

AMITY LAW SCHOOL, DELHI



STUDENT HANDBOOK

ORIENTATION PROGRAMME

BATCH - 2016

***F-1 Block, 1st Floor, Amity University Campus,
Sector - 125, Noida - 201 313***

AMITY LAW SCHOOL DELHI

The Amity Law School Delhi has been consistently ranked as one of the Top Ranked Law Schools in the country since 2006. In the survey of India's best law colleges in 2016, the school has been ranked No. 10 by OUTLOOK- MDRA SURVEY, no. 11 by INDIA TODAY- NELSEN SURVEY, No. 12 by THE WEEK – HANSA RESEARCH SURVEY.

The Law School has the unique distinction of being the first Law School in Delhi to start a 5-year integrated LL.B (H) programme. The School was established under the Ritnand Balved Education Foundation (RBEF) to achieve world-class legal education in the country. **Dr. Ashok K. Chauhan** is the Founder President of the Law School. His vision for the Law School is to provide excellence in legal education and to produce quality lawyers with good moral principles and great human values.

The School has been granted affiliation by the Guru Gobind Singh Indraprastha University, Delhi for running a 5-year Integrated LL.B (H) programme and the affiliation has been approved by the Bar Council of India.

The programme seeks to promote multi-disciplinary analysis of the socio-legal problems by designing its course-structure and teaching methods to realize these objectives. The methods of teaching in the Law School include lecture discussions, case law analysis, moot court training, project assignment and placement programmes. In addition, the School organizes seminars on contemporary legal issues, conducts clinical courses and trains students in legal research and legal writing. **By the time a student completes the 5-year programme he/she is fully equipped with the required theoretical knowledge and practical experience in the field of law** to become a full-fledged responsible member of the legal profession.

AMITY LAW SCHOOL DELHI – VISION, MISSION, AND OBJECTIVES

VISION:

Emerge as an institution earnestly pursuing excellence in legal education, inculcating skills and competence among students to meet emerging global needs and fostering values and ethics to work for the cause of justice and equality.

MISSION:

To foster our students to become professionals of the highest competence and integrity catering to the emerging global and national needs; and develop into empathetic, and self disciplined individuals, who are socially conscious, committed to the needs of the marginalized sections of the society and have a mission to serve the Humanity.

OBJECTIVES:

1. To develop legal professionals who are globally competent and technologically skilled to respond to the future challenges of emergent national and international scenarios.
2. To undertake research and pioneer action research in the implementation of laws.
3. To employ active teaching methodology that focuses on a strong inter-disciplinary approach and emphasizes learning by doing.
4. To focus on practical training in the field of law and sincerely pursue student participation in legal aid and community development activities especially for the marginalized sections of the society.
5. To organize Seminars, Conferences, and Workshops on socio-legal issues, highlighting areas where future research can be conducted.
6. To contribute to law reform by collaborating with national agencies in the formulation of policies, their evaluation and integration with social processes.
7. To create and nurture a conducive environment and institutional culture that fosters inclusion, community and, collegiality among the various stakeholders for a synergistic accomplishment of the institutional goals.

DIRECTOR -AMITY LAW SCHOOL DELHI

Prof. (Dr.) B.P. Singh Sehgal has more than 35 years of Teaching/Research/Administration experience in the University of Jammu and remained involved in multifarious activities inside and outside the Jammu University as Dean Academic Affairs, Chief Coordinator for Offsite Campuses of the University; Director, Directorate of Distance Education; Director (Administration), The Law School; Head of Law Department; Dean of Faculty of Law; Director, Youth Welfare; Director Legal Aid Clinic, etc

Prof. Sehgal has served as Legal Officer in the United Nations Peace Keeping Missions in East Timor (2001), and as Training Officer in Afghanistan (2005-06). He was awarded fellowship by International Institute of Human Rights, Strasbourg, (France) and internship by the International Committee for Red Cross, Geneva, (Switzerland). He has participated in capacity building programmes for environment education in the Asia-Pacific Region at National University of Singapore. He has guided 8 Ph.D scholars. Prof. Sehgal has authored / edited 6 books and published about 50 research papers. He is a member of various academic bodies in various universities.

PROFESSOR OF EMINENCE, CHAIR FOR LAW

Prof. M.K. Balachandran had been working as the Director of Amity Law School, Delhi since its inception in 1999. He has been redesignated as Professor of Eminence and Chair Professor for Chair for Law on 29th April, 2013. He is a Post Graduate in Economics and Post Graduate in Law with specialization in Administrative Law, Constitutional Law, and laws relating to Urban Development, Consumer Protection and Right to Information.

He has been awarded the *Prof. N.R. Madhava Menon Academic Excellence Award, 2009* instituted by the Society of Indian Law Firms and the Menon Institute of Legal Advocacy and Training in recognition of his distinguished services to Indian Legal Education

He worked as a member of the faculty in the Indian Institute of Public Administration (IIPA), New Delhi, the Ahmadu Bello University, Zaria, Nigeria, the National Law School of India University (NLSIU), Bangalore and as a Legal Consultant for the International Committee of the Red Cross (ICRC), New Delhi.

He received training abroad as a UNDP Fellowship holder on *Comparative Local Government and Training for Trainers in Local Government* organized by the International Union of Local Authorities, in the Hague, Netherlands, U.K. and Sweden. He also participated in Seminars, Workshops & Conferences organized by International Organisations at Bangkok, Los Angeles, Hongkong & Mozambique. He has completed a number of research projects in the field of law sponsored by the UN Centre for Human Settlements (Habitat) and the World Bank, International Committee of the Red Cross, Asian Development Bank, ICSSR & IIPA, Delhi.

He has published more than 45 articles and a few books on the legal aspects of administration, including issues in Local Government, Administrative Law, Constitutional Law, Urban Planning, Land Acquisition, Environmental Pollution, Consumer Protection, Right to Information, Women's Rights, Humanitarian Law and Legal Aid to the poor.

LIST OF FACULTY

S. NO.	NAME	DESIGNATION	EXT. NO.	EMAIL ID
1.	Prof. M.K. Balachandran	Professor of Eminence	2681	mkbalachandran@amity.edu
2.	Prof.(Dr.) B.P.Singh Sehgal	Professor & Director	2804	bpssehgal@amity.edu
3.	Prof.(Dr.) Mona Sharma	Professor	2684	msharma6@amity.edu
4.	Prof.(Dr.) Isheeta Rutabhasini	Professor	2327	irutabhasini@amity.edu
5.	Dr. Bhavish Gupta	Associate Professor	2685	bgupta1@amity.edu
6.	Prof.(Dr.) B.K. Raina	Associate Professor	2686	bkraina@amity.edu
7.	Mr. Ashutosh Hajela	Asst. Professor (GR II)	2324	ahajela@amity.edu
8.	Mr. Ashutosh Raj Anand	Asst. Professor (GR I)	2323	aranand@amity.edu
9.	Ms. Nisha Dhanraj	Asst. Professor (GR I)	2323	ndhanraj@amity.edu
10.	Mr. Shaharyar Asaf Khan	Asst. Professor (GR I)	2323	sakhan@amity.edu
11.	Dr . Neelam Tyagi	Asst. Professor (GR I)	2321	ntyagi@amity.edu
12.	Ms. Rubina Grewal Nagra	Asst. Professor (GR I)	2689	rgnagra@amity.edu
13.	Dr. Alok Gupta	Asst. Professor (GR I)	2689	agupta11@amity.edu
14.	Mr. Debajit K. Sarmah	Asst. Professor (GR I)	2323	dksarmah@amity.edu
15.	Dr. Reeta Garg	Asst. Professor (GR I)	2323	rgarg2@amity.edu
16.	Dr. Aparna Sharma	Asst. Professor (GR I)	2689	asharma23@amity.edu
17.	Ms. Ila Joshi	Asst. Professor (GR I)	2689	ljoshi@amity.edu
18.	Ms. Venu Parnami	Asst. Professor (GR I)	2689	vparnami@amity.edu
19.	Dr. Sanjana Sharma	Asst. Professor (GR I)	2323	ssharma37@amity.edu
20.	Ms. Manjula Raghav	Asst. Professor (GR I)	2689	mraghav@amity.edu
21.	Dr. Vandana Sehgal	Asst. Professor (GR I)	2689	vsehgal@amity.edu
22.	Dr. Rakesh Rai	Asst. Professor (GR I)	2689	rrai@amity.edu
23.	Dr. Sudha Jha Pathak	Asst. Professor (GR I)	2323	sjpathak@amity.edu
24.	Ms. Richa Gupta	Asst. Professor (GR I)	2689	rgupta@amity.edu
25.	Dr. Kavitha Chalakkal	Asst. Professor (GR I)	2689	kchalakkal@amity.edu
26.	Ms. Ankana Bal	Asst. Professor (GR I)	2689	abal@amity.edu
27.	Dr. Simmi Virk	Asst. Professor (GR I)	2689	svirk@amity.edu

28	Dr. C Minhas	Asst. Professor (GR I)	2689	cminhas@amity.edu
29	Ms. Rupal Marwah	Asst. Professor (GR I)	2689	rmarwah@amity.edu
30	Ms. Garima Goswami	Asst. Professor (GR I)	2689	ggoswami@amity.edu
31	Ms. Harpreet Kaur	Asst. Professor (GR I)	2689	hkaur4@amity.edu
32	Mrs. B. Bhavana Rao	Asst. Professor (GR I)	2689	bbrao@amity.edu
33	Dr. Rajinder Kaur Randhawa	Asst. Professor (GR I)	2689	rkrandhwa@amity.edu
34	Ms. Akansha Pandey	Asst. Professor (GR I)	2689	apandey3@amity.edu
35	Ms. Anu Sura	Asst. Professor (GR I)	2689	asura@amity.edu

S. NO.	Employee Name	Designation	Ext. NO.	Email address
1.	Ms. Shafali Kashyap	Academic Coordinator	2687	skashyap@amity.edu
2.	Ms. Neha Arora	Executive Assistant	2683	narora1@amity.edu
3.	Mr. Kaluram Meena	Assistant (Sr.)	6826	krmeena@amity.edu
4.	Ravi Chandra Joshi	Office Assistant	2687	rcjoshi@amity.edu
5.	Baby Vinodini	Office Assistant	2682	bvinodini@amity.edu
6.	Mr. Ramesh Singh	Assistant (Jr.)	2687	rsnaya1@amity.edu
7.	Mr. Om Prakash Kohli	Electrician	2683	opkohli@amity.edu

LIST OF NON-TEACHING

LIBRARY STAFF

1.	Mr. Chiranji Lal	Deputy Librarian	2326	libraryals@amity.edu
2.	Mr. Subhash Chander	Assistant Library		schander@amity.edu

**SUBJECT TAUGHT DURING
ODD SEMESTER (AUGUST- DECEMBER)**

First Semester

SUBJECTS

LLB 101 Legal Method
LLB 103 Law of Contract-I
LLB 105 Legal English and Communication Skills
BA LLB 107 History-I
BA LLB 109 Sociology-I
LLB 151* Comprehensive Viva

Third Semester

SUBJECTS

LLB 201 Family Law-I
LLB 203 Constitutional Law-I
LLB 205 Law of Crimes-I
BA LLB 207 Economics-I
BA LLB 209 Political Science-II
LLB 251* Comprehensive Viva

Fifth Semester

SUBJECTS

LLB 301 Environmental Studies and Environmental Laws
LLB 303 Law of Evidence
LLB 305 Corporate Law
LLB 307 Code of Civil Procedure
LLB 309 Alternative Dispute Resolution (ADR)

LLB 351*Comprehensive Viva and Summer Internship
Assessment**

Seventh Semester

SUBJECTS

LLB 401 Labour Law-I
LLB 403 Tax Law
LLB 405 Law and Emerging Technologies
LLB 407 Human Rights
LLB 409 Seminar Paper-I
LLB 451*Comprehensive Viva and Summer Internship
Assessment**

Ninth Semester

SUBJECTS

LLB 501 Legal Ethics and Court Crafts
LLB 503 Drafting, Pleading and Conveyancing
LLB 505 Land and Real Estate Laws
LLB 507 Seminar Paper-III
LLB 509 Seminar Paper-IV
LLB 551* Comprehensive Viva and Summer Internship Assessment**

SUBJECT TAUGHT DURING

EVEN SEMESTER (JANUARY - MAY)

Second Semester

SUBJECTS

LLB 102 Law of Contract -II
LLB 104 Law of Torts and Consumer Protection
BA LLB 106 History-II
BA LLB 108 Sociology-II
BA LLB 110 Political Science-I
LLB 152* Comprehensive Viva

Fourth Semester

SUBJECTS

LLB 202 Family Law-II
LLB 204 Constitutional Law-II
LLB 206 Law of Crimes-II
LLB 208 Administrative Law
BA LLB 210 Economics-II
LLB 252* Comprehensive Viva

Sixth Semester

SUBJECTS

LLB 302 Jurisprudence
LLB 304 International Law
LLB 306 Property Law
LLB 308 Investment and Competition Law
LLB 310 Code of Criminal Procedure

LLB 352* Comprehensive Viva

Eighth Semester

SUBJECTS

LLB 402 Intellectual Property Rights

LLB 404 Labour Law-II

LLB 406 Interpretation of Statutes

LLB 408 International Trade Law

LLB 410 Seminar Paper-II

LLB 452* Comprehensive Viva

Tenth Semester

LLB 502* Dissertation

LLB 504* Internship (Lawyers / Law firms)

LIST OF PSDA ACTIVITIES CONDUCTED IN THE ACADEMIC YEAR 2015-2016

First Semester

<i>Paper Code</i>	SUBJECTS	PSDA
LLB 101	Legal Method	1) Scrap book was prepared related to legal news 2) Abstract preparation and presentation on a current legal topic.
LLB 103	Law of Contract-I	1) Organized a Moot Court on Law of Contract. 2) Judgment Analysis
LLB 105	Legal English and Communication Skills	1) Group Discussions & debate 2) Paragraph writing 3) Extempore 4) Enactment of plays as per course curriculum
BA LLB 107	History-I	1) Preparation of a Question Bank of History and written assignment were submitted <u>Proposed</u> 1) Historical Visit to Humayun's Tomb, Delhi 2) Seminar on Dharma

BA LLB 109	Sociology-I	Symposium on judicial activism and social action litigation to examine law as an agency of social transformation.
LLB 151*	Comprehensive Viva	

Second Semester

<i>Paper Code</i>	SUBJECTS	PSDA
LLB 102	Law of Contract –II	1). Drafting of a Partnership Deed 2) Filling of various banking forms
LLB 104	Law of Torts and Consumer Protection	1) Review of movie “Pinjar” 2) Case Analysis
BA LLB 106	History-II	1) Review of movie “Pinjar”. 2) Review of movie “Mother India”.
BA LLB 108	Sociology-II	.1) Modern Indian Committees (MIC) was conducted in a full two days programme.
BA LLB 110	Political Science-I	.1) Modern Indian Committees (MIC) was conducted in a full two days programme.
LLB 152*	Comprehensive Viva	

CRITERIA FOR STUDENT'S ASSESSMENT

Students are assessed on the basis of three criterions:

- The college follows a semester system in which the examinations are conducted twice a year as per the academic calendar of the university. The odd semester begins in August and ends in December and the even semester begins in January and ends in May. The external examination is conducted by IP University for 75 marks. The internal exams are conducted by the college for 25 marks. Total marks in a subject are 100.
- Internal examinations are held as per the academic calendar of ALS, Delhi that is in consonance with the academic calendar issued by the IP University. Internal examinations are conducted once in every semester. The internal exams are out of 50 marks .These marks are scaled down to a component of 10 marks. Students are evaluated for the rest of the 15 marks as per their performance in the PSDA activities. The exams are conducted in the month of September for odd semesters while for the even semester's examination are conducted in the month of February.
- The internal examinations are strictly based according to IP University's pattern and serve as mock examinations for the students. In order to equip the students with better understanding of the university pattern, previous years question papers are available in the ALSD Library.

FACILITIES AVAILABLE FOR STUDENTS

- 1. Medical Clinic: We have a Medical Clinic at D block** which comprises a Doctor, a Nurse and other supporting staff. This is open for Students and Staff of all Amity

Institutions. **Its timings are from 8.00 a.m. to 5.00 p.m.** There are first -aid and minor treatments facilities with Ambulance services. **Doctor and Nurse are available on calls 24 hours.**

2. Sports Facilities:

- i) All games & sports activities viz. football, hockey, volley ball, basket ball, table-tennis, lawn-tennis, cricket, soft ball, handball etc. are available. We have a Sports Equipment Store, which is open on all working days between 4.00 p.m. to 8.00 p.m. Sports goods can be issued on production of ID card and used during the hours as mentioned above. **Manager, Sports Infrastructure Development, Mr. Nishant Rathi (mob no. 9811563445)** would facilitate issuance of sports articles.
- ii) **Swimming Pool:** This is available for Amity Staff & students free of charge. Swimming Pool: Timings: Morning 6.30 a.m. to 8.30 a.m.; Evening 04.00 p.m. to 9.00 p.m. Timings for Girls & Boys are different. All Safety Measures, while swimming pool is in operation, are in existence. A form is required to be filled to be submitted duly verified from the Institution for getting an ID pass to avail the swimming facilities.

Hostel Facilities: We have hostel facilities, specific instructions to which are as follows

The hostels for the fresher students will be in separate hostel blocks. The fresher hostel blocks will be barricaded by boundary walls / barbed wire fences and entry into the freshers' hostel will be manned by security staff round the clock.

- a. No one, particularly senior students will be permitted to enter the freshers' hostel at any time. Similarly fresher students are not permitted to visit hostels of senior students. The responsibility for ensuring the above instructions will be of the security guard / guards on duty at the entry points to the freshers' hostels.
- b. Responsible security guards will be detailed by Dy. Director / Asst Director Security. The duty roster of the security guards for freshers' hostel will be given to Anti-Ragging Control Rooms in both sectors.
- c. All fresher students will report back in their respective hostel rooms latest by 09:00 pm.
- d. All senior hostel students will be in their respective hostels latest by 10:00 pm. Proper attendance of hostel students both freshers and seniors will be taken at 9:00 PM and 10:00 PM respectively, daily by members detailed from the Anti-Ragging Squads and the attendance report submitted - one copy to Anti-Ragging Control Rooms and one copy to Jt. Director Hostel Administration.
- e. All hostel students will abide by the Hostel Rules in addition to the Anti- Ragging Regulations.

- f. All Day Scholars are required to leave the Campus latest by 08:00 PM. Entry / Presence of Day Scholars in the Campus will not be permitted beyond 08:00 PM and on holidays unless specifically allowed under the authority of the respective Head of Institution. Strict disciplinary action will be taken if a day scholar is seen in the Campus after 08:00 PM or on holiday without proper authority.

Important contacts numbers (HOSTELS)			
Prof Dr Manohar Sajnani Chairman, Hostel Gen. Mgmt.	9811228801	Prof Dr Marshal Sahni Dean Student Welfare	9971066841
Prof J N Kaul Chief Proctor	9810924708	Prof Alpana Kakkar Deputy Dean Student Welfare	9810346724
Ms Chhaya Chordia, Director Hostel Admin	9810502872	Prof. JN Kaul, Chief Proctor (Mob No. 9810924708).	
Boys Hostel			
Mr Prabhanshu Kumar Dy Proctor	9350834002	Dr Dipankar Sukul Asst Proctor	9717670560
Mr Deepesh Jaisingh Asst Proctor	9971669227	Mr Farhat Ullah Khan Asst Proctor	8800961155
Dr Mayank Shukla Asst Proctor	9711113097	Mr Rajesh Kumar Yadav Asst Proctor	9716755162
Mr Raj Kumar Sagar Asst Proctor	9999701094	Mr Vivek Singh Tomar	9990612205
Mr Y S Rathore Asst Proctor	8802735880		
Girls Hostel			
Ms Deepa Chauhan Thapa Asst Proctor	8800290423	Ms Lakshmi Ramesh Asst Proctor	9810725676
Ms Rajni Rathi Asst Proctor	9971128607	Ms Sapna Shukla Asst Proctor	9953895526
Ms Smriti Singh Chauhan Asst Proctor	9818326083		

3. **Yoga classes:** Yoga classes are organized free of cost for the students and staff in **F Block**. The timings are 06.45 a.m to 07.45 a.m. in the morning and 06.30 p.m. to 7.30 p.m in the evening on all working days. We have a Yoga Trainer.

4. Security Advisory:

- a) Amity Campus is an anti-ragging campus. Ragging is totally banned in our campus including its departments and its premises (academic, residential, sports, canteen, hostels etc.) Whether located within the campus or outside and in all means of transportation of students whether public or private, and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately. All discipline cases related to the students inside/outside the campus will be reported to the Chief Proctor AUUP campus.
- b) Students are not allowed accompanying any visitors. In case, it is absolutely necessary, their entry pass will be made at Gate No. 1 & 4.
- c) The student are permitted to park their cars in basement parking from gate no 2A & 3A and surface parking 3B on first come first basis. The entry is by using the ID cards to operate the Boom Barrier at the gates. The car parking is purely at owner's risk. The Management will not be responsible for any losses. Students are advised to use extra locking facility in their cars/ two wheelers. The students are not permitted to bring their cars into the campus through gates No 1, 2 & 4.
- d) It is compulsory for all the students to wear/display their Amity ID Cards. In case if the ID cards is forgotten at home, then proceed to gates no 1 or 4 to get a fine slip made and get a pass issued for the day. In case of loss of ID card get a fine slip made at the gate for issue of a new ID card. The on foot entry of students will be through the Turnstile Machines installed at all the gates. The students will use their own ID cards for operating the Turn style machine to enter the University premises. Under no circumstance will the students use somebody else's ID card. The student will not argue with security guard on duty in case of any security related problem. **Please get in touch with Col VK Sood, Mobile No 9871564441.**
- e) All new joinees are advised to familiarize themselves with the fire system existing in their blocks. They must also familiarize themselves with the fire escape routes to evacuate the building in case of an emergency.
- f) The day scholars are not permitted into the hostel. Day scholars must leave the campus by 8:30 pm.

The above-mentioned security related points might be disseminated to all the new joiners'.

Important numbers regarding Administration, Security and Vigilance:

Prof HSP Singh, Sr. Director, Vigilance 9818718308

Lt Col RC Thapliyal, Dy. Director Security 9810024121

Lt Col VK Sood, Asst. Director Security & Fire Safety 9871564441

Mr Hukam Singh, Head, AIVE 9871563377

6. Amity Bus Service: We have bus services available on contract basis plying on different routes. Also Amity's buses as Shuttle Bus Service are being provided from

Botanical Garden Metro Station to Amity Campus Sector 125 and back on same route.
Mr. S. Dhawan (mobile no. 958298699, Landline no. 0120 4392484) is the Transport In charge.

OTHER FACILITIES

FULLY AIRCONDITIONED CAMPUS AND CLASSROOMS

1. INTERNET ACCESS
2. WI-FI CAMPUS
3. GYMNASIUM
4. ARCHERY CENTRE
5. COMPUTER LAB
6. RECREATIONAL CENTRE
7. MOOT COURT HALLS
8. AUDITORIUM
9. SEMINAR HALL

CONFIDENTIAL

AMITY LAW SCHOOL, DELHI

ALSD/Notice/95

Date : 31.05.2016

NOTICE

To

All the students.

1. As per the instructions of Bar Council of India vide Circular No. 2 of 2016 BCI296 dated 17.04.2016, a decision has been taken regarding the dress code of the students undergoing BA.LL.B course which is as follows:

"Accordingly, the Committee recommends that the matter is left to each university/college to decide in respect of dress code what is feasible befitting the profession in this regard. It would be preferable, if the college follow dress code white shirt with trouser (white/black/grey)".

2. Students are advised to read the decision of the Bar Council of India and follow the same from the Academic Session 2016-17



Prof. (Dr.) B.P. Singh Sehgal
Director,
Amity Law School, Delhi.

DISCIPLINE AND MISCONDUCT RULES

Acts of indiscipline and misconduct is given under the ORDINANCE 3 OF STATUTES AND ORDINANCES on page no. 92 of the IP University official website.

Without prejudice to the generality of the power to maintain and enforce discipline under this ordinance, the following shall amount to acts of indiscipline or misconduct on the part of a student of the University and affiliated colleges and institutions:-

Physical assault or threat to use physical force, against any member of the teaching or non-teaching staff of the University or an affiliated college or institution or against any student of the University, an affiliated college or institution.

1. Remaining absent from the class, test or examination or any other curricular or co-curricular activity which he is expected to participate in;
2. Carrying of, use of or threat to use, any weapon;
3. Misbehavior or cruelty towards any other student, teacher or any other employee of the University, a college or institution;
4. Use of drugs or other intoxicants except those prescribed by a qualified doctor;
5. Any violation of the provisions of the Civil Rights Protection Act, 1976;
6. Indulging in or encouraging violence or any conduct which involves moral turpitude;
7. Any form of gambling;
8. Violation of the status, dignity and honour of a student belonging to a scheduled caste or a scheduled tribe;
9. Discrimination against any student or a member of staff on grounds of caste, creed, language, place of origin, social and cultural background or any of them;
10. Practicing casteism and untouchability in any form or inciting any other person to do so;
11. Any act, whether verbal or otherwise, derogatory to women;
12. Drinking or smoking;
13. Any attempt at bribing or corruption of any manner or description;
14. Willful destruction of the property of the University or an affiliated college or institution;

15. Behaving in a rowdy, intemperate or disorderly manner in the premises of the University or the college or the institution, as the case may be, or encouraging or inciting any other person to do so;
16. Creating discord, ill-will or intolerance among the students on sectarian or communal grounds or inciting any other student to do so;
17. Causing disruption of any manner or description of the academic functioning of the University system;
18. Indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University or the college or the institution, as the case may be.
19. Punctuality

ANTI RAGGING RULES

The rules regarding Anti- ragging under ORDINANCE 3 of STATUTES AND ORDINANCES are available at page number 94 of IP University website, which clearly points out at **total prohibition of ragging and in case of non compliance the imposition of penalties therefore.**

1. Ragging in any form shall be strictly prohibited within the premises of the University, a college or an institution, as the case may be, or in any part of the University system as well as on public transport, or at any other place, public or private.
2. Any individual or collective act or practice of ragging shall constitute an act of gross indiscipline and shall be dealt with under the provisions of this ordinance.
3. Ragging, for the purposes of this ordinance, shall ordinarily mean any act, conduct or practice by which the dominant power or status of senior students is brought to bear upon the students who are in any way considered junior or inferior by the former and includes individual or collective acts or practices which involves:
 - i) physical assault or threat to use physical force;
 - ii) Violate the status, dignity and honour of students, in particular women students and those belonging to a scheduled caste or a scheduled tribe;
 - iii) Expose students to ridicule or contempt or commit an act which may lower their self esteem; and
 - iv) Entail verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behaviour.

4. The Director of the school shall take immediate action on the receipt of any information that ragging has taken place or is likely to take place.
5. Notwithstanding anything contained in clause 4, the chairman of the Board of Discipline of a University teaching department or the convener of the Board of Discipline of an affiliated college or institution may also suo motu inquire into any incident of ragging or likelihood of such incident and make a report to the Vice-Chancellor clearly pinpointing, among other details, the identity of the student or the students who were involved in the incident and the nature of the incident.
6. The chairman or the convener of the Board of Discipline, as the case may be, may also submit an interim report to the Vice-Chancellor establishing the identity of the perpetrators of ragging and the nature of the incident.
7. The chairman of a Board of Discipline is satisfied that for any reason, to be recorded in writing, it is not feasible to hold an inquiry referred to in clauses 4 and 5, he may so advise the Vice-Chancellor accordingly.
8. Where the Vice-Chancellor is satisfied, on receipt of a recommendation to this effect or otherwise, that it is not expedient to hold an inquiry into an incident of ragging, he shall order accordingly for reasons to be recorded in writing

ATTENDANCE

The rules regarding attendance as per the ORDINANCE of Indraprastha University

1. A student shall be required to have a minimum attendance of 75% or more in the aggregate of all the courses taken together in a semester, provided that the Director may condone attendance shortage upto 5% for individual student for reasons to be recorded. However, under no condition, a student who has an aggregate attendance of less than 70% in a semester shall be allowed to appear in the semester end examination.
2. Student who has been detained due to shortage of attendance shall not be allowed to be promoted to the next semester and he/she will be required to take re-admission and repeat all courses of the said semester with the next batch of students.
3. The University Enrolment number of such student shall however remain unchanged and he or she shall be required to complete the programme in a maximum permissible period of (n+2) semesters as per IP rules.
4. Director of the School shall announce the names of all such students who are not eligible to appear in the semester-end examination, at least 5 calendar days before the start of the semester-end examination and simultaneously intimate the same to the Controller of Examinations.
In case any student appears by default, who in fact has been detained by the Institute, his/her result shall be treated as null and void.

Discipline, Anti-ragging & Attendance Committee

Prof. (Dr.) Isheeta Rutabhasini – Convener

Faculty Incharges:

5th Year - Ms. Nisha Dhanraj / Ms. Garima Goswami/ Ms. B. Bhavana Rao

4th Year - Mr. Shaharyar A. Khan / Ms. Rubina Nagra / Dr. Kavitha Chalakkal

3rd Year - Dr. Bhavish Gupta / Mr. Debajit Sarmah / Dr. Chandreshwari Minhas

2nd Year - Mr. Ashutosh Hajela / Dr. Alok Gupta / Ms. Ila Joshi

1st Year - Dr. Sanjana Sharma / Dr. Vandana Sehgal / Ms. Harpreet Kaur

LIBRARY GUIDELINES

The Law library is traditionally considered to be the laboratory of a lawyer.

Amity Law School Library is serving to a student community of approximately 1000 in addition to researchers/faculty in law. It has over nine thousand books and Six thousand bound volumes of various law reports and journals apart from online databases like **Westlaw India, SCC online and Manupatra.com** etc. **The library subscribes to over forty journals/magazines on a regular basis. In addition, it has been regularly subscribing seven daily newspapers also. Every year about five hundred books are added to the collection.** We are also having a large collection of books/journals/law reports donated by reputed lawyers and other individuals. The library will remain open on all working days from 9.00 a.m to 5.00 p.m except Saturdays, Sundays and University notified holidays.

USE OF THE LIBRARY & LIBRARY MATERIALS

1. Members must show their Library Card on entering the Library, while borrowing books and journals and at any time if asked to do so by the Library Staff.
2. Briefcases, bags, umbrella, lunch boxes and other personal belongings must be deposited at the entrance.
3. Every member must sign the Register available at the entrance. Personal reading materials must be specifically indicated in the Register and shown to the security guard while entering and exiting from the Library.
4. Members are free to browse through the books. Books taken out of the shelves must be put on a table.
5. Readers should not mark, underline, dog-ear mark, write, tear pages or damage the Library documents.
6. Strict silence, decorum and discipline must be maintained in the Library.
7. Newspapers and magazines must be read only in the Library on specific tables and should not be taken to any other reading areas.
8. No Library material can be taken out of the library without permission.

Anyone who violates the rules and regulations of the library would be liable to lose the privilege of Library Membership.

The Librarian, with the approval of the Library Committee reserves the right to add, delete, alter or modify any of the above rules as and when essential.

Library Committee

Dr. Bhavish Gupta - Convener

Dr. B.K. Raina (Incharge)

Mr. Debajit Sarmah

Ms. Manjula Raghav

Library staff

Mr. Chiranji Lal, Deputy Librarian

Mr Subhash Chander, Library Assistant

SEXUAL HARRASMENT

The Amity Law School Delhi is strictly against any form of harrasment specifically sexual harrasment in the campus area.

The rules regarding the sexual harrasment have been laid down by University Grant Commission and it is mandatory for every university and affiliated colleges to follow them.

thus, IP university has incorporated these directions in ordinance 17 of the act, statutes and ordinances on page number 206. the detailed rules can be found on www.ipu.ac.in.

Sexual Harrasment Committee

Prof. (Dr.) Mona Sharma – Convener

Dr. B K Raina (Incharge)

Dr. Aparna Sharma

Ms. Richa Gupta

Dr. Rajinder Kaur Randhawa

AMITY MOOT COURT SOCIETY

Amity Law School, Delhi has a vibrant mooting culture and a proactive Moot Court Society. The members of the Society are selected through National Selection Rounds and Challenger Rounds organized each academic session in the month of August / September. The rounds are judged by alumni and renowned professionals from the legal field. The speakers and researchers thus selected are entitled to represent the college in national and international moot court competitions.

The Moot Court Society regularly organizes workshops on mooting and client counseling. The alumni take a lively interest in mooting activities and have often personally coached teams going for premier national and international moot court competitions.

There is a compulsory Moot Court Competition organized for the First Years in the month of September / October. The students are given intensive coaching and guidance by the senior students for this competition. The preliminary rounds of the competition are judged by the senior students and faculty members. The finals are judged by the Director, Amity Law School, Delhi and faculty members. The top speakers automatically get a place in the Moot Court Society and are eligible to represent the college in certain moot court competitions.

Amity Law School Delhi has been organizing the National Moot Court every year in the month of March. It is a national level event, where the teams from distinguished law school participate. Internal rounds of the National Moot Court competition are judged by sitting judges of the High Court and the final rounds are judged by the sitting judges of the Supreme Court.

The college has a glorious record of winning prizes at numerous national and international moot court competitions in the past, including Asia-Pacific Rounds of the ELSA-WTO International Moot Court Competition, Frankfurt Investment Arbitration Pre-Moot Court organized by Amarchand Mangaldas, International Infrastructure and Construction Law Arbitration Moot Competition (IICLAM), NLU Delhi National Moot Mediation Competition, National Client Consulting Competition organized by the Kerala Law Academy, Dr. Paras Diwan Memorial 'Energy Law' National Moot Court Competition, NLIU-Juris Corp National Corporate Law Moot Court Competition and Lex Novitas - All India National Moot Court Competition.

Committee

Moot Court (Internal)

Prof.(Dr.) Mona Sharma (Convenor)

Dr. B K Raina (Incharge)

Mr. Ashutosh Raj Anand

Dr. Tapan Chandola

MS. Rubina G Nagra

Ms. Harpreet Kaur

Ms Akanksha Pandey

Ms.Anu Sura

Amity National Moot Court Competition

Prof. (Dr.) Isheeta Rutabhasini (Convenor)

Dr. Bhavish Gupta

Mr. Ashutosh Hajela

Ms. Nisha Dhanraj

Mr. Shaharyar A. Khan

Dr. Alok Gupta

Dr. Vandana Sehgal

Dr. Kavitha Chalakal

STUDENTS GRIEVANCE COMMITTEE

The rules of grievance redressal are given under **ORDINANCE 10 of STATUTES AND ORDINANCES on page number 142 of the IP University official website** which states that, in case of any written representation / complaints received from the students within seven days after completion of the examination regarding setting up of question paper etc. along with specific recommendations of the Dean of the school / Director of the institution, the same shall be considered by the Students Grievance Committee to be constituted by the Vice Chancellor. The Vice Chancellor shall take appropriate decision on the recommendations of the Students Grievance Committee, before the declaration of result(s) of the said examination.

Grievance Committee

Prof (Dr) Mona Sharma (Convenor)

Dr. Reeta Garg (Incharge)

Dr. Aparna Sharma

Dr. Sudha Jha Pathak

Ms. Rupal Marwah

PLACEMENT COMMITTEE

At Amity Law School, Delhi the importance of internships and placements in shaping the careers of the students is paramount. The principal body entrusted with the responsibility of managing and conducting the campus recruitment and internship process in ALS, Delhi is the Placement Committee. The primary task of the Committee is arranging for internships for students in the academic session with the ultimate goal of facilitating placements. The placement cell invites reputed law firms for campus interview and recruitment. Many legal luminaries are invited from time to time to give an insight into the practical aspects of the legal profession, wherein students are encouraged to interact

and learn from the guest speakers. Many students of ALSD have been successfully placed at various Law Firms, corporate houses and some have enrolled for LLM courses in the prestigious universities in India and abroad.

Placement Committee

Prof.(Dr.) Isheeta Rutabhasini (Convenor)

Mr. Shaharyar A. Khan (Incharge)

Dr. Alok Gupta

Ms. B. Bhavana Rao

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