



AMITY UNIVERSITY
KOLKATA

R-11

**REGULATIONS/ DIRECTIVES FOR
BANNING RAGGING &
ANTI-RAGGING MEASURES**

CONTENTS

S. No	Description	Page No.
1	Aim	4
2	Terms of Reference	4
3	What constitutes Ragging	4
4	What constitutes Discrimination	5
5	Prohibition of Ragging	5
6	Punishments	5
7	Measures for curbing Ragging	6
8	General Instructions	7
9	Instructions specific to Hostels	8
10	Anti-Ragging Monitoring Cells	9
11	Proctorial Board	9
12	Anti-Ragging Execution Cell	9
13	Responsibilities and Reporting	10
14	Action Procedure and Confidentiality	10

REGULATIONS /DIRECTIVES FOR BANNING RAGGING & ANTI-RAGGING and ANTI-DISCRIMINATION MEASURES

GENERAL/ ORIGIN - In pursuant to Orders of Supreme Courts and UGC Draft Regulations and Guidelines, read with the Section 8 of Amity University Act 2014 of read and the Clause 14 (1) of the First Statutes of the University, the University shall adopt the suitable measures and provisions for the Discipline and ragging free Campus and its Hostels (if any).

1. AIM

To root out ragging in all its forms from the University by instituting stringent anti-ragging measures and provisions for strict punishments to defaulters.

2. TERMS OF REFERENCE

- (a) Supreme Court Orders
- (b) UGC Draft Regulations and Guidelines

3. WHAT CONSTITUTES RAGGING

Ragging constitutes one or more of any of the following acts:

- (a) any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student
- (b) indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to use fear or apprehension thereof in any fresher or any other student:
- (c) asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- (d) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher
- (e) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- (f) any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students,
- (g) any act of physical abuse indulging all variants of it: sexual abuse, homosexual assaults,

stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

- (h) any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic twill from actively or passively participating in the discomfiture to fresher or any other student
- (i) any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. WHAT CONSTITUTES DISCRIMINATION

- (a) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.
- (b) Denying admission, scholarships, or opportunities based on discriminatory grounds.
- (c) Creating a hostile academic or social environment through biased treatment.

5. PROHIBITION OF RAGGING

- (a) Ragging within the University Campus including its Institutions / Departments and Hostels or outside the campus is strictly prohibited.
- (b) Ragging in any form is prohibited also in the private lodges/buildings where these University students are staying.
- (c) No person including students/ staff/ faculty shall participate or abet or propagate ragging in any form.

6. PUNISHMENTS

Ragging is a cognizable offence under the law and the punishments to be meted out have to be exemplary and justifiably harsh to act as a deterrent. It may include:-

- (a) Cancellation of admission, suspension, rustication or expulsion from the University/ Hostel.
- (b) FIR with the police and arrest.
- (c) More severe punishment where justified such as fine / imprisonment etc.
- (d) Collective punishment may be imposed where involved persons are not identified.

7. MEASURES FOR CURBING RAGGING

(a) Before Admissions

- (i) Application Form and especially the Registration Form at the time of Registration for a semester will require two Affidavits on Rs. 10.00 stamp paper each, duly notarized, one signed by the student and the other signed by the parent. Draft of the Affidavits required are given on AMIZONE.

- **By the student**
- **By the parent**

- (ii) A student will not be admitted/registered until the Affidavits mentioned above are submitted.
- (iii) Students who are allotted Hostel Accommodation (if applicable) are required to submit three copies of details of parents and local guardian along with their photographs on the form as given on **AMIZONE**. Students will not be registered and assigned hostel seat until the above document is submitted at the time of registration for the Hostel.

(b) On Admission & Registration

- (i) Every student, at the time of Registration will be given the Handbook giving details of Anti-Ragging Regulations / Directive for which he will sign having received it and its Record will be maintained in the Institution. However, the students may also refer the same in the Library or their HOD/Prog. Leader's Office.
- (ii) The Handbook will have a 'Section for Freshers' which will give instructions on whom to contact in case of incidence or attempt at ragging. This would include contact mobile numbers of Proctorial Board, selected persons from General Administration, Anti-Ragging Committees / Anti-Ragging Squads.

(c) Particulars required at the time of Registration

- (i) Every **non-hostel** student, at the time of Registration will provide full particulars of his stay during the semester, whether staying with parents, relatives, friends, hired hostel / PG accommodation.

The details will include full address, name and contact number of the person at the address in the Forms as given below:-

Registration cum Enrollment Form for Freshers – **As given on AMIZONE**

Registration Form for Second Semester onwards - **As given on AMIZONE**

- (ii) Every **hostel student** will provide three copies of full details of Father & Mother and Local Guardian with their photographs of which first copy will be with Reception / Gate,

second copy with the Head of Institution and third copy with the Proctorial Board Office.
(Refer to para 6 (a) (iii))

(d) Othe Preventive Measures

- (i) Counseling: Regular interaction and counseling with the students can detect early signs of ragging and identification of trouble-triggers.
- (ii) Surprise inspections at hostels, student accommodations, canteens, rest-cum-recreation rooms, and toilets to prevent and stop ragging and any other misconduct.
- (iii) Awareness Campaigns: Regular workshops and seminars will be conducted to educate students, faculty, and staff about ragging and discrimination, their harmful effects, and the university's zero-tolerance policy.
- (iv) Positive Interaction Programs: A systematically organized Fresher's Introductions / Get-Together party will be organized by various Institutions as per policy/directions issued by the office of Vice Chancellor. The Committee would conform with the decorum and dignity as expected by the University and act as a forerunner for introductions and ice breaking between seniors and freshers, promoting healthy relationships and dismantling hierarchies
- (v) Mentorship Programs: Encouraging a mentor relationship between seniors and freshers, to provide guidance and support.
- (vi) Bystander Intervention Training: Training students to identify and intervene in situations of potential ragging or discrimination.

8. GENERAL INSTRUCTIONS

(a) **Anti-Ragging Committees –**

- (i) The University shall form will an “Anti-Ragging Committee” headed by the Head of Institution or Senior Faculty Member. It will comprise of selected faculty members, parents, students from the freshers category as well as seniors and selected non-teaching staff.
- (ii) This Committee will be fully and totally responsible to ensure that no incidence of ragging as given in these regulations takes place and will also monitor and ensure that the instructions of these regulations are followed fully at all times.
- (iii) The Committee will also maintain alert vigil at all times and ensure that the Anti-Ragging Squads of the Institutions carry out their functions properly.

(b) Anti-Ragging Squads

- (i) Each Head of Institution or Building/Block In-Charge will constitute Anti-Ragging Squads. The number of squads will be based on the number of blocks / floors and strength of the students so that the Anti -Ragging Measures can be effectively implemented.
- (ii) Anti-Ragging Squads will comprise of senior faculty members and responsible representatives of senior and fresher students. Its functions will include going around / patrolling the Institution and the Campus common areas, maintain vigil at all times on all days by rotation as decided by Heads of Institutions and take action if they notice any incidence of ragging either in their Institution or any other Institution / or in the Campus.
- (iii) The Squads will also have the responsibility to investigate incidences of ragging and to report to the Anti-Ragging Committee / Anti-Ragging Execution Cell for immediate action / punishment wherever required.
- (iv) All Heads of Institutions will forward the names of Anti-Ragging Committees and Anti-Ragging Squads to Anti-Ragging Monitoring Cells.
- (v) On the report of Anti-Ragging Squad or any other person who witnesses the incidence of ragging or on the complaint of any fresher student, immediate action will be taken by the Anti-Ragging Committee to decide appropriate punishment from the list of punishments in the Regulations and award it with intimation to the University HQ as per the Regulations / Directive for Banning Ragging & Anti Ragging Measures.

(c) Anti-Ragging Patrols

Consists of designated faculty members, Security Personnels, the Anti-Ragging Patrols will operate 24 hours on all days in the Campus and also in various hostels, lodges, PG accommodation clusters outside the Campus, particularly, where freshers are staying.

9. INSTRUCTIONS SPECIFIC TO HOSTELS (IF AVAILABLE/APPLICABLE) :

- (a) The hostels for the fresher students will be in separate hostel blocks. The fresher hostel blocks will be barricaded by walls / barbed wire fences and entry into the freshers' hostel will be manned by security staff round the clock.
- (b) No one, particularly senior students will be permitted to enter the freshers' hostel at any time. Similarly, fresher students are not permitted to visit hostels of senior students. The responsibility for ensuring the above instructions will be of the security guard / guards on duty at the entry points to the freshers' hostels. Responsible security guards will be detailed by In-Charge of Administration or Security. The duty roster of the security guards for freshers' hostel will be given to Anti- Ragging Execution Cell.

- (c) All fresher students will report back in their respective hostel rooms latest by 09:00 PM.
- (d) All senior hostel students will be in their respective hostels latest by 10:00 PM.
- (e) Proper attendance of hostel students both freshers and seniors will be taken at 9:00 PM and 10:00 PM respectively, daily by members detailed from the Anti-Ragging Squads and the attendance report submitted - one copy to Anti-Ragging Execution Cell and one copy to Dy. Director Hostel Administration.
- (f) All hostel students will abide by the Hostel Rules in addition to the Anti-Ragging Regulations.
- (g) All Day Scholars are required to leave the Campus latest by 08:00 PM. Entry / presence of Day Scholars in the Campus will not be permitted beyond 08:00 PM and on holidays unless specifically allowed under the authority of the respective Head of Institution. Strict disciplinary action will be taken if a Day Scholar is seen in the Campus after 08:00 PM or on holiday without proper authority. The timings for reporting back into the hostel and entry / presence in the Campus of Day Scholars may be reviewed and revised time to time.

10. ANTI-RAGGING MONITORING CELLS

The Anti-Ragging Monitoring Cells will be established at the University level and will be totally and fully responsible to ensure that all Anti-Ragging Rules, Regulations and Measures are strictly followed. The Monitoring Cells will also ensure that appropriate action is taken in all incidences of ragging. Its endeavor will be to make Amity University “Ragging Free”.

11. PROCTORIAL BOARD

The Proctorial Board will consist of faculty members from various Institutions to ensure proper conduct & discipline in the campus. The members of the Proctorial Board shall be nominated by the HOIs and shall be approved by the Vice Chancellor.

12. ANTI-RAGGING EXECUTION CELL

The Anti-Ragging Execution Cell will comprise of followings:

- Proctorial Board
- Dean Student Welfare
- I/C Hostel
- I/C Student Affairs & Support Services
- I/C- Administration
- I/C - Security

The Anti-Ragging Execution Cell will function directly under the directions of the Monitoring Cells and Coordinate its activities with the Anti-Ragging Committees, Anti-Ragging Squads & Patrols.

13. RESPONSIBILITIES AND REPORTING

- (a) The Anti-Ragging Monitoring Cells, DoSW and Proctorial Board will be responsible for monitoring the campus environment to prevent ragging and discrimination, and will function under the overall direction of the Vice Chancellor.
- (b) The Proctorial Boards, Anti-Ragging Execution Cell will be responsible to function under the direction of the respective Monitoring Cells and will coordinate with the Anti-Ragging Committees, Anti-Ragging Squads, and Patrols.

14. ACTION PROCEDURE AND CONFIDENTIALITY

- (a) Anti-Ragging Squads and Anti-Ragging Patrols will immediately report any incidence of ragging or abetment of ragging noticed by them immediately to the Anti-Ragging Execution cell.
- (b) Anti-Ragging Execution cell will take immediate action as per the situation which may include:
 - Immediate suspension of involved students
 - Sending reinforcements or any medical help if required.
 - Forward the main gist / report of incident to the Anti-Ragging Monitoring Cell, Proctorial Board & Anti Ragging Committee.
- (c) The Proctorial Board/Anti-Ragging Committee will examine the report received from the Execution Cell/ Squad/ Patrols and recommend appropriate punishment which will be awarded after the approval of the Chairperson, Anti-Ragging Monitoring Cell, which may include:
 - Suspension or expulsion from the university
 - Debarment from hostel facilities
 - Withholding of degrees or certificates
 - Criminal charges may be pressed in severe cases
- (d) The university will ensure the confidentiality of the identity of the complainant in all cases of ragging and discrimination.