



Supporting Documents Metric No 5.3.2

5.3.2 Presence of Student Council and its activities for institutional development and student welfare.

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AMITY UNIVERSITY HARYANA



GUIDELINES FOR CLASS REPRESENTATIVE


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Amity University Haryana

Guidelines for Class Representative

A. Introduction

Class representatives are an important system of AUH through which students can discuss their Teaching-Learning, Infrastructure, General issues. The class representative (CR) system promotes communication and consultation between students, staff and supports the Institute's strategic imperatives of excellence. The CR System Policy Guidelines provide directions on the administration of the CR system.

B. Aims and Objectives

- It aims to ensure that the value of having a CR system is recognized by faculty and students.
- It aims to provide constructive feedback to establish a healthy environment in the campus by developing a liaison between students, faculty, staff, and the administration.
- The ultimate objective is to ensure continual improvement which is achieved through effective communication among Students, Institute / Department and the University.

C. Policy Statement

The institution strives to help students achieve academic excellence, industry competency and societal responsibility by inducing impactful student teaching-learning experience. The CR system policy facilitates effective learning experience in the Institute by promoting open channels of communication between the Institutional management, faculty, staff and students. redress of student related issues/concerns at class level and provides ongoing student feedback


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to the department/ Institute for betterment and smooth functioning of the Academic System

D. Definition of CR

A CR is a student enrolled in a programme who volunteers or is selected / nominated by the institute at the start of each semester to represent the interests of the students to the management. The tenure is for 1 year.

E. CR Selection Process

- The selection of CR is to be done at the start of each academic year.
- All undergraduate and postgraduate programs shall normally have two CR's preferably one male and one female student in a class size having students above 30. There may be both male/both female students if there is no suitable candidate for representation in a particular class. In a class size of 30 students or below only 1 CR should be nominated.
- CR should preferably be a hostler. A day scholar shall only be considered if there is no suitable student residing in the hostel.

1. Points to consider in CR Selection

Students should be encouraged to volunteer for Class representation in the first instance.

Candidates shall be assessed on the following criteria:

- i. Good academic record.
- ii. Good inter-personal and communication skills.
- iii. Regular in class attendance – No debarred case.
- iv. Contribution in extra-curricular activities.
- v. No case of indiscipline, UFM etc.


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- The final list of CRs selected by the HOD and compiled by the department should be made available two weeks prior to commencement of the next session. The same shall be put up on the notice board and forwarded to the office of IQAC before the start of the next session.

In case of 1st Semester students it should be compiled within a week of commencement of the session.

2. Steps to Resolve CR issues:

When a CR has given a problem the following steps will be useful.

- Every CR meeting must be attended by HoIs / HoDs / Prog coordinators and senior faculty members.
- Discuss and clarify specific details with the students. Listen to their case/point of view and consider whether the issue is isolated or whether it affects other students as well.
- If the issue is personal to the student, refer them to the Dean Students Welfare (DSW).
- If an issue affects other students in the class then feedback from the whole class should be taken
- The HOI / HOD should arrange a time in which CR can meet the faculty if the issue so calls for. Briefly state the information you have and advise them of the students' views on the matter. Seek joint solutions and if possible agree on a course of action.
- Every CR meeting must begin with first closing of previous issues.

3. Roles and Responsibility of CR

- a. Should act as a prime official channel of communication between Programme leaders and rest of the class.
- b. Expected to have good rapport with all students and have a cordial relation with them.
- c. Should act as a liaison between the class and the Department
- d. Should convey grievances/concerns of the students to the I


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ators.

- e. Should provide vital feedback to the institute / department about the level of satisfaction among students with the quality of education imparted in terms of as under:
- i. **Lectures/lecturers** – Are the lectures interesting and instructive? Value of lectures delivered,
 - ii. **Evaluation and Assessment** – Too little, too much, too close to exams?
 - iii. **Extra Curricular activities**- Various clubs, committees etc for the semester.
 - iv. **Resources** – Problems with shortage of classrooms, faculty, computer labs, availability of water, washrooms, etc?
 - v. **Health and safety** – Is adequate training and warning provided in regards to health and safety procedures? Are there any other health and safety concerns?
 - vi. **General concerns** – Are your classmates happy with the library, car parking, Student Services, Class Rep System, hygiene, facilities like Sports, Recreational activities etc? Utilities like ATM, Departmental Store, and other general issues.
 - vii. **Cafeterias** – Are you satisfied with the quality of food, hygiene of cafeteria staff, Dosa Plaza, CCD etc.
- f. In case of any personal or fostering issue of student, CRs should direct those students straight to Programme coordinator.
- g. CR should convey outcomes/possible solution of the issues/concerns to the students as discussed during the meeting.
- h. CR should submit daily class attendance to the program coordinator after the class hours in the attached format as *Annexure A*.

4. Roles & Responsibilities of HOI

The roles and responsibility of HOI is to ensure that:

- (a) CRs are nominated within a week before commencement of the session.
- (b) List of CR is sent to IQAC office.
- (c) During the orientation programme, conduct a briefing/training session on CR.
- (d) All CRs should go through the guidelines.
- (e) Conduct CR meetings at least once a semester for all pr


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5. IQAC Roles & Responsibility

IQAC is overall responsible for monitoring the functioning of the CR system. The functions of IQAC office would be as under:

- (a) Maintain data base of CRs of all institutions with email id and contact numbers.
- (b) Monitor the conduct of CR meetings by all the Institutes as per schedule.
- (c) Send reminders to defaulter institutes where the CR meetings have not been conducted.
- (d) Compilation of pending points every quarter.
- (e) Conduct personal interaction with CR of all institutes as per the schedule given by IQAC once a semester.
- (f) Conduct of CR meeting every sem. at the University Level.

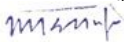
F CR Meetings - Monitoring & Review:

1. Maintenance of Records-

- (a) Each Head of the Department, in consultation with the concerned programme coordinator shall be responsible for developing processes for ensuring and monitoring the consistent implementation of CR system within the department.
- (b) The Programme Coordinators will conduct meetings with all their CRs once a week. The meetings shall be held between 13:10 – 14:00 hrs or after 16:45 hrs or as necessitated by the agenda issues.
- (c) Record of each meeting and the follow up action on the issues discussed shall be maintained at the departmental level and inspected by the HOD at least once a fortnight and once a month by the HOI. Format for maintenance of record is attached as *Annexure-2*

3. Review Post conduct-

- i. The minutes of the CR Meeting along with the report generated by HOI shall be uploaded in Amizone within three days of the conduct


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S.

- ii. IQAC will monitor that all the institutions have uploaded the minutes on Amizone and maintain record of the same. IQAC shall also follow up with the institutions who have not uploaded the minutes of CR Meetings on Amizone.
- iii. A quarterly report of the compliances made and the points still pending will be prepared by the institution as per *Annexure -3* and will be submitted to IQAC.
- iv. IQAC will review with Institutional Heads to take the stock of the status of the pending points raised by the CR. These points will then be discussed with the Dean Academics for remedial measures/decision.
- v. IQAC shall organize one CR Meeting every year at AUH level in which the Vice Chancellor, Dy. VC, Pro VC and HOI's should be invited to attend.

G. Audit:

The IQAC shall monitor the conduct and progress of the CR Meetings periodically.

During the audits, accreditation visits and checks by University headquarters, these records must be produced for compliance and verification as per the above guidelines.

H. Conclusion

CR System is a very effective tool to get the feedback on ground realities of students learning experience at AUH. The system can be effective only if the points raised by students are attended to, decisions are promptly arrived at, and vigorously followed through, until the actions as planned to resolve the issues are completed. This ensures that students get an opportunity to voice their issues/concerns of both academic and administrative nature.


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**Format of Class Representative (CR) Meetings
At Institutional level**

(Name of the institution)

Minutes of the CR Meeting held on _____ (date).

Programme/Batch

1. The CR Meeting for the month of _____ was held on ____ (date). Following were present:

(a) _____ (Name of the HOI/HOD/Prog coordinator)	-	In chair.
(b) Faculty/Staff	-	
(c) CRs	-	
(d) Any other member specially called for	-	

2. Review of the Points raised in the previous meeting:

S . N o	Pro g.	Points / Issues raised	Date of meeting in which the issue raised	Raised by	Current Status/ Progress	Inspected by		Remarks
						HOD	HOI	

3. During the meetings the points raised by CRs are recorded in the following format, to be reviewed periodically and annexed with the minutes.

The Report of Class Representative Meeting for the Month _____ (Date)

S.N.	Programme	Points	Decision of the HOI		Remarks
			Decision Taken	Responsibility	

- 4 There being no further points, the meeting is declared closed. . **Signature of HOI/
HOD/ Programme Coordinator**


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**FROM HOI TO DEAN ACADEMICS/ IQAC
SUMMARY REPORT ACADEMIC SESSION**

(Name of the Institution)

S. No.	Prog.	Dates of CR Meetings	Points Raised (State Briefly)	Resolution with action (*)	Level at which resolved	Dates on which resolved

(*) Brief description to enable the Dean Academics to understand that the issue is resolved rightly and timely.

Signature of HOI/ HOD

Signature of IQAC -


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Faculty of Arts
Amity School of Fashion Design & Technology

AUH/ASFD/CR-24/2023-24

Dated: 17/Aug/2023

Notice

Allotment of Class Representatives

4. This is to notify all students that the selection of CR for all the programs offered will be held 17/Aug/2023 in room number D - 427 at 10:30 AM for the current Odd semester 2023.
5. The process for CRs selection will be as per AUH norms and regulations & IQAC guidelines.
 - The selection of CR is done at the commencement of each academic year.
 - Points to consider in the CR Selection are as under:
 - vi. Good academic record of student
 - vii. Good interpersonal and communication skills.
 - viii. Regular in-class with above 90% attendance.
 - ix. Active participation in extracurricular and cocurricular activities organized in the institute.
 - x. The students should not have any case of indiscipline, UFM, registered against him/her.
6. The final list of CRs selected by the HOI/HOD will be notified on the Notice Board with a copy to IQAC Department.

Note:

- One CR is nominated if the number of students in the program is less than 30.
- Two CRs preferably a boy and a girl / one from hostel / day scholar should be nominated if the number of students in the program is more than 30.
- The CR list should be displayed within 10 days of the commencement of the academic session.


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List of the selected CR's from UG/PG

S. No	Enrollment No	Name of CR	Programme UG/PG	Batch	Semester
1	A50981723007	Ms. Somya	B.Des	2023-2027	I
2	A50981722008	Ms. Anshu Gupta	B.Des	2022-2026	III
3	A50981721005	Ms. Nidhi	B.Des	2021-2025	V
4	A50981720007	Ms.Aadya	B.Des	2020-2024	VII

Suniti
17/8/23

Dr. Suniti Sood

Head of Department,

Amity School of Fashion Design & Technology,

Amity University Haryana

Date 17/Aug/2023

Mamta
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Class Representative (CR) Meetings

At Institutional level

Amity Institute of Fashion Design & Technology
Minutes of the CR Meeting held on 19th April 2024

The CR Meeting for the month of March was held on 19th April 2024. Following were present:

(a) Ms. Suniti Sood (HOI) *Suniti*

- In chair.

(b) Faculty/Staff

- Dr. Shikha Bhardwaj *Shikha*
- Ms. Kavita *Kavita*
- Ms. Parvesh Sharma *Parvesh*
- Ms. Aditi Sharma *Aditi*

(c) CRs

- II year: Ms Somya *Somya*
- IV year: Ms. Anshu *Anshu*
- VI year: Ms. Nidhi *Nidhi*
- VII year: Ms. Addya (internship)

Review of the Points raised in the previous meeting:-

S. No	Prog.	Points / Issues Discussed	Date of meeting in which the issue Discussed	Discussed by	Current Status/ Progress	Inspected by	Remarks
1.	ASFD T	Percentage of syllabus covered in respective subjects in different classes Sessional exams will be conducted in between March both theory and	20 March, 2024	Faculty	Done Successfully Done Successfully Done	HOD HOI	

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	practical subjects						
	Inform students about their Short attendance record			Successfully Done			

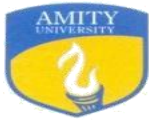
The Report of Class Representative Meeting for 19th April 2024

S.N.	Programme	Points Discussed	Decision of the Program Coordinator		Remarks
			Decision Taken	Responsibility	
1.	ASFDT	<p>syllabus covered in respective subjects in different classes</p> <p>Inform students about their Short attendance record</p> <p>Even Semester end term examination</p>	<p>Review of completion of syllabus</p> <p>Consolidated Attendance review from Amizone</p> <p>Practical Examination And theory Date Sheet Shared</p>	<p>Follow up by Faculty</p> <p>Follow up by faculty</p> <p>Follow up by faculty</p>	

There being no further points, the meeting is declared closed.


Signature of HOI/ HOD/ Programme Coordinator


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Minutes of Student Coordinators Meeting

18 Jan 2024

1. The Students Coordinator Meeting was held at A Block conference room from 03:30 PM to 04:30 PM on 18 Jan 2024.
2. Maj Gen (Dr) JS Dhull chaired the meeting, which was attended by 15 faculty/staff members and 31 student coordinators. He briefed the attendees regarding the agenda of the meeting and raised his concern on the following issues pertaining to students:
 - (a) Cases of Indiscipline in the University by the students.
 - (b) Security of information and equipment.
3. Thereafter, the students were asked to raise issues that they were facing in the University.

Points by Student Coordinators:

The following points were raised by them during the meeting:

- (a) Student of AIP raised an issue regarding light bulbs. He stated that light bulbs in C block 3rd Floor rooms are fused and there is darkness in rooms. They requested new tube lights in classrooms.

Dir Admin Only. This is for your information and further necessary action as deemed necessary.

- (b) Students complained that they are not allowed to use the sports complex before 3 P.M. **Response.** Dr Pritish Khare (Sports Officer) told the students that in academic hours no one can go in sports complex as per the direction from Hon'ble VC. After 3.00 P.M. students are allowed to play in the sports complex, in case they do not have classes during that period.


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- (c) Students complained that they did not get the scholarship on time.
Registrar & DSW. Maj Gen (Dr) JS Dhull told the students that he will examine the feasibility of change of procedure for grant of scholarship based on guidelines of Hon'ble Chancellor so that approval of specific cases is obviated.
- (d) Representatives of Architecture School raised the concern regarding the lack of proper stationery shop in campus specially for architecture student's requirements.
Dir Admin. Kindly examine the feasibility of establishment of stationery shop in AUH campus.
- (e) Representative of AIBAS raised the concern regarding the insufficient quantity of books in library
Dir AIBAS & Librarian. Kindly look into the matter and resolve the issue.
- (f) Students complained about the non-availability of Hot-Spot in classrooms. They stated that the speed of cellular network internet is very slow.
Response: DSW explained why hot-spot cannot be made available in class rooms.
- (g) Hosteller students raised their concern about the transport facility for official academic visits.
Response: The procedure for demand of transport was explained to the students by DD Transport & DSW.
- (h) School of Hospitality students complained that the venetian blinds are broken in their classrooms. They requested for curtains instead of venetian blinds.
Dir Admin Only. You are requested to kindly look into the matter.
- (i) Students Coordinator of ABS complained about the washroom at B-Block 4th Floor. Washroom is very dirty and only one Urinal Flush is working. She further raised the concern of quality and cost of the Uniform provided by the vendor.
Dir Admin Only. Kindly look into both the matters and resolve the issues raised by the students.
- (j) Representative of AIP and ABS raised the issue of non-availability of HDMI port in laptops and projectors due to which they faces the connectivity problem. They requested to change the old laptop and projectors in which connectivity is not available.
Mgr. IT (IT Head) Only. Kindly look into the matter and resolve the issue.


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(j) The Coordinator of ASET complained that some computers in C-Block Ground Floor Labs are not working at all and their software are also outdated. They requested for updation of the software.

Mgr. IT (IT Head) Only. Kindly look into the matter and resolve the issue.

(k) The Coordinator of M.Com Economics complained that students email Ids are not accessible all the time and two factor authentication and OTP is necessary when they want to login.

Mgr. IT (IT Head) Only. Kindly look into the matter and resolve the issue.

In Presence of:

- | | | |
|---------------------------|----|-------------------------------|
| 1. Maj Gen JS Dhull | -- | DSW |
| 2. Dr Sanjana Vij | -- | Dy DSW |
| 3. Col Vijai Singh | -- | Dy Dir Hostel |
| 4. Cdr NK Dahiya | -- | Dy Dir Security |
| 5. Cdr Suresh | -- | Dy Dir Transport |
| 6. Dr Pritish Khare | -- | Sports Officer |
| 7. Mr Sanjeev Singh | -- | Asst Manger Admin |
| 8. Mr. Lalit Dhanker | -- | Deja Brew (Canteen) |
| 9. Mr. Manohar Thaker | -- | Cook House |
| 10.Mr. Ramji Lal | -- | Balaji Juice Corner |
| 11.Mr. Ranform Singh | -- | Hashtag (Canteen) |
| 12.Mr. Sandeep Kumar | -- | Dosa Plaza |
| 13.Mr. Ramgopal | -- | Fresh N Fine |
| 14.Mr. Ayush Mishra | -- | Sr OA DSW Office |
| 15.Mr. Manoj K Khandelwal | -- | OA DSW Office |
| 16.Mr. Sandeep Yadav | -- | Office Executive, AIDT |
| 17.Student Coordinators | -- | 31 (from various departments) |


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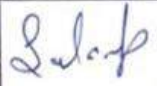

Attendance of Students Coordinators Meeting (18 Jan 2024)

(Attendance of Faculty /Staff)

S. No	Name	Department	Designation	Signature
1	Col Suresh Kr	IPR/Hostel	Dy Dir	[Signature]
2	Col Vijai Singh	Hostel	Dy Div	[Signature]
3	Manoj Kumar Singh	Hostel	Host warden	[Signature]
4	Satyaj Prakash	HOSTEL	warden	[Signature]
5	Bandana Singh	Girls Hostel	Aut. warden	[Signature]
6	Maj Gen J.S. Dhull.	DSW.	DSW/Dir. Hostl.	[Signature]
7	Dr. Sanjana Vij	Dy. DSW.	Dy. Dean std welfare	[Signature]
8	Dr. Prithvi Khare.	DSW	Sports Off.	[Signature]
9	Col NK Nahya	Director Security	→	[Signature]
10	SONVIR SARAWAN	Sr. System Admin	System Admin	[Signature]
11	Manoj Kumar Khundev.	Admin	manager	[Signature]
12	Sanjay Kumar	Admin	manager	[Signature]
13	Manoj Kumar Khundev.	DSW office	Asst Asst	[Signature]
14	Manendra Yadav	Admin	Block Incharge	[Signature]
156	Sandeep Yadav	DSW office	Executive	[Signature]
16	Ayush Mishra	DSW office	Sr. OA	[Signature]
17				
18				
19				
20				

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Attendance of Students Coordinators Meeting (18 Jan 2024)

S. No	Name of Vendor	Name of Person (Attendee)	Contact number	Signature
1	DETA BREW	LALIT DHANKER	9771137450	
2	COOK house	MANOHAR THAKUR	8527157614	
3	DIAMOND STAR	DIAMOND STAR	9928072858	
4	Ranjan Singh Hasty Food	Ranjan Singh	7678633411	
5	SANDEEP KUMAR Cafe Blossom & Flery Work	SANDEEP KUMAR	9205373523	
6	D Dosa Plaza	SANDEEP KUMAR	9910455252	
7	RAM GOAL FRESH N FINE	RAM GOAL	9818663523	
8				
9				
10				
11				
12				


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Attendance of Students Coordinators Meeting (18 Jan 2024)

S. No	Name	Enrollment	Course	Contact No	Signature
1	Bishal Gupta	A51313321041	B. Pharm	9773559562	<i>Bishal Gupta</i>
2	Naman	A50204120005	B.Tech BT 7th	8433086939	<i>Naman</i>
3	Sonu Kumar	A51204022008	B-Arch.	79037 35162	<i>Sonu Kumar</i>
	Pooja Yadav	A51280321003	AID	8287199422	<i>Pooja</i>
4	Saugat Chaudhary	A50105121004	Btech ECE 5 th	9362342447	
5	Mr Akshay Sharma	A50199821001	BTech (ME) -5 th	9560174700	
6	Mr. Vinamra	A50606223001	BA (H) French	8709072877	
7	Nancy	A51655621002	BSc Maths 5 th	8950933660	<i>Nancy</i>
8	Ms Anjani Jain	A51338921004	BASLP	9625595400	
9	Chhaya Sangwan	A50981722001	B.Des(FD)	9812961122	<i>Chhaya</i>
10	Ms Bhumi Sharma	A50030122002	M.A.Economics	7027788888	
11	Ms Kashish Aggarwal	A50004621083	B.Com (H)	7015222895	
12	Vaibhav Arora	A50449322028.	BSc A&VG	8376970627	<i>Vaibhav</i>
13	Falak Khan	A50706922008	B.A (hons) - A P	7091520198	
14	Mr. Vasu Upreti	A50381623002	BTTM	9599278200	<i>Vasu</i>
15	Mr. Joel Sam K.	A50381623001	BTTM	6383422588	
16	Tanishka	A51339922003	B.Tech BME	9559985192	
17	Jayesh Yadav	A50115821003	B.Tech. Civil	9034206296	
18	Anshika Sharma	A50504922002	B.Sc IT 3rd	8297461034	<i>Anshika</i>


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	Priyanshu Tiwari	A505145023008	MCA 1st	9910985898	
20	Himanshu Acharya	A50504821001	BCA 5th	7231908343	
21	Kavya Sharma	A50105520002	B.Tech AE 5th	7821007717	
22	Sidharth Sharma	A501132521010	BTech AI (CSE)	8860881198	
23	Ms. Himanshi	A51518420037	B.Sc. Nursing	9773505273	
24	Gaurav Yadav ASLA		BA Eng V Sem.	9958593299	
25	Ms Neena Davis Thaiparambil	A50001923009	MBA-G	7042879951	<i>Neena</i>
26	Mr Arun A	A5005022001	BBA(B&F)	8921003839	
27	Mr Deepanshu Kumar Mohi Mahajan Advay Gupta	A50057922008 A50006422007 A50006422043	BBA(B&F) BBA (G)	7404370160 9810285498	<i>Advay</i>
28	Ms Priyansha	A50006423015	BBA-G	9996166196	
29	Ms Disha Manish Deshpande	A51675123001	B.Sc. (H) Earth Sciences	8329124771	<i>Sayuri Gori</i>
30	Arsh Dubey	A50811120058	BA.LL.B.7th	7838857846	<i>Arsh Dubey</i>
31	Priya Aggarwal	A50811120026	BA.LL.B. 7th	6005041655	<i>Priya</i>
32	<i>Aarya</i>	A513338922015	BASLP	83684649577	<i>Aarya</i>
33	<i>Yogita</i>	A513338921018	BASLP	9871319723	<i>Yogita</i>
34	<i>md. Abrar Kursam</i>	A513338922003	BASLP	6207156081	<i>md. Abrar Kursam</i>
35	<i>Tanushree Rastogi</i>	A50018223001	BA. Eco (Hon)	9971710332	<i>Tanushree</i>
36	<i>Sidharth Sharma</i>	A501132521010	B.Tech AI/ML	8860881198	<i>Sidharth</i>
37					
38					
39					<i>Mansur</i> Registrar Amity University Haryana Manesar Gurgaon-122413
40					

Coordinators Meeting :26 Sep 2023

1

Col Vijai singh(Retd.) Dy Director Hostels - In Chair

MEMBER

S.No	Name	Designation	Hostel Block
1	Mr.S.P.Yadav	Boys Hostel Warden	A,B & B1
2	Kuldeep Singh	Asst. Warden	A,B & B1
3	Manoj Kumar Singh	Asst. Warden	C ,D & D1
4	Jitender Kumar	Asst. Warden	C ,D & D1
5	Praveen Kumar	Supervisor	A,B & B1
6	Lily Nain	Girls Hostel Warden	E,E1,F & F1
7	Bandana Singh	Asst. Warden	E,E1,F & F1
8	Sonam Singh	Supervisor	E,E1,F & F1
9	Preeti	Supervisor	E,E1,F & F1

Students list

Sr.No.	Name of Students	Hostel Address	Contact No.
1	Sargam	F-541	8950635861
2	Janvhi	F1-133	7248268499
3	Akshi	F-541	8426808487
4	Priyangna	F-223	8826025514
5	Resham	F-222	8798650913
6	Kalika	F-452	9350496335
7	Somya	F1-063	7497087840
8	Shambhavi	F1-063	7525839520
9	Kushangi	E-122	8071259660
10	Jyotika	F1-032	6005058189
11	Sneha	F1-122	8429560001
12	Mayank	B1-411	9953037903
13	Prajeet	B1-412	7024682316
14	Arjun	A-432	7065619745
15	Abhinav	D-142	9526552470
16	Tanmaya	B1-151	7381401333
17	Divij Jangid	D-143	9024476776
18	Melvin Johnson	B1-143	9679510401
19	Udgeet Koul	B1-361	9103130899
20	Digi	B1-331	9205973433
21	Akshat	B1-413	9770289451
22	Suraj	A-033	9958801389
23	Sujal Bansal	A-461	8168886045
24	Manjeet	A-031	7206122324
25	Rahul	A-032	8168498927
26	Shubham	A-462	9050515231
27	Kuldeep	A-033	8950688242
28	Rohan Meel	A-431	8769928430
29	Keshav Yadav	A-463	8171391382
30	Tanuj Yadav	A-422	9992809410
31	Pankaj Rana	A-463	9304516049

A-Block			
Student Coordinator list -2023-23			
Sr.No.	Name	Floor	Contact No.
1	Deepak kumar Bishhi	Ground Floor	9053320029
2	Lakshay Verma	First Floor	8307301246
3	Manas Mishra	Second Floor	8604157348
4	Shashank	Third Floor	9955931192
5	Keshav Yaduvanshi	Foruth Floor	8171391382
6	Om Srivastav	Fifth Floor	8318762256

B-Block			
Student Coordinator list -2023-23			
Sr.No.	Name	Floor	Contact No.
1	Gyan Sanchit	Fifth Floor	8971193913

B1-Block			
Student Coordinator list -2023-23			
Sr.No.	Name	Floor	Contact No.
1	Updesh Singh	Ground Floor	7665690095
2	Sumit Aggarwal	First Floor	8765188033
3	Dhawal Raj	Second Floor	7742003185
4	Nakul Lakra	Third Floor	9811611668
5	Rohan	Foruth Floor	8295579477
6	Shubham Soni	Fifth Floor	7419375193

LIST OF HOSTELLERS COORDINATOR (FLOOR INCHARGE)-2023-24

S.NO.	NAME	COURSE	BLOCK	FLOOR	ROOM ADD	MOBILE NO.
1	Sandeep	LLM	D	1st	D-152	9518187665
2	Divyam Pandey	MSC (DS)	D	2nd	D-223	9871981120
3	Sanskar Sharma	BPHARM	D	3rd	D-312	8742821858
4	Pooventhan Mohans	B.A. History	D	4th	D-421	9489436943
5	Karun Khola	B.TECH.(CSE)	D1	1st	D1-121	9588597652
6	Mohd.Umar	BASLP	D1	2nd	D1-212	9999629515
7	Mayukh Chatterjee	BCA	D1	3rd	D1-322	8076119515
8	Harsh Vardhan Singh	BALLB.H	D1	4th	D1-411	7440824975
9	Abhishek Dagar	MSC.(SLP)	D&D1	1st	D-153	9728833683

Coordinator Students List E,E1&F,F1

S No.	Form Number	Student Name	Course	Room No.	Student M.No
1	9791942	HARSHITA GUPTA	B.Optom	E-051	9253447860
2	9208742	KUSHANGI RASTOGI	BFA	E-122	8077259660
3	10898461	ANJALI KUMARI SINGH	B.A. (H) - German	E-112	6206896064
4	8962405	NEHA RAGHUVANSHI	B.Sc. (CP)	E-262	9006257794
5	9731188	PRANJAL GUPTA	M.Sc. (DS)	E-352	8708720435
6	9253434	AKANSHA YADAV	B.A. (H) - French	E-343	8295571633
7	12046028	POONAM	M.Sc (AM)	E-431	8295707657
8	9490929	ANANYA BHARDWAJ	B.Tech (CSE)	E1-012	8375919378
9	10815501	RADHIKA DUBEY	B.A. (H) App. Psy.	E1-142	9359342685
10	9655630	DIA KHURANA	IB.Tech + M.Tech (AI & ML)	E1-261	9968342230
11	10376725	MONIKA KUMARI	MBA	E1-313	9652024735
12	10455305	MANSI	B.A. App. Psy.	E1-443	7082824480
13	11347061	Shubha H. S	B.Tech (CSE)	F-062	9916692585
14	11538418	Sweta Singh	PG Diploma in DS	F-122	6307194564
15	10933338	Priyangna Goel	B.A. App. Psy.	F-223	8826025514
16	10150944	NANDINI PANDEY	B.Sc. (H)-BT	F1-331	9971331404
17	10133901	RIYA YADAV	B.Tech (Biomed Eng)	F1-432	9310838821
18	9646017	GARIMA	B.A. (H) - English	F-431	9812120557
19	9031843	AKSHI SHARMA	B.Sc. (D&AN)	F-541	8426808487
20	9713962	Shambhavi Srivastava	BFA	F1-063	9335155959
21	9068839	Janhvi Mishra	B.Sc. (D&AN)	F1-133	7248268499
22	9713425	Sneha Goel	B.Sc. (D&AN)	F1-122	8410006600
23	9493986	Komal Sharma	+ M.Tech (AI & ML)	F1-223	9101694419
24	10138404	VENU GUPTA	MFA	F1-552	7986634984



COORDINATORS MEETING ON 26 Sep 2023

MINUTES OF THE MEETING

1. A coordinators meeting was held on 26 Sep 2023 at 17.00 hrs under the chairmanship of Dy. Director Hostel.

2. It was attended by Student coordinators, Hostel staff & Mess Manager.

3. Following points were raised by the coordinators:

(a) Availability of milk at departmental store is not meeting the demand of the students.

Comment: Manager of departmental store was instructed to keep a stock of sufficient milk.

(b) Student services and facilities: Activities and study rooms in all hostel blocks need to be renovated.

Comment: The issue will be taken up with concerned authorities, to improve upon the facilities in the activity rooms. A proposal for the same will be forwarded.

(c) Hostel Timings: Timings of Hotel should be extended till 10: 00 PM.

Comment: The chairman stated though the time was till 9:30PM, however, by the time the hosteller entered hostel and doors were closed it was invariably 10:00PM.



(d) Food and Beverages: Coordinator requested that food and beverages facilities in hostel blocks during night are inadequate and needs to be upgraded.

Comment: Snack bar and food dispenser have been placed in the foyer of all hostels enhance the facilities are considered adequate. Nothing more is needed to be done in this regard.

(e) Laundry complaint: Some students brought out the laundry services were not satisfactory. At times, there is foul smell from the clothes.

Comment: Chairman asked concerned warden to get the issue resolved. Matter will also be discussed with the service provider.

(f) The lift of hostel A, C&F blocks is not working.

Comment: Regarding serviceability of the lift, the maintenance department will be requested to look into the matter.

(g) Hostellers complained that adequate laundry bags were not made available.

Comment: The laundry service provider has been instructed to provide adequate number of laundry bags to hostellers.

POINTS FORM CHAIRMAN TO COORDINATORS:

Coordinators were briefed about their responsibilities and duties:-

1. Will be responsible for taking any complaint from the hostellers
2. Overall discipline and personal conduct of students in the hostel premises.
3. Maintain the cleanliness of their floors in hostel premises.
4. Attendance of hosteller for any outdoor programmers.
5. Switching off the corridor lights by 12 PM sharp.

Note: Beside all above duties and responsibilities, they will also be responsible for any work assigned by the wardens.



Coordinators Meeting : 23 Jan 2024

1 Col Vijai singh(Retd.) Dy Director Hostels - In Chair

MEMBER

S.No	Name	Designation	Hostel Block
1	Mr.S.P.Yadav	Boys Hostel Warden	A,B & B1
2	Kuldeep Singh	Asst. Warden	A,B & B1
3	Manoj Kumar Singh	Asst. Warden	C ,D & D1
4	Jitender Kumar	Dy. Warden	C ,D & D1
5	Praveen Kumar	Supervisor	A,B & B1
6	Lily Nain	Girls Hostel Warden	E,E1,F & F1
7	Bandana Singh	Asst. Warden	E,E1,F & F1
8	Sonam Singh	Asst. Warden	E,E1,F & F1
9	Preeti	Supervisor	E,E1,F & F1

COORDINATER LIST OF BOYS HOSTEL – A BLOCK 2023-24

Sr. No	Floor	Prefects Name	Course
1	G. Floor	SHAKTHIVEL G : 7063909154	M.Sc. (CP)
2	”	ADWAITH KRISHNADAS : 9013140421	M.Sc. (DS)
3	1 st Floor	MANISH KUMAR : 8669119799	MA (J&MC)
4	”	PRASHANT SINGODIYA : 9001318428	M.C.A
5	2 nd Floor	AISHWARY KHATRI :8078614351	MA (J&MC)
6	”	ANISHJYOTI BARUAH : 7008572736	M.Tech (NCS)
7	3 rd Floor	Anmol Rathi : 8279957784	B.Com(H)
8	”	ROHIT GAHLOUT : 7835998434	B.Sc. (H)-BT
9	4 th Floor	KESHAV YADUVANSHI : 8171391382	M.Sc. (DS)
10	”	PANKAJ LAL RANA : 9304516049	M.Tech (NCS)

COORDINATER LIST OF BOYS HOSTEL – B BLOCK 2023-24

Sr. No	Floor	Prefects Name	Course
1	G. Floor	SHAKTHIVEL G : 7063909154	M.Sc. (CP)
2	”	ADWAITH KRISHNADAS : 9013140421	M.Sc. (DS)
3	1 st Floor	MANISH KUMAR : 8669119799	MA (J&MC)
4	”	PRASHANT SINGODIYA : 9001318428	M.C.A
5	2 nd Floor	AISHWARY KHATRI :8078614351	MA (J&MC)
6	”	ANISHJYOTI BARUAH : 7008572736	M.Tech (NCS)
7	3 rd Floor	Anmol Rathi : 8279957784	B.Com(H)
8	”	ROHIT GAHLOUT : 7835998434	B.Sc. (H)-BT
9	4 th Floor	KESHAV YADUVANSHI : 8171391382	M.Sc. (DS)
10	”	PANKAJ LAL RANA : 9304516049	M.Tech (NCS)

COORDINATER LIST OF BOYS HOSTEL – B BLOCK 2023-24

Sr.No.	Floor	Prefects Name	Course
1	G. Floor		
2	"		
3	1 st Floor	Mr. ASHWANI : 8816987787	B.Pharm
4	"	KESHAV KUMAR YADAV : 9785839563	B.Sc. (Nursing)

LIST OF HOSTELLERS COORDINATOR (FLOOR INCHARGE)-2023-24

S.NO.	NAME	COURSE	BLOCK	FLOOR	ROOM ADD	MOBILE NO.
1	Sandeep	LLM	D	1st	D-152	9518187665
2	Divyam Pandey	MSC (DS)	D	2nd	D-223	9871981120
3	Sanskar Sharma	BPHARM	D	3rd	D-312	8742821858
4	Pooventhan Mohans	B.A. History	D	4th	D-421	9489436943
5	Karun Khola	B.TECH.(CSE)	D1	1st	D1-121	9588597652
6	Mohd.Umar	BASLP	D1	2nd	D1-212	9999629515
7	Mayukh Chatterjee	BCA	D1	3rd	D1-322	8076119515
8	Harsh Vardhan Singh	BALLB.H	D1	4th	D1-411	7440824975
9	Abhishek Dagar	MSC.(SLP)	D&D1	1st	D-153	9728833683

COORDINATER LIST HOSTEL BLOCK - E,E1&F,F1

S No.	Form Number	Student Name	Course	Room No	Student M.No
1	9791942	HARSHITA GUPTA	B.Optom	E-051	9253447860
2	9208742	KUSHANGI RASTOGI	BFA	E-122	8077259660
3	10898461	ANJALI KUMARI SINGH	B.A. (H) - German	E-112	6206896064
4	8962405	NEHA RAGHUVANSHI	B.Sc. (CP)	E-262	9006257794
5	9731188	PRANJAL GUPTA	M.Sc. (DS)	E-352	8708720435
6	9253434	AKANSHA YADAV	B.A. (H) - French	E-343	8295571633
7	12046028	POONAM	M.Sc (AM)	E-431	8295707657
8	9490929	ANANYA BHARDWAJ	B.Tech (CSE)	E1-012	8375919378
9	10815501	RADHIKA DUBEY	B.A. (H) App. Psy.	E1-142	9359342685
10	9655630	DIA KHURANA	(AI & ML)	E1-261	9968342230
11	10376725	MONIKA KUMARI	MBA	E1-313	9652024735
12	10455305	MANSI	B.A. App. Psy.	E1-443	7082824480
13	11347061	Shubha H. S	B.Tech (CSE)	F-062	9916692585
14	11538418	Sweta Singh	PG Diploma in DS	F-122	6307194564
15	10933338	Priyangna Goel	B.A. App. Psy.	F-223	8826025514
16	10150944	NANDINI PANDEY	B.Sc. (H)-BT	F1-331	9971331404
17	10133901	RIYA YADAV	Eng)	F1-432	9310838821
18	9646017	GARIMA	B.A. (H) - English	F-431	9812120557
19	9031843	AKSHI SHARMA	B.Sc. (D&AN)	F-541	8426808487
20	9713962	Shambhavi Srivastava	BFA	F1-063	9335155959
21	9068839	Janhvi Mishra	B.Sc. (D&AN)	F1-133	7248268499
22	9713425	Sneha Goel	B.Sc. (D&AN)	F1-122	8410006600
23	9493986	Komal Sharma	IB.Tech + M.Tech (A	F1-223	9101694419

COORDINATORS MEETING ON 23 JAN 2024

MINUTES OF THE MEETING

1. A coordinators meeting was held on 23 Jan 2024 at 17.00 hrs. under the chairmanship of Dy. Director Hostel.

2. It was attended by Student coordinators, Hostel staff & Mess Manager.

3. Following points were raised by the coordinators:

(a) Cleanliness in hostel E-Block, 1st Floor is not satisfactory. Washrooms are not properly cleaned.

Comment: Chairman directed the housekeeping supervisor to get proper cleaning of the hostel suites and washrooms.

(b) Food and Beverages: Hostellers requested that to upgrade the food and Beverage's facilities during night.

Comment: Chairman asked the mess manager to provide adequate quantity of snacks during night time in the hostel blocks.

(c) Demand for electric kettles for warm water: The students requested that they be permitted to keep one electric kettle.

Comment: The chairman explained the students that it was not feasible as the wiring in the hostel is not meant to with stand the use of electric appliances. Mess manager to provide large size dispensers, two per cluster of blocks to be kept in the foyer for the hot water.

(d) Some girl students complained that there are some rodents in their rooms.

Comment: The chairman said that this is because the girls bring food/eatables in the rooms. If and when they stop bring eatables to their rooms; the menace of rodents will get eliminated.

(e) Wi-Fi Connectivity: Some student's complained about poor state of Wi-Fi connectivity.

Comment: Mr. Vivek Rawat, IT Head was asked to resolve this problem.

POINTS FORM CHAIRMAN TO COORDINATORS

Coordinators were briefed about their responsibilities and duties: -

1. Will be responsible for taking any complaint from the hostellers
2. Overall discipline and personal conduct of students in the hostel premises.
3. Maintain the cleanliness of their floors in hostel premises.
4. Attendance of hosteller for any outdoor programmers.
5. Switching off the corridor lights by 12 PM sharp.

Note: Beside all above duties and responsibilities, they will also be responsible for any work assigned by the warde

Coordinators Meeting :29 MAY 2023

1

Col Vijay singh(Retd.) Dy Director Hostels - In Chair

MEMBER

S.No	Name	Designation	Hostel Block
1	Mr.S.P.Yadav	Boys Hostel Warden	A,B & B1
2	Kuldeep Singh	Asst. Warden	A,B & B1
3	Manoj Kumar Singh	Asst. Warden	C,D & D1
4	Jitender Kumar	Asst. Warden	C,D & D1
5	Praveen Kumar	Supervisor	A,B & B1
6	Lily Nain	Asst. Warden	E,E1,F & F1
7	Bandana Singh	Asst. Warden	E,E1,F & F1
8	Sonam Singh	Supervisor	E,E1,F & F1
9	Preeti	Supervisor	E,E1,F & F1
10	Poonam	Supervisor	E,E1,F & F1

Students list

Sr.No.	Name of Students	Hostel Address
1	Sazi Ali	F1-243
2	Akshi Sharma	F1-251
3	Anushka Gupta	F1-013
4	Aastha Panjar	*F1-021
5	Bhavika	F-363
6	Niva Rani Boro	F-411
7	Namita Narula	F-163
8	Smriti Das	F-211
9	Chhavi Gupta	F1-413
10	Sana Jahn	F1-421
11	MAHIR HANS	A-133
12	SATHI PURUSHOTHAM REDDY	A-141
13	KARTIK YADAV	B1-122
14	ROBERT LALRINDIKA	B1-123
15	AIHAAN AHMED	B-563
16	UDIT SINGH YADAV	A-013
17	Subodh Kumar Chaurasia	D-211
18	Yashika Thakur	E-011
19	Himani	E143
20	Jyotika	E151
21	Divyanshi	F1-463
22	Syeed Aisha	F1-511
23	SUJAL BANSAL	A-021
24	ANURAG	A-022

RCH
23


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MINUTES OF THE MESS MEETING (29 MAY 2023)

Progress on the previous meeting:

1. Lunch timings were changed as per the requirement of the students.
2. Mess staff started putting on proper uniform (Including headgear) at the timing of meals.
3. There was significant improvement in baking of tawa roti. However still there is need to improve the quality.
4. Marked improvement was noticed in cleaning of utensils.
5. Provision of hand wash and towel was made.

POINTS FROM THE STUDENTS:

1. Student raised the point that water cooler area is dirty and need cleaning.

Solution: Mess manager was directed.

2. There is a requirement of variety to be provided in salad.

Solution: Mess manager was directed to provide mix pickle, green chili and Vinegar onion daily in the salad.

2. There is excessive use of potatoes in all the dishes.

Solution: Manager was asked to reduce the use of potatoes. A maximum percentage is to be fixed.


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3. Lunch timing on Saturday and Sunday may be changed.

Solution: The new timings were fixed from 1:00 PM to 2:30 PM as per students demand.

POINTS FROM THE CHAIRMAN:

The mess manager was directed on the following points:

1. Quality of curd needs to be improved because it is too watery.
2. Cleanness of dishwashing area, store, serving area, cooking area, dining hall and outer area is required.
3. Leftover food of the day needs to be dispose off on the same day.
4. Waiter should wear gloves and head gears while serving the food.

POINTS FROM THE CHAIRMAN TO THE STUDENTS:

1. Chairman asked the students to stop the food wastage, he asked them to take as much as they want but eat what they take.
2. Dress-code: Students should be properly dressed in the mess, bathroom sleepers are not allowed in the mess.
3. Students were also asked to adhere to the mess timing.


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MESS MENU FOR MONTH OF (29 MAY 2023)

DAYS	MON	TUE	WED	THUR	FRI	SAT	SUN
AMITY BREAKFAST MENU							
ITEMS	PLAIN PARATHA BHAJI+ TEA	PURI BHAJI+TEA	BREAD CUTLET/ BREAD OMLET + TEA	SAMBAR VADA+ COFFEE,Narial Chatney	CHOLE BHATURE+TEA	PAV BHAJI+TEA	ALOO PARATHA+CURD+C OFFEE
AMITY LUNCH MENU							
DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD
	MIX DAL	RAJASTHANI KADHI	CHANA DAL	CHOLLEY	RAJMA	DAL MAKHANI	ALOO BHAJI
	Loki Channa+Dal	MIX VEG.	EGG CURRY	DUM ALOO	BAIGAN BHARTA	Tinda	METHA PETHA
	TAWA ROTI	TAWA ROTI	Kadi PANEER	TAWA ROTI	TAWA ROTI	TAWA ROTI	PURI
	PLANE RICE	JERA RICE	TAWA ROTI	PLANE RICE	PLANE RICE	PLANE RICE	PLANE RICE
		SWEET	PLANE RICE				RAITA
AMITY DINNER MENU							
DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD
	PALAK PANEER	KALI MASOOR DAL	ARAHAR DAL	MIX DAL	KADHI PAKORA	KOFTA KARI	DAL AMRITSARI
	MOONG DAL	Aloo Mater	Manchurian	MIX VEG	BLACK CHANA	GAJAR CABAJE MATAR	TAWA NUTRY
	TAWA ROTI	TAWA ROTI	TAWA ROTI	T/	TAWA ROTI	TAWA ROTI	TAWA ROTI
	PLANE RICE	PLANE RICE	Fried RICE	J	PLANE RICE	PLANE RICE	PLANE RICE
				RAITA	Gulab Jamun		

Mess Meeting :26 Sep 2023

1 Col Vijai singh(Retd.) Dy Director Hostels - In Chair

MEMBER

S.No	Name	Designation	Hostel Block
1	Mr.S.P.Yadav	Boys Hostel Warden	A,B & B1
2	Kuldeep Singh	Asst. Warden	A,B & B1
3	Manoj Kumar Singh	Asst. Warden	C ,D & D1
4	Jitender Kumar	Asst. Warden	C ,D & D1
5	Praveen Kumar	Supervisor	A,B & B1
6	Lily Nain	Girls Hostel Warden	E,E1,F & F1
7	Bandana Singh	Asst. Warden	E,E1,F & F1
8	Sonam Singh	Supervisor	E,E1,F & F1
9	Preeti	Supervisor	E,E1,F & F1

Students list

Sr.No.	Name of Students	Hostel Address	Contact No.
1	Sargam	F-541	8950635861
2	Janvhi	F1-133	7248268499
3	Akshi	F-541	8426808487
4	Priyangna	F-223	8826025514
5	Resham	F-222	8798650913
6	Kalika	F-452	9350496335
7	Somya	F1-063	7497087840
8	Shambhavi	F1-063	7525839520
9	Kushangi	E-122	8071259660
10	Jyotika	F1-032	6005058189
11	Sneha	F1-122	8429560001
12	Mayank	B1-411	9953037903
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14	Arjun	A-432	7065619745
15	Abhinav	D-142	9526552470
16	Tanmaya	B1-151	7381401333
17	Divij Jangid	D-143	9024476776
18	Melvin Johnson	B1-143	9679510401
19	Udgeet Koul	B1-361	9103130899
20	Digi	B1-331	9205973433
21	Akshat	B1-413	9770289451
22	Suraj	A-033	9958801389
23	Sujal Bansal	A-461	8168886045
24	Manjeet	A-031	7206122324
25	Rahul	A-032	8168498927
26	Shubham	A-462	9050515231
27	Kuldeep	A-033	8950688242
28	Rohan Meel	A-431	876992
29	Keshav Yadav	A-463	817139
30	Tanuj Yadav	A-422	999280
31	Pankaj Rana	A-463	9304516049

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Manesar Gurgaon-122413

MINUTES OF THE MESS MEETING (26 Sep 2023)

Progress on the previous meeting:

1. Proper cleaning is carried out in water cooler area and other area also.
2. Variety in the salad is being provided by adding Vinegar onions, green chilies and mix pickle.
3. Use of potatoes has been decreased to some extent but further reductions required.
4. Lunch timing on Saturday and Sunday has been changed to suit the requirement of the students.
5. Quality of the curd still needs to be improved.
6. Leftover food is being disposed off regularly.

POINTS FROM THE STUDENTS:

1. Sprouts salad should be available once a week.

Solution: Mess manager was directed for the same.

2. Stuffing of parathas is not properly done.

Solution: Mess manager was asked to improve the qualities of parathas.

3. There is excessive use of potatoes in all the dishes.

Solution: Manager was asked to reduce the use of potatoes. A maximum percentage is to be fixed.

4. Tea cups are off very small size and quality is also poor.

Solution: Mess manager assured that the cups will be changed and better quality cups will be provided.


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Manesar Gurgaon-122413



POINTS FROM THE CHAIRMAN:

The mess manager was directed on the following points:

1. Food is very spicy. For students the food should be less spicy and oily.
2. Menu is to be changed with the help of student member of the mess committee.
3. The quality of curd has not improved; mess manager was directed to ensure better quality of curd.
4. Suggestion box is placed in the dining hall; students are requested to put their suggestion in the box so that the facilities can be improved.
5. The mess menu was discussed in details and new menu was drawn by the students.

POINTS FROM THE CHAIRMAN TO THE STUDENTS:

1. Chairman asked the students to stop the food wastage, he asked them to take as much as they want but eat what they take.
2. Dress-code: student should be properly dressed in the mess,
bathroom sleepers are not allowed in the mess.
3. Students were also asked to adhere to the mess timings.


Registrar
Amity University Haryana
Manesar Gurgaon-122413

MESS MENU (26 SEP 2023)

DAYS	MON	TUE	WED	THUR	FRI	SAT	SUN
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AMITY BREAKFAST MENU

ITEMS	PAV BHAJI+TEA	PLAIN PARATHA MIXBHAJI+TEA /PURI	SAMBAR IDLI+ COFFEE, Narial Chatney	POHA+ BHAJI+TEA	CHOLE BHATURE+ TEA	BREAD CULLET BREAD OMLET +TEA	ALOO PARATHA+CURD+COFFEE
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AMITY LUNCH MENU

DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD
	DAL AMRITSARI	GATTA CURRY /GHIYA KOFTA	CHANA DAL	YELLOW DAL	DAL	KADHI PAKORA	CHOLEY
	MATAR PANEER	CHOLEY	EGG CURRY	GOBHI MASALA	PANEER / EGG CURRY	MIX VEG.	METHA PETHA
	TAWA ROTI	TAWA ROTI	KADHAI PANEER	TAWA ROTI	TAWA ROTI	TAWA ROTI	PURI
	RICE	PLAIN RICE	TAWA ROTI	PLAIN RICE	RICE	JEERA RICE	VEG. BRIYANI
	RAITA		PLAIN RICE			SWEET	RAITA

AMITY DINNER MENU

DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD
	LAL MASOOR DAL	KALI MASOOR DAL	DAL AMRITSARI	MATAR PANEER	DAL TADKA	MIX DAL	MIX DAL
	ALOO PALAK	VEG. KOFTA	ALOO MATAR	MOONG DAL	DAI TADKA <i>manu</i> Registrar Amity University Haryana Manesar Gurgaon-122413	GAJAR CABAJE MATAR	BANGAN BHARTA
	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI
	PLAIN RICE	PLAIN RICE	PLAIN RICE	PLAIN RICE	PLAIN RICE	PLAIN RICE	JEERA RICE
	GULAB MUNDO	RAITA		RAITA		KHIR	

Mess Meeting :21 Dec 2023**1 Col Vijai singh(Retd.) Dy Director Hostels - In Chair****MEMBER**

S.No	Name	Designation	Hostel Block
1	Mr.S.P.Yadav	Boys Hostel Warden	A,B & B1
2	Kuldeep Singh	Asst. Warden	A,B & B1
3	Manoj Kumar Singh	Asst. Warden	C ,D & D1
4	Jitender Kumar	Asst. Warden	C ,D & D1
5	Praveen Kumar	Supervisor	A,B & B1
6	Lily Nain	Girls Hostel Warden	E,E1,F & F1
7	Bandana Singh	Asst. Warden	E,E1,F & F1
8	Sonam Singh	Supervisor	E,E1,F & F1
9	Preeti	Supervisor	E,E1,F & F1

Students list

Sr.No.	Name of Students	Hostel Address	Contact No.
1	ARUN JURNGAL	B1-063	9780480686
2	PIYUSH	B1-062	7206255289
3	Keshav Jindal	B1-041	6395782695
4	Dakash Gupta	B1-232	8221085867
5	MHATRE SIDDHESH SHASHIKANT	A143	9076378521
6	THARSHNAN G	A313	8525929849
7	ADWAITH KRISHNADAS	A522	9013140421
8	CHIRAG MAAN	A542	6283481057
9	RISHABH MISHRA	B1-541	7991154545
10	CHIRAG CHAUHAN	B1-542	7807678799
11	Mr HARDIK BIRMAN	A422	9213366017
12	VIDYANANDA LAIMAYUM	D-131	9378012929
13	MANISH KUMAR	D-153	8406815446
14	JATIN	D1-113	8708129941
15	RANEESH V R	D1-121	9943181639
16	SUPRIYO GHOSH	D1-333	7477413882
17	LAKSHAY KHAJURIA	D1-341	7889947545
18	ANANYA GAUR	F1-442	8860332305-
19	JIGISHA BASU	F-442	6290377876
20	NANCY	F-542	9205079232
21	Anushi Dagar	E 012	6396681642
22	Divya	E 013	9306000578
23	Aastha Bhatnagar	E 022	8302895308
24	Shruti Shukla	E 161	8173823868
25	Ishpreet	E 263	8827433746
26	Anchal	E1 011	8084086748
27	AARTI	E-433	9417981557
28	Samridhi Shah	E1 031	96930586
29	Amanat Sabherwal	F1-462	97114428
30	Stuti Saluja	F1-463	98130859
31	Syeed Aisha	F1-511	7889353132

Mansu
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Manesar Gurgaon-122413

MINUTES OF THE MESS MEETING (21 Dec 2023)

Progress on the previous meeting:

1. Lunch timings were changed as per the requirement of the students.
2. Mess staff started putting on proper uniform (Including headgear) at the timing of meals.
3. There was significant improvement in baking of tawa roti. However still there is need to improve the quality.
4. Marked improvement was noticed in cleaning of utensils.
5. Provision of hand wash and towel was made.

POINTS FROM THE STUDENTS:

1. Student raised the point that water cooler area is dirty and need cleaning.

Solution: Mess manager was directed.

2. There is a requirement of variety to be provided in salad.

Solution: Mess manager was directed to provide mix pickle, green chili and Vinegar onion daily in the salad.

2. There is excessive use of potatoes in all the dishes.


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2. Dress-code: Students should be properly dressed in the mess, bathroom sleepers are not allowed in the mess.

3. Students were also asked to adhere to the mess timings.




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DAYS	MON	TUE	WED	THUR	FRI	SAT	SUN
AMITY BREAKFAST MENU							
ITEMS	BREAD CULTLET BREAD OMLET +TEA	POHA+ BHAJI+TEA	PLAIN PARATHA MIXBHAJI+TEA	SAMBAR IDLI+ COFFEE, Narial Chatney	CHOLE BHATURE+TEA	PAV BHAJI+TEA	ALOO PARATHA+CURD+C OFFEE
AMITY LUNCH MENU							
DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD
	MIX DAL	RAJASTHANI PALAK KADHI	CHANA DAL	CHOLLEY	RAJMA	KALA CHANA WITH GRAVY	ALOO BHAJI
	BHINDI	MIX VEG.	EGG CURRY	TORI	GHIYA CHANA	ALOO BEANS GAJJAR	METHA PETHA
	TAWA ROTI	TAWA ROTI	KADHAI PANEER	TAWA ROTI	TAWA ROTI	TAWA ROTI	PURI
	PLAIN RICE	JEERA RICE	TAWA ROTI	PLAIN RICE	RICE	LEMON RICE	PLAIN RICE
		SWEET	PLAIN RICE				RAITA
AMITY DINNER MENU							
DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD
	PALAK PANEER	KALI MASOOR DAL	LAL MASOOR DAL	MIX DAL	KADHI PALAK	MIX DAL	DAL AMRITSARI
	MOONG DAL	Aloo Mater	TAWA NUTRY SPICY	MIX VEG	BAIGAN MASALA	GAJAR CABAJE MATAR	TAWA NUTRY
	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI
	PLAIN RICE	PLAIN RICE	PLAIN RICE	JEERA RICE <i>manu</i>	PLAIN RICE	PLAIN E RICE	PLAIN RICE
				Registrar Amity University Haryana Manesar Gurgaon-122413	GULAB JAMUN		

Mess Meeting (24 March 2024)

1	Col Vijai singh(Retd.) Dy Director Hostels - In Chair		
MEMBER			
S.No	Name	Designation	Hostel Block
1	Mr.S.P.Yadav	Boys Hostel Warden	A,B & B1
2	Kuldeep Singh	Asst. Warden	A,B & B1
3	Manoj Kumar Singh	Asst. Warden	C ,D & D1
4	Jitender Kumar	Asst. Warden	C ,D & D1
5	Praveen Kumar	Supervisor.	A,B & B1
6	Lily Nain	Girls Hostel Warden	E,E1,F & F1
7	Bandana Singh	Asst. Warden	E,E1,F & F1
8	Sonam Singh	Supervisor	E,E1,F & F1
9	Preeti	Supervisor	E,E1,F & F1
Students list			
Sr.No.	Name of Students	Hostel Address	Contact No.
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10	CHIRAG CHAUHAN	B1-542	7807678799
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13	MANISH KUMAR	D-153	8406815446
14	JATIN	D1-113	8708129941
15	RANEESH V R	D1-121	9943181639
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27	AARTI	E-433	9417981557
28	Samridhi Shah	E1 031	96930586
29	Amanat Sabherwal	F1-462	97114428
30	Stuti Saluja	F1-463	98130859
31	Syeed Aisha	F1-511	7889353132


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MINUTES OF THE MESS MEETING (28 March 2024)

Progress on the previous meeting:

1. Sprouts salad is being provided once a week.
2. Qualities of parathas have improved with the proper stuffing of parathas.
3. Potatoes quantities have been reduced by using more fresh vegetables available during this season.
4. Tea cups has been replaced with good quality cups. Students are quite satisfied with the quality.

POINTS FROM THE STUDENTS:

1. Students asked for providing eggs twice a week.

Solution: As of now eggs are being provided on Wednesdays. Chairman directed the manager to provide eggs on Fridays also.

2. Students asked to increase paneer twice a week.

Solution: Chairman directed the manager to provide paneer on Fridays also to the students who do not eat eggs.

3. A point regarding the uniform of the mess staff was raised.

Solution: Chairman directed that the mess manager to ask all the members of the mess staff to put on the proper uniform while serving the meals.

4. It was pointed out the tawa roti was not baked properly.

Solution: Mess manager assured that the quality of chapattis will be improved.

5. Plates are not cleaned properly.

Solution: Mess manager was directed to have proper cleaning and-wiping of the plates.


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POINTS FROM THE CHAIRMAN:

The mess manager was directed on the following points:

1. More varieties of vegetables should be provided.
2. Food should be nutritious, less spicy & oily.
3. Quality of chapattis needs improvement.
4. Mess manager was asked to maintain a very high standard of hygiene and sanitation in the mess.
5. Regular health checkup of the mess staff is to be carried out.

POINTS FROM THE CHAIRMAN TO THE STUDENTS:

1. Chairman asked the students to stop the food wastage, he asked them to take as much as they want but eat what they take.
2. Dress-code: Student should be properly dressed in the mess,
bathroom sleepers are not allowed in the mess.
3. Students were also asked to adhere to the mess rules.
4. Students were asked not to damage the furniture and other fitments.


Registrar
Amity University Haryana
Manesar Gurgaon-122413

AMITY BREAKFAST MENU

ITEMS	PLAIN PARATHA BHAJI+ TEA	PURI BHAJI+TEA	BREAD CUTLET/ BREAD OMLET + TEA	SAMBAR VADA+ COFFEE,Narial Chatney	CHOLE BHATURE+TEA	PAV BHAJI+TEA	ALOO PARATHA+CURD+C OFFEE
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AMITY LUNCH MENU

DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD
	MIX DAL	RAJASTHANI KADHI	CHANA DAL	CHOLLEY	RAJMA	DAL MAKHANI	ALOO BHAJI
	Loki Channa+Dal	MIX VEG.	EGG CURRY	DUM ALOO	BAIGAN BHARTA	Tinda	METHA PETHA
	TAWA ROTI	TAWA ROTI	Kadi PANEER	TAWA ROTI	TAWA ROTI	TAWA ROTI	PURI
	PLANE RICE	JERA RICE	TAWA ROTI	PLANE RICE	PLANE RICE	PLANE RICE	PLANE RICE
		SWEET	PLANE RICE				RAITA

AMITY DINNER MENU

DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD	GREEN SALAD
	PALAK PANEER	KALI MASOOR DAL	ARAHAR DAL	MIX DAL	KADHI PAKORA	KOFTA KARI	DAL AMRITSARI
	MOONG DAL	Aloo Mater	Manchurian	MIX VEG	BLACK CHANA	GAJAR CABAJE MATAR	TAWA NUTRY
	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI	TAWA ROTI
	PLANE RICE	PLANE RICE	Fried RICE	JERA RICE	PLANE RICE	PLANE RICE	PLANE RICE
				RAITA	Gulab Jamun		


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