



# AMITY UNIVERSITY

## RAJASTHAN

### Minutes of the 18<sup>th</sup> IQAC Meeting

The 18<sup>th</sup> meeting of IQAC was convened on 16 May 2023 at 11:00 AM in the Conference Hall Academic Block-A. The following attended the meeting -

1.	Prof. (Dr.) Amit Jain	Vice-Chancellor/ President
2.	Prof. (Dr.) G. K. Aseri	Pro-Vice Chancellor/Pro-President & Director IQAC
3.	Prof. (Dr.) Vinay Sharma	Dean Research & Director-AIB
4.	Dr. Nitin Bhardwaj	Registrar
5.	Mr. Sanjiv Singh Bhal	Dean Student's Welfare
6.	Brig. G.S. Rathore (Veteran)	Dy. Director General -Administration
7.	Prof. Sanjeeb Pal	Director-ASH
8.	Prof. Tanaya Verma	Director-ASAP
9.	Prof. Saroj Bohra	Director-ALS
10.	Prof. Jayati Mishra	Director-ASCo
11.	Prof. Pankaj Kumar Pandey	Dy. Director-ASET
12.	Prof. Kamal Kant Dwivedi	Senior Vice President-RBEF
13.	Mr. Mahendra Pratap Singh-RAS	Secretary (Admin), RVPN, Govt. of Rajasthan
14.	Mr. Anuj Arora	Dy. Registrar-IQAC
15.	Mr. Shailesh Kumar	Assistant Registrar-Accreditation & Compliances-IQAC
16.	Mr. Chetan Saini	Alumni-ASET (CEO, Load InfoTech, Jaipur)
17.	Ms. Kashish Dhanjani	Student- M.B.A-II Sem. Amity Business School
18.	Mr. Mukul Kumar Goel	Student-B. Tech. (CSE)-IV Sem, ASET

The Chairperson granted the leave of absence to the following -


1.	Prof. G. S. Dangayach	Professor-HAG, MNIT Jaipur
2.	Mr. A.K. Sogani	Alumni-ABS (CEO, Sogani Technologies Services Pvt. Ltd. Jaipur)

The Chairperson welcomed all the members followed by a short introduction of all members by Director-IQAC.

The following points were discussed-

Agenda No.	Agenda point	Discussion & Recommendations	Action to be taken by
Agenda 18.1	Adoption of Agenda	With the permission of chair, agenda of the 18 <sup>th</sup> IQAC was adopted.	No action required



  
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Agenda No.	Agenda point	Discussion & Recommendations	Action to be taken by
Agenda 18.2	(a) To confirm the Minutes of the 17 <sup>th</sup> IQAC Meeting  (b) Action Taken Report of the 17 <sup>th</sup> IQAC Meeting	(a) Director-IQAC presented the minutes of 17 <sup>th</sup> IQAC meeting held on 3 <sup>rd</sup> June 2022. IQAC confirms the minutes of 17 <sup>th</sup> meeting proposed by Prof. Tanaya Verma and seconded by Prof. Jayati Mishra  (b) Director-IQAC presented the action taken report to the members.	No action required
Agenda 18.3	Presentation of NAAC Peer Team Report and Grade Card for Cycle-II	NAAC has not declared the Grade Card of Cycle till the meeting of IQAC.  The report will be shared by email as and when uploaded on NAAC Portal.	Director IQAC
Agenda 18.4	Attainment on Strategic Plan for the year 2022-2023	The attainment of Strategic plan was discussed at length, and it was resolved that some parameters must be discussed on monthly structured meetings.	HOIs/HoD
Agenda 18.5	Stakeholders feedback analysis for Academic Year 2022-2023	The stakeholders' feedback was discussed, and it is evident that it has increased since the last Academic Year. It was resolved that 'Few points which need immediate attention' to be circulated to all concerned for action. The Chairman asked Director IQAC to follow up the actions and present the ATR in next IQAC Meeting.	Director IQAC
Agenda 18.6	Analysis of Results for Odd Semester 2022	The result analysis was presented, Prof. K. K. Dwivedi suggested that we should have a comparative result analysis of last 5 years, to demonstrate tangible difference, which was agreed by the Director IQAC.	CoE/Director IQAC
Agenda 18.7	To report the Programme Review Exercise for the Academic Year 2023-2024	Reported.  Shri Mahendra Pratap Singh-External Expert advised that University may consider to start MBA for working professionals which is in high demand.	Director IQAC & Director Admissions
Agenda 18.8	To discuss initiatives of IQAC - a) Coding of Question Papers	To enhance the quality and to maintain the confidentiality this will be introduced w.e.f AY 2023-2024.	CoE
	b) Policy on Course allotment and assessment	Till date Course Allotment and Assessment design is well managed by the respective Hols, however, during the	Dean Academics/



  
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Agenda No.	Agenda point	Discussion & Recommendations	Action to be taken by
	design.	NAAC PTV, the Chairman suggested that we should have a policy document for the same, hence this policy is framed and put up.  The Policy was discussed, and it was resolved that the policy needs to put up for approval in the Academic Council.	CoE
<b>Agenda 18.9</b>	To report the following events conducted by IQAC- a. Industry Academia Conclave b. Entrepreneurship Awareness Camp 4.0 c. FDP on 'Strategic Business Reporting' d. Guest Lecture on 'The (Open) Secret of publishing your manuscript in good journals, and key elements of Research Paper Writing	Reported, and efforts appreciated by the members.	No further action required.
<b>Agenda 18.10</b>	Any other item (s) with the permission of the Chair	The external expert advised the University to connect new ideas of young students with incubator and their possible conversion into spinoffs.  Director IQAC informed the house that university shall implement NEP 2020 with 5 model programmes.  Director IQAC informed the house that NAAC NPT has suggested to empanel some nearby industry for carbon credits and the process has been initiated.	HoIs/HoDs

The meeting ended with felicitation of external experts followed by a vote of thanks.

Mr. Anuj Arora  
Dy. Registrar-IQAC



Prof. (Dr.) G. K. Aseri,  
Director-IQAC

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### INTERNAL QUALITY ASSURANCE CELL

#### Action Taken Report of 18th IQAC Meeting held on 16th May 2023

S.No	Point	Minutes/ Discussion/ Recommendations	ActionTaken Report
1	Presentation of NAAC Peer Team Report and Grade Card for Cycle-II	NAAC has not declared the Grade Card of Cycle till the meeting of IQAC. The report will be shared by email as and when uploaded on NAAC Portal.	NAAC will undergo Re-DVV & Re-NPT. The Revised report will be shared accordingly.
2	Attainment on Strategic Plan for the year 2022-2023	The attainment of Strategic plan was discussed at length, and it was resolved that some parameters must be discussed on monthly basis in structured HOI Meeting.	Some Points of Strategic plan has been incorporated as an agenda item in structured HOI's meeting.
3	Stakeholders feedback analysis for Academic Year 2022-2023	The stakeholders' feedback was discussed, and it is evident that it has increased since the last Academic Year. It was resolved that 'Few points which need immediate attention' to be circulated to all concerned for action. The Chairman asked Director IQAC to follow up the actions and present the ATR in next IQAC Meeting.	Points where need immediate attention can be circulated to all concerned for immediate action.
4	Analysis of Results for Odd Semester 2022	The result analysis was presented, Prof. K. K. Dwivedi suggested that we should have a comparative result analysis of last 5 years, to demonstrate tangible difference, which was agreed by the Director IQAC.	Comparative result analysis of 5 years will be incorporated for future meeting.
5	To report the Programme Review Exercise for the Academic Year 2023-2024	Reported. Shri Mahendra Pratap Singh-External Expert advised that University may consider to start MBA for working professionals which is in high demand.	MBA-Executive (for working Professionals) introduced w.e.f AY 2023-24
6	To discuss initiatives of IQAC - a) Coding of Question Papers	To enhance the quality, and to maintain the confidentiality this will be introduced w.e.f AY 2023-2024.	Coding of Question Papers has been introduced w.e.f AY 2023-24
7	b) Policy on Course allotment and assessment design.	Till date Course Allotment and Assessment design is well managed by the respective Hols, however, during the NAAC PTV, the Chairman suggested that we should have a policy document for the same, hence this policy is framed and put up. The Policy was discussed, and it was resolved that the policy needs to put up for approval in the Academic Council.	Policy further recommended to Academic Council for approval.



  
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S.No	Point	Minutes/ Discussion/ Recommendations	Action Taken Report
8	To report the following events conducted by IQAC- a) Industry Academia Conclave	Reported, and efforts appreciated by the members.	Reporting only. No further action required
9	b) Entrepreneurship Awareness Camp		
10	c) FDP on 'Strategic Business Reporting		
11	d) Guest Lecture on 'The (Open) Secret of publishing your manuscript in good journals, and key elements of Research Paper Writing		
12	Any other item (s) with the permission of the Chair	<p>The external expert advised the University to connect new ideas of young students with incubator and their possible conversion into spinoffs.</p> <p>Director IQAC informed the house that university shall implement NEP 2020 with 5 model programmes.</p> <p>Director IQAC informed the house that NAAC NPT has suggested to empanel some nearby industry for carbon credits and the process has been initiated.</p>	<p>* Amity Innovation Incubator is advised to organise events to attract young ideas, which will further be commercialization.</p> <p>* NEP 2020 implemented is in process , with 06 model programmes.</p> <p>* University has completed the carbon sequestration with Incube.</p>



  
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