

AMITY LAW SCHOOL, DELHI
(AFFILIATED TO GGSIP UNIVERSITY)

GUIDELINES FOR STUDENTS FOR COMPREHENSIVE VIVA

To maintain proper order in conduction of online COMPREHENSIVE VIVA, from 11th July to 13th July 2020, all students are required to follow the under mentioned.

- 1- students should check their boards and dates from the COMPREHENSIVE VIVA SCHEDULE available on ALSD Website.
- 2- The COMPREHENSIVE VIVA shall start at **10.00 am sharp** on each scheduled day. Students should, therefore, join the meeting (virtual waiting room) 15 minutes before their scheduled viva.
- 3- This online viva shall be conducted on **MS Team** app therefore, all students are required to download MS Team on their device.
- 4- There shall be four boards. The links to join team shall be sent on WhatsApp group as per schedule of CV.

For 3rd year:

- **Board-A**
- **Board-B**

For 4th year:

- **Board-A**
- **Board-B**

- 5- The students will get the entry by clicking the link to be provided on WhatsApp group on the day their CV is scheduled.
- 6- The Students will be called according their Roll number starting from 1st Roll number of the day. Minimum 03 students will be admitted at a time in the ***Virtual Waiting Room*** on MS Team.

7- **Virtual Waiting Room** means a student clicks the link as provided and his/her request is accepted but not allowed in Board room.

8- Further, if any student fails to appear on his/her turn as per above mentioned order, the Board will decide on the issue. Therefore, it is advised to students, not to skip their turn, do keep waiting in virtual waiting room and wait for their turn.

9- The students are also required to keep checking the WhatsApp group for CV updates.

10-The committee for conducting comprehensive viva is as follows:

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| 1. | Ms. Aastha Jain | Chairperson |
| 2. | Ms. Purva Kaushik | Member |
| 3. | Ms. Shivani Lahoti | Member |

S/d
Comprehensive Viva Committee
ALSD

S/d
Prof. (Dr.) Arvind P. Bhanu
Actg. Director, ALSD