



**Minutes of 18<sup>th</sup> University IQAC Meeting**  
**29 April & 05 May 2022**

Minutes of the 18<sup>th</sup> University IQAC meeting held on 29 April & 05 May 2022 (2 days) under the Chairpersonship of Prof (Dr) Balvinder Shukla, Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP.

List of attendees is enclosed as **Annexure 'A'**.

1. After ascertaining the quorum for the meeting, Dr R S Rai, Director IQAC with the permission of Chair welcomed all the members of the University IQAC.
2. **Opening Address by the Chairperson University IQAC** – At the outset the Chairperson University IQAC & Vice Chancellor, AUUP welcomed University IQAC members, external members, alumni members and all those present in the meeting.

2.1 The Chairperson briefed the house regarding the visit to US for WSCUC conference and said that in order to compete with international standards, we must benchmark our each and every activity. For example, California University for utilizing the data of learning outcome, progression of students etc, in making their strategic plans, etc.

2.2 She further apprised the forum about the achievements of AUUP for the quarter. The main highlights were:

- Hon'ble Chancellor had a meeting with UK Prime Minister Boris Johnson on 22 April, 2022
- Amity University, Noida, Uttar Pradesh signed an MoU with Universiti Malaysia Perlis (UniMAP).
- Abhyavartin Selvam of Amity Institute of Nano Technology (AINT) won first prize in “New Generation Ideation Contest 2021” conducted by Hindustan Petroleum Green R & D Centre, Bengaluru.
- Amity School of Architecture and Planning (ASAP), B-Plan students have won trophies in NOSPAN 2021-22 at Bangaluru.
- Dr Shivani Verma of Amity Institute of Space Science Technology got a sanction letter of Technology Development Fund (TDF), DRDO under Atmanirbhar Bharat Scheme.
- Dr (Mrs) Nutan Kaushik, Director General Amity Food & Agriculture Foundation has received recognition for “Exemplary Contribution to the growth and development of Bio-Agriculture in the continent in Bio-Ag Asia Awards 2022, by Agriculture Today Group and received the BioAgAsia22 award for “Special Achievement in developing promising biopesticide technologies and IPM Packages and thereby supporting organic agriculture of the country”.



- Directorate of Applied Arts/Fine Arts/Performing Arts/Visual Arts are organized its annual event 'KREATIV' 2022 from 19-21 April 2022 which included display of artwork by students ASFA and design collection and fashion show by students of ASFT.
- Many new initiatives have been taken to increase research and industry collaborations.

### **3. Remarks by External members of University IQAC:**

**3.1 Remarks by Dr Yogendra Narain (External Expert):** The External member thanked the house for inviting him in the forum and appreciated the achievements of the university is such a short span of time and ensured that inputs will be provided on the agenda point as and when required.

**3.2 Remarks by Dr Vijay Malik (External expert) –** Dr Malik also appreciated the achievements in research and innovation, which are good indicators for scoring A++ in NAAC.

### **3.3 Remarks by Alumni –**

**Zenia Samar:** Ms Zenia thanked the house for inviting her in the forum and suggested that she was happy to see the development of the university and said that she was extremely satisfied during her meeting with the students at the university for placements.

4. Thereafter, Director University IQAC presented the agenda items for discussion:

**UIQAC-18/2021-2022/AG1:** Confirmation of minutes of 17th University IQAC, IQAC confirmed the minutes of 17<sup>th</sup> University IQAC as circulated.

**UIQAC-18/2021-2022/AG2:** Action taken report (ATR) on minutes of 17<sup>th</sup> University IQAC meeting. IQAC took note of the ATR.

**UIQAC-18/2021-2022/AG3:** Status of students' progression & Analysis of students' progression

**UIQAC-18/2021-2022/AG4:** Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months

**UIQAC-18/2021-2022/AG5:** Framework and Guidelines for analysis of student feedback and satisfaction survey for enhancing the curriculum, Teaching Learning FDP etc.

**UIQAC-18/2021-2022/AG6:** Progress on Automation of University Processes

**UIQAC-18/2021-2022/AG7:** Development in IT Infrastructure for 2021-2022 and Future Plan for 2022-2023



**UIQAC-18/2021-2022/AG8:** Research, Patents and Technology Transfer progress of the University from Oct – March 2022

**UIQAC-18/2021-2022/AG9:** Status of Scopus Publication and Citations of AUUP till March 2022

**UIQAC-18/2021-2022/AG10:** Aligning the Online and Distance Education processes with NAAC Dual Mode Manual including conduct of student satisfaction survey

**UIQAC-18/2021-2022/AG11:** Status of students' progression (Lucknow Campus)

**UIQAC-18/2021-2022/AG12:** Status of students' progression (Gr Noida Campus)

**UIQAC-18/2021-2022/AG13:** Status of students' progression - ACED

**UIQAC-18/2021-2022/AG14:** Status of students' progression - ACED

5. The discussions on above agenda items are given in succeeding paragraphs: -

### 5.1 UIQAC-18/2021-2022/AG1: Confirmation of minutes of previous University IQAC:

Minutes of previous meeting were read which was proposed by the Director IQAC, Dr. RS Rai and seconded by Dr. Manohar Sajani, Dean Faculty of Hospitality & Travel Tourism and accepted by Dr Sanjeev Bansal, Dean Faculty of Management Studies.

**UIQAC-18/2021-2022/AG2:** The Action taken report on minutes of 17<sup>th</sup> University IQAC was presented. QAC took note of the ATR.

**UIQAC-18/2021-2022/AG3:** The presentation on Progress of students' progression & Analysis of students' progression was given by the following:

1. CRC ASET- Dr Madhuri Kumari
2. CRC Biotech Domain-Dr V Pooja
3. CRC Management Domain-Ms Kritika Das Gupta
4. ATPC-Mr Anjani Bhatnagar
5. ACED-Dr Neelam Saxena
6. FMS-Anjani Kumar Singh

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-18/2021-2022/AG3/D1	The head of the Institution should assign one faculty for each area of student's aspirational survey i.e., Placement, Higher Education, Start-up, joining family business, etc. The assigned faculty must plan activities throughout the year so that the students are equipped to join their career as per their aspiration.	HOIs	30 June 2022

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<b>UIQAC-18/2021-2022/AG3/D2</b>	Analysis of Student progression 2021-22 to be provided institute-wise with targets to be set with details of Top companies of placement and salary package.	1.CRC ASET- Dr Madhuri Kumari 2.CRC Biotech Domain-Dr V Pooja 3.CRC Management Domain-Ms Kritika Das Gupta	30 June 2022
<b>UIQAC-18/2021-2022/AG3/D3</b>	Salary package has been increased as compared to last year and the number of companies added and dropped needs to be presented. The analysis of total companies coming for placements and not selected any of the student needs to be presented.	4.ATPC-Mr Anjani Bhatnagar 5.ACED-Dr Neelam Saxena 6.FMS-Anjani Kumar Singh	30 June 2022
<b>UIQAC-18/2021-2022/AG3/D4</b>	Compare the numbers of start-ups given by institution and registered in ACED.	ACED-Dr Neelam Saxena FMS-Anjani Kumar Singh	30 June 2022
<b>UIQAC-18/2021-2022/AG3/D5</b>	The support provided by ACED for the start-ups and Own venture needs to be presented.		30 June 2022
<b>UIQAC-18/2021-2022/AG3/D6</b>	The students who have joined Family Business, the proof needs to be uploaded on Amizone. Proper analysis needs to be done for the same.	All Hols to be verified by ACED-Dr Neelam Saxena and FMS-Anjani Kumar Singh	30 June 2022

**UIQAC-18/2021-2022/AG4:** Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months.

Ms Kanwar Rajeshwari Singh Thakur, Dy. Dir, QAE gave the presentation.

Action item	Decision/Recommendation	Responsibility	Timelines
<b>UIQAC-18/2021-2022/AG4/D1</b>	<ol style="list-style-type: none"> <li>1. Comparison of Quality audit with previous year,</li> <li>2. Reduction in observations for Quality improvement.</li> <li>3. AUUP will award star rating to the institutions who have performed well and give quality award for the same.</li> </ol>	QAE	30 June 2022

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## UIQAC-18/2021-2022/AG5: Progress on Automation of University Processes.

The presentation was given by Mr Senthil Kumar, VP, AKC data Systems.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-18/2021-2022/AG5/D1	To make a provision on Amizone that NTCC certificates should be duly checked & verified by faculty guides. Students should be able to re-register themselves unless they have uploaded their NTCC and internship.	VP, AKC Data Systems Dean SS&AA	30 June 2022
UIQAC-18/2021-2022/AG5/D2	Data for external experts, examiners, NAAC, any other Statutory body visiting to Amity campus or attending online, a system should be made online for the payment like it is made for visiting faculty, so that payment can be made on time.	VP, AKC Data Systems	30 June 2022

## UIQAC-18/2021-2022/AG6: Development in IT Infrastructure for 2021-2022 and Future Plan for 2022-2023

The presentation was given by Dr. J. S. Sodhi, Sr. VP, AKC data Systems.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-18/2021-2022/AG6/D1	Mapping of IT requirements with curriculum program specific, semester specific for the students. The Lab requirements need to be mapped accordingly. Annual Academic planning for IT requirements needs to be done properly.	QAE/ Dr. J. S. Sodhi, Sr. VP, AKC data Systems	3 <sup>rd</sup> week of May 2022
UIQAC-18/2021-2022/AG6/D2	Mapping of IT infrastructure requirement, how IT team is reviewing the IT infrastructure every year and updating the same.	Dr. J. S. Sodhi, Sr. VP, AKC data Systems	27 June 2022
UIQAC-18/2021-2022/AG6/D3	Standardization of labs student wise & software wise needs to be organized so that it can be optimally used by the students. Mail should go to all HOIs for the same.	Dr. J. S. Sodhi, Sr. VP, AKC data Systems	27 June 2022

## UIQAC-18/2021-2022/AG7: Research, Patents and Technology Transfer progress of the University from Oct – March 2022

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The presentation was given by Dr. W. Selvamurthy, DG, ADSI and President, ASTIF.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-18/2021-2022/AG7/D1	Workshop on process of filing copyrights to be conducted.	ASTIF	30 June 2022
UIQAC-18/2021-2022/AG7/D2	Policy of start-ups by faculty needs to be prepared.	ASTIF	30 June 2022

**UIQAC-18/2021-2022/AG10:** Aligning the Online and Distance Education processes with NAAC Dual Mode Manual including conduct of student satisfaction survey

The presentation was given by Dr. Abhinash Kumar, Director Online & Distance Education.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-18/2021-2022/AG10/D1	Preparation of SSR as per updated NAAC Dual mode manual to be done.	ADDOE	30 June 2022

**UIQAC-18/2021-2022/AG11:** Progress of students' progression (Lucknow Campus)

The presentation was given by Dr. Anil Tiwari, Assistant Pro VC & Director ASET Lucknow, Lucknow Campus.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-18/2021-2022/AG9/D1	Analysis of Student progression 2021-22 to be provided institute-wise with targets to be set with details of top companies for placement and salary package.	Pro VC (Lko)	30 June 2022

**UIQAC-18/2021-2022/AG12:** Progress of students' progression (Greater Noida Campus)

The presentation was given by Mr. A.K. Choudhary, Registrar, Greater Noida Campus.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-18/2021-2022/AG12/D1	The campus has done good placement with good salary packages. This needs to be reflected in university website.	Mr. A.K. Choudhary, Registrar	30 June 2022



**UIQAC-18/2021-2022/AG13:** Progress of students' progression.

The presentation was given by Dr. Neelam Saxena, ACED & Dr Anjani Kumar Singh, FMS.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-18/2021-2022/AG13/D1	Documentary evidence needs to be prepared year wise for number of meetings conducted with students for start-ups.	Dr. Neelam Saxena, ACED & Dr Anjani Kumar Singh, FMS.	30 June 2022
UIQAC-18/2021-2022/AG13/D2	Domain-wise presentations to be given for the students going for family business & start-ups in association with ACED.	Dr. Neelam Saxena, ACED & Dr Anjani Kumar Singh, FMS.	30 June 2022
UIQAC-18/2021-2022/AG13/D3	Conduct a workshop for students; a CA can be invited in the workshop who can help students about GST and DIN number.	Dr. Neelam Saxena, ACED & Dr Anjani Kumar Singh, FMS.	30 June 2022

#### 4. Closing remarks by The Chairperson:

The Chairperson stated that IQAC has improved in last two years. Members of University IQAC are giving valuable inputs. She emphasised that all members should be well prepared before the IQAC meetings so that all can contribute towards the improvement and quality enhancement in AUUP.

5. The proposed dates for next University IQAC meeting were declared as 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> July 2022.

6. **Vote of Thanks** – There being no further points, the meeting was declared as closed with vote of thanks by Ms Prem Kanthi, Deputy Director QAE & Team Leader Quality Assurance

  
Chairperson UIQAC

  
Director UIQAC

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