



# AMITY UNIVERSITY

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## 11<sup>th</sup> University IQAC Meeting (July-September 2020)

26 September 2020

### Minutes of the Meeting

1. 11<sup>th</sup> University IQAC meeting for the quarter July to Sept 2020 was conducted online on Saturday, 26 Sept 2020 from 11:00 a.m. through online mode. Hon'ble Vice Chancellor and Chairperson University IQAC, Prof (Dr) Balvinder Shukla chaired the meeting. The list of participants who attended the meeting is attached as **Appendix 'A'**.
2. **Remarks of the Vice Chancellor** - At the outset the Vice Chancellor welcomed the participants. The meeting was for the first time held in the online mode due to pandemic. Pandemic has affected the lives of people and we have to be very careful and abide by the guidelines issued by the government from time to time.
3. The University switched to online mode overnight, even before the lockdown was announced, the classes were held online. The facility of remote online classes was made available for the students and faculty members on Microsoft-Teams platform. The MS-Teams platform was integrated with Amizone for creation of Teams/Groups of the different courses automatically for facilitating the conduct of online classes. Further, the lecture capture system was developed and captured on Amizone for the students to view it later on as per their convenience.
4. Provision for hosting online course specific guest lectures has been made where faculty can upload the URL of the guest lecture on Amizone which can be viewed by the faculty, students and staff later as per their convenience.
5. Member Secretary briefed the house about the agenda items of the day:

**Agenda Item No. 1: UIQAC-1/2020-2021/AG1:** To review the checks on conduct of online classes by QAE and Peer Team Review.

**Agenda Item No. 2: UIQAC-1/2020-2021/AG 2:** To take note of three days FDP on E-content development and quality assurance for flipped mode and online teaching-learning during ODD semester of academic session 2020-21"

**Agenda Item No. 3: UIQAC-1/2020-2021/AG 3:** To discuss the submission of AQAR 2019-2020.

**Agenda Item No. 4: UIQAC-1/2020-2021/AG 4:** Launch of National Education Policy (NEP 2020)



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**Agenda Item No. 5: UIQAC-1/2020-2021/AG 5: Review of University Regulations and Policy Guidelines**

**Agenda Item No. 6: UIQAC-1/2020-2021/AG 6: Points from Faculty of hospitality and tourism domain (FHT) - Approval of Proposed Plan/ Initiatives for various Education Programs for academic year 2020-21.**

6. The agenda wise discussions and decisions given by the University IQAC members are given below:

**Agenda Item No. 1: UIQAC-1/2020-2021/AG1:** To review the checks on conduct of online classes by QAE and Peer Team Review.

The analysis of the checks on the conduct of online class check from 1 August to 24 September 2020 was presented by Ms Kanwar Rajeshwari Singh Thakur, Assistant Director QAE.

The Chairperson University IQAC suggested that the observations should be closed by all Heads of the Institution/ Deans and the escalation matrix should be strictly followed.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC1/2020-2021/AG1/DC1	All the observations given by QAE should be closed by all Heads of the Institution within the stipulated time. The escalation matrix to be strictly followed.	QAE/HOIs/Deans/	Immediate Effect

**Agenda Item No. 2: UIQAC-1/2020-2021/AG 2:** To take note of three days FDP on E- content development and quality assurance for flipped mode and online teaching-learning conducted from 31 May -2 June 2020.

Three days' workshop on the above topic was attended by 1000 faculties across all campuses of AUUP. In this workshop, the faculty were able to understand the three quadrant approach, how to plan, design and upload the e-contents in various platforms.

It was resolved that the workshop would be conducted again for other faculties who could not attend due to various other commitments. The HOIs were asked to conduct the workshops in their Institutions by the faculty who have understood the approach and have sound technical knowledge.

Also, the IQAC should monitor that the faculty are uploading the e-content as per the requirement.



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## Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC1/2020-2021/AG2/DC1	IQAC to monitor uploading of 100% e-content as per the requirements of the quadrant.	IQAC/QAE/HOIs/Faculty	1 Oct 2020

## Agenda Item No. 3: UIQAC-1/2020-2021/AG 3: To discuss the submission of AQAR 2019-2020.

Brig Om Parkash, Dy. Director, QAE informed the house that Vice Chancellor had already issued guidelines, format and instructions for submission of AQAR 2019-20. The guidelines include the action to be taken at Institutional level, Campus/Domain Level, Sub-Committee level and University level.

The Chairperson said that the all Criteria sub committees must adhere to the time schedule and submit the compiled report as per the timelines. Further, review meetings/ University IQAC Meetings will held to finalize the criteria wise inputs and after validation and review by IQAC, criteria subcommittee inputs will be processed for uploading in the NAAC portal. The venue and timings for the review meetings will be intimated by QAE.

Dy. Director QAE informed the house that a tracker has been made to monitor the compilation of data criteria-wise by the all Institutions and metric -wise by all Chairpersons/ Co-Chairpersons sub-committee. The gaps identified during the review meetings will be conveyed for compliance and updating the data.

## Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC1/2020-2021/AG3/DC1	Review meetings to be held for compilation of AQAR 2019-20.	QAE/ Criteria Chairperson and subcommittee members	Dec 20

## Agenda Item No. 4: UIQAC-1/2020-2021/AG 4: Launch of National Education Policy (NEP 2020)



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The Chairperson University IQAC and Hon'ble Vice Chancellor informed the house that the National Education Policy 2020 (NEP 2020) was approved by the Union Cabinet of India on 29 July 2020. This replaces the previous National Policy on Education, 1986. The policy is a comprehensive framework for elementary education to higher education as well as vocational training in both rural and urban India. The policy aims to transform India's education system by 2021.

As a consequence of **implementation of National Education Policy (NEP 2020)** the University intends to implement following aspects of quality assurance procedures and for the enhancement of learning opportunities:

- a) Academic Bank of Credit (ABC Framework).
- b) Multiple entry/exit system
- c) Multi-disciplinary education system which includes Plan to offer Dual Specialization and Major-Minor specializations in interdisciplinary areas.
- d) Professional development of faculty for – skilling / up-skilling for handling changing role of educators based on students' feedback, peer review of teaching learning effectiveness, industry needs and NEP2020 etc.
- e) Review and redesigning the Qualification Descriptors and Programme Manuals for all programmes having detailed guidelines for students, faculty, and other stakeholders.
- f) We aim to benchmark our processes with the globally renowned institutions and are open to adopt their best practices that can help us in improving the quality of our processes. For all our processes, process owners are assigned with a responsibility to improve the quality of our processes in alignment with the expectations of the stakeholders.
- g) Enhancing industry connect on international level for internships and training.

A two-day National online seminar will be organized in the month of December wherein dignitaries from various states education board, Directors and Principals of schools, Teachers, Academicians and other government bodies will exchange notes and discuss on how to implement the strategies given in the NEP 2020.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC1/2020-2021/AG4/DC1	National Seminar to be conducted online during December 2020	IQAC/Members of the Organising Committee	Dec 20

**Agenda Item No. 5: UIQAC-1/2020-2021/AG 5: Review of University Regulations and Policy Guidelines**



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Dr B L Arya, Registrar briefed the house about the new Uttar Pradesh Private Universities Act, 2019 which was passed by the Uttar Pradesh Legislature and assented to by the Governor on August 5, 2019.

Therefore, there will be revisions in the University Ordinances, Regulations and Guidelines in the light of the U. P. Private University Act, 2019, NEP 2020 and other Regulatory Bodies / Authorities.

Major changes in the university structure have taken place with respect to Governing Body (Court), the Executive Council (The Principal Executive Body of the University) and the Academic Council (The Principal Academic Body of the University) in accordance with the Uttar Pradesh Private Universities Act, 2019.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC1/2020-2021/AG5/DC1	Revision of university Ordinances, Regulations and Guidelines in the light U.P. Private University Act 2019 and National Education Policy 2020 and other Regulatory Bodies/Authorities	Registrar/Concerned Officials	Dec 20

**Agenda Item No. 6: UIQAC-1/2020-2021/AG 6:** Approval of Proposed Marketing Plan/ Initiatives for Education Programs for academic year 2020-21.

Dr M Sajnani Dean Faculty of Hospitality and Tourism domain presented the proposal for Marketing Plan/ Initiatives for Tourism Education Program i.e., Master of Travel and Tourism Management & BBA (Tourism Management) programme of 2020-21.

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC1/2020-2021/AG6/DC1	The plan presented by Dean FHT was recommended to be put up for the approval of the academic council.	Dean FHT	Agenda item to be included in the forthcoming academic council



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**Vote of Thanks** – As all the agenda points were discussed during the University IQAC meeting, the Member Secretary proposed the Vote of thanks.

Dr R S Rai

Member Secretary

University IQAC, AUUP

Prof (Dr) Balvinder Shukla.

Chairperson

University IQAC, AUUP