



**20<sup>th</sup> University IQAC Meeting**  
**22 and 23 November 2022**  
**Minutes of the Meeting**

The 20<sup>th</sup> University IQAC meeting was conducted on 22 and 23 November 2022 under the Chairpersonship of Prof (Dr) Balvinder Shukla, Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP.


List of attendees is enclosed as **Annexure 'A'**.

1. After ascertaining the quorum for the meeting, Dr R S Rai, Director IQAC, started the meeting with the permission of Chair and welcomed all the members of the University IQAC.

**1.1 Opening Address by the Chairperson University IQAC** – At the outset the Chairperson University IQAC & Vice Chancellor, AUUP welcomed University IQAC members, external members, alumni members and all those present in the meeting. She specially mentioned the new external members who have been nominated as the members of the University IQAC- Prof Nawal Kishore, School of Management Studies, IGNOU; students/scholars - Ms Vandana Kumari and Mr Rajneesh Kumar Srivastava and professors from various AUUP institutions who will be providing their valuable inputs to the University IQAC to improve the processes, students learning experiences, enhancing the research and innovation, facilities, resources infrastructure, etc.

The major points covered by the Chairperson University IQAC are given below:

- The Chairperson University IQAC expressed that the members of University IQAC play a very important role in enhancing the quality of the University in all aspects.
- She further apprised the forum about the achievements of AUUP for the quarter. The main highlights were:
  - The ranking of the University in NIRF rankings, QS Asia Rankings 2023, THE Rankings, QS Indian University Rankings.
  - Strategic tie-up with TATA technologies to produce industry ready professionals.
  - The 18<sup>th</sup> convocation held from 10-12 November conferred degrees to 17547 students and honorary degrees to the following dignitaries:
    - Dr M Srinivas, Director AIIMS
    - Sh Vikas Singh, President Supreme Court Bar Association
    - Sh C P Gurnani, CEO Tech Mahindra
    - Sh Maroof Raza, Strategic Defence Expert
    - Dr Prathap C Reddy, Founder Chairman Apollo Hospitals
- Major Research Projects undertaken by the University faculties.
- Patents granted
- Scopus indexed publication and citations of university faculties.
- Achievement of students and faculty since 19<sup>th</sup> University IQAC.

  
Dr. Shukla  
15/12/2022



- Status of new MOUs signed and major conference / events organised by various Institution and university during the quarter July-October 2022.

## 2. Agenda Items

**UIQAC-20/2022-23/AG1:** Confirmation of minutes of previous University IQAC

**UIQAC-20/2022-23/AG2:** Action taken report (ATR) on minutes of 19<sup>th</sup> University IQAC meeting

**UIQAC-20/2022-23/AG3:** Status of preparation of End Term Examination & Convocation Report

**UIQAC-20/2022-23/AG4:**

- (a) Submission of AQAR on NAAC portal
- (b) Calendar of Activities for AQAR 2021-22
- (c) Advance preparation for NAAC 3rd Cycle Re-accreditation.

**UIQAC-20/2022-23/AG5:** QAA Re-accreditation Process & Timeline

**UIQAC-20/2022-23/AG6:** Status of Re-accreditation of UNWTO

**UIQAC-20/2022-23/AG7:** Report on WSCUC peer team visit thematic pathway for reaffirmation TPR

**UIQAC-20/2022-23/AG8:** Status of WSCUC accreditation of Tashkent campus.

**UIQAC-20/2022-23/AG9:** Admission withdrawal analysis

**UIQAC-20/2022-23/AG10:** Status of ARIIA Ranking submission data

**UIQAC-20/2022-23/AG11:** Status of compliance of SATAT with Action Plan of 2021-22 and the action plan of 2022-23.

**UIQAC-20/2022-23/AG12: Human Resource Report:**

- (a) Annual report & achievements of 2021-22 and future plan for 2022-23
- (b) Number of faculty appointed against sanctioned post
- (c) Total Number of full time faculty with Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit. during the year.

**UIQAC-20/2022-23/AG13:** Progress of students' progression (Class of 2022 & 2023)

**UIQAC-20/2022-23/AG14:** Admission Status of 2022-2023

**UIQAC-20/2022-23/AG15:** Status of classes planned and conducted for first year students. Identify the gaps (if any) and action plan.


**UIQAC-20/2022-23/AG16:** Status of faculty allotment to all courses for odd semester 2022-23.

**UIQAC-20/2022-23/AG17 :** Status of augmentation staff and academic leadership 2022-23 and future plan for even semester.

2.1 The discussions on above agenda items are given in succeeding paragraphs: -

**UIQAC-20/2022-23/AG1: Confirmation of minutes of 19th University IQAC:**

The University IQAC confirmed the minutes of the 19<sup>th</sup> University IQAC as circulated.

  
J. S. Rai  
15/12/2022



# AMITY UNIVERSITY

-----UTTAR PRADESH-----

**UIQAC-20/2022-23/AG2:** Action taken report (ATR) on minutes of 19<sup>th</sup> University IQAC meeting

The University IQAC took note of the action taken report on minutes of 19<sup>th</sup> University IQAC meeting. No action is pending.

**UIQAC-20/2022-23/AG3:** Status of preparation of End Term Examination & Convocation Report

The Chairperson Examination Committee and Controller of Examination presented the above agenda points.

The following recommendations were made:

Action item	Decision/Recommendation	Responsibility	Timelines
<b>UIQAC-20/2022-23/AG3/D1</b>	Research scholars who are not occupied in field work can be deputed as relievers (to be available with BEMC) for the faculty invigilators	Chairperson Exam Committee/ Chairperson BEMC	Immediate effect
<b>UIQAC-20/2022-23/AG3/D2</b>	Training/Workshop for faculty on preparing model answers and standard of marking scheme.	Chairperson Exam Committee/Dean Academics/ Deans of faculty/AASC	Before the conduct of examination

**UIQAC-20/2022-23/AG4:** NAAC/AQAR

- (a) Submission of AQAR on NAAC portal
- (b) Calendar of Activities for AQAR 2021-22
- (c) Advance preparation for NAAC 3rd Cycle Re-accreditation.

Ms Prem Kanthi, Dy Director presented the above agenda items, following recommendations was made:

Action item	Decision/Recommendation	Responsibility	Timelines
<b>UIQAC-20/2022-23/AG4/D1</b>	The timelines of AQAR 2021-22 and preparation of 3rd cycle NAAC accreditation to be circulated to all concerned.	QAE / VCO	15 December 2022

**UIQAC-20/2022-23/AG5:** QAA Re-accreditation Process & Timeline

Dr Archana Chandra, Sr APO, VCO presented the requirement of QAA and the time lines to process the self-study report and preparation for QAA visit in 2023. The following recommendations was made:

Action item	Decision/Recommendation	Responsibility	Timelines
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*(Signature)*  
 Dr R S Rai  
 15/12/2022



# AMITY UNIVERSITY

-----UTTAR PRADESH-----

<b>UIQAC-20/2022-23/AG5/D1</b>	Teams to be constituted for preparing the QAA Self Evaluation Document (SED)	QAE / VCO	26 December 2022
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### **UIQAC-20/2022-23/AG6:** Status of Re-accreditation of UNWTO

Dr Manohar Sajjani, Dean Faculty of Hospital & Tourism presented the status of Re-accreditation by UNWTO- TedQual and said that the final evaluation will be done in the first week of January 2023.

The University IQAC and faculty of Tourism will be coordinating to complete the process of re-accreditation.

### **UIQAC-20/2022-23/AG7:** Report on WSCUC peer team visit thematic pathway for reaffirmation TPR

Dr B L Arya, ALO WSCUC/ Registrar presented the entire report of the WASC re-accreditation and said that the draft report of WASC peer team visit has been received for factual corrections if any at the university end. The final recommendations will be considered and the University will be represented at the WASC Commissioner office in USA for final re-accreditation.

### **UIQAC-20/2022-23/AG8:** Status of WSCUC accreditation of Tashkent campus

Dr Naina Chaudhary, Dy Director Academics, Tashkent presented the status of Western Association of Schools and Colleges (WASC) of Tashkent campus. The proposal of Tashkent campus was reviewed and approved by WASC Commission in July 2022 and the campus has been indicated as active in the website for five programmes of Tashkent campus.

### **UIQAC-20/2022-23/AG9:** Admission withdrawal analysis


Dr RS Rai, Director RPSS presented the status of admission withdrawal during the year 2022. After discussions, the following recommendations was made:

Action item	Decision/Recommendation	Responsibility	Timelines
<b>UIQAC-20/2022-23/AG9/D1</b>	Trends of students' withdrawal to be analyzed for last 5 years	Director Admission/ RPSS	26December 2022

### **UIQAC-20/2022-23/AG10:** Status of ARIIA Ranking submission data

Mr Ashish Dixit, Dy Registrar RPSS presented the Comparison of ARIIA data with the previous year data. AUUP was ranked 9<sup>th</sup> under the category of University and Deemed University (Self-Finance/ Private) in 2021.

### **UIQAC-20/2022-23/AG11:** Status of compliance of SATAT with Action Plan of 2021-22 and the action plan of 2022-23.

  
 Dr RS Rai  
 15/12/2022



Major General J P Singh, Sr Director Administration presented the above agenda points as the Chairperson of SATAT committee was on leave. After discussions, the following recommendations was made:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-20/2022-23/AG11/D1	The SATAT committee should discuss, deliberate and recommend requirements of UGC quality mandate along with members of NAAC subcommittee Criterion VII & IV and prepare the action plan for 2022-23 for the approval of competent authority.	SATAT Committee	26 December 2022
UIQAC-20/2022-23/AG11/D2	The action plan for replacing old buses/vehicles who had lived their life with eco-friendly green technology.	Sr Director Administration	26 December 2022
UIQAC-20/2022-23/AG11/D3	To organize an awareness campaign for Deans/ HoIs/Faculty & Staff regarding eco-friendly green practices with respect to vehicles.	Sr Director Administration	26 December 2022


**UIQAC-20/2022-23/AG12: Human Resource Report:**

- (a) Annual report & achievements of 2021-22 and future plan for 2022-23
- (b) Number of faculty appointed against sanctioned post
- (c) Total Number of full time faculty with Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit. during the year.

Ms Mala Dev, Assistant Director HR presented the HR report. The following recommendations were made:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-20/2022-23/AG12/D1	Number of sanctioned posts of Teaching Staff to be assigned first as per the norms and the requirement of specialization should also be included.	Manpower Planning Committee/ Dean SS & AA	26 December 2022
UIQAC-20/2022-23/AG12/D2	Manpower Planning Committee will give the requirement of faculty, where the faculty - student ratio is very high, so that the HR can expedite the recruitment of faculties.	HR (Post recruitment) and Mr Senthil (AKC Data Systems)	26 December 2022

**UIQAC-20/2022-23/AG13: Progress of students' progression (Class of 2022 & 2023)**

  
Dr. R. S. Rai  
15/12/2022



The presentation was given by the following placement cells at Domain level:

- (a) ATPC-Mr Anjani Bhatnagar
- (b) CRC Biotech Domain-Dr V Pooja
- (c) CRC ASET- Dr Madhuri Kumari
- (d) CRC Management Domain-Ms Kritika Das Gupta
- (e) ACED-Dr Neelam Saxena & Mr Anjani Kumar Singh

The following recommendations were made:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-20/2022-23/AG13/D1	All supporting documents as per the requirement of NAAC for student progression needs to be updated.	ATPC/ Domain Level Placement Cells	26 December 2022
UIQAC-20/2022-23/AG13/D2	The data of activities conducted for student progression, i.e., Start-ups, Family Business, Own venture etc. needs to be separate and defined and trends to be presented as per the aspirational survey of students.	ACED	26 December 2022

#### UIQAC-20/2022-23/AG14: Admission Status of 2022-2023

The presentation was given by Maj Gen. Bhaskar Chakravarty, Director Admissions. It was recommended that a separate meeting with Deans would be held to discuss the strategies for improving admissions.


UIQAC-20/2022-23/AG15: Status of classes planned and conducted for first year students. Identify the gaps (if any) and action plan.

UIQAC-20/2022-23/AG16: Status of faculty allotment to all courses for odd semester 2022-23.

Dr Alpana Kakkar, Dean Student Support and Academic Affairs gave the presentation on the above two agenda points.

UIQAC-20/2022-23/AG17 : Status of augmentation staff and academic leadership 2022-23 and future plan for even semester.

Gp Capt AK Saxena presented the status of staff recruitment during the year 2022-23, the following recommendations was made:

  
Dr. R. S. Raw  
15/12/2022

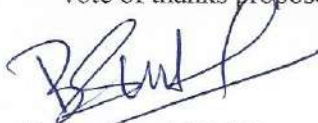


Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-20/2022-23/AG17/D1	Manpower Planning Committee will give the requirement of faculty, where the faculty - student ratio is very high, so that the HR can expedite the recruitment of faculties.	Manpower Planning Committee/ Dean SS & AA/ HR(Recruitment)	26 December 2022

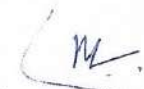
### 3. Closing remarks by The Chairperson:

The Chairperson asked QAE to conduct the detailed audit at the Domain level for the points to be presented in University IQAC and ensure that the presentations are data driven.

### 4. Vote of Thanks– There being no further points, the meeting was declared as closed with vote of thanks proposed by Ms Versha Verma (APO)



Chairperson UIQAC



Director UIQAC  
15/12/2022

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