

AMITY UNIVERSITY PATNA

(Established under Section 6 of the Bihar Private Universities Act, No.20 of 2013 vide Government of Bihar Gazette notification No. 734 dated 23 August 2017)

First Statutes

(Under Section 30 of the Bihar Private Universities Act, No.20 of 2013)

In furtherance of the objectives in the Bihar Private Universities Act 2013, the Board of Governors adopted these statutes as 'Amity University, Patna Statutes 2017' under the provision of the Act to provide an efficient, transparent governance and management of the University.

These statutes may be called as Amity University, Patna Statutes 2017 and shall remain in force and govern the administration of the University until such time that the approval is granted, or any modifications are prescribed by the Higher Education Department, Government of Bihar.

The Sponsoring Body

1. The Sponsoring Body of the University shall be the 'Ritnand Balved Education Foundation'; a registered Society having Registration No. S16683 of 1986, Delhi, India registered under the Society Registration Act 1860.
2. The Sponsoring Body shall have such power and function as provided in the Act and exercises its powers conferred under Section 3 of the said Act.

1: Short Title, Scope and Commencement

(1) On the incorporation of Amity University Patna vide State Government notification no. 734 dated 23.08.2017, the first Statutes was submitted to the Principal Secretary, Department of Higher Education, Govt. of Bihar and come into force as per clause 30(3) of Act 2013 (Act No 20 of 2013).

Section 30

(2) These Statutes shall be called the Amity University Patna First Statutes, 2017

(3) The Statutes are to be read in conjunction with the provisions of the Bihar Private Universities Act 2013 (Act No 20 of 2013) and amendments made from the time to time in this regard.

Section 31

2: Definitions

Section 2

In these statutes, unless the context otherwise requires;

- (1) 'Act' means the Bihar Private Universities Act, 2013 (Bihar Act No. 20 of 2013) and subsequent revisions.
- (2) 'Authorities' mean the authorities of the University as defined in the Act and Statutes.
- (3) 'Clause' means a clause of these Statutes in which that expression occurs;
- (4) 'Officers' means the Officers of the University as defined in the Act and Statutes.
- (5) 'Prescribed' means as may be laid down in Act.
- (6) 'Section' means a section of the Act.
- (7) 'Sponsoring body' means the 'Ritnand Balved Education Foundation'; a registered Society having Registration No. S16683 of 1986, Delhi, India, registered under society registration Act -1860.
- (8) 'State Government' means the Government of Bihar.
- (9) 'University' means Amity University Patna.

(10) Words and expressions used but not defined in these Statutes shall have the meaning assigned to them in the Act/ Ordinances.

Provided further that any new definition where required can be defined with the approval of the Board of Management.

3. Scope Section 10

The Sponsoring body/ University may establish centre(s), institution(s), department(s) or school(s) as constituent college/institute/department as its own faculty/ department / school of different subjects including Medical& Allied Sciences, Dental Science, Engineering etc., as the case may be.

4. Objects of the University: Section 3

In addition to objects and powers of the University as provided under section 3 of the Bihar Private Universities Act, 2013(Bihar Act No 20 of 2013), and subsequent amendments, the University shall also have the following objects and powers:

- (a) To collaborate with other Universities, Research Institutions, Government and Non-Government Organizations and Foreign Institutions for fulfillment of the objectives of the University as defined in the Act / Ordinance;
- (b) To pursue any other objective as may be approved by the Government or the Governing Body of the University from time to time.

5. Officers of the University: Section 14

In exercise of powers conferred, following shall be officers of the University:

1. the Visitor,
2. the Chancellor,
3. the Vice-Chancellor
4. the Pro-Vice-Chancellor,
5. the Registrar,
6. the Chief Finance and Accounts Officer,
7. the Controller of Examinations,
8. the Dean of Faculty,
9. the Dean of Students' Welfare,
- 10.the Principal/ Director
- 11.the Chief Proctor, and
- 12.such other Officers as may be declared by the Statutes to be the officers of the University.

(1) The Visitor Section 15

(a) Appointment of the Visitor:

The Visitor of the University, an academician of eminence or a person having long standing experience in administration or social work of recognition, would be appointed by the sponsoring body.

(b) The power and Functions of the Visitor:

- (i) To call for any paper or information relating to the affairs of the University;
- (ii) The Visitor shall, when present, preside at the convocation of the University for conferring degrees and diplomas.
- (iii) On the basis of the information received by the Visitor, if he/she is satisfied that any order, proceeding, or decision taken by any authority of the University is not in conformity with the provisions of this Act or Statutes, Ordinances, Regulations and rules made there under, he/she may issue such directions as he/she may deem fit in the interest of the University and the directions so issued shall be complied with by the University.

(c) Removal of the Visitor:

The Visitor may be removed from his office by the sponsoring body if it is found that the incumbent -

- (i) has become insane and stands so declared by a competent court;
- (ii) has been convicted by a court for any offence involving moral turpitude;
- (iii) has become an un-discharged insolvent and stands so declared by a competent court;
- (iv) has become physically unfit and incapable of discharging the functions or duties of the office due to protracted illness or physical disability; or
- (v) has willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or any other conditions laid down by the statutes, or has abused the powers vested in him or if the continuance of the Visitor in the office has become detrimental to the interests of the University:

Provided that, the Visitor shall be given a reasonable opportunity to show-cause by the sponsoring body before taking recourse to action under clauses (4) and (5) above in this Statute for his removal from the said office.

(2) The Chancellor Section 16

Appointment, Power and Functions of the Chancellor

- (a) The Chancellor shall be appointed by the Sponsoring Body for a period of three years with the approval of the Visitor. He shall be eligible for reappointment(s) with the approval of the Visitor and Sponsoring Body.
- (b) The Chancellor shall be the head of the University.
- (c) The Chancellor shall preside at the meetings of the Governing Body (BoG) and shall, when the Visitor is not present, preside at the convocation of the University for conferring degrees, diplomas or other academic distinctions.
- (d) to call for any information or record;
- (e) to appoint the Vice-Chancellor;
- (f) to remove the Vice-Chancellor in accordance with the provisions depicted below.

If, at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants and if the continuance of the Vice-Chancellor is not in the interests of the University, the Chancellor may, by an order in writing stating the

reasons therein, ask the Vice-Chancellor to relinquish his office from such date as may be specified in the order:

Provided that, before taking an action, the Vice-Chancellor shall be given an opportunity of being heard.

g)The Chancellor may call any information or records from any officers or authority of the University, relating to any affair of the University as he may think necessary, and the Vice-Chancellor shall furnish the same. It shall be lawful for the Chancellor, after perusal of such information or records, to give, in the interest of the University, any directive to the Vice-Chancellor, or take any action against any one as he deems fit and the Vice-Chancellor shall comply with such directives.

h)The Chancellor shall have the right to conduct either suo-moto or on a representation received by him, an inspection of a School, hostel, office, or any other establishment or part of the University and of the examination centers himself or can direct any person or authority to do so. He can order an inquiry to be made in respect of any of these establishments. He can also order an inquiry to be made in respect of any matter connected with the administration and finances of the University.

i)The Chancellor shall communicate to the Vice-Chancellor, the result of such an inspection or inquiry together with his views and advice with regard to the action to be taken thereon. On receipt of the communication made by the Chancellor, the Vice-Chancellor shall communicate forthwith to the Authority concerned, the result of the inspection or inquiry and the views of the Chancellor and the advice tendered by him regarding action to be taken thereon. The Authority concerned shall take action on the advice given by the Chancellor within a reasonable time.

j)The Vice-Chancellor shall, along with his opinion, communicate to the Chancellor the action proposed to be taken by the concerned authority.

k)Where the Authority concerned does not take action to the satisfaction of the Chancellor within the time limit, if any, fixed by the Chancellor, the Chancellor may, after considering any explanation furnished or representation made by the Authority concerned, issue such directions as he may think fit and the Vice-Chancellor or the Authority concerned shall be bound to comply with such directions.

l)Without prejudice to the foregoing provisions, the Chancellor may by an order in writing annul, suspend or modify any resolution, order or proceeding of any of the officers or authorities of the University not in conformity with the Act, the Statutes or the Ordinances or not in the interest of the University:

Provided that, before making any such order, he shall call upon the Officer or the Authority, as the case may be, of the University to show cause why such an order should not be made and if any cause is shown within the time limit fixed by the Chancellor, the same shall be considered.

m)Every proposal for the conferment of an Honorary Degree as recommended by the Committee appointed for the purpose by the Governing Body (BoG) shall be subject to confirmation by the Chancellor or as laid down in article 20(iv) of the statutes.

n)In case of resignation or termination of the Vice-Chancellor, the Chancellor shall nominate the Pro Vice Chancellor or in his/ her absence a suitable person as the Officiating Vice-Chancellor for a period of not exceeding six months, in aggregate.

o)In case of an emergency like illness, absence or untimely demise of the Chancellor, in his absence, the Chancellor shall appoint the Vice-Chancellor or Registrar or any other officer / authority in the University which he deems proper as per provisions of the Act. However, such a period will normally not exceed six months.

- (i) Chancellor in the interest of the University may nominate/appoint any distinguished person on any committee/ authority or as Principal/ Director of the University.
- (ii) The Chancellor may appoint Professors of Eminence and any other distinguished of Senior Fellows, Special Fellows, Professor on Practice, Adjunct Professors, and lay down criteria and terms and conditions of their services.
- (iii) In the interest of University, the Chancellor may appoint/engage any suitable person as advisor such as, academic advisor, technical advisor or legal advisor as the Chancellor may deem fit and proper.
- (iv) It shall be the duty of the Chancellor to see that the Act, Statutes, Ordinances and Regulations are duly observed, and he shall have all powers necessary to ensure such observance

The Chancellor, in writing under his signature, may resign from his office by giving a notice of three months to the Sponsoring Body. The Sponsoring Body may accept his resignation.

(3) The Vice-Chancellor

Section 17

Appointment, Power and Functions of the Vice Chancellor

(a) The Vice Chancellor shall be appointed in accordance with section 17 of the Act by the Chancellor from a panel of three persons recommended by the 'Governing Body' and shall hold the office for a term of three years.

Provided that, after expiry of the term of three years, a person shall be eligible for re- appointment for another term of three years.

Provided further that a Vice-Chancellor shall continue to hold the office even after expiry of his term till new Vice-Chancellor joins. However, in any case this period shall not exceed one year after re- appointment.

(b) There shall be a three member 'Search Committee' constituted or appointed by the Chancellor for appointment of the Vice-Chancellor.

(i) A nominee of the Sponsoring body, nominated by the Chairman, shall act as the Chairman of this committee.

(ii) An eminent educationist, nominated by the Sponsoring body.

(iii) Vice-Chancellor of any other University nominated by the Sponsoring body.

(c) The Search Committee shall recommend a panel of not more than five names in alphabetical order to the Sponsoring Body in a sealed envelope for appointment to the post of Vice-Chancellor within such period as the Chancellor may stipulate while appointing the Search Committee.

(d) The Vice-Chancellor shall be appointed by the Chancellor from the panel of three persons recommended by the Sponsoring Body. The Chancellor may call all the members from the panel for discussion and appoint one of them as Vice Chancellor.

(e) In case the Search Committee fails to make a unanimous recommendation, each member of the Committee shall submit a panel of not more than five names to the Governing Body. The Governing Body shall recommend a panel of three persons to the Chancellor for appointment of the Vice-Chancellor.

(f) Non-Submission of the panel by any member of the Search Committee shall not invalidate the appointment of the Vice- Chancellor.

(g) The eligibility criteria for the post of Vice-Chancellor shall be as prescribed in University Grants Commission's regulations notified from time to time.

(h) The Vice-Chancellor may by writing under his signature address to the Chancellor, resign from his office by giving a notice of three months.

If the vacancy occurs in the office of the Vice-Chancellor because of leave, illness, suspension pending departmental enquiry, resignation, termination or otherwise; the Chancellor may appoint Pro-Vice-Chancellor or in his/her absence, a suitable person to act as the Vice-Chancellor for a period not exceeding twelve months, in aggregate.

(i) The Vice-Chancellor shall be the Principal Executive and Academic Officer of the University and in the absence of the Visitor, Chancellor shall preside at convocation of the University and shall have the powers of superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University.

(j) The Vice-Chancellor shall be Ex-officio Chairman of the Board of Management (BOM), the Academic Council, Selection Committee(s), Finance Committee, Board of studies (BOS) and such other committee/s constituted.

(k) The Vice-Chancellor shall be entitled to be present and address, any meeting of any Authority or other body of the university but shall not vote in the first instance but shall have and exercise a casting vote in the case of equality of votes.

(l) The Vice-Chancellor shall be responsible for the proper administration of the University and for the close coordination and integration of teaching, research and extension work and other matters connected therewith or incidental thereto.

(m) It shall be the duty of the Vice-Chancellor to see that this Act, the Statute, the Ordinances and the Regulations are duly observed, and he shall have all the powers necessary to ensure such observance to ensure supervision and control over affairs of the University.

(n) The Vice-Chancellor shall have all the Powers necessary for the proper maintenance of discipline in the University and he may delegate any such power to such officer or officers as he may deem proper.

(o) The Vice-Chancellor shall have the power to convene or cause to be convened the meetings of the Board of Management (BoM), the Academic Council (AC), Selection Committee(s) or any other Authority/ Committee so constituted.

(p) Except when the Board of Management or Academic Council is in Session, the Vice-Chancellor if he is of the opinion that immediate action is necessary on any matter, may exercise any power conferred on any Authority of the University by or under this Act and shall apprise the authority concerned at its next meeting of the action taken by him on such matter:

Provided that such exercise of power shall be made only in emergent situation and in no case in respect of creation, and upgradation of posts and appointments thereto and if the authority concerned is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor whose decision thereon shall be final.

(q) Where any action taken by the Vice-Chancellor mentioned in this Statute affects any person in the service of the University to his/her disadvantage such person may prefer an appeal to the Chancellor within thirty days from the date on which such person has been served with a notice of the action taken.

(r) The Vice-Chancellor shall exercise such other powers and perform such other duties as may be assigned to him by the Statutes or the ordinances or assigned by the Chancellor.

(s) The Vice-Chancellor will be responsible for the presentation of the Budget and Accounts of the University to competent authority.

(t) The Vice-Chancellor may defer implementation of a decision taken or a resolution passed by any authority, body or committee of the University if, in his opinion the same is not consistent with the provisions of the Act, Statutes, Ordinances or Regulations or that such decision or resolution is not in the interest of the University and refer it back to the authority, body or committee concerned for reconsideration within fifteen days from the date of its decision or resolution. In case the authority, body or committee refuses to revise such decision or resolution wholly or partly or fails to take any decision within fifteen days then such matter shall be referred to the Chancellor and his decision thereon shall be final.

(u) If there are reasonable grounds for the Vice-Chancellor to believe that there is an emergency which requires immediate action to be taken, he shall take such action, as he thinks necessary, and shall at the earliest opportunity, report in writing the grounds for his belief that there was an emergency, and the action taken by him, to such authority or body as would, in the In the event of a difference arising between the Vice-Chancellor and the authority or body whether there was in fact an emergency, or on the action taken (where such action does not affect any person in the services of the University), or on both, the matter shall be referred to the Chancellor whose decision thereon shall be final:

Provided that, where any such action taken by the Vice- Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within three months from the date on which he receives notice of such action, an appeal to the Board of Management and the Board of Management may confirm or modify or reverse the action taken by the Vice-Chancellor.

(v) Where any matter is required to be regulated by the Statutes, Ordinances and Regulations, but no Statutes, Ordinances or Regulations are available in that perspective, the Vice- Chancellor may, for the time being, regulate matter by issuing such directions as he thinks necessary, and shall, at the earliest opportunity thereafter, place them before the Governing Body or other authority or body concerned for approval. He may, at the same time, place before such authority or body for consideration the draft of the Statutes, Ordinances and Regulations, as the case may be, required to be made on that behalf.

(w) As the Chairman of the authorities or bodies or committees of the University, the Vice-Chancellor shall have the power to suspend a member from the meeting of the authority, body or committee for persisting to obstruct or stall the proceedings or for indulging in behaviour unbecoming of a member, and shall report the matter accordingly, to the Chancellor.

(x) The Vice-Chancellor shall place before the Governing Body (BoG) a report of the work of the University periodically as provided under the Ordinances.

(y) The Vice-Chancellor shall be 'Disciplinary Authority' for teachers and Class I (Group A) officers of the University.

(z) The emoluments and other terms and conditions of service of Vice-Chancellor shall be such as decided by the Governing Body / Board of Management.

(aa) The Vice-Chancellor may be removed from his office by the sponsoring body on the recommendation of the Chancellor, if it is satisfied that the incumbent –

- (i) has become insane and stands so declared by a competent court;
- (ii) has been convicted by a court for any offence involving moral turpitude.
- (iii) has become an un-discharged insolvent and stands so declared by a competent court;
- (iv) has been physically unfit and incapable of discharging functions due to protracted illness or physical disability;
- (v) has wilfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or any other conditions, or has abused the powers vested in him or if the continuance of the Vice-Chancellor in the office is detrimental to the interests of the university:

Provided that the Vice-Chancellor shall be given a reasonable opportunity to show cause by the Chancellor before taking recourse for his removal.

Provided further that the Chancellor may, at any time before making such order, place the Vice-Chancellor under suspension, pending enquiry.

(4) Pro-Vice Chancellor Section 14(6) & 20

(a) The Pro-Vice-Chancellor, if so required, shall be appointed by the Vice-Chancellor, with the prior approval of the Chancellor, from amongst the professors of the University or from outside the University, and shall discharge such duties as assigned / delegated to him/her by the Vice-Chancellor.

The Pro-Vice Chancellor appointed under sub-section (1) above shall discharge his/her duties in addition to his/her duties as a Professor.

(b) The Pro Vice-Chancellor shall assist the Vice-Chancellor in discharging day to day duties as and when required by the Vice-Chancellor, and will officiate as Vice Chancellor, if the Vice Chancellor is on leave.

The Pro Vice chancellor shall have the following responsibilities in addition to the above:

- i. Provide inspirational and motivational value-based academic and executive leadership to the university through policy formation, operational management, optimization of human resources and concern for environment and sustainability;
- ii. Progressing the Academic interest, overseeing teaching learning and students experiences access the University;
- iii. Embedding strategies to ensure that the teaching and curriculum enable the university experience to be transformational;
- iv. Ensuring education at all levels is research stimulated;
- v. Become Institutional Authority on implication of quality process such as surveys, reviews, quality excesses participation in national and international rankings and accreditations with relevant bodies / authorities.
- vi. All routine issues pertaining to the teaching process, research activities, faculty and students shall be reporting to him/ her at the first instance for salvation.
- vii. Conduct himself/herself with transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the university;
- viii. Act as steward of the university's assets in managing the resources responsibly, optimally, effectively and efficiently for providing a conducive working and learning environment;
- ix. Promote the collaborative, shared and consultative work culture in the university, paving way for innovative thinking and ideas;
- x. Endeavour to promote a work culture and ethics that brings about quality, professionalism, satisfaction and service to the nation and society.
- xi. Refrain from allowing considerations of caste, creed, religion, race, gender or sex in their professional endeavour.

(5) Registrar

Section 18

(a) The Registrar shall be whole time salaried officer of the University and shall be appointed by the Chairperson of the sponsoring body, on the recommendation of the selection committee, constituted as under:

- (i) The Vice-Chancellor, Ex-Officio Chairperson;
- (ii) One nominee of the Sponsoring Body nominated by the Sponsoring Body from amongst its members;
- (iii) Two persons, nominated by the Governing Body from amongst its members;
- (iv) Two experts having special knowledge in the field related to the post who are not connected with the University, nominated by the Chancellor.

The term of office of the Registrar shall be of three years renewable for additional term(s) by the Chancellor. The appointment shall be on such terms, conditions, emoluments and other conditions of service as in his appointment letter.

The qualifications for Registrar shall be a Master's Degree with at least 55% of the marks or its equivalent Grade of 'B' in UGC Seven Point Scale. At least fifteen years of experience as Assistant Professor in the AGP of Rs.7000 and above OR with 8 years of service in the AGP OF Rs8000 and above including as Associate Professor along with experience in educational administration OR Comparable experience in a research establishment and / or other institution of higher education OR 15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post.

The Registrar may resign his office after giving three months' notice in advance to the Vice-Chancellor and shall cease to hold his office on the acceptance by the Chancellor of such resignation or on expiry of the notice period, whichever is earlier.

(b) The Registrar shall have the power to authenticate records on behalf of the university.

(c) The Registrar shall be responsible for the due custody of records and the common seal of the University. He shall be the Ex-Officio Secretary of the Governing Body, the Board of Management, the Academic Council and the Admissions Committee and every Selection Committee for all appointments, other than of the Officers of the University, and shall be bound to place before the authorities all such information as may be necessary for transaction of their business. He shall also perform such other duties as may be prescribed by the Act, Statutes, Ordinances and Regulations, and required, from time to time, by the Board of Management or the Vice-Chancellor but he shall not by virtue of this sub-section, be entitled to vote.

The Chancellor can suspend services of the Registrar, institute inquiry and take appropriate action against him in cases of complaints against him. The Chancellor can remove the Registrar without assigning any reason after giving him notice of three months or salary in lieu of the notice period.

The Registrar shall work under control, direction and superintendence of the Vice-Chancellor. The Registrar shall have disciplinary control over all employees of the University, other than the following:

- (i) Officers of the University as described in the Act and Statutes
- (ii) Teachers of the University, whether in relation to their work as teacher or while holding any remunerative office or in any other capacity, such as examiner or invigilator
- (iii) Employees in the Finance/ Accounts Section of the University

The power to take disciplinary action in the above clauses shall include the power to order of dismissal, removal, reduction in rank, reversion, termination or compulsory retirement of an employee referred to in the said clause and shall also include the power to suspend such employee during the process or in contemplation of an inquiry. However, all disciplinary actions will be taken by the Registrar with the prior written approval of the Vice-Chancellor.

(d) Subject to the provision of the Act, it shall be the duty of the Registrar:

- (i) To be the custodian of the properties of the University unless otherwise provided for by the Board of Management.
- (ii) To issue all notices convening meetings of the various authorities with the approval of the competent authority concerned and to keep the minutes of all such meetings.
- (iii) To conduct the official correspondence of the Governing Body, the Board of Management and the Academic Council.
- (iv) To exercise all such powers as may be necessary or expedient for carrying into effect the orders of the Chancellor, Vice-Chancellor or various authorities or bodies of the University of which he acts as secretary.

- (v) To represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings.
- (vi) To exercise powers to enter into agreements, sign documents and MoUs on behalf of the university, after written approval from the Vice Chancellor.
- (vii) In addition to the powers, functions and duties of the Registrar prescribed under the Act and this statutes, the Registrar shall discharge and perform such other powers, functions, duties and responsibilities as prescribed under the ordinances of the University and as may be assigned / delegated by the authorities of the University and the Chancellor & Vice Chancellor.

(6) Chief Finance and Accounts Officer (CFAO)

- (a)** The Chief Finance and Accounts (CFAO) Officer shall be appointed by the Chancellor on the recommendation of the Sponsoring body on such terms, conditions and other service conditionals laid down in his appointment letter issued to him. CFAO will be accountable to the Governing Body and Chancellor and Vice Chancellor. The term of office and emoluments shall be determined by the Governing Body.
- (b)** Subject to the provisions of the Act, the Chief Finance and Accounts Officer shall have following powers and functions apart from assisting the Vice Chancellor:
 - (i) CFAO shall make all arrangements for the transactions of business for the meeting of the finance committee.
 - (ii) CFAO shall examine all claims of payments and their admissibility.
 - (iii) CFAO shall be responsible for the proper maintenance of accounts of the University and to make arrangements for and payments of bills presented at the University Office.
 - (iv) CFAO shall arrange to settle objections raised by the Auditor appointed by the sponsoring / governing body and carry out such instructions as may be issued by the Governing Body on the Audit Report.
 - (v) CFAO shall prepare the monthly accounts of the University and shall produce for audit, all the registers, accounts and records etc. connected with financial transactions.
 - (vi) CFAO shall be responsible for the preparation of annual accounts, financial estimates and the budget of the University in consultation with the Vice Chancellor before presenting them to the Finance Committee and the Governing Body.
 - (vii) CFAO shall arrange for the annual stock verification for this purpose end of each financial year, he shall submit to the Chancellor proposal for appointment of stock verifiers for various departments, schools, colleges etc. He shall ensure that stock verification on 31st March is conducted regularly before the end of the June every year. The report of stock verification shall be placed before the Chancellor for order.
 - (viii) CFAO shall be in charge of the finance and accounts department of the University and shall be responsible to Board of Management and Governing Body.
 - (viii) CFAO shall perform such functions/ duties as may be required by the Board of Management / Governing Body.
- (c)** The CFAO shall be the Secretary of the Finance Committee and may be invited to a meeting of the Governing body, Board of Management, as and when considered necessary, but will not have voting rights.
- (d)** The Chancellor may institute an inquiry and take appropriate action against CFAO in case of misconduct on his/her own or on the recommendation of the Vice-Chancellor may be suspended at initial stage. On the recommendation of the inquiry report, the Chancellor can remove the CFAO without assigning any reason after giving him notice as prescribed.

(e) The Chief Finance and Audit Officer may resign after giving due notice to the Chancellor through the Vice-Chancellor and shall cease to hold his office on acceptance by the Chancellor of such resignation and on expiry of the notice period, whichever is earlier.

(7) Controller of Examinations

(a) Controller of Examination will be appointed by the Chancellor, on the recommendation of selection committee constituted as under:

- (i) Vice- Chancellor – Ex - Officio Chairperson
- (ii) Pro Vice Chancellor
- (iii) One nominee of the Chancellor
- (iv) Two nominees of Board of Management
- (v) One nominee of the Academic Council
- (vi) Registrar - Secretary

(b) The Controller of Examinations shall be the principal officer in-charge to conduct examinations and tests of the University and declaration of the results. He shall discharge his functions under the direct superintendence, direction and guidance of the Vice-Chancellor.

(c) The term of office of the Controller of Examinations shall be three years, subject to renewal by the Vice Chancellor with the due approval of the Chancellor.

(d) The Controller of Examinations shall be a Secretary to the Examination Committee and may be invited to the Board of Management and Academic Council, without voting rights.

(e) The Controller of Examinations shall be responsible for making all the arrangements necessary for holding examinations and tests and timely declaration of their results after due approval from the Examination Committee.

(f) The Controller of Examinations shall perform the following duties and responsibilities namely;

- (i) to prepare and announce in advance the calendar of examinations;
- (ii) to seek approval from the Vice Chancellor for the appointment of Examiners and Moderators from the list received from the Board of Studies.
- (iii) to arrange for printing of question papers and blank answer books and their safe custody;
- (iv) to arrange to get the performance of the candidates at the examinations properly assessed and to process the results;
- (v) to arrange for timely publication of the results of examinations and other tests of the university
- (vi) to arrange for timely publication and declaration of the results of University Examinations and other tests including admission tests of the University. He can refer the matter to the Board of Examinations in special circumstances before declaration of results, if so needed.
- (vii) to arrange for, constitute and supervise Unfair Means Committee and take disciplinary action as recommended
- (viii) to postpone or cancel examinations in part or in whole, in the event of malpractices or if the circumstances so warrant and take disciplinary action or initiate any civil or criminal proceedings, against any person or group of persons or a

college alleged to have committed malpractices with the prior approval of the Vice Chancellor.

- (ix) to make appraisal from time to time of the conduct of the University Examinations, and to ensure secrecy and confidentiality.
- (x) to carry out result analysis for all results.
- (xi) to submit report regarding conduct of examination and result analysis to the Examination Committee and the Academic Council.

The Controller of Examinations shall exercise such other powers, functions and duties as may be laid down by the ordinances / regulations and as may be assigned by the Vice Chancellor from time to time.

(8) Dean of Faculty

- (i) The Dean of every Faculty shall be appointed or nominated by the Vice Chancellor from amongst the Professors including the Principals of the concerned faculty for the term of three years. On the expiry of the term Dean may be eligible for reappointment for the second term or successive terms.
The Deans of Academic programmes, research or for other purposes may be appointed by Board of Management from amongst the Professors / principals of the University for a term of 3 years to coordinate the related activities.
- (ii) No person shall continue to be Dean after he has ceased to hold the post by virtue of which he came to hold the office of Dean.
- (iii) The Dean of a Faculty shall preside at all meetings of the Board of Faculty and shall ensure that various deliberations of the Board of Faculty are communicated to the Academic Council and all concerned for further action and implementation ensured.
- (iv) He shall have the right to present and to speak at any meeting of the Board of Studies pertaining to his faculty but shall have no right to vote there unless he is a member thereof.
- (v) If a casual vacancy occurs in the office of the Dean of a faculty the senior-most Professor and where no Professor is available in the faculty, the senior-most teacher in the faculty shall perform the duties of the Dean till the regular appointment of the Dean is made.
- (vi) The Dean of a Faculty shall have the following duties and powers:
 - i. He shall preside at all the meetings of the Board of Faculty and shall see that the various decisions of the Board are implemented.
 - ii. He shall be responsible for bringing the academic, financial and other needs of the faculty to the notice of the Vice-Chancellor.
 - iii. He shall take necessary measures for proper custody and maintenance of libraries; laboratories and all other assets of the department are comprised in the faculty and ensure proper academic environment in his faculty.
 - iv. Any other matter as specified by the Vice Chancellor from time to time or as mentioned in the Statutes, Ordinance, and Rules & Regulations.
 - v. The Dean shall exercise such other powers and discharge such other functions / duties as may be laid down by the Ordinance / Regulations.

The Board of Management shall have the power to remove the Dean if he / she is found

guilty of any miss conduct or if he or she fails to perform the duties of his / her office.

(9) Dean of Students' Welfare (DSW)

The Dean of Students' Welfare (DSW) shall be nominated from amongst the Professors/Associate Professor/Sr.Teachers by the Vice-Chancellor for a term of three years. Dean of Students' Welfare will assist Vice Chancellor in maintaining welfare of the students with the assistance of deputy / assistant dean of student's welfare. The teacher who is appointed as Dean of Student's welfare shall perform his duties as Dean in addition to his own duties as teacher.

- a. The DSW shall maintain essential particulars of each student from the date of his enrolment in the University.
- b. The Dean of Student Welfare may communicate with the guardian of students in respect of any matter regarding their assistance when necessary.
- c. The DSW shall function under the control of the Vice Chancellor and will be a member of Discipline Committee and other Committees involving students and student's matters.
- d. The DSW shall report to the Vice Chancellor cases of students who require special attention or whose conduct and activities are not in the best interests of the University or who are not likely to profit by their continuance in the University.
- e. The Dean of Students' Welfare [DSW] shall look after the general welfare of the students outside the classroom which contribute to the growth and development of their personality. The DSW shall endeavour to promote understanding among the students for full realisation of their potential through fruitful intellectual, social and cultural life in the Institute.
- f. The DSW shall be member secretary of Scholarship award committee, Hostel Management Committee or any other committee as provided in Ordinances and Regulations. He/She will also look after the welfare of the international students and their logistic arrangements.
- g. In addition to the provisions contained above, the DSW shall perform duties and functions in respect of the following matters in consultation and co-ordination with other relevant officers and units of the Institute:
 - i. Arrangement of facilities for educational tours and excursions and participation in Co-curricular and sports activities outside the University.
 - ii. Organization of social and cultural activities with student participation.
 - iii. Organization of student Clubs in the University and their functioning.
 - iv. Financial aid to needy students by way of scholarships.
 - v. Securing fellowships or scholarships for further studies in the country or abroad.
 - vi. Student health and medical services from the University hospital or outside.
 - vii. Students' counseling, when needed.
 - (viii) Special arrangement to be provided, if any, to women students, and differently abled students.
 - (ix) Liaison between University Administration and students.
 - (x) Student information services.
 - (xi) Alumni Association; and
 - (xii) Issue of certificates as authorized and delegated by the Vice Chancellor or other competent authority.

The Vice Chancellors shall have the power to remove the DSW if his / her work is found unsatisfactory.

(10) Director / Principal

The Director / Principal shall be whole time officer of the University and head of the School under concerned faculty and shall be nominated by the Vice Chancellor from amongst the faculty of the concerned school with the approval of the Chancellor.

- (a) The qualifications and experience for the post of Director / Principal shall be as prescribed by the statutory council, or as decided by the Board of Management on the recommendation of the Academic Council.
- (b) The Director / Principal shall be the Chief Executive and Academic Officer of the School and shall exercise supervision and control over the academic and administrative affairs of the school and will take decisions according to the University Act / Statutes / Ordinances/ Rules & Regulations, in force from time to time. He will be accountable to the Vice-Chancellor.
- (c) The Vice Chancellor may appoint other Directors for the administration and smooth functioning of the University from time to time after due approval of such position by the competent authority.

(11) Chief Proctor

- (a) The Chief Proctor shall be appointed from amongst teachers of the University not below the rank of an Associate Professor by the Vice-Chancellor with the approval of the Chancellor. The Chief Proctor shall assist the Vice-Chancellor in exercise of his disciplinary authority in respect of students of the University and shall also exercise such powers and perform such duties in respect of discipline as may be assigned to him by the Vice- Chancellor from time to time.
- (b) The Chief Proctor may be assisted by Assistant Proctors whose numbers shall be fixed by the Vice – Chancellor with approval of the Academic Council from time to time.
 - a. The Assistant proctors shall be appointed by the Vice –Chancellor in consultation with the Proctor and prior approval of the Chancellor;
 - b. The Chief Proctor and the Assistant Proctors shall hold office for two year and shall be eligible for re-appointment.
 - c. The Chief Proctor and Assistant Proctors shall exercise such other powers and perform such other duties as may be prescribed or assigned to him, from time to time, by the Vice- Chancellor

(12) Other Officers

In exercise of powers conferred under section 14(6) & 20 of the Act, the following are declared to be officers of the University.

- a. Deputy & Assistant Registrar, Deputy & Assistant FAO, Deputy & Assistant Controller of Examinations, Deputy & Assistant Librarian, Estate Officer, etc.
- b. The Governing Body may declare and appoint other Officers of the University, as may be required from time to time.
- c. The procedure of appointing the officers including the officers to be declared by the Governing Body, shall be as approved by Board of Management.

6. Authorities of the University

In exercise of powers conferred following shall be the authorities of the University:

- (1) the Sponsoring Body
- (2) the Governing Body,
- (3) the Board of Management,
- (4) the Academic Council,
- (5) the Finance Committee,
- (6) the Board of Faculties,
- (7) the Board of Studies,
- (8) the Admission Committee,
- (9) the Examinations Committee and
- (10) such other authorities as may be declared by the Statutes to be the authorities of the University.

(1) Sponsoring Body

- (a) The Sponsoring Body of the University shall be the 'Ritnand Balved Education Foundation'; a registered Society having Registration No. S16683 of 1986, Delhi, India.
- (b) In exercise of power conferred under section 4, 5,6,9,11,12& 13 of the Act sponsoring Body of the University is declared to be an Authority of the University. In addition to powers and functions of the Sponsoring Body, conferred under the Act, the Sponsoring Body shall have following powers and functions:-
 - i) The Sponsoring Body in consultation with Governing Body shall have power to mortgage the land or other assets of the University to any bank or other financial institutions for purposes of availing loan etc.
 - ii) The Sponsoring Body in consultation with Governing Body of the University shall have power to determine the limits and extent of the administrative & financial powers of any officer, authority, and extent of the administrative & financial powers of any officer, authority, and extent of the Administrative & financial powers of any officer, authority, teacher, or employee of the university from time to time.

- iii) The Sponsoring Body in consultation with Governing Body shall have powers to take decision in all such matters which have not been specifically conferred on any Officer or Authority of the University.

(2) GOVERNING BODY

Section 22

(a) The Governing Body shall be the Principal Governing and policy making body of the University.

(b) The Governing Body shall consist of the following members:

- (i) The Chancellor Ex- officio - Chairperson
- (ii) Vice Chancellor Ex-officio
- (iii) Pro Vice Chancellor
- (iv) Five persons nominated by the sponsoring body out of whom two shall be eminent educationists.
- (v) One expert of management or information technology from outside the University, nominated by the Chancellor; and
- (vi) One expert of finance, nominated by the Chancellor
- (vii) Registrar – Ex- Officio Secretary.

(c) The term of the nominated/selected members shall be three years or till they hold their office. However, the Chancellor shall have power to remove any member of the Governing Body without assigning reasons.

(d) The Governing Body. It shall have the following powers and functions, namely:

- (i) to provide general superintendence and directions and to control functioning of the University by using all such powers as are provided by the Act or the Statutes, Ordinances, Regulations or rules made thereunder;
- (ii) to review the decisions of other authorities of the University in case they are not in conformity with the provisions of this Act or the Statutes, Ordinances, Regulations or rules made thereunder;
- (iii) to approve the budget and annual report of the University;
- (iv) to lay down the extensive policies to be followed by the University;
- (v) such other powers as may be prescribed by the ordinances and regulations.

(e) The Governing Body shall meet once in a year on the date to be fixed by the Chancellor or more as and when necessary. The quorum of the meeting shall be four.

Provided that the Chancellor may, whenever he thinks fit, and shall, upon a requisition in writing signed by not less than one third of the total membership of the Governing Body, convene a special meeting of the Governing Body.

(f) No immovable property of the University shall, except with the prior sanction of Sponsoring Body, be transferred by way of mortgage, sale, exchange, gift or otherwise nor shall any money be borrowed, or advance taken on the security thereof.

(3) The Board of Management

- (a) The Board of Management shall be the Principal Executive Body of the University.
- (b) The Board of Management shall consist of the following members
- (i) Vice Chancellor Ex-Officio Chairperson
 - (ii) Pro Vice Chancellor Co - Chairperson
 - (iii) two members of the Governing Body, nominated by the sponsoring body;
 - (iv) three persons, who are not the members of the Governing Body, nominated by the sponsoring body;
 - (v) three persons from amongst the teachers, nominated by the sponsoring body;
 - (vi) Two teachers, nominated by the Vice-Chancellor.
 - (vii) the Registrar who shall be Ex-Officio Secretary.
 - (viii) the Finance Officer and Controller of Examination may be invited to the meetings and shall have the right to speak in and otherwise to take part in the proceedings of the Board of Management but shall not be entitled to vote.
- (c) The meeting of the Board of management shall be convened as follows:
- (i) The Board of Management shall meet at least twice in a year or more as and when necessary.
 - (ii) Quorum of the meeting of the Board of Management shall not be less than five members.
 - (iii) Every meeting of the Board of Management shall be held on such date and at such time and place as may be fixed by the Vice-Chancellor.
 - (iv) Notice of an ordinary meeting of the Board of Management shall be dispatched, by email, to all members of the Board of Management at least ten days before the meeting. The agenda of the meeting shall be dispatched at least seven days in advance of the meeting.
 - (v) In case of an emergency, a special meeting of the Board of Management may be called by the Vice-Chancellor at a short notice, with due approval of the Chancellor.
 - (vi) In the absence of the Vice-Chancellor in a meeting of the Board of Management, the Pro-Vice-Chancellor, or a senior Professor nominated by the Vice Chancellor shall act as the Chairperson.
- (d) The administration, management and control of the university and the income thereof shall be vested with the Board of Management which shall control and administer the property and funds of the university, on the recommendations of the Finance Committee.
- (e) The Board of Management, subject to the provisions of the Act, have the following powers and duties:
- (i) to hold and control the property and funds of the university
 - (ii) to acquire any movable or immovable property on behalf of the university.
 - (iii) to make, amend or repeal Statutes and Ordinances.
 - (iv) to administer any funds placed at the disposal of the university for specific purposes
 - (v) to recommend the budget and annual report of the university for approval by the Governing Body.
 - (vi) to approve the fee structure proposed by the Finance Committee.

- (vii) to institute scholarships, fellowships, bursaries, medals and other rewards in accordance with the Statutes and Ordinances
- (viii) to appoint officers, teachers and employees of the university and define the duties and conditions of their service
- (ix) to fix the honorarium, emoluments, traveling and other allowances of the examiners
- (x) to direct the form and use of the common seal of the university
- (xi) to regulate and enforce discipline among members of the teaching, administrative and other staff of the university in accordance with the statutes and ordinances
- (xii) to manage and regulate the finances, accounts, investments, property and all other administrative affairs of the university
- (xiii) to invest any money belonging to the university including endowed property.
- (xiv) to provide the buildings, premises, furniture, equipment's, apparatus and other means needed for carrying on the work of the university
- (xv) To approve new Faculty/Institute/Center//School/Department/Academic Program and intake thereof
- (xvi) to enter into, vary, carry out, and cancel contract on behalf of the university.
- (xvii) to regulate and determine all other matters concerning the university in accordance with this Statutes, the Ordinances and the Regulations.
- (xviii) To take a policy decision on any other matter referred to the Board of Management by the Academic Council.
- (xix) The Chairperson of the Board of Management may, if situation so demands, take such action on behalf of the Board as he deems appropriate, with the approval of the Chancellor, and report it in the next meeting of the Board.
- (xx) To frame the rules and regulations relating to the conduct of convocation for the award of degrees & diplomas and other distinctions to be held annually at the campus or at such others places with prior approval of Chancellor.

(f) The tenure of members of the Board, other than of ex-officio members and as defined above, shall be three years. However, Chancellor shall have power to remove any nominated member of the Board without assigning reasons

(g) The Board of Management shall prepare Ordinances for the approval of the State Government which are detailed, but not limited to these Statutes.

(h) The Board of management shall give due consideration to every resolution of the Governing Body, and take such action thereon as it shall deem fit and report to the Governing Body.

(i) The Board of Management may, subject to any conditions laid down in the Statutes, delegate such of its powers as it deems fit to an officer or any other authority of the University, or to a committee appointed by it.

(j) The Board of Management shall not make, amend or repeal any Statute affecting the powers or constitution of any authority of the University until such authority has been given an opportunity of expressing an opinion in writing on the proposed changes and any opinion so expressed shall be considered by the Board of Management.

(4) The Academic Council

(a) The Academic Council shall be the principal academic body of the University and shall subject to the provisions of the Act, the statutes, the Ordinances and Regulations, made thereunder to co-ordinate and exercise general supervision over the academic affairs and policies of the University.

(b) The Academic Council shall consist of the following members:

- (i) Vice Chancellor Ex-Officio Chairperson
- (ii) Pro-Vice Chancellor Co-Chairperson
- (iii) Dean of All Faculties
- (iv) All the Heads/ Principals of the Institute/ Schools/ Colleges
- (v) Dean of Research
- (vi) Two Academicians from outside the university nominated by Board of Management.
- (vii) Two nominees of the sponsoring society from specialized field amongst Scientist, Educationist, Technologist or the like.
- (viii) Two persons of eminence form within or outside the university connected with the academic field, to be nominated by the chancellor
- (ix) Registrar – Ex –Officio Secretary

Quorum of the meeting of the Academic Council shall not be less than fifty percent of its members.

(c) Nominated members of the Academic Council shall hold office for a period of three years. However, Vice Chancellor shall have power to remove any nominated member of the Council without assigning reasons, after due approval of the Chancellor.

Powers and Functions of the Academic Council shall be as follows:

- (i) To frame Rules & Regulations for admissions related to programs to be offered by the University through its Faculty/ Colleges/ Schools/ Departments/ Center, covering eligibility requirements for admission to programs of study at entry, lateral entry, procedures for selection of student(s) and any other matter related to admission.
- (ii) Take decision on Creation or abolition or merger or division of the Constituent Colleges/ Schools/ department of the University and the program of study to be run by them.
- (iii) Frame Regulations and Guidelines to declare an Institution, School, College or Centre established, operated, maintained and owned by the Sponsoring Body as a Constituent Unit.
- (iv) Supervise and control admissions of students in the University and the examinations of the University.
- (v) Control, regulate and maintain the standards of instruction, education, training and research carried on or imparted in the University.
- (vi) Co-ordinate the working of Board of Faculties, Boards of Studies, and scrutinize and approve their proposals in regard to the scheme of teaching and examinations in the University.
- (vii) Approve program, curricula and syllabi for the program of study and its delivery / evaluation / certification for the program of study in the Constituent colleges / schools of the University.
- (viii) Frame Regulations and Guidelines for academic matters including the structure of examination and/or any method of testing for declaration of results.

- (ix) Approve the rates of remuneration and allowances for the examination work.
- (x) Promote research activities of the University and scrutinize and approve the recommendations of the thesis examiners of doctoral candidates, to ensure high standards of research.
- (xi) Advise the Board of Management in regard to the qualifications of teachers in a particular subject for various programs of the University including the number of posts for each school/ faculty and seek their approval including policies for promotion of teachers.
- (xii) To institute degrees, diplomas, certificates and distinctions that may be awarded by the University in line with the UGC guidelines stipulated from time to time.
- (xiii) Approve recognition and equivalence of the certificate's diplomas and degrees of other University and Institutions.
- (xiv) to make recommendations for the conferment of honorary degrees and to confer academic distinction
- (xv) Make assessments and take periodic review of the academic activities of the University to enhance standards of education and research and take new initiatives.
- (xvi) provide for the inspection of the classes and the Hostels in respect of the instructions and discipline there in, supervise the co-curricular activities of the students of the Institute and submit reports thereon to the Board of Management;
- (xvii) Consider and make recommendations on such matters as may be referred to it by the Governing Body or the Board of Management.
- (xviii) Perform in relation to academic matters all such duties as may be necessary for properly carrying out the provisions of the Act, The Statutes and the Ordinances.
- (xix) Maintain contact with employer organizations with a view to assess their current and changing needs, the pattern of education required therefore which should be imparted by the University and take necessary action, to update and upgrade the course contents.
- (xx) Any other matter as referred to it by the Authorities and/or officers of the University on matters related to Academics.

(d) University shall ensure that the academic standards of the courses offered by the University are in accordance with the guidelines of the Regulatory Bodies.

(e) The teacher-student ratio shall be in accordance with the guidelines of the Regulatory Bodies and the positions will be sanctioned by the Academic Council.

(f) The procedure of the meeting of the academic council as follows:

- (i) The Academic Council shall be called by the Registrar under the directions of the Vice Chancellor and meet at least twice a year on the dates decided by the Vice-Chancellor and at such other times as the Vice-Chancellor may direct.
- (ii) In the absence of the Vice-Chancellor in a meeting, the Pro-Vice Chancellor or the senior most Professors nominated by the Vice Chancellor shall preside the meeting.
- (iii) Ordinarily ten days notices shall be given for all meetings of the Academic Council and the agenda papers shall be issued at least seven days before the date of the meeting.
- (iv) Notice of a motion or resolution which has been given by a member, must reach the Registrar ordinarily fifteen days before the meeting at which the motion or the resolution is to be moved.

- (v) Quorum: One half of the Members of the Academic Council including the Chairperson shall constitute the quorum at a meeting.
- (vi) Transaction of Business:
In arriving at a decision, if voting becomes necessary, it shall be done in manner to be decided by the Chairperson. In case of a tie, the Chairperson shall have a second casting vote.

(5) The Finance Committee

- (a) The Finance Committee shall be the financial body to take care of the financial matters of the University.
- (b) The Finance Committee shall consist of the following:
 - (i) The Chancellor or his nominee – Chairperson
 - (ii) Vice-Chancellor
 - (iii) Two nominees of the Sponsoring Body
 - (vi) Two members nominated by the Board of Management.
 - (vii) Registrar
 - (viii) Any other member nominated or invited by the Chancellor.
 - (ix) Chief Finance and Accounts Officer – Secretary

Quorum of the meeting of the Finance Committee may not be less than fifty percent of its members.

- (c) The tenure of nominated members shall be three years, provided that he shall continue in office till the nomination/selection of his successor.
- (d) The Finance Committee shall meet at least once a year to examine the accounts and to scrutinize proposals for expenditure.
- (e) Powers and Functions of the Finance Committee shall be as follows:
 - (i) The annual accounts and financial estimates of the University prepared by CFAO shall be laid down before the Finance Committee for its consideration and thereafter to be submitted to the Board of Management for its approval.
 - (ii) The Finance Committee may fix limits for total recurring expenditure and to the total non-recurring expenditure for the year, based on the income and resources of the University (which, in case of productive works may include the proceeds of loans). No expenditure shall be incurred by the University in the excess of the limits so fixed.
 - (iii) No expenditure other than that provided for in the budget shall be incurred by the University without the approval of Finance Committee / Chancellor.
 - (iv) Prepare the Fee Structure of various programmes.
 - (v) In absence of Chairperson the Vice Chancellor may preside at the meeting.
- (f) The financial procedure will be as laid down in Ordinances.

(6) The Board of Faculties (BoF)

- (a) The Dean of a Faculty shall preside at all meetings of the Board of Faculty concerned and shall ensure the deliberations on the recommendations of the Board of Studies which are to be placed to the Academic Council for its approval.

- (b) The composition of the Board of Faculty shall be as follows:
- (i) Dean of Faculty – Chairperson
 - (ii) All Principals/ Heads of the Department in the Faculty
 - (iii) All Professors/Program Leaders in the Departments under the Faculty
 - (iv) Any subject expert(s) not below the rank of Professor from University of repute nominated by the Vice Chancellor, if and when required.
 - (v) Two Associate Professor/Sr. Teachers from the Departments in the Faculty, to be nominated by the Vice-Chancellor in rotation
 - (vi) Member Secretary- Nominated by Dean
- (c) The Board of Faculty will deliberate upon all matters related with teaching, research and consultancy services:
- (i) To coordinate the teaching, research and consultancy work in the Departments assigned to the Faculty.
 - (ii) To coordinate the teaching and research work of inter – disciplinary/ inter-departmental nature in the Faculty;
 - (iii) To review the arrangements of the space/room allocation for the lectures/seminars, laboratories, tutorial etc. among the Departments in the Faculty;
 - (iv) To deliberate on the recommendations of the Board of Studies for the approval of the Academic Council
 - (v) To consider and act on any proposal regarding the academic advancement of the students in the Faculty.
 - (vi) To consider schemes for the advancement of the standard of teaching and research and to submit proposals in this regard to the Academic Council;
 - (vii) To deliberate on all research proposals from various departments for further submitting to the University or granting agency.
 - (viii) The Faculty Board shall have the power to approve the names of the examiners in each subject after considering the proposed list by the Board of studies of each department and forward the same to the Examination Division for empanelment.
 - (ix) To remit any matter to a Board of Studies within the purview of the Faculty for consideration and report;
 - (x) To perform all other functions which may be prescribed by the Act, Statute and Ordinances and to consider all such matters as may be referred to it by the Board of Management, Academic Council or the Vice - Chancellor.
 - (xi) To delegate to the Dean or to any other member of the Board of Faculty or to a committee such powers, general or specific, as may be desired in the interest of the University.
- (d) Procedure of the BoF meetings
- (i) The meeting of the Board of Faculty shall be convened by the Dean of the concerned faculty and the meetings of BoF may be held as often as may be necessary not less than two times during an academic year preferably prior to semester.
 - (ii) The quorum for a meeting of the Faculty Board shall be one - third of its total members.
 - (iii) Notice for the ordinary meeting of the Faculty Board shall be issued at least ten days

before the date fixed for the meeting.

- (iv) The decisions taken in the meeting of the Board of Faculty shall be implemented after due approval of the concerned Officers or the authorities of the University.
- (v) In case a meeting of the Board of Faculty is not possible for any reason the Dean of Faculty shall have the emergency power to act after seeking written approval of the Vice Chancellor. Such decisions shall be reported and ratified in the next meeting of the Board of Faculty and/or the Academic Council.
- (vi) In case of any dispute the matter will be referred to the Vice - Chancellor whose decision shall be final and binding on all the departments under the Board of Faculty.

(7) The Board of Studies (BoS)

- (a) Each Board of Studies (BoS) shall consist of following as members :
 - (i) Dean/ Principal/ Head of the Department (HOD) – Chairperson
 - (ii) All Professors/Sr. Teachers/Program Leader of the Department
 - (iii) Two Assistant Professors of the Department nominated by Chairperson
 - (iv) One senior teacher to be co-opted from other department nominated by the Vice Chancellor
 - (v) Up to two experts from another University nominated by the Vice Chancellor/ Pro Vice Chancellor

The quorum for a meeting of the Faculty Board shall be one - third of its total members.

- (b) In case of new programs/ department to be started by the University the Vice Chancellor shall constitute adhoc Board of Studies which shall be operative till such time the department is fully established.
- (c) The Powers and functions of the Board of Studies are as under:
 - (i) To recommend syllabus of all courses being run by the department and will also coordinate the need for improvement and modification of the syllabus and other needs to strengthen the department with changing needs of the industry.
 - (ii) To recommend books and reading materials for subjects concerned.
 - (iii) To recommend laboratory and experiments for subjects concerned and continuous improvement with changing needs.
 - (iv) Prepare and recommend for approval the detail of the scheme of teaching and Conduct and Evaluation of Examinations for all courses run by the department or proposed to be run.
 - (v) To monitor and review the progress of the Research Scholars undergoing PhD program under their department.
 - (vi) The board will send its recommendation on credit mapping in case of collaborations with foreign Universities or other certifying agencies.
 - (vii) The board will also send its recommendation on credit mapping in case of transfer or student from other universities to programs offered by the department.
 - (viii) Prepare panel of Paper Setters and Examiners for the Year/Semester End Examination for approval of the Board of Faculty
 - (ix) To monitor the functioning of the Academic Review Committee and present to

the Board of Faculty all matters needing the attention and/or approval of the Academic Council.

- (x) To advise on all matters relating to their respective subjects referred to them by the Vice Chancellor, Board of Faculty or the Academic Council.

(d) Proceeding of the Meetings

(i) Meetings of BoS shall be convened by Head of the Department or in his absence by the senior most faculty member of the department and he / she shall send the notice (at least 10 days prior to the date of meeting) of the meeting and the agenda (at least 5 days prior to the date of meeting) to its members and shall also keep a record of the proceedings of the meetings.

(ii) Unless specifically permitted by the Vice Chancellor, not more than four meetings of the BoS shall be held during one Academic year.

(iii) The decisions taken in the meeting of the Board of Studies shall be implemented after due approval of the competent authority of the University.

(iv) Any member not attending three consecutive meetings, without prior permission, shall cease to be a member. The Vice Chancellor fill the vacancy, show caused, before the next meeting.

(v) In case of any dispute the matter will be referred to the Vice - Chancellor whose decision shall be final and binding on all.

(8) The Admission Committee

(a) The Admission Committee shall exercise its powers conferred as above for admissions to different academic programmes and shall be made in accordance with the norms to be determined by the admission committee in accordance with the provisions of these statutes, ordinances, rules and regulations as approved by Academic Council from time to time.

(b) The Admission Committee shall ensure that the Academic Standard of the courses offered by the University is in accordance with the guidelines of UGC and other regulatory bodies and the provisions contained in section 35 of the Bihar Private University Act.

(c) The Admission Committee shall consist of the following members:

Chancellor or his Nominee- Chairperson

Vice Chancellor

Pro Vice Chancellor

Two deans of faculty by rotation nominated by the Vice Chancellor

Director Admissions or his / her nominee

Registrar or his nominee- Secretary

(d) Subject to the superintendence of the Academic Council, the Admission Committee shall lay down the principles or norms governing the policy of admission to various courses of studies in the University and may also nominate a person or a sub-committee as the admitting authority in respect of any course of study in an Institute or a College of the University, following the guidelines of the UGC and/or the Statutory Council.

(e) The Admission Committee will recommend to the Academic Council the number of seats that are available for admission before the start of the Academic Session and seek approval for the same and ensure proper notification from time to time.

- (f) No Student admitted to any course in contravention of the provisions of this sub- clause shall be permitted to take up any examination conducted by the University and the Vice-Chancellor shall have the power to cancel any admission made in such contravention. The decision of the Vice-Chancellor shall be final.
- (g) The Admission Committee shall have the power to appoint such number of sub committees as it thinks fit from time to time

(9) The Examination Committee

Section 25

- (a) The Examination Committee shall consists of the following members :
 - i. The Vice Chancellor Ex-Officio Chairperson
 - ii. Pro – Vice Chancellor Co – Chairperson
 - iii. Two Principals/ Directors/ Deans nominated by the Vice Chancellor on rotation
 - iv. Four experts, not below the rank of Associate Professor, nominated by the Vice Chancellor
 - v. In case of any matter related to faculty/ department/ school not represented in the committee the Director/ Principal of the concerned faculty/ department/ school shall be invited as special invitee, with the permission of the Vice Chancellor only to consider college specific issues
 - vi. Controller of Examinations- Ex-Officio Secretary

- (b) The Powers and Functions of the Examination Committee
 - (ii) The Committee shall supervise all the issues related to the examinations of the University, including moderation and tabulation to ensure their proper conduct.
 - (iii) To review from time to time the results of the University examinations and submit reports thereon to the Academic Council.
 - (iv) To make recommendations to the Academic Council for the improvement of the examination system.
 - (v) To scrutinize the list of examiners proposed by the Board of Faculty and finalize the same after approval of the Vice Chancellor through Pro Vice Chancellor
 - (vi) To take action wherever necessary against the candidates, paper setters, examiners, moderators or any other persons connected with the conduct of an examination and found guilty of malpractices in relation to the conduct of the examination.
 - (vii) The Examination Committee may appoint such number of sub-committees as it thinks fit, and in particular, may delegate to any one or more persons or sub-committees the power to deal with and decide cases relating to the use of unfair means by the examinees.
 - (viii) Notwithstanding anything contained in these Statutes, it shall be lawful for the Examination Committee or, as the case may be, for a sub-committee or any person to whom the Examination Committee has delegated its power in this behalf under sub-clause (v) as above.

To debar an examinee from future examinations of the University, if in its or his opinion, such examinee is guilty of using unfair means at any such examinations or to inflict any other punishment as laid down in the ordinances, rules and regulations.

(10) Other Authorities

Section 25

The constitution, powers and functions of Admission Committee, Finance Committee, the Board of Faculties, the Board of Studies, and the Examination Committee and of such other authorities of the University which may be declared by the statutes to be the authorities of the University as may be laid down in the ordinances and regulations of the University.

7. Disqualification of membership of an authority or body

Section 26

- (a). In exercise of power conferred under section 26 of The Bihar Private Universities Act, 2013, a person shall be disqualified from being a member of any of the authorities or bodies of the University, if he/she
- (i) If he/she is of unsound mind,
 - (ii) if he/she is an undischarged insolvent,
 - (iii) if he/she has been convicted by a Court of Law of an offence involving moral turpitude and sentenced in respect of to imprisonment for not less than six months.
 - (iv) Has any profit motive from university except salary or any other authorized emoluments;
 - (v) Applies University fund for his personal use.

If any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned in clause (a), the question shall be referred for the decision of the chancellor and his decision shall be final and binding.

8. Committees

Section 29

- a. The Governing Body / Board of Management of the University will constitute a Purchase Committee for procurement of Goods (consumable & non consumable). Standing or Special or Sub-Committees as it may deem fit may also be constituted, consisting of members of the Authority making such appointment and / or of such other person(s), as the authority may think fit and proper. Such standing or special or sub-committee may deal with any subject matter assign to it.
- b. In addition to the constitution of standing or special or sub committees constituted by governing body/ board of management of the University, there may following committee.
- i. AMITY Alumni relation committee
 - ii. AMITY help desk for women
 - iii. Anti-narcotics and disaster management committee
 - iv. Anti-ragging committee
 - v. Cafeteria / Mess / Canteen Management Committee
 - vi. Centralised Library Committee
 - vii. Ethics Committee and Institutional animal ethics committee
 - viii. Equivalence Committee
 - ix. Examination Discipline Committee
 - x. Hostel Management Committee
 - xi. Institutional bio safety committee
 - xii. Manpower planning committee
 - xiii. Proctorial Board
 - xiv. Scholarship award committee
 - xv. Students' discipline committee
 - xvi. Any other constituted committee

The procedure of functioning of committee(s) and their functions shall be as may be provided in ordinances / regulations of the University or as may be determined by the authority constituting the committee.

9. Objects and Powers of the University

Section 3

- a. In addition to the objects and powers of the University as provided under section 3 of the Act, the University shall have following objects and powers:
 - i. To run various Academic Programmes including Open and Distance Learning (ODL), Online mode and e-Learning mode etc.
 - ii. To establish, develop and maintain Academic Departments / Centres / Centres of Excellence Schools and different Directorates;
 - iii. To develop and maintain relationship with leading Academic and other Institutions in India and Abroad for education, Training, Research and Distance learning Programmes;
 - iv. To make twinning arrangements and exchange programmes with leading educational institution in other countries and collaborative education programmes;
 - v. To recognize the academic outcome and/or qualification/distinction by any academic institution and to confer Degree, Diploma, Certificate and other distinction on the basis thereof;
 - vi. To provide and accept equivalency and credit in relation to any academic programme and qualification of any other Institution/ University;
- b. To confer Degrees, Diplomas and other Academic Distinctions on the basis of examination, evaluation or any other method of testing as approved by the Academic Council, on:
 - i. Person who have pursued a programme / course of study of the University;
 - ii. Persons who are not the members of the University or its Constituent units, but appear and pass the examination or qualify through other evaluation or testing process of the University as may be specified from time to time.
 - iii. Persons, who are not the members of the University but have successfully completed the requirements of Academic Programmes of the Institutions of the sponsoring of the body and qualified, under special circumstances, as a onetime measure on the recommendation of the Examination Committee.
- c. To develop linkages with the industry, Institutions and other organizations.
- d. To conduct path breaking research, innovative experiments in new methods and educational technology in the field of higher education in order to achieve international standard of education, training and research.
- e. To admit students laterally into a programme/course through credit transfer if they fulfill the Academic Requirement as prescribed in the Ordinances/Regulations, on the recommendation of the Academic Council and on the approval of University Authorities/ Vice Chancellor.
- f. To integrate/takeover institution / schools/ colleges/ centres/Campus of the Sponsoring Body as Constituent unites of the University for the purpose of Academic Programmes and award of Degrees, Diplomas and Certificates to students on fulfillment of the prescribed Academic requirement.

- g. To establish Constituent Unit/ Campuses/Center, Off Campuses, Offshore Campuses, Virtual Campuses/ Centers etc. subject to the applicable laws for the purpose of achieving the objectives of the University.

10. Admissions

Section 35

The Board of Management of the University may make ordinances / regulations for the enrollment of students of the University for following matters

- (i) To lay down the procedure to be observed for admissions and enrollment in various programmes providing all the matters of admissions
- (ii) To lay down the matters of eligibility of each programme as per the regulations / directions of UGC / regulatory bodies.

Providing the matters related to the changes in admission rule and eligibility criteria.

11. Fee Structure

Section 36

- a. In terms of provisions contained in section 36 of the Bihar Private University Act, 2013, the University shall finalize its fee structure in each Academic Session. The finance committee will propose the fee structure for the approval of Board of Management/Governing Body.
- b. The approved fee structure may be communicated to the state government.

12. Examination

Section 37

At the beginning of each academic session and in any case not later than 30th of August of every calendar year, the University shall prepare and publish a semester wise and/or annual, as the case may be schedule of examinations for each and every course conducted by it and shall strictly adhere to the schedule.

Provided that if, for any reason whatsoever, University has been unable to follow this schedule, it shall, as soon as practicable, issue the amended dates of examination and seek approval of the Academic Council, submit a report to the State Government in incorporating the detailed reasons for making a departure from the published schedule.

Details of the Ordinances/ Regulations/ Rules related to the Examination shall be prepared by the University and implemented after approval from the Board of Management.

13. Declaration of result

Section 38

- a. The University shall strive to declare the results of every examination conducted by at the earliest and preferably within thirty days from the last date of the examination for that particular course and shall in any case declare the results latest within forty-five days from such date:
- b. No examination or the results of an examination shall be held invalid only for the reasons that the University has not followed the schedule as stipulated or for any reason thereof.

14. Convocation of the University

- a. Convocation for the purpose of conferring Degrees shall be held on such date and place as may be approved & fixed by the Chancellor.

Provided that in case the Convocation is not held in a particular year, the Vice Chancellor shall be competent to authorize admission of successful candidates in the years on their respective degrees in-absentia and authorize the Registrar to issue the degree certificates on payment of prescribed fee.

- b. Special Convocation for conferring degrees may be held on such date as may be approved & fixed by the Chancellor, on the recommendation of the Vice Chancellor.
- c. At the Annual Convocation, the Vice-Chancellor shall present an annual report of the year's work and achievement of the University.
- d. The Chancellor shall preside over at the Convocation of the University held for conferring Degrees,
- e. In the absence of the Chancellor, the Pro Chancellor shall fix the date and preside over the Convocation

Provided that in the absence of Pro Chancellor as well, Vice Chancellor shall fix the date and preside over the Convocation.

The norms and procedure of the Convocation shall be laid down by the Board of Management from time to time.

15. Accreditation of the University

- a. In terms of the provisions contained in section 40 of the Bihar Private University Act, 2013, National Council of Assessment and Accreditation (NAAC)'s accreditation is mandated.
- b. As higher education plays a vital role in the development of the nation in terms of both quality (increased access) and quality (relevance and excellence of Academic Programmes offered). The University assesses its performance viz-a-viz set parameters through introspection and process than provide space to the institution.

The University has to apply for its first cycle of its accreditation as per laid down eligibility criteria/ norms of NAAC, Bangalore. After assessment and accreditation of first cycle, the State Government of Bihar will be apprised and the subsequent cycle of accreditation may also be processed as per NAAC policies notified from time to time.

16. Seal, Emblem and Flag of the University

- a. The University shall have a common seal to be used for the purpose of the University and the design of the seal and the Emblem shall be approved by the Board of Management.
- b. The University may decide to make and use flag and other symbolic or graphic expression, abbreviations or likewise, for such purposes as deemed necessary from time to time, and which are not of such nature that are restricted by the state or the central government.

17. Academic Calendar of the University

- a. Academic Calendar of the University shall be approved by the Board of Management on the recommendation of academic council and shall be in conformity with the Regulations duly notified by the Regulatory Bodies from time to time.
- b. In case of International / Foreign students, the University may follow a different Academic Calendar as approved by the Board of Management on the recommendation of Academic Council.

18. Employees of the University

- a. **The University shall have the following categories of employees:**
 - i. Teachers (Assistant Professor, Associate Professor, Professor) Academic Staff (Tutors, Demonstrators, Lecturers)
 - ii. Non-Teaching Staff comprising of Administrative Staff and Class IV employees.
- b. **Minimum Qualifications and terms of conditions of Employees**
 - i. The Minimum qualifications / eligibility and other terms and conditions of teachers including their career advancement shall be provided in the Ordinances / Regulations of the University.
 - ii. The minimum qualifications and eligibility and other terms of conditions of service of Non-Teaching employees shall be as provided in the ordinances / regulations of the University.
- c. **Appointment of Employees and their emoluments.**
 - i. The appointment of teachers and non-teaching staff shall be made through selection on the recommendation of a duly constituted selection committee as provided.
 - ii. The procedure of selection and appointment of teachers and non-teaching staff of the University shall be, as may be provided.
- d. **Disciplinary action against Teachers of the University**
 - i. A teacher of the University shall at all-time maintain absolute integrity & devotion to duty and shall duly observe the Code of Professional Ethics and conduct as per norms of the University, UGC and other regulatory bodies.
 - ii. A breach of any of the provisions of the academic integrity and Code of Professional Ethics prescribed by the Regulatory Bodies / University shall be deemed to be misconduct.
 - iii. Any major or minor penalty including the penalty of removal or termination from service may be imposed on the ground of any misconduct including the following:-
 - (iii-a) *Willful neglect of duty;*
 - (iii-b) *breach of any of the terms and conditions including contract of service;*
 - (iii-c) *any dishonest act connected with Academics, Examination, Research or any other area of the University;*
 - (iii-d) *scandalous conduct or conviction for an offence involving moral turpitude*

- (iii-e) *physical or mental unfitness*
- (iii-f) *professional incompetence, non-performance or inefficiency;*
- (iii-g) *abolition of the post;*
- (iii-h) *if continuation of teacher is not in the interest of the University;*

iv. The matter pertaining to disciplinary authority, appellate authority, suspension, procedure of any disciplinary action/ enquiry including imposition of any punishment shall be as provided in the Ordinances / Regulations of the University.

v. The service Regulations as provided for in the Ordinances of the University shall be applicable to all teachers of the University.

19. Miscellaneous Provisions

a. Conferment of academic distinction

i. The University shall have powers to award Degrees, Diplomas, Certificates, to students admitted to different programs in accordance with law and who have pursued in the University a course/ programme and who have been declared eligible on the basis of the results of the examination conducted by the University under the conditions laid down by its Ordinances & Regulations of the University.

ii. The degree, diploma or certificate shall be instituted by the Academic Council in accordance with the Ordinances and Regulations of University and Regulations / Guidelines of the UGC notified from time to time.

b. Conferment of honorary degrees

i. The degree of Doctor of Letters [D.Litt.], Honoris Causa, may be conferred upon such eminent person(s) who has contributed substantially to the advancement of Literature, Law, Philosophy, Art, Music, Painting or any other subject assigned to the faculty, or for conspicuous services rendered by them to the cause of education.

ii. The degree of Doctor of Science [D.Sc.] Honoris Causa, may be conferred upon such eminent person(s) who has contributed substantially to the advancement of any branch of science, medicine or technology or in planning, organizing or developing scientific and technology institutions in the state/country.

iii. The degree of Doctor of Laws [LL.D] Honoris Causa, may be conferred upon such eminent person(s), who are distinguished judge or jurists or statesmen, lawyers who have made noteworthy contribution to the public good in the field of legal sciences.

iv. The Governing Body may, *suo-moto*, or on the recommendation of the Academic Council and the Board of Management, forward name for conferment of an honorary degree, to the Chancellor for seeking his prior approval.

Such a resolution should be supported by a majority of not less than two-thirds of the members present at the meeting of the Governing Body, and not less than one-half of its total membership.

Provided, that no such proposal shall be submitted in respect of a person who is a member of any authority or body of the University.

c. Withdrawal of degree, diploma, certificate and other academic distinctions.

(i) The Board of Management, may on the recommendation of the Academic Council by a special resolution passed by a majority of not less than two third of the members present and voting, recommend withdrawal of any degree of academic distinction conferred on, or any Certificate or Diploma granted to, any person by the University for good and sufficient cause.

Provided that no such resolution shall be passed until, a notice in writing has been given, calling upon him to show cause within such time as may be specified in the notice as to why such resolution should not be passed and until his/her objections, if any, any evidence he produces in support of them, have been considered by the Board of Management.

(ii) The decision stating the reasons therefore shall be communicated to the person concerned.

(iii) Any person aggrieved by the decision taken by the Board of Management may appeal to the Chancellor within thirty days from the date of such decision.

d. Institution of Fellowships, Scholarships, Studentships, Medals and Prizes

The institution of Fellowship, Scholarship, Studentship, Medal and Prizes etc. and the eligibility thereof shall be as provided in the Ordinances/ Regulations of the University.

e. Maintenance of Discipline among Students

(i) All powers relating to discipline and disciplinary action in relation to the students shall vest with the Vice Chancellor.

(ii) Without prejudice to the generality of powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may be deemed appropriate, the Vice Chancellor may in exercise of powers aforesaid, order that that any student be expelled / rusticated from the University or be fined a sum that may be specified in the Ordinances or be debarred from taking an examination or examinations for one or more years or that the results of the examination or examinations in which he has appeared be withheld or cancelled.

(iii) The Vice Chancellor may delegate all or such of powers, as may be deemed fit and proper, to the Chief Proctor and/or such other person(s) as may be specified in his behalf.

f. The Establishment and Abolition of Faculty, Department(s), School(s), Institution(s) Centre(s) Directorate(s) etc.

(i) The Board of Management based on the advice of the Academic Council may establish Faculty, Department(s), School(s), Institution(s), Centre(s), Off-Campus(s) Directorate(s) etc. in the campuses of the University.

(ii) The University shall offer such programmes in the Faculty, Department(s), School(s), Institution(s), Centre(s), Off-Campus(s) Directorate(s) etc. as the Board of Management may approve on the recommendation of the Academic Council.

(iii) The Board of Management may reconstitute Faculty, Department(s), School(s),

Institution(s), Centre(s), Off-Campus(s) Directorate(s) etc. etc. on the recommendation of the Academic Council.

(iv) The Board of Management based on the advice of the Academic Council may phase out any Faculty, Department(s), School(s), Institution(s), Centre(s), Off-Campus (s) Directorate(s) etc. based on the following:

(iv-a) When the Programmes offered become obsolete.

(iv-b) When the subscription to such programmes becomes untenable to continue.

(iv-c) When alternate and better programmes become available.

(iv-d) Before approving such discontinuation, the Executive Council shall ensure that the existing students in the Programmes are allowed to complete their programmes in which they are registered

g. The delegation of Powers vested in the Authorities or Officers of the University

Subject to the provisions and the Act, any officer or authority of the University, may delegate his or its powers to any other officer or authority or person under his or its respective control and subject to the condition that overall responsibility for the exercise of the power so delegated shall continue to vest in the Officer or Authority delegating such powers.

h. Residuary Powers

(i) In the event of the University being required to exercise any such powers or perform any such functions, which are not specifically provided in the Act, these Statutes, Regulations, Guidelines or Policies of the University, the Chancellor shall exercise such powers and perform such functions in the interest of efficiency functions of the University and inconsonance with the objects of the University.

(ii) **Removal of difficulties:** In case any difficulty arises in giving effect to the provisions of the Statutes, Ordinances and Regulations, the Chancellor may pass such order as necessary for the purpose of removing the difficulty.

(iii) **Interpretation:** On all question of interpretation of these Statutes, Ordinances & Regulations the decision of the Governing Body of the University shall be final.

(iv) **Savings:** Any action taken by the University in accordance with the existing Statutes, Ordinances, Regulations, and Guidelines etc. shall remain valid, notwithstanding coming into force of these Statutes and the Ordinances and Regulations to be framed by the University.