending *Approved *Rejected

S.No.	Migration.No.	Institute	EnrollmentNo	Name	Program	Father Name	Mother Name	Gender	B
1	66433	ABSM	A50006421010	Mr HIMANSHU THAKRAN	BACHELOR OF BUSINESS ADMINISTRATION	Narbir Singh	Manju Devi	Male	202
2	66423	ABSM	A50006417038	Mr ABHINAV TRIPATHI	BACHELOR OF BUSINESS ADMINISTRATION	Devendra Tripathi	Neelam Sharma	Male	202


 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

Approval By Registrar

Campus :

Institution :

Apply Month :

- Year :

Approval Status : Pending Approved Rejected

*Pending *Approved *Rejected

S.No.	Migration.No.	Institute	EnrollmentNo	Name	Program	Father Name
1	66470	ASETM	A505112818003	Mr MAYANK CHAUHAN	MASTER OF TECHNOLOGY (NETWORK & CYBER SECURITY)	Ashok Kumar
2	66456	ASASM	A51651022012	Ms ASHU	MASTER OF SCIENCE (APPLIED MATHEMATICS)	Suresh
3	66436	ALSM	A50811118038	Ms UPASNA ANAND	B.A.LL.B (Hons.)	Uday Singh
4	66424	AMSM	A513131219002	Mr GREESHAM TRIPATHI	MASTER OF SCIENCE (MOLECULAR MEDICINE & STEM CELL TECHNOLOGIES)	Rajeev Tripathi
5	66416	ASASM	A51655621012	Mr RITIK	BACHELOR OF SCIENCE (HONOURS) (MATHEMATICS)	Om Parkash
6	66415	AIISHM	A525117721009	Mr LOBSANG LAL SHRESTHA	MASTER OF SCIENCE (DATA SCIENCES)	Lhakpa Lal Shrestha
7	66402	ASASM	A51650920022	Ms PRIYA KUMARI	MASTER OF SCIENCE (APPLIED CHEMISTRY)	Sunil Kumar
8	66387	AIBASM	A51340822079	Ms SIMRAN TYAGI	MASTER OF SCIENCE (CHEMISTRY)	Rajesh Kumar


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- + Turnitin
- + Suggestion Box
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- + Task Mgmt.
- ...Medical Insurar
- + Ph.D. Programr
- + University
- + Downloads
- + Notice Board
- + QAE Reports
- ...Classroom Recd
- + Transcript
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- ...Blood Donation
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- + Price List
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- Medical Insuranc
- Ph.D. Program
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Document - Approval

Select Campus :

Select Your Level :

Select Document Type :

Select Delivery Mode :

Apply Month - Year :

Enrollment Number :

Status : Pending Approval Reject

No data found.


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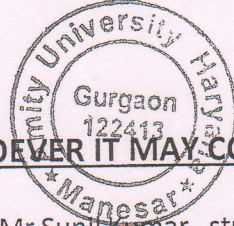
AMITY UNIVERSITY

HARYANA

Established vide Government of Haryana Act No. 10 of 2010

AUH/R/Bonafide/852/2007

09 Jan 2025



TO WHOMSOEVER IT MAY CONCERN

1. It is certified that **Ms HIMANI** D/o Mr Sunil Kumar, student enrolment No **A50204121016** is a bonafide student of four years full time **B.Tech (BT)** course in Department of Amity Institute of Biotechnology at Amity University Haryana (session – 2021-25).
2. The conversion from **CGPA** to percentage of marks does not have rigor or rationale. However, an approximate and indicative equivalence between **CGPA** and percentage of marks can be assessed by multiplying **CGPA with 10**.
3. The above-named student has obtained **8.18 CGPA** till 6th Semester in the above course which is equivalent to **81.8 %** as per the conversion formula given above.
4. To arrive at the correct percentage the calculation be done on the basis of total marks & marks obtained by the student.

Authorised Signatory

Registrar

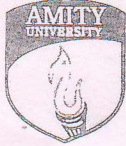
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Prepared by

Checked by

Verified by

Registrar
Amity University Haryana
Manesar Gurgaon-122413



AMITY UNIVERSITY

HARYANA

Established vide Government of Haryana Act No. 10 of 2010

AUH/REG/CC/2292/2024/1065

Date: 21 Dec 2024



CHARACTER CERTIFICATE

Ms Priya Kumari Son/Daughter of Mr. Sunil Kumar Student of M.Sc. (Applied Chemistry) at Amity School of Applied Sciences, Gurgaon (Manesar), University Enrollment No A51650920022 has been a student from 2020 to 2022 and has passed the above Program.

To the best of our knowledge the student bears good moral character.

Authorized Signatory
Registrar
Amity University Haryana
Manesar, Gurgaon-122413

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HARYANA

Established vide Government of Haryana Act No. 10 of 2010

AUH/REG/MIG/2081/2024/1065

Date: 21 Dec 2024



TRANSFER/MIGRATION CERTIFICATE

Ms Priya Kumari Son/Daughter of Mr. Sunil Kumar Student of M.Sc. (Applied Chemistry) at Amity School of Applied Sciences, Gurgaon (Manesar), University Enrollment No A51650920022 has been a student from 2020 to 2022 and has passed the above Program.

This University has no objection to his/her joining any other University for pursuing further studies.

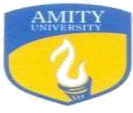
Authorized Signatory
Registrar
Amity University Haryana
Manesar, Gurgaon-122413

Prepared by

Checked by

Verified by

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Amity University Haryana
Manesar Gurgaon-122413



INTERNAL QAULTY ASSURANCE CELL

Feed Back from Stakeholders and Action Taken Report Session 2023-2024

❖ **Student Passing Out Batch**

❖ **Alumni**

❖ **Parents**

❖ **Employer**

A handwritten signature in blue ink, appearing to read "M. Manu", is written over a rectangular stamp.

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Internal Quality Assurance Cell- IQAC

Action taken report on Students, Alumni and Parents Feedback Session 2023-2024

The IQAC collected feedback from graduating students, their parents, and alumni during the 2023-24 session. This feedback aimed to evaluate the academic and administrative standards of Amity University Haryana (AUH) to ensure continuous quality improvement. The reports were presented to the authorities for decision-making, and the action taken report was shared with all AUH departments for necessary follow-up actions.

ISSUE -1: Improvement in handling student grievances and resolving them timely by respective institute/ department.

Action Taken

- The Student Service Department offers a one-stop solution for students, assisting them with both academic and non-academic matters in a supportive and seamless manner.

Remarks

- Implemented- Student grievances and queries are addressed promptly, usually on the same day or within 24 hours, with continuous monitoring by the IQAC to ensure efficiency.

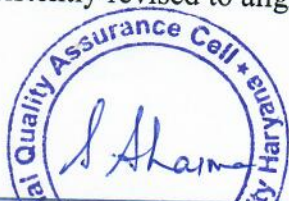
ISSUE -2: Curriculum Enrichment

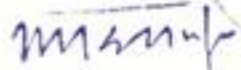
Action Taken

- The IQAC has encouraged departments to regularly organize interactive sessions for faculty and students with distinguished experts from their respective fields and industries. These sessions aim to enhance the curriculum while preserving its essence during the Board of Studies meetings. Additionally, efforts are made to ensure the curriculum remains well-structured, comprehensive, relevant, and aligned with current industry demands.

Remarks

- The curriculum is regularly reviewed in consultation with industry experts and domain specialists to ensure programs are well-designed, industry-relevant, and connected to real-life situations.
- Industrial visits are arranged to provide students with hands-on experiential learning opportunities.
- NEP curricular framework offers various courses as per the interests of the students.
- To prioritize employability, new Skill Tracks and Open Electives have been introduced.
- Courses are consistently revised to align with current industry requirements.




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ISSUE -3: More diverse Teaching-Learning methods should be adopted.

Action Taken: The IQAC conducts regular academic audits to ensure the maintenance and enhancement of academic standards.

- A learner-centric, ICT-enabled andragogy is emphasized.
- A student-centric approach is adopted to enhance hands-on experience through industry-based learning and cooperative learning, including projects, case studies, internships and community engagement activities for lifelong learning.
- Blended learning, along with other student-centered pedagogical tools, is effectively integrated into the teaching and learning process.

Remarks

- To create a more engaging learning experience, Behavioral Science and Communication skills are now taught through interactive workshops.
- To make learning more practical and connected to real-world scenarios, we use field interactions, guest lectures, lab sessions, and industrial visits—whenever relevant—to fully cover the syllabus.
- A variety of teaching-learning methods, such as group discussions, class discussions, and case studies, are employed to achieve the intended learning outcomes.
- To provide students with an opportunity to study at self-pace by taking courses from SWAYAM, NPTEL etc.

ISSUE -4: Assessment/Continuous Evaluation/Examination- Improvement in Internal Evaluation Process.

Action Taken

- To ensure transparency, the evaluation sheets of every student are carefully reviewed within the designated period between the conduct of examinations and the declaration of results.

Remarks

- The evaluation methods are transparently shared with students through AMIZONE and are carried out consistently, ensuring fairness and impartiality.
- The LMS provides students with convenient access to all relevant assignments and projects, supporting their continuous progress and achievements.

ISSUE -5: Faculty- The proportion of highly qualified doctorate faculty members has increased. Additionally, students provide feedback on the performance of faculty members.

Action Taken

- Students are encouraged to share their feedback for the faculty through Amizone, before the end-of-term semester examination.



- A mechanism has been established to gather feedback from students regarding visiting faculty.

Remarks

- Improvement strategies, known as "CAPA," are implemented based on student feedback.

ISSUE -6: Student Support- Additional remedial and diagnostic support is provided to students to enhance their academic progress.

Action Taken

- Dedicated slots (Zero Hour) have been designated for remedial classes.
- Individual counseling sessions are available to students upon request in the established counseling lab.

Remarks

- Students are encouraged to reach out to their respective domain faculty or mentors for any academic-related concerns.
- Faculty members dedicate significant effort to help students improve their note-taking skills.
- A Mentor-Mentee period has been incorporated into the timetable for counseling and addressing students' career goals and personal issues.
- Additional learning support is offered to help students prepare for competitive examinations.
- Amity school of competitive examinations will be established to provide free classes for various competitive examinations.

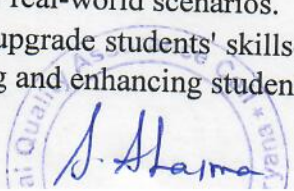
ISSUE -7: Placements- Support is provided to students to enhance their preparedness for engaging with prospective recruiters.

Action Taken

- IQAC has discussed the matter with CRC and recommended specific measures to be implemented for students participating in campus interviews.

Remarks

- Alumni lecture series are being organized to engage students with successful graduates.
- Mechanisms have been developed to facilitate frequent interactions with industry stakeholders through quality workshops and lecture series.
- Boot camps are arranged to help students enhance their skills.
- Group discussions (GDs), mock interviews, and role plays are conducted for students for real-world scenarios.
- To further upgrade students' skillsets, domain faculty conduct specific sessions at recapping and enhancing students' domain knowledge.




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- A student placement committee has been established within each department, working closely with the CRC.
- Various channels, including AMIZONE, emails, WhatsApp messages, and departmental notice boards, are used to share information about job openings.
- The CRC facilitates summer internships for all students, who are graded based on their performance.
- The selection process for placements is always fair and unbiased.

ISSUE -8: Library

- The library is equipped with RFID facilities at workstations and the entrance gate for easy access.
- A photocopying facility is available for students' convenience.
- The library provides updated books, journals, and access to a wide range of e-resources.
- National and international journals are readily available and regularly updated.

Action Taken

- Efforts are being made to improve the quality of services provided to students by the library staff.
- The library seeks advice on benchmarking the best practices from other libraries to enhance its offerings.
- A dedicated section for mythological books has been developed to raise awareness among students about the Indian Knowledge System.

Remarks

- The library has increased the procurement of books and e-resources to ensure easy access for students.
- Braille facilities have been added to support visually impaired students.
- Two photocopiers are available in Blocks B and C for convenient student access.
- LAN cables and Wi-Fi facilities are provided for students to download and access study materials.
- There are provisions for both individual and group studies, with spaces designed for interactions, discussions, and quiet study.
- The library remains functional on weekends from 10 AM to 4 PM for added student convenience.

ISSUE -9: Institutional Structures- LCD Projectors, Lab- Resources

Action Taken

- The latest software is required for technology-related courses and programs to ensure students have access to the most up-to-date tools.



S. Sharma

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 Registrar
 Amity University Haryana
 Manesar Gurgaon-122413

Remarks

- Necessary software and tools are provided based on the needs of researchers and students to enhance their learning experience.
- Portable LCD projectors are available to all departments for use as needed.
- Labs are equipped with the required software, testing materials, and equipment to meet syllabus requirements, with procurement and replenishment requests made by departments before each session.
- The auditoriums and seminar halls are spacious, well-equipped, and meticulously maintained.

ISSUE -10: Institutional Facilities-

- Efforts are being made to improve services and address student concerns regarding the quality of food in the mess.
- Plans are underway to provide additional indoor sports and recreational facilities on campus.

Action Taken

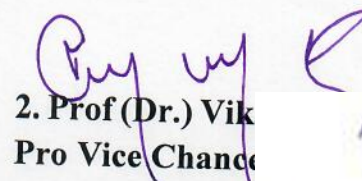
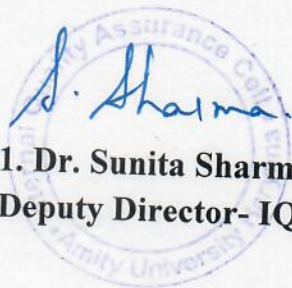
- Given the increase in student enrollment, the availability of additional eating joints and other essential facilities has become a pressing need.

Remarks

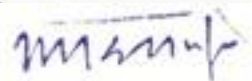
- Indoor games have been thoughtfully included, with facilities such as billiards/snooker, table tennis, carom boards, and chess boards available in the hostel premises.
- Student participation in various sports activities has increased significantly.
- AUH sports teams have actively participated in inter-university sports fests and have also organized the Ami Fest Sports Fete, Inter- University Competitions with above 500 students engaging in physical activities.
- A new food joint, Deja Brew, has been introduced to enhance food service availability.
- IQAC conducts periodic audits, based on a designed checklist, to ensure the quality of food in the mess and cafeteria.
- The quality of food provided in the cafeterias is maintained at high standards of hygiene.
- Classrooms, washrooms, and common areas are kept clean and well-maintained.



1. Dr. Sunita Sharma
Deputy Director- IQAC



2. Prof (Dr.) Vik
Pro Vice Chancellor



Registrar
Amity University Haryana
Manesar Gurgaon-122413

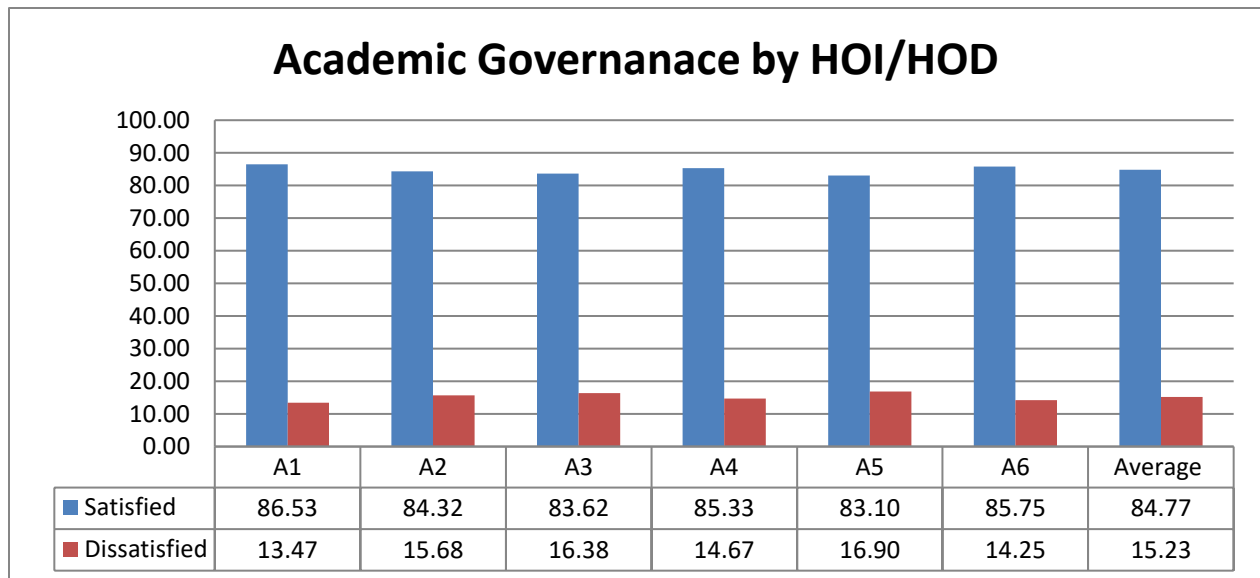


(Accredited with Grade 'A' by NAAC)

Internal Quality Assurance Cell –IQAC Students Satisfaction Survey Graphical Analysis -2023-2024

A- Academic Governance by HOI/HOD

Range	A1	A2	A3	A4	A5	A6	Rating
0	0	0	0	0	0	0	
1	30	29	33	31	39	32	
2	19	26	32	22	31	24	
3	81	121	114	103	120	98	
4	235	232	242	229	231	211	
5	487	444	431	467	431	487	
G. Total	852	852	852	852	852	852	Average
Satisfied	86.53	84.32	83.62	85.33	83.10	85.75	84.77
Dissatisfied	13.47	15.68	16.38	14.67	16.90	14.25	15.23





(Accredited with Grade 'A' by NAAC)

A-1	Does the Institute provide written information in advance about the aims, objectives, learning outcomes, and methods of assessment of the Program?
A-2	Is the Institute providing a healthy learning environment in which scholarly and creative achievements are nurtured?
A-3	Is fairness and transparency in all Academic decisions maintained?
A-4	Proper assistance / guidance is given at the time of Admission / Registration.
A-5	Are student's opinions and grievances regarding academic and extra academic matters treated properly?
A-6	Are you well attended by your HOI/HOD/faculty/Mentor in case you have any problem?

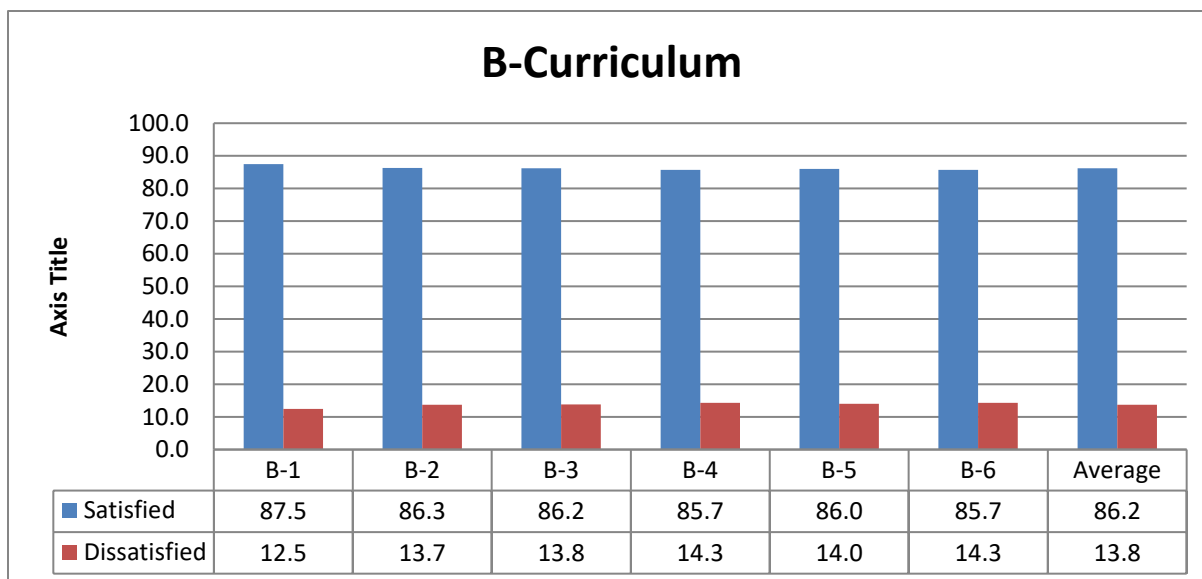
IQAC Analysis: - 84.77% of students are satisfied with the governance including proper assistance/guidance provided in the department. 15.23 % of students are demanding improvement in handling grievances and resolving them timely by HOI/HOD. IQAC will work towards closing this gap.

B-Curriculum

Range	B-1	B-2	B-3	B-4	B-5	B-6	Rating
0	0	0	0	0	0	0	
1	21	25	25	28	24	30	
2	11	17	22	19	21	21	
3	87	94	83	91	91	99	
4	241	247	257	257	252	226	
5	492	469	465	457	464	476	
G. Total	852	852	852	852	852	852	Average
Satisfied	87.5	86.3	86.2	85.7	86.0	85.7	86.2
Dissatisfied	12.5	13.7	13.8	14.3	14.0	14.3	13.8



(Accredited with Grade 'A' by NAAC)



B-1	Curriculum is structured, comprehensive, relevant, and arranged properly.
B-2	Curriculum is effective in enhancing teamwork
B-3	Curriculum is effective in developing analytical and problem-solving skills.
B-4	Curriculum is effective in enhancing constructive learning
B-5	Curriculum is effective in developing ICT & communication Skills.
B-6	Curriculum has relevance to real life situations, reflects current trends and practices in the respective disciplines.

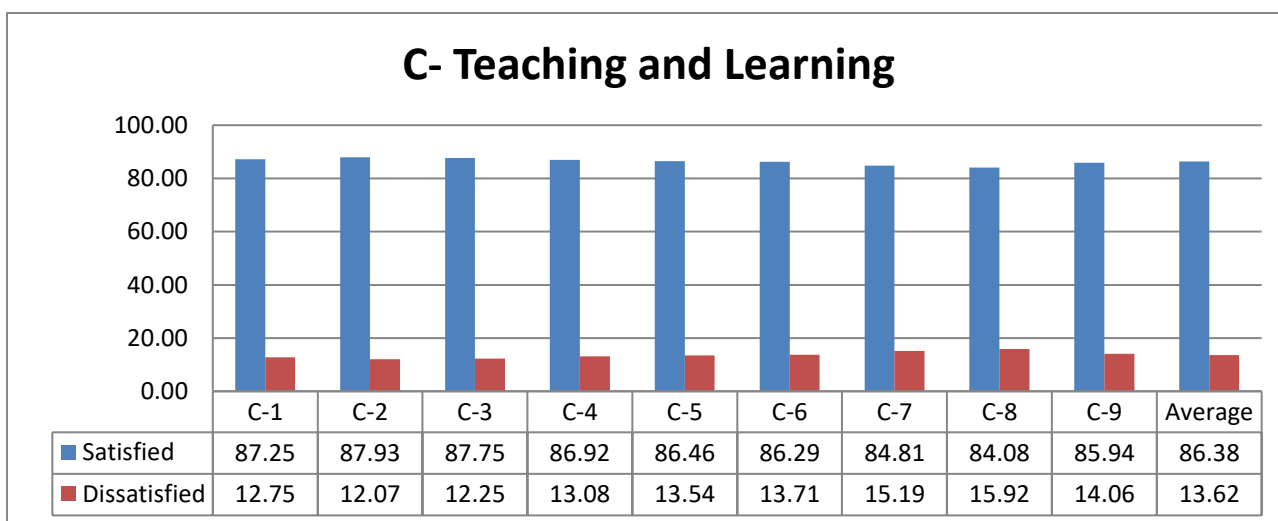
IQAC Analysis: -86.2% students found curriculum to be very effective in enhancing teamwork, developing analytical skills, constructive learning. It shows a marked improvement w.r.t last year feedback. IQAC has suggested HOD and HOIs to organize interactive sessions for faculties and students with eminent intellectuals of their domain and industry representatives to further enrich the curriculum without losing its core essence.



(Accredited with Grade 'A' by NAAC)

C- Teaching- Learning

Range	C-1	C-2	C-3	C-4	C-5	C-6	C-7	C-8	C-9	Rating
0	0	0	0	0	0	0	0	0	0	
1	22	20	22	28	25	33	39	38	34	
2	18	11	13	16	23	16	24	30	18	
3	76	77	83	83	83	79	89	108	86	
4	249	247	229	231	242	246	241	220	237	
5	487	497	505	494	479	478	459	456	477	
G. Total	852	852	852	852	852	852	852	852	852	Average
Satisfied	87.25	87.93	87.75	86.92	86.46	86.29	84.81	84.08	85.94	86.38
Dissatisfied	12.75	12.07	12.25	13.08	13.54	13.71	15.19	15.92	14.06	13.62



C-1	Session Plan is evenly covering the whole syllabus.
C-2	Faculty comes well prepared for the class.
C-3	Faculty provide additional practical examples from real life situations apart from the textbook.
C-4	Faculty gives an updated list of study material for reference i.e. textbooks / journals / magazines etc.
C-5	Teaching-learning approach is interactive and supportive and digital teaching aids are used.
C-6	Diverse teaching-learning methods like group discussion, class discussion, case study etc. are adopted to achieve intended learning outcomes
C-7	Field interaction/ Guest lecturers / Lab session / Industrial vi



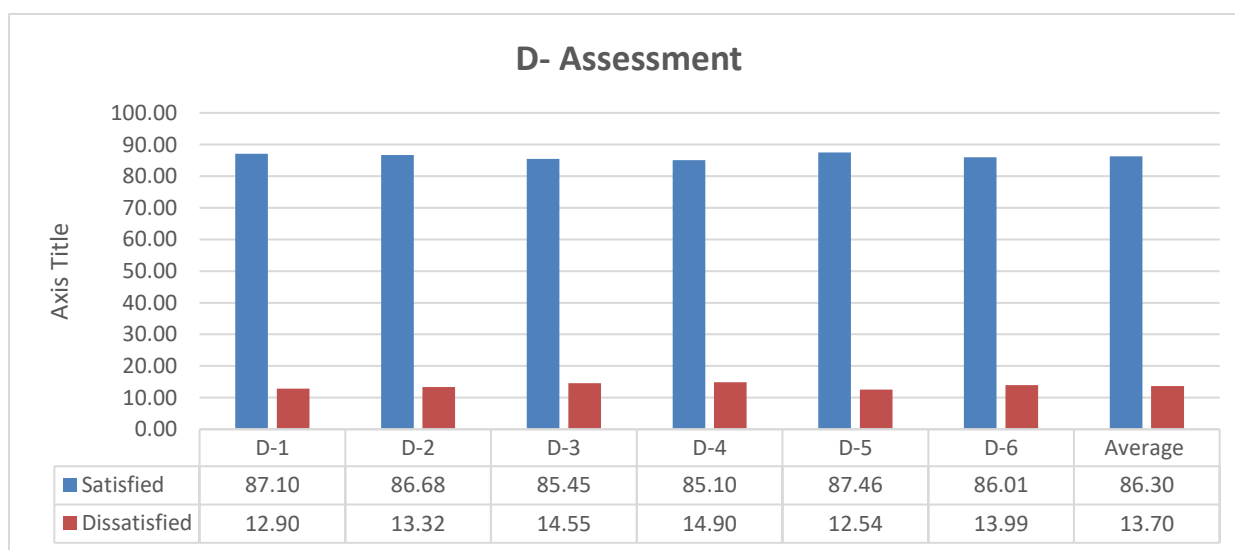
(Accredited with Grade 'A' by NAAC)

	are sufficient to cover the syllabus.
C-8	Do the faculty motivate you to apply for patents and funded projects?
C-9	Session Plan is evenly covering the whole syllabus.

IQAC Analysis: - 86.38% are satisfied with the Teaching and Learning system of the University as it shows an improvement in comparison to previous years data.13.62% of students are of the opinion that more diverse teaching-learning methods should be adopted. IQAC will suggest this to HOIs / HODs.

D- Assessment /Continuous Evaluation/Examination

Range	D-1	D-2	D-3	D-4	D-5	D-6	Rating
0	0	0	0	0	0	0	
1	26	25	32	33	23	31	
2	17	13	23	24	16	17	
3	79	83	90	91	77	89	
4	228	255	234	239	230	231	
5	489	465	461	452	490	467	
G. Total	839	841	840	839	836	835	Average
Satisfied	87.10	86.68	85.45	85.10	87.46	86.01	86.30
Dissatisfied	12.90	13.32	14.55	14.90	12.54	13.99	13.70





(Accredited with Grade 'A' by NAAC)

D-1	Frequency, methods, and criteria of assessment, including the grading criteria are clearly communicated to students on the commencement of the term/sem.
D-2	Assignment / Projects given are relevant, useful and help in improving the understanding and application of the subject matter.
D-3	Is fair and timely feedback provided on each assessment before the next one?
D-4	The Internal evaluation system as it exists is effective, without any discrimination and prejudices.
D-5	Examinations are conducted in a Fair, disciplined, and organized manner.
D-6	Are you provided timely intimation and proper guidance in case of Reappear in any examination by the department?

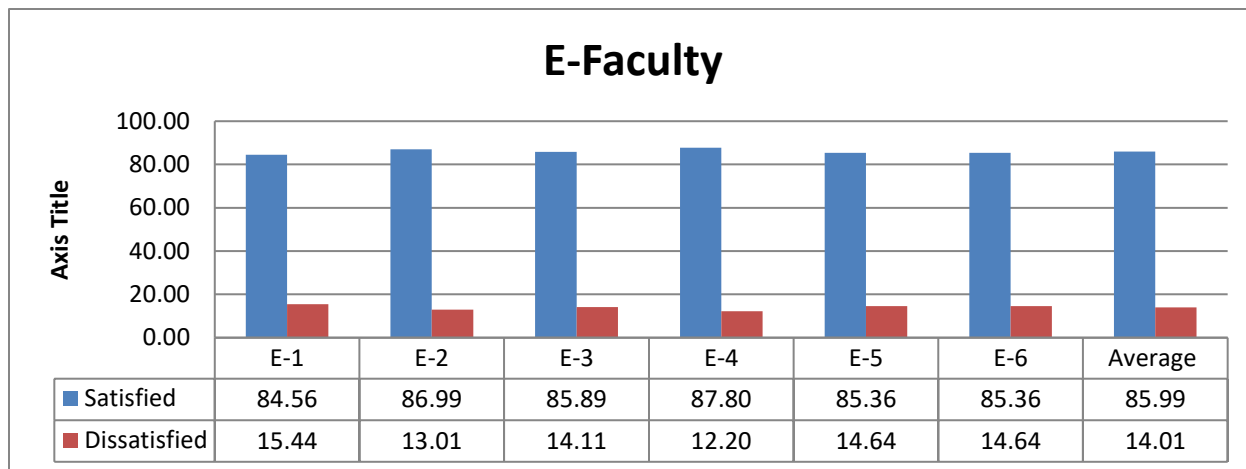
IQAC Analysis: - 86.30% of students are satisfied with the assessment which shows a marked improvement from last year data. 13.70 % of students are still of the opinion that improvement is required in the internal evaluation system. IQAC will suggest the matter to the HOIs / HODs for unbiased internal evaluation.

E-Faculty

Range	E-1	E-2	E-3	E-4	E-5	E-6	Rating
0	0	0	0	0	0	0	
1	44	21	34	23	34	29	
2	19	21	16	15	24	28	
3	96	81	88	72	88	87	
4	225	236	231	229	230	238	
5	458	479	469	497	463	454	
G. Total	842	838	838	836	839	836	Average
Satisfied	84.56	86.99	85.89	87.80	85.36	85.36	85.99
Dissatisfied	15.44	13.01	14.11	12.20	14.64	14.64	14.01



(Accredited with Grade 'A' by NAAC)



E-1	Number of faculty is adequate.
E-2	Instructor/Faculty has been regular throughout the course.
E-3	Are faculty fair, transparent, objective and just?
E-4	Do all faculty upload the attendance within 24 hrs. of the class held?
E-5	Would you like to do another course with these faculty or recommend these faculty to other students for doing the course?
E-6	Are faculty members aware and responsive to students learning difficulties?

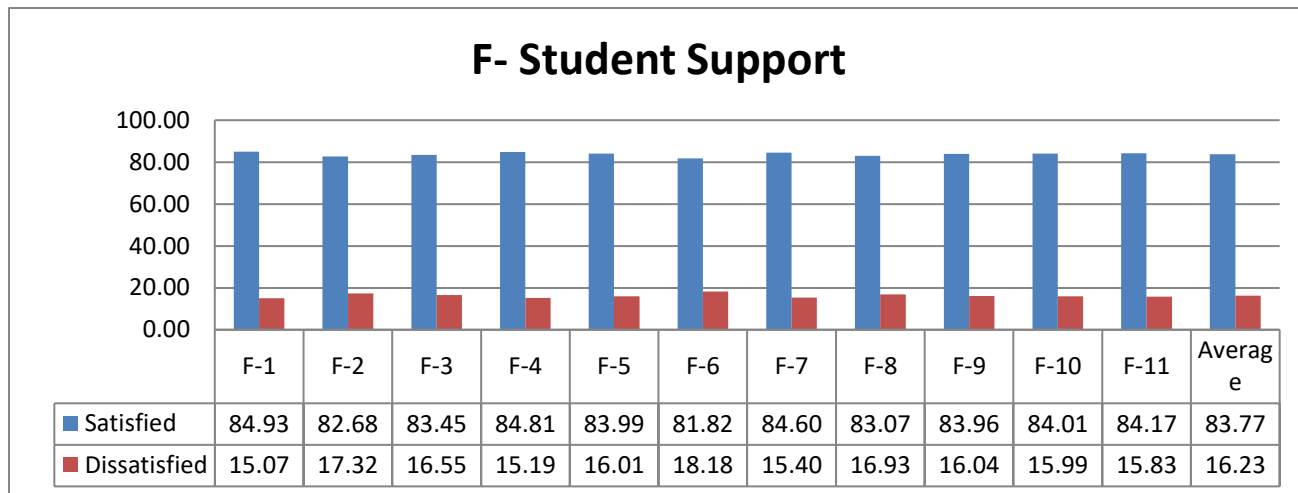
IQAC Analysis: -85.99% students are satisfied with the faculty at AUH. IQAC will monitor the teaching learning process for further enhancement.

F-Student Support

Range	F-1	F-2	F-3	F-4	F-5	F-6	F-7	F-8	F-9	F-10	F-11	Rating
0	0	0	0	0	0	0	0	0	0	0	0	
1	38	48	40	36	42	53	34	42	43	46	45	
2	20	26	32	22	23	33	32	35	30	24	23	
3	92	103	103	94	95	109	92	104	95	95	101	
4	239	253	234	240	243	232	231	231	221	223	210	
5	454	412	432	448	434	410	451	429	450	449	456	
G. Total	843	842	841	840	837	837	840	841	839	837	835	Average
Satisfied	84.93	82.68	83.45	84.81	83.99	81.82	84.60	83.07	83.96	84.01	84.17	83.77
Dissatisfied	15.07	17.32	16.55	15.19	16.01	18.18	15.40	16.93	16.04	15.99	15.83	16.23



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F-1	Is there an arrangement to provide guidance and counseling for academic improvement?
F-2	Is special care given to weak students and are the teachers able to identify your weaknesses and help you to overcome them?
F-3	Is there an arrangement to provide remedial and diagnostic teaching for academic improvement?
F-4	The students are encouraged to involve in co-and extra- curricular activities.
F-5	There are opportunities and students are encouraged to get involved with community services.
F-6	Are you aware of the single window help for any grievance academic & non-academic?
F-7	Do teachers inform you about your expected competencies, course outcomes and programme outcomes?
F-8	In case grievance is not resolved timely, does the institute / department take any follow up action with the single window?
F-9	Is mentor mentee programme being conducted regularly?
F-10	Have you been counseled by your mentor on any problematic issue faced by you?
F-11	Does your mentor do a necessary follow up with an assigned task to you?

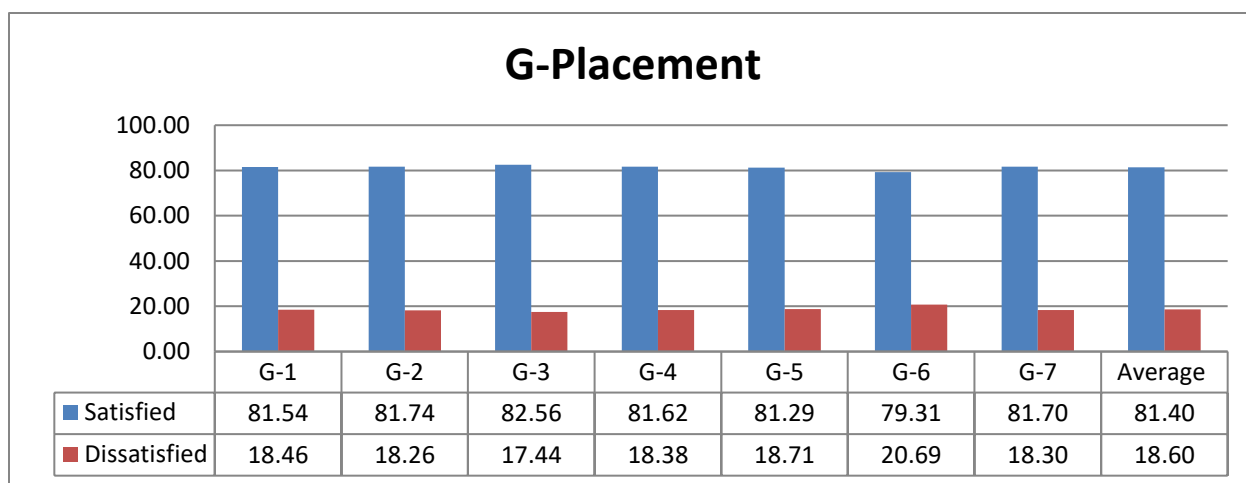
IQAC Analysis: - 83.77% of students are satisfied and 16.23% of students are of the opinion that more remedial and diagnostic arrangement should be provided. IQAC will present this feedback to the Dean office for further improvement.



(Accredited with Grade 'A' by NAAC)

G- Placement

Range	G-1	G-2	G-3	G-4	G-5	G-6	G-7	Rating
0	0	0	0	0	0	0	0	
1	59	54	49	56	61	74	63	
2	28	25	24	28	33	42	25	
3	114	122	119	114	107	119	106	
4	230	231	224	233	223	211	224	
5	412	407	421	406	410	396	416	
G. Total	843	839	837	837	834	842	834	Average
Satisfied	81.54	81.74	82.56	81.62	81.29	79.31	81.70	81.40
Dissatisfied	18.46	18.26	17.44	18.38	18.71	20.69	18.30	18.60



G-1	Companies visiting the campus are intimated to students timely during summer internship and Placements.
G-2	There is proper intimation about the criteria of short listing.
G-3	Selection process is Fair/ Unbiased.
G-4	Does the institute take active interest in promoting internship, students exchange and field visit opportunities for students?
G-5	Industry feedback is given to students in time.
G-6	Are Mock interviews & GDs conducted before companies visit the campus?
G-7	Do institute / teachers make efforts to include soft skills, life skills and employability skills to make you ready for the world of work?



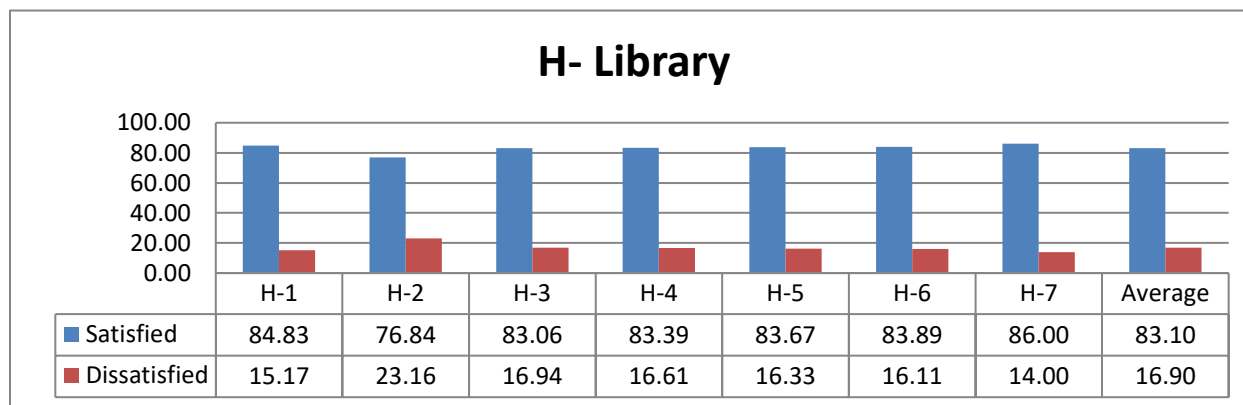
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IQAC Analysis: - 81.40 % of students are satisfied with the Placement. To further improve the status IQAC will give suggestions to CRC to conduct more Mock interviews & GDs to make them industry ready.

ADMINISTRATIVE CRITERIA

H- Library

Range	H-1	H-2	H-3	H-4	H-5	H-6	H-7	Rating
0	0	0	0	0	0	0	0	
1	49	114	49	42	41	37	34	
2	24	39	36	34	29	33	20	
3	84	105	99	99	103	100	90	
4	204	193	212	227	229	228	205	
5	483	392	447	435	438	440	481	
G. Total	844	843	843	837	840	838	830	Average
Satisfied	84.83	76.84	83.06	83.39	83.67	83.89	86.00	83.10
Dissatisfied	15.17	23.16	16.94	16.61	16.33	16.11	14.00	16.90



H-1	Is Internet facility available for downloading or reading study material?
H-2	Is a photocopier available in the library?
H-3	Is there proper availability of updated Textbooks/ Reference books / General Knowledge books/ Common Entrance Exam books?
H-4	Are appropriate ICT-mediated reference materials available in the library?
H-5	There is proper availability of National / International Journals,



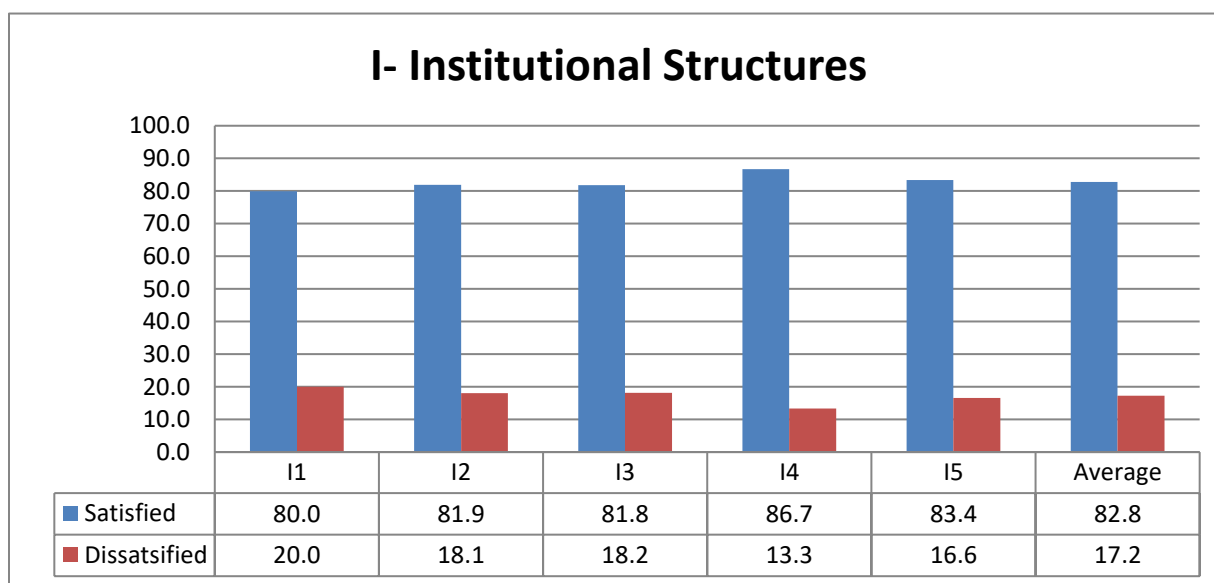
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H-6	There is easy accessibility to e-resources.
H-7	Library timings are adequate.

IQAC Analysis: - 83.10 % of students are satisfied with Library services. IQAC will ensure further improvement in library services to bring it to par with the best practices of other libraries.

I- Institutional Structures

Range	I1	I2	I3	I4	I5	Rating
0	0	0	0	0	0	
1	80	53	51	28	45	
2	32	34	43	14	24	
3	107	105	109	87	113	
4	213	236	211	231	213	
5	410	412	425	479	437	
G. Total	842	840	839	839	832	Average
Satisfied	80.0	81.9	81.8	86.7	83.4	82.8
Dissatisfied	20.0	18.1	18.2	13.3	16.6	17.2





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I-1	Classrooms are equipped with LCD projectors to facilitate teaching and learning.
I-2	Are the laboratories properly maintained for healthy teaching and learning?
I-3	Do the labs possess all the necessary software / testing materials/ equipment to cover the syllabus?
I-4	The auditoriums and Seminar Halls are well spaced, well equipped, and well maintained.
I-5	Are the computer labs accessible as and when required?

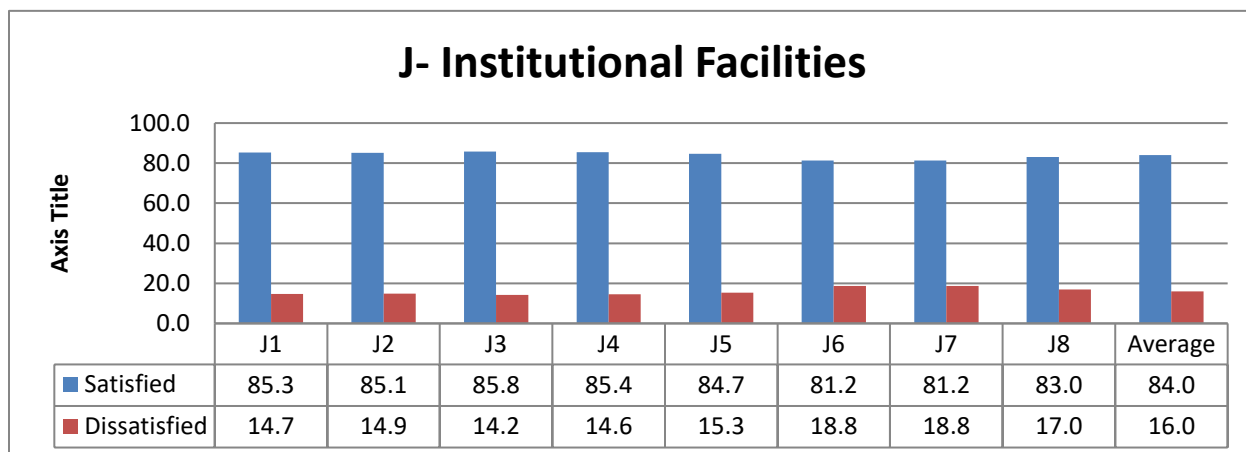
IQAC Analysis: -82.8% students are satisfied with physical facilities at AUH. Students are of the opinion that more LCD projectors, necessary software / testing materials/ equipment's should be provided for better learning experience. IQAC will share the feedback with HOI/HODs for necessary action.

J- Institutional Facilities

Range	J1	J2	J3	J4	J5	J6	J7	J8	Rating
0	0	0	0	0	0	0	0	0	
1	37	34	33	33	40	63	65	49	
2	20	21	20	13	18	31	38	26	
3	84	87	84	97	91	113	96	104	
4	241	254	239	249	245	218	223	224	
5	460	445	466	450	445	416	419	428	
G. Total	842	841	842	842	839	841	841	831	Average
Satisfied	85.3	85.1	85.8	85.4	84.7	81.2	81.2	83.0	84.0
Dissatisfied	14.7	14.9	14.2	14.6	15.3	18.8	18.8	17.0	16.0



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J-1	Supporting staffs in the laboratories and fields are adequate, efficient, and supportive.
J-2	Adequate office room facilities along with relevant equipment's and competent manpower are available to support the students' need.
J-3	Inter and Intra Institutional activities / events / games are organized in your institution.
J-4	There is cleanliness and proper maintenance of classrooms / washrooms / common areas.
J-5	Are Indoor and Outdoor Sports facilities adequate?
J-6	Quality of food provided in cafeterias is good and hygienic.
J-7	Are you provided with 24*7 internet facility?
J-8	There is timely redressal of IT related problems.

IQAC Analysis: -84 % of students are satisfied. To remove the gap IQAC will present the report to the concerned for providing more sports and recreational facilities. IQAC will periodically audit the mess and cafeterias for improving the services and resolving student's issues on food.

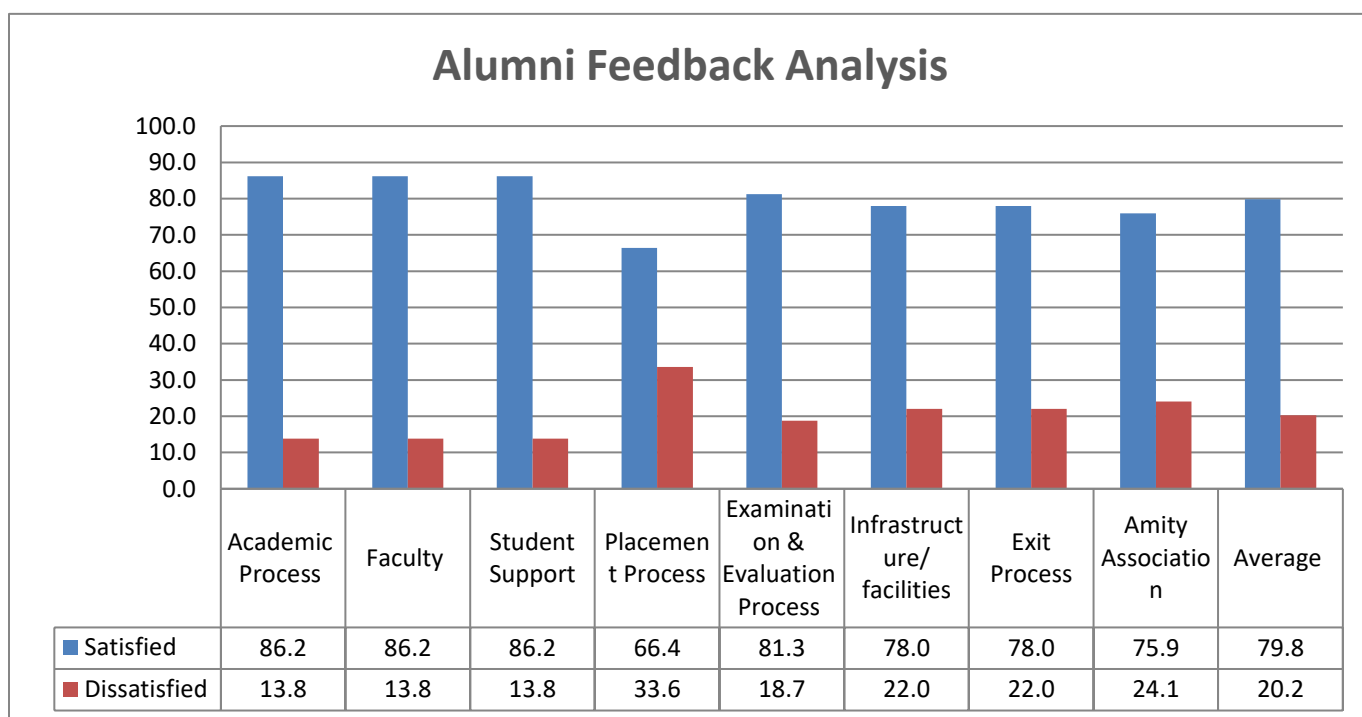


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Internal Quality Assurance Cell –IQAC

Alumni Feedback Analysis

Session-2023-2024

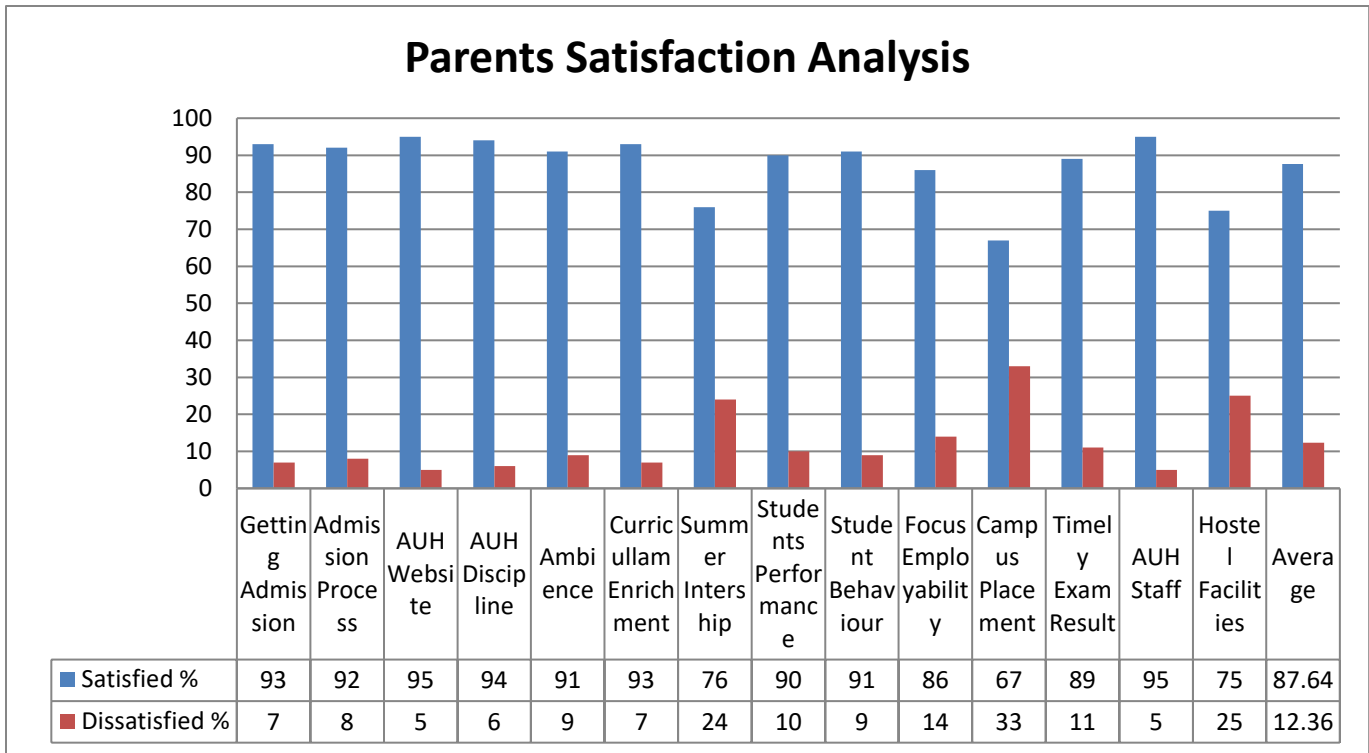


IQAC Analysis: - 79.8 % Alumni are Satisfied. IQAC will give suggestions to CRC to conduct more Mock interviews & GD's to make them industry ready.



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**Internal Quality Assurance Cell –IQAC
Parents Satisfaction Survey Graphical
Analysis -2023-2024**



IQAC Analysis: - **87.64 %** Parents are satisfied. Concerned areas are Students Performance. IQAC will take up the matter with concerned department to resolve the parent’s issue.



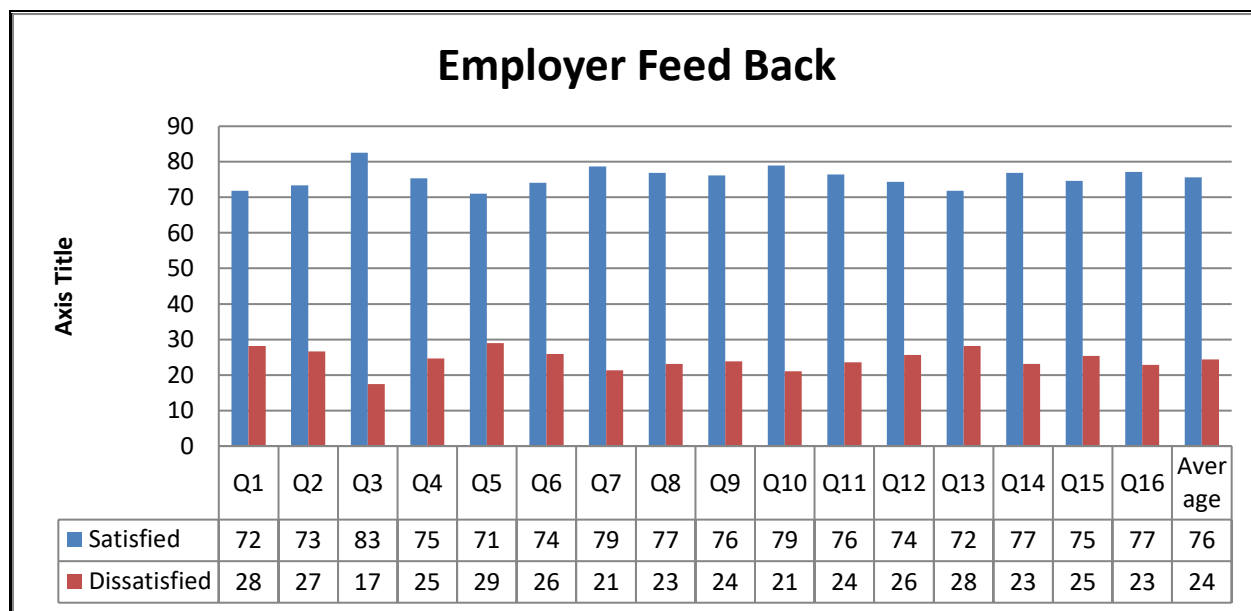
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**Internal Quality Assurance Cell –IQAC
Employer Feedback Graphical Analysis- 2023-24**

S. No	Key Performance Areas
Q1	General Communication Skills
Q2	Developing Practical Solutions to work-place problems
Q3	Working as Part of Team
Q4	Creative in response to workplace challenges
Q5	Their Planning and Organization skills
Q6	Self-motivated and taking on appropriate level of responsibility
Q7	Open to new ideas and learning new techniques
Q8	Using technology and workplace equipment
Q9	Ability to contribute to the goal of the organization
Q10	Technical knowledge/skill
Q11	Ability to manage /leadership qualities
Q12	Innovativeness, creativity
Q13	Relationship with senior/peers/subordinates
Q14	Involvement in social activities
Q15	Ability to take up extra responsibility
Q16	Obligation to work beyond schedule if required



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IQAC Analysis: Employer feedback was obtained by CRC (Placement Cell) from recruiters. The graphical analysis shows that on average 76 % of the employers are satisfied with the performance of the students as per the requirements of the visiting company.