



Minutes of 19th University IQAC Meeting
6 & 7 July 2022

Minutes of the 19th University IQAC meeting held on 6 and 7 July 2022 (2 days) under the Chairpersonship of Prof (Dr) Balvinder Shukla, Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP.

List of attendees is enclosed as **Annexure 'A'**.

1. After ascertaining the quorum for the meeting, Dr R S Rai, Director IQAC with the permission of Chair welcomed all the members of the University IQAC.

2. **Opening Address by the Chairperson University IQAC** – At the outset Dr B Shukla, Chairperson University IQAC & Vice Chancellor, AUUP welcomed University IQAC members, external members, alumni members and all those present in the meeting.

2.1 The Chairperson briefed the house regarding the preparations for the visit of WSCUC peer team and the additional documents that were prepared and submitted by the University on 25 July 2022. Dr Shukla said that the university have to prepare the campus-wise response to Line of Enquiry to enable the WSCUC team to interact with relevant officials and stakeholders of the University and examine the relevant evidence during their visit.

2.2 The Chairperson University IQAC further apprised the house about the re-orientation of senior batches of students in the campus and the commencement of fully off campus activities with effect from 15 July 2022.

3. Thereafter, Director University IQAC presented the agenda items for discussion:

UIQAC-19/2022-2023/AG1: Confirmation of minutes of 18th University IQAC.

UIQAC-19/2022-2023/AG2: Action taken report (ATR) on minutes of 18th University IQAC meeting.

UIQAC-19/2022-2023/AG3: Status of submission of AQARs

UIQAC-19/2022-2023/AG4: Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months

UIQAC-19/2022-2023/AG5: Submission of additional documents to WSCUC and preparation for campus wise response to Line of Enquiry.

UIQAC-19/2022-2023/AG6: Presentation of Annual Academic Planning & Financial budget proposals



UIQAC-19/2022-2023/AG7: Review of Research, Patents and Technology Transfer progress of the University.

UIQAC-19/2022-2023/AG8: Status of Scopus Publication and Citations of AUUP till July 2022.

UIQAC-19/2022-2023/AG7: Preparation for Orientation and opening of campus for the Academic Session 2022-23.

4. The discussions on above agenda items are given in succeeding paragraphs: -

4.1 UIQAC-19/2022-2023/AG1: Confirmation of minutes of previous University IQAC:

Minutes of previous meeting were read which was proposed by the Director IQAC, Dr. RS Rai and seconded by Dr. Manohar Sajnani, Dean Faculty of Hospitality & Travel Tourism and accepted by Dr Sanjeev Bansal, Dean Faculty of Management Studies.

UIQAC-19/2022-2023/AG2: The Action taken report on minutes of 18th University IQAC was presented. IQAC took note of the ATR.

UIQAC-19/2022-2023/AG3: Status of submission of AQARs

Details	Date of submission to NAAC
AQAR 2017-18	31 July 2022
AQAR 2018-19	20 February 2020
AQAR 2019-20	Edited and re-submitted on 31 July 2022

UIQAC-19/2022-2023/AG4: Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months.

Ms Kanwar Rajeshwari Singh Thakur, Dy. Dir, QAE gave the presentation which included the common observations found across all institutions.

UIQAC-19/2022-2023/AG5: Submission of additional documents to WSCUC and preparation for campus wise response to Line of Enquiry.

The University had submitted the Institutional Report based on the nine (9) components of WSCUC, USA on 14 February 2022. After going through the SSR, WSCUC has sent a Line of Enquiry (LoE) on which University had prepared its response on following areas:

- i. Student Achievement of Graduate Attributes and Core Competencies
- ii. Retention and Graduation Rates
- iii. Meaning and Quality of the Degree
- iv. Strategic Planning
- v. Institutional Structure and Governance
- vi. Shared Governance

The draft response to LoE and additional documents required to be submitted to WSCUC were discussed in the meeting.



UIQAC-19/2022-2023/AG5/D1	To prepare the data of last five years for all the six areas of LoE and make a provision for both soft and hard copies for the perusal of WSCUC peer team.	Respective Chairperson responsible for each component/RPSS/QAE	31 August 2022
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UIQAC-19/2022-2023/AG6: Presentation of Annual Academic Planning (AAP) & Financial budget proposals

The Chairpersons/Co-Chairpersons of the AAP committee presented the domain-wise AAP covering the following major areas:

- (a) Curricular Aspects - Criterion I
- (b) Teaching, Learning & Evaluation - Criterion II
- (c) Research, Consultancy and Extension - Criterion III
- (d) Infrastructure and Learning Resources- Criterion IV
- (e) Student Support and Progression - Criterion V
- (f) Governance, Leadership and Management - Criterion VI
- (g) Innovations and Best Practices - Criterion VII
- (h) Manpower Planning
- (i) Library Planning
- (j) Lab equipment planning
- (k) IT infrastructure planning both hardware and software

UIQAC-19/2022-2023/AG7: Research, Patents and Technology Transfer progress of the University

The presentation was given by Dr. W. Selvamurthy, DG, ADSI and President, ASTIF.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-19/2022-2023/AG7/D1	Workshop on process of filing copyrights to be conducted.	ASTIF	31 August 2022
UIQAC-19/2022-2023/AG7/D2	Policy of start-ups by faculty needs to be prepared.	ASTIF	31 August 2022

UIQAC-19/2022-2023/AG8: Status of Scopus Publication and Citations of AUUP till July 2022

Dr R.S.Rai, Director RPSS presented the Status of Scopus Publication and Citations of AUUP till July 2022. He apprised the house the total publications, citations and h-index status of the University

Dr Vijay Malik, external expert appreciated the statistics of the research presented by Dr Rai.



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UIQAC-19/2022-2023/AG7: Preparation for Orientation and opening of campus for the Academic Session 2022-23.

Dean SS&AA apprised the house about the detailed Deeksharambh / Orientation master programme for all senior batch students (starting from 3rd semester) to first year UG and PG. The Orientation Programme, prior to the commencement of classes, have been planned in such a way that will help the students to get a better insight into various facets of University life from Academic and Community perspective to resources and support services.

Dean SS & AA said that group wise Orientation Programme Schedule will be uploaded with name of resource persons and institution venues for respective slots. Therefore, all head of the institution must nominate the resource persons for each slot and fill venues in Master schedule and submit to the Office of Dean – SS&AA.

The University will be conducting the orientation programme in offline mode, and it will be ensured that 100% students are present in the designated venues and the concerned resource person(s) would be addressing the students in physical mode except for select university sections which will be conducted in hybrid mode.

The proposed dates for next University IQAC meeting were declared as 3rd and 4th November 2022.

Vote of Thanks – There being no further points, the meeting was declared as closed with vote of thanks by Ms Prem Kanthi, Deputy Director QAE & Team Leader Quality Assurance


Chairperson UIQAC


Director UIQAC
